

ENROLLING

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Overview

The national Vaccines for Children (VFC) program was established to help raise childhood immunization rates in the United States and to keep children in their medical home. The entitlement program is associated with each State's Medicaid plan. Children who are eligible for VFC vaccines are entitled to receive pediatric vaccines that are recommended by the Advisory Committee on Immunization Practices.

Virginia Vaccines for Children's (VVFC) program is managed by the Virginia Department of Health (VDH), Division of Immunization (DOI). Through utilization of private and public providers, the VVFC program and DOI reduce barriers to immunizations. DOI supplies federally and state purchased vaccine at no cost to public and private health care providers. The VVFC program handles distribution of all vaccines provided by DOI, in addition to those for the VFC entitlement program. DOI, through relationships with public providers is able to serve populations in addition to VVFC eligible, such as children needing immunizations for school, and limited vaccines for adults. The vaccine supplied by the Division of Immunization is supplied at no cost to enrolled providers.

Program Benefits

- ✓ Increased vaccination rates for otherwise unprotected children
- ✓ Decreased morbidity and mortality from vaccine-preventable diseases
- ✓ Increased herd immunity for your local community
- ✓ Reduce referrals to public clinics, allowing these patients to remain in their medical homes and ensuring continuity of care
- ✓ Save money on your vaccine purchases by receiving publicly purchased vaccines covered under the program
- ✓ Technical assistance to improve your vaccination rates, record keeping, vaccine handling, and vaccination opportunities

Enrollment Process

To enroll in the Virginia Vaccines for Children Program, providers may call 1-800-568-1929 or 1-804-864-8055 to receive an Enrollment Packet or click on <http://www.vdh.virginia.gov/Epidemiology/Immunization/VFC/vfcEnroll.htm> to print an Enrollment/Registration Form. The **Enrollment/Registration Form** contains basic

information about your facility and the number of patients receiving immunizations annually. Medicaid HMO patients should be counted as “Medicaid”. FAMIS is low cost insurance, so FAMIS patients should be counted as “Private.” A temperature log demonstrating adequate storage for vaccine must be submitted along with your initial Registration Form.

Practice Identification Number

A Practice Identification Number (PIN) will be assigned to you when you enroll. Knowing the PIN assigned to your facility helps us to quickly and accurately find your records and answer your questions. Please contact the Order Center if there is a change in your medical facility such as: contact people, mailing addresses, shipping addresses, practice hours, email addresses, and physicians. This helps ensure you receive your vaccine products in a timely and efficient manner. Major changes in your facility may require a new PIN, re-classification, or a registration update. Please contact the VVFC Program if you have questions about your classification. PINs are assigned to a particular site and do not transfer with a physician or nurse.

Multiple Office Enrollments

Depending on your organization, you may be assigned more than one PIN. If there is more than one facility under the same medical group (sharing staff and/or patients) and each facility is storing and administering vaccine provided through DOI, a parent PIN is assigned. The parent PIN is assigned to the medical group’s main location. A related PIN identifying all locations of associated with the medical group will be assigned to each location. For example, a parent PIN might be P999. All other locations would be distinguished with the PIN and a letter following the number, such as: P999-A, P999-B, and P999-C, etc. The provider profile section of each registration form should estimate the number of patients needing immunizations at each location. NOTE: Offices that do not order vaccine because vaccine is temporarily transferred for the day from another main office, do not need to register. If the location permanently stores vaccine, it should register as a separate site.

Facility Types

The majority of providers enrolled in the VVFC program are private physician offices. Other enrolled facilities include Federally Qualified Health Centers (FQHCs), a Rural Health Clinics (RHCs), or a Community Health Centers (CHCs), Public Hospitals, and Local Health Departments.

Inactive Membership Status

Contact the Order Center if your facility closes or no longer wants to participate in the VVFC program. We will assist you in transferring unused, viable, vaccines provided by DOI to a participating VVFC enrolled provider.

As a VVFC provider, you agree to adhere to federal and state program guidelines. If at any time your practice does not adhere to them, your facility’s enrollment may be inactivated.