

*Corrected**
State EMS Advisory Board Meeting
Richmond Airport Hilton – Richmond, Virginia
May 10, 2002

Members Present: Donald R. Barklage, Jr., Northern VA EMS Council; Earl N. Carter, Jr., Southwestern VA EMS Council; Scott R. Chandler, VA APCO; Chip Decker, Virginia Ambulance Association; Margaret A. Dolan, M.D., American Academy of Pediatrics; Thomas D. Harvey, Virginia Municipal League; James B. Hurlock, Jr., Virginia State Firefighters; George W. Langford, Virginia Association of Volunteer Rescue Squads; Joanne E. Lapetina, M.D., Virginia Association of Volunteer Rescue Squads; Buck Maddra, Public; Elizabeth Jo Martin, Peninsulas EMS Council; Stewart W. Martin, M.D., Medical Society of Virginia; Genemarie Worley McGee, Virginia Hospital & Healthcare Association; David B. Palmer, Virginia Association of Governmental EMS Administrators; Michael B. Player, State Fire Chief's Association of Virginia; Linda L. Sayles, Virginia Emergency Nurses Association / Virginia Nurses Association; John E. Snyder, Old Dominion EMS Alliance; Robert N. Stout, Blue Ridge EMS Council; Kent Weber, Tidewater EMS Council; Claude R. Webster, Western Virginia EMS Council; and Jeffrey S. Young, M.D., American College of Surgeons

Members Absent: Richard R. Johnson and Carl F. Wentzel, III, M.D.

Others Present: Rob Logan, Western VA EMS Council; Melinda Duncan, Northern VA EMS Council; Jon Donnelly, Old Dominion EMS Alliance; Tina Skinner, Rappahannock EMS Council; Michael Berg, Thomas Jefferson EMS Council; Connie Purvis, Blue Ridge EMS Council; Bill Bullock, Northern VA EMS Council / Virginia Association of Governmental EMS Agencies; Randy P. Abernathy, Hanover EMS Council; Mike Harmon, Chesterfield Fire / EMS; Scott Schuler, City of Harrisonburg; G. Brown, City of Fairfax; Barry Jacobs, Fairfax County; Jennie Collins, Prince William County; J. David Barrick, Newport News Fire; Petra Menzel, VA EMSC; Theresa Guins, M.D., EMSC; Jay J. Brown, Loudoun County Fire & Rescue; Jim Jones, Lifeline Ambulance Services; Robin Kurz, Attorney General Office; Carol Gilbert, OEMS, Medical Director; *Office of EMS Staff:* Kenny Updike, Warren Short, Dennis Molnar, Everette Vaughan, Tom Nevetral, Ken Clark, Carol Morrow, Ruth Robertson, Melissa Doak, Karen Head, Jimmy Burch, Dave Cullen, Gary Brown, Scott Winston, and Irene Hamilton, Office of EMS

CALL TO ORDER:

Dr. Lapetina, Chair, called the meeting to order at 1:10 p.m.

APPROVAL OF MINUTES:

The Chair called for a motion to approve the minutes from the last meeting.

George Langford made a correction to the minutes. On page 11 of the minutes the motion he made for the Transportation Committee should read as follows:

MOTION: The Transportation Committee recommends that the EMS Advisory Board approves the guidelines developed by the Transportation Committee as the standards for highway safety and visibility of EMS workers.

Don Barklage also had a correction to the minutes on page 12, under New Business regarding the discussion about hospital reroute. Mr. Barklage stated that the Board did not actually take a position on any course of action.

The Chair asked for a motion to approve the minutes with the two corrections notes. The motion was made and properly seconded and the vote was taken. The minutes were accepted with the amendments noted.

CHAIRMAN’S REPORT Joanne Lapetina, M.D.

Dr. Lapetina acknowledged that her term would expire before the next meeting and therefore she thanked the Board for working with her and all their hard work. She praised the Board as well as members of the audience for all of their hard work in securing funding for the EMS system.

VICE-CHAIRMAN’S REPORT Jeffrey S. Young, M.D.

No report.

MEDICAL DIRECTOR’S REPORTCarol Gilbert, M.D.

