

**Training and Certification Committee  
Online EMS Program Sub-Committee Meeting  
OEMS Office – 1041 Technology Park Dr, Glen Allen, Virginia  
June 18, 2014  
11:00 am**

Members Present:	Members Absent:	Staff:	Others:
<b>Bill Akers – Chair  Jason Ambrose  Jason Ferguson  Suzi Helbert  Jim Kelly</b>	<b>Don Hansen - Excused  Elliott Carhart  Matt Looney  Julia Jordano</b>	Warren Short Greg Neiman Debbie Akers	Wayne Perry

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>I. Welcome</b>	The meeting was called to order at 11:05am	
<b>Introductions</b>	Introductions were not needed.	
<b>II. Approval of Agenda</b>	The Sub-Committee reviewed the Agenda for today's meeting. ( <b>Attached</b> )	<b>Accepted by mutual consent.</b>
<b>III. Approval of Minutes</b>	The sub-committee reviewed the minutes of the May 12, 2014 meeting	<b>Accepted by mutual consent.</b>
<b>IV. Previous Business – Workgroup Reports</b>	<ol style="list-style-type: none"> <li>1. Establish Criteria to offer an online Hybrid program - <b>Elliott</b>, Jason F, Don <ol style="list-style-type: none"> <li>a. Nothing to report, Elliott was to present an item today</li> <li>b. Working to develop a QM or equivalent rubric</li> </ol> </li> <li>2. Criteria for Instructor training - <b>Jason A</b>, Suzi, Matt <ol style="list-style-type: none"> <li>a. Shared a few e-mails</li> <li>b. Can't really find anything equivalent to TOPPS</li> <li>c. Sought information from Workforce Development about offering it via contract to OEMS, but they are a little overwhelmed. May follow-up with them later</li> <li>d. Bill spoke to Workforce in SW and they are open to the process <ol style="list-style-type: none"> <li>i. Bill to check and see if VCCS Workforce Office can facilitate to minimize issues of crossing borders.</li> </ol> </li> </ol> </li> <li>3. Criteria for remote clinical, lab, and field aspect - <b>Julia, Jim, Bill</b></li> </ol>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<ul style="list-style-type: none"> <li>a. Conference call on Monday</li> <li>b. How to we limit lab, clinical and field to ensure quality               <ul style="list-style-type: none"> <li>i. Existing requirements should be sufficient</li> </ul> </li> <li>c. Focus needs to be on overall course quality, outcomes               <ul style="list-style-type: none"> <li>i. Practical Test Results vs written test results</li> </ul> </li> <li>d. Discussion about providing overview and review of programs               <ul style="list-style-type: none"> <li>i. Warren determined that in order to conduct a review would need to be done by employee                   <ul style="list-style-type: none"> <li>1. Part-time vs full time</li> </ul> </li> <li>ii. Can we outsource review/investigation but have the determination of compliance be done by OEMS?                   <ul style="list-style-type: none"> <li>1. Need to look into this further</li> </ul> </li> </ul> </li> </ul> <p>Discussion regarding out of state programs. We are waiting to hear from AG's Office, but anticipate hearing that a student enrolled in any program not approved by VA OEMS may not perform as a student under our regulations</p>	
<p><b>V. New Business</b></p>	<p>Three Roads to consider:</p> <ul style="list-style-type: none"> <li>1. No online programs except for live Instructor led</li> <li>2. Strict guidelines that restrict clinical and field</li> <li>3. Go down a path where we create Online Education to happen and have justification for whatever rule we put in place.</li> </ul> <p>Consider an incremental rollout          We need to have measurable criteria          What if any instructor credentials to hold an online course          For a course, need to plan for:</p> <ul style="list-style-type: none"> <li>Didactic</li> <li>Clinical</li> <li>Field</li> </ul> <p>Accreditation is a model but need accountability</p> <p>Outcomes:          National Registry Pass Rate?          Graduate Surveys?          Student Surveys?</p>	

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	<p>Proposal:</p> <ol style="list-style-type: none"> <li>1. Only accredited programs can offer portions of the core EMS didactic education online in a hybrid/blended program.</li> <li>2. Outcomes from programs utilizing online didactic education must equal the national pass rate.</li> <li>3. There will be consequences for those programs that do not meet the measurable outcomes</li> </ol> <p>Jim is going to talk to Nursing Faculty to see if they have any insights about the implementation of online programs. Everyone else is going to look at the curriculum to determine what courses/topics at all levels lend themselves to online didactic and consider what percentage should be allowed.</p>	
<b>VI. Public Comment</b>	None	
<b>VII. Dates for 2014 Meetings</b>	August 13th, 2014 11am	
<b>VIII. Adjourn</b>	Meeting adjourned at 1:15pm	Motion to adjourn.

Training & Certification Committee  
Online EMS Programs Sub-Committee Meeting  
Wednesday, June 14, 2014 - 11:00 AM  
OEMS Office – 1001 Technology Park Dr, Glen Allen, VA 23059  
Meeting Agenda

- I. **Welcome**
- II. **Approval of Agenda**
- III. **Approval of Previous Minutes – May 15, 2014**
- IV. **Previous Business – Workgroup Reports**
- V. **New Business**
- VI. **Public Comment**
- VII. **Dates for 2014 Sub-Committee Meetings**
- VIII. **Adjourn**