

## VA EMS Symposium Installation Instructions for Apple iOS

1. Scan the QR code below for the **VA EMS Symposium** Web app or visit: <https://vdhems.vdh.virginia.gov/emsapps/f?p=220:1:::> to go directly to the **VA EMS Symposium** Web app.



2. When you click on the link above or scan the QR code, it will open to the VA EMS Symposium app home screen.
3. From this home screen, you will be able to access each feature of the app, including the class schedule, calendar, course search, exhibit hall, general event info, evaluations, events, floor maps, parking info and nearby places. Click on the menu bar icon to access these features (see red arrow for menu icon location.)



There are three icons that have a lock on them, which indicate that they are password protected: "my classes", "my evaluation" and "my calendar". These icons are user-specific

and will require the user to log in to the app.

Due to security measures, users will be required to log in EVERY time they access those features of the app. Please remember your Virginia EMS number and password used for symposium registration or, registrants can use their birthdate and year combination PIN (DDYY). Ex.: the registrant's birthdate is March 5, 1972; their PIN would be 0572.

Prior to attending the Virginia EMS Symposium, please save this Web app on your home screen and log in. If you are having trouble with the app or have questions, please visit the 3<sup>rd</sup> floor registration desk in the Marriott for assistance.

4. **How to add a bookmark of the VA EMS Symposium Web app to your home screen**

Go to the home screen of the **VA EMS Symposium** Web app on your iOS device by scanning the QR code or clicking on the link above. Touch on the icon indicated in the screenshot below.



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5. Touch the "Add to Home Screen" button.



7. Now you can easily access the **VA EMS Symposium** Web app from your home screen via the icon shown below.



6. Touch the "Add" button.