Dr. Gilbert deferred her report to Dr. Martin and the Medical Direction Committee’s report.

STATE EMS ADMINISTRATIVE REPORTS:

Director’s Report Gary R. Brown

The Quarterly Report to the State EMS Advisory Board contains detailed information on relevant activities of the Office of EMS over the last three months. Dr. Lapetina will appoint a nominating committee later in the meeting. The Nominating Committee will make committee appointments to fill vacancies that will occur due to several Advisory Board members rotating off the Board. Three members of the board, Dr. Lapetina, Dr. Young and Dr. Dolan, are rotating off the Advisory Board and are ineligible for reappointment. They were all presented with appreciation plaques for their service on the Board.

Assistant Director's Report..... **Scott Winston**

The Office of EMS has just completed an investigation into allegations of inappropriate patient care in Hampton, Virginia. An individual brought these allegations before the State EMS Advisory Board in January 2000. Dave Cullen, of the Office of EMS, managed the investigation; and Jimmy Burch and Melissa Doak, of OEMS conducted the investigation. Mr. Winston informed the Board members that there might be some press coverage of this investigation because recently he has received some calls from the press regarding the investigation.

Office of the Attorney General**Robin Kurz**

The OAG's office had a few legal issues to address since the last State EMS Advisory Board meeting. One issue was regarding the privacy of the Patient Care Reports that EMS agencies complete. There was a situation where a reporter asked for all of the patient care reports. The OAG's researched and decided that Patient Care Reports are governed by the medical records exceptions in the Freedom of Information Act. Ms. Kurz went into some detail with Board members about what information about them would be subject to the Freedom of Information Act and the Conflict of Interest Act. Ms. Kurz said that she will go into more detail at the next Board meeting when she does an orientation for new members.

COMMITTEE REPORTS:

Communications Committee.....**Scott Chandler**

The Communications Committee met on April 18. They had no action items. The Committee continued their discussions regarding EMD in Virginia and the action plans outlined in the Communications Committee report.

CISM**Linda Sayles**

The CISM Conference is scheduled May 29 through June 1 in Virginia Beach. There is over 200 registrants. The CISM Committee will hold their meeting on Wednesday, May 29.

EMS Emergency Management Committee**Michael Player**

The Committee has met several times since the last Advisory Board meeting and the focus was the working groups for Modules III and IV. Mr. Player made a correction to page 12 of the Quarterly Report to the State EMS Advisory Board. It refers to Modules IV and V incorrectly; it should refer to Modules III and IV. Module V, the hospital portion, is currently on hold. The Health and Medical Initiative is addressing a lot of the issues that Module V would be addressing, and the Committee has decided to lend its support to the Health and Medical Initiative at this time. The application has been made to the Department of Health and Services for DMAT in Virginia. The EMS Emergency Management Committee will meet on Wednesday, May 15, at the Office of EMS.

EMSC.....**Margaret Dolan, M.D.**

The Virginia EMSC program is currently in year two of the Partnership grant. In the past year EMSC received DMV funding that they used for data and for systems development. EMSC has applied for additional DMV funding for FY 2003 that would include data systems and injury

prevention as well as EMS outreach. EMSC used the remaining funds from the Trauma Supplement after the Trauma Needs Assessment meeting to purchase Microsoft MapPoint software. Each of the regions have received a copy of this software to use for enhancement of data activities. At the National Conference on Childhood Emergencies held in April in Dallas “National Heros” awards were won by Virginians in three categories. Outstanding EMS Provider of the Year was awarded to Battalion Chief Steve Strawderman from Prince William. Peer Volunteer of the Year was awarded to Kathleen Rafe from Warrenton. Innovation in EMSC Product and Program, the SCOPE Program, “Special Children and Outreach Education” also won.

Dr. Dolan reported that there have been three legislative changes regarding child passengers. Children under age five have to be in child restraint devices. Children 6-15 must be belted appropriately. Also no children under the age of 16 are allowed in a rear cargo area of a pickup truck.

