

# GRANTS...its Not just for Ambulances ANYMORE



**Amanda Davis**  
Virginia Office of Emergency  
Medical Services (OEMS)





## Financial Assistance for EMS Agencies

- The Rescue Squad Assistance Fund (RSAF) is a multi-million dollar matching grant program for Virginia non-profit EMS agencies and organizations
- Documented need of the specific item being requested
- Assist EMS agencies to purchase EMS equipment, vehicles, programs, projects and other EMS initiatives
- RSAF is a reimbursement grant



## Know the BASICS.....

- Approximately \$8 million in matching funds available annually.
- Requires matching funds from EMS Agency
  - Regular 50/50
  - Hardship 80/20 (special circumstances)
  - Unusual 100/0 (extreme cases)
- Two Grant Cycles Annually
  - Deadlines - March 15<sup>th</sup> and September 15<sup>th</sup>
  - Awards – July 1<sup>st</sup> and January 1<sup>st</sup> (12 months)

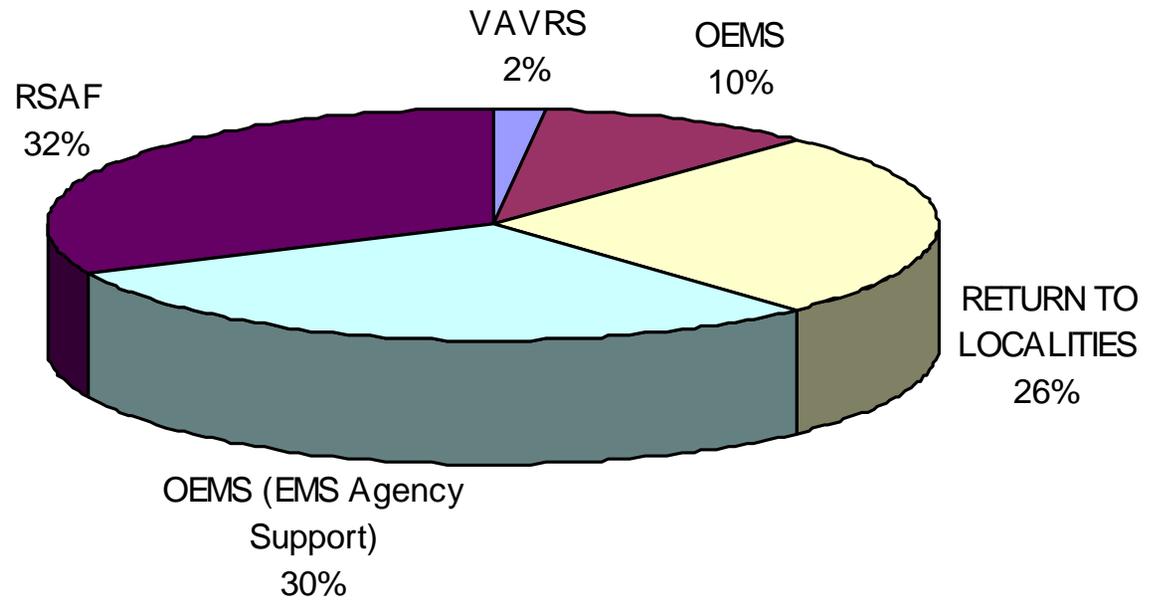


## Know the BASICS.....

- County/City official supporting request is recommended
- Each agency can submit only 1 application per cycle but may include more than one item
- Special priority applications have precedence during the review process:
  - Emergency Medical Dispatch
  - Emergency Operations
  - Innovative (Special) Projects
  - Multi-Jurisdictional/Agency Projects
  - Recruitment and Retention (Training, Management/Leadership)



# Where does the \$ Come From?





## ALL APPLICATIONS

- Must be submitted on-line and include:
  - Affirmation Page
  - Federal ID Number Verification
  - Most recent Tax Returns
  - Supplemental Documentation
    - Crash Truck/Extrication Equipment Questionnaire
    - Special Priorities Questionnaire (Funding Priority)
    - Support Letters/Additional Narrative/Project
      - Description



# AI APPLICATIONS

## 1. Affirmation Page

- Business name, DBA name, FIN
- Original Signatures of Authorized Agent, Fiscal Officer, OMD due on the deadline date
- Project Description
- Sustainability Plan

## 2. FIN

- Copy of original letter from IRS issuing FIN
- Copy of most recent tax return
- Statement from County/City Manager



## ALL APPLICATIONS

### Most Recent Tax Returns

- Front cover to verify non-profit status
- Letter from County/City Manager verifying agency is a unit of government

### 4. Extrication Equipment/Rescue Truck Questionnaire

- Verify number of calls needing type
- Justification for vehicle

### 5. Special Priorities Questionnaire

- Needed if seeking a funding priority
- Objectives of project, benefits, challenges, sustainability

## What Can I Apply For?

### OTHERS

Agency Training

Quick Response  
Vehicles

AED/Defibrillators

Extrication  
Equipment

ALS/BLS  
Equipment

Protective Clothing

Computers

Audio Visual  
Equipment

Software

## FUNDING PRIORITIES

- **Emergency Medical Dispatch (EMD)**
  - Communications equipment, software, hardware, training
- **Emergency Operations**
  - Deployment team equipment, emergency ops equipment, MCI trailer, HMERT trailer tow vehicle
- **Innovative (Special) Projects**
  - Medical direction, strategic planning, quality improvement, technology, project to benefit the EMS system
- **Multi-Jurisdictional/Agency Projects**
  - Projects/equipment benefiting multiple jurisdictions/agencies
- **Recruitment and Retention**
  - Campaigns, management, leadership, training, OMD training, etc...