Evaluation Committee..... David Cullen

The Office of EMS has hired a contractor to work with PPCR data one day a week. They are in the process of getting rid of the duplication errors. They have identified over 100,000 possible duplications that are being deleted. The OEMS web site now has drafts showing statistical percentages of calls.

Financial Assistance Review CommitteeEd Snyder

F.A.R.C. met on May 9 and as a result of the meeting they have two action items. The first action item addresses ALS programs and grants.

MOTION: The Financial Assistance Review Committee supports the concept of the Office of EMS Training Division to provide technical oversight and review of ALS training projects and to further provide funding recommendations of these projects to the Financial Assistance Review Committee.

The motion was seconded and the floor was opened for discussion. Hearing none the vote was taken. Yeas = 21; Nays = 0; Abstentions = 0. **The motion carried unanimously.**

The second action item is in regards to the vacancy that will occur on F.A.R.C. the end of June. Bob Crowder’s term will expire and they need to fill the position. It is the Peninsulas EMS Council’s term to be represented on the committee. Peninsulas has given F.A.R.C a nomination. Also, F.A.R.C. has a reappointment of a member who needs to be reappointed for his second term.

MOTION: The Financial Assistance Review Committee requests the State EMS Advisory Board to appoint Robert Brown to the Financial Assistance Review Committee effective July 1, 2002. Also, to appoint Chris Slep to the Financial Assistance Review Committee for a second term.

The motion was seconded and the Chair opened the floor for discussion. Hearing none the vote was taken. Yeas= 20; Nays = 0; Abstentions = 1. **The motion carried.**

As information, Mr. Snyder reported that the Financial Assistance Review Committee beginning with the fall grant cycle will require any agencies that are funded under hardship terms to make their purchases through the state contract. Also, F.A.R.C. will meet on June 6 in South Hill and the public meeting will be held on Friday, June 7.

Human Resources and Training Joanne Lapetina, M.D.

No action items. As information, the ALS rollouts should be starting this summer as soon as the regulations are instituted. All upcoming meetings are on page 9 of the Quarterly Report.

Medevac Committee Genemarie McGee

The Medevac Committee met on May 1 at the Office of EMS. They have no action items and three informational items. The Medevac Committee is in the process of redoing their entire LZ Directory for the state. The committee has also been discussing the review of the committee membership due to new programs within the state and looking at issues between pilots and medical crew. The committee also discussed an examination into helicopter operations during emergencies in the aftermath of two incidents that occurred at the Pentagon on September 11. A part of the problem is communications related and the committee will be examining this issue further. The next meeting is scheduled on July 31 at the Office of EMS.

Medical Direction Committee..... Stewart Martin, M.D.

The committee met on April 16. They have no action items and several informational items. The majority of the time was spent discussing approved skills and medications in regards to specialty teams. The committee set up six different categories of specialty teams that will be working on setting up approved skills and medications that will come through the Medical Direction Committee for approval. The six categories are *Wilderness Search and Rescue Medicine, Pediatric Neonatal, SWAT and Tactical Flight Programs, Disaster Hazmat and Urban Search and Rescue, and Diving Medicine and Hyperbarics*. The committee reviewed the draft regulations again. The Symposium courses for Airway are proceeding well. The committee also received information about Disaster Response Strike Teams, specifically OMD involvement with those. The committee will be receiving regular information on that as well as courses for the Medical Directors to take to enable them to provide medical direction at the scene of disasters with the strike teams. The next meeting will be July 16 at the Office of EMS.

Public Information and Education Committee..... Ruth Robertson

The PI&E Committee met on April 11, 2002. There are no action items. The Committee continues to work on a PowerPoint presentation on hiring opportunities that will be put on the Office of EMS Web site and on developing a video on recruitment and retention success stories. The next PI&E Committee meeting is scheduled at 10 a.m., July 11, 2002 at the Office of EMS.

Regulation and Policy Claude Webster

The official public hearing for the Department of Health, and the last hearing, was held on May 9. It was well attended and a lot of good comments were received. Mr. Webster assured everyone that the comments they made would be reviewed by the committee and staff and implemented as feasible. The committee is working with the Office of EMS staff on a Compliance Manual that helps define what the code means in layman's terms. Section 2 of the Compliance Manual is targeted to be completed sometime in July. The Department of Health

will set the implementation date for the new regulations to take effect. The committee has several other assignments now that the regulations have been completed. The committee will begin to work on the regulations in regards to the Rescue Squad Assistance Fund and EMS Councils. The committee will also begin working on a Code of Ethics document as a guide for Board members. Mr. Webster thanked all the members of the committee for the hard work given to the regulation process and gave a special thanks to David Cullen of the Office of EMS who staffed the committee. The next committee meeting is scheduled on Thursday, August 8, 2003.

Transportation CommitteeGeorge Langford

The Transportation Committee had considered adding some additional medical equipment to the list they are composing for light duty crash trucks. However, upon reviewing the regulations the committee discovered that in order to add additional medical equipment the unit would have to be licensed. Therefore, the committee decided to take some of the medical equipment they had proposed off the list and the committee should have a final list by the next Board meeting.

Trauma System Oversight & Management..... Jeffrey S. Young, M.D.

The committee has no action items. The Trauma EMS System Implementation grant, the committee is working on setting up smaller groups to look at the implementation of the infrastructure requirements for the grant. In regards to the Statewide Trauma Registry, there is an effort underway to try to get electronic submission of the data since it is Internet based. There will be several site visits coming up in the next year and teams are being put into place for those visits.

REGIONAL COUNCILSRob Logan

The committee met on May 9. They reviewed a final draft of the Regional Council Attributes which is a document that was developed by a Task Force looking into the Regional Councils and a public foundation for the accreditation of Regional Councils. Even though the regulations in this document may not be enforceable until regulations are developed for Regional Councils, the Regional Councils pledged to strive for voluntary compliance of this document. Also, Old Dominion EMS Alliance has taken the lead in developing a statewide hospital emergency notification system. The proposals went out for vendors. The Regional Councils also pledged their support to the Office of EMS and any efforts to work on long range planning for securing additional funds.

Agencies and OMDs use the PPCRs to develop reports for quality assurance, quality improvement purposes. Mr. Logan is concerned if this is allowed considering the confidentiality issues involved with PPCRs as it relates to patient privacy. Mr. Logan said that Regional Medical Director's also use the reports sometimes for similar purposes. In both instances, Robin Kurz said that it would be appropriate for agencies to use the reports.

PUBLIC COMMENTS

None.

OLD BUSINESS

None.

NEW BUSINESS

Nominating Committee

Dr. Lapetina appointed three members of the Advisory Board to participate on the Nominating Committee. The members of the Board appointed by Dr. Lapetina were **Buck Maddra,**

Liz Martin.

Genemarie McGee, and ~~**Dr. Stewart Martin.**~~

The Chair opened the floor for nominations from the Board for the committee. Kent Weber nominated **Michael Player.** Mr. Player accepted the nomination. The Chair asked for a vote from the Board on Mr. Player's nomination. Yeas=22; Nays = 0; Abstentions = 0. Mr. Player was appointed to the Nominating Committee.

Mr. Player nominated **Kent Weber.** Mr. Weber accepted the nomination. The Chair asked for a vote from the Board on Mr. Weber's nomination. Yeas=22; Nays = 0; Abstentions = 0. Mr. Weber was appointed to the Nominating Committee.

EMS Funding Task Force

The Task Force met earlier today. The Office of EMS has received \$3.2 million from the General Assembly for FY03. The Office of EMS has also been approved for six FTEs that will be funded from these monies. OEMS program managers have put together a list of proposed budget items. These presently total \$4.2 million. The Task Force was divided into four groups, Education and Training, Emergency Preparedness, Information Systems and Planning and Development. Those groups met earlier in the day and prioritized the items. The Task Force decided that the Office of EMS should determine the priorities and mandates and assure that the budget requests apply to the verbiage that is used in the legislation.

NEXT MEETING

Friday, August 9, 2002 at the Hilton Richmond Airport.

ADJOURNMENT

The meeting was adjourned at 2:55 p.m.

Respectfully submitted,

Irene M. Hamilton