**NOTE:** All training related to certification, auxiliary and continuing education programs must be submitted through a contract from the EMS Training Fund.



## Not Eligible for Funding

- Leased equipment or vehicles,
- Equipment or vehicles secured by a lien,
- Guarantees or Warranties,
- Fire apparatus,
- Law-enforcement equipment, or
- Used equipment or vehicles without prior approval

**NOTE:** Used equipment or vehicles will not be eligible for funding without prior approval from the OEMS.

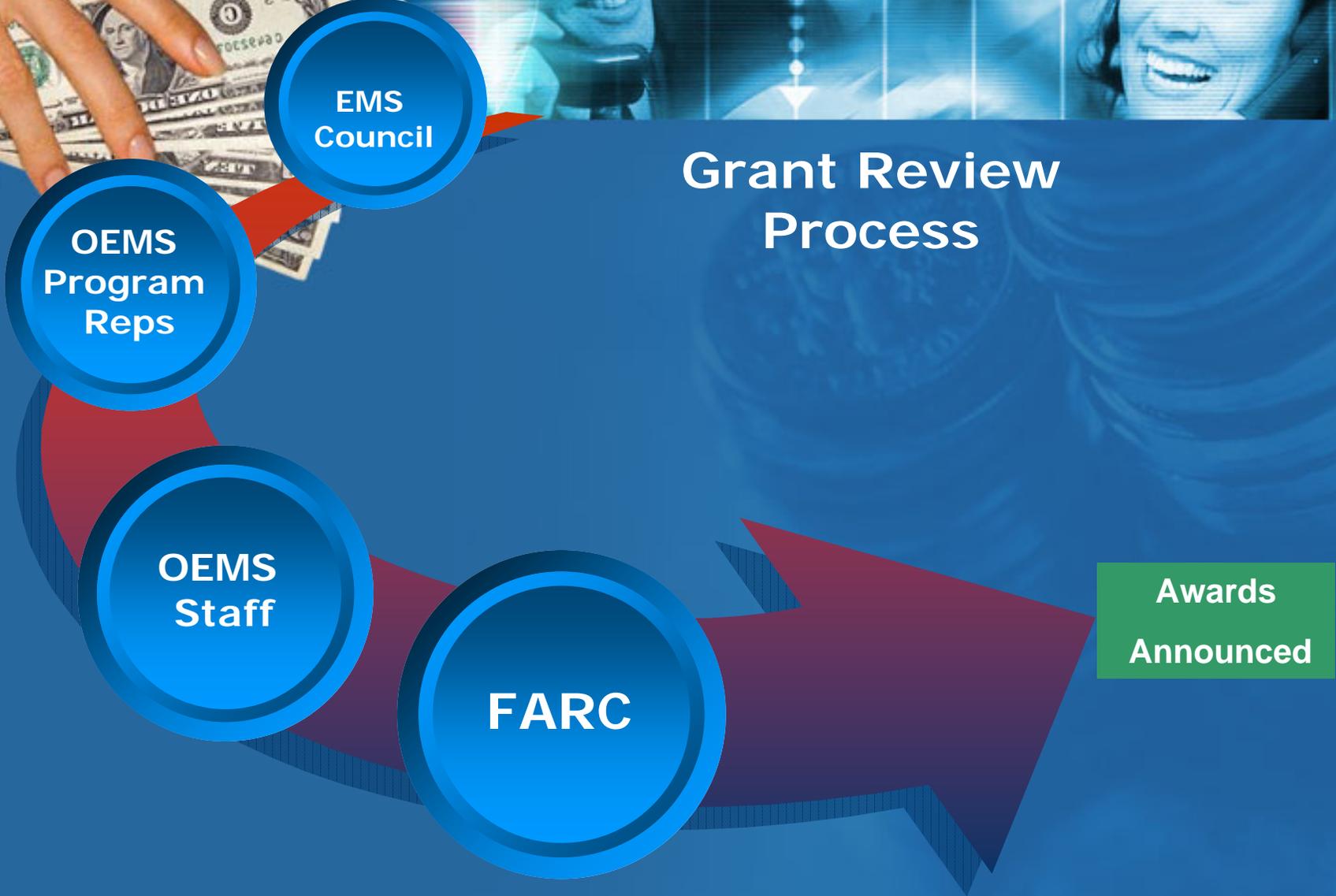


**Not the OEMS definition  
of a QRV.....**





# Grant Review Process



EMS Council

OEMS Program Reps

OEMS Staff

FARC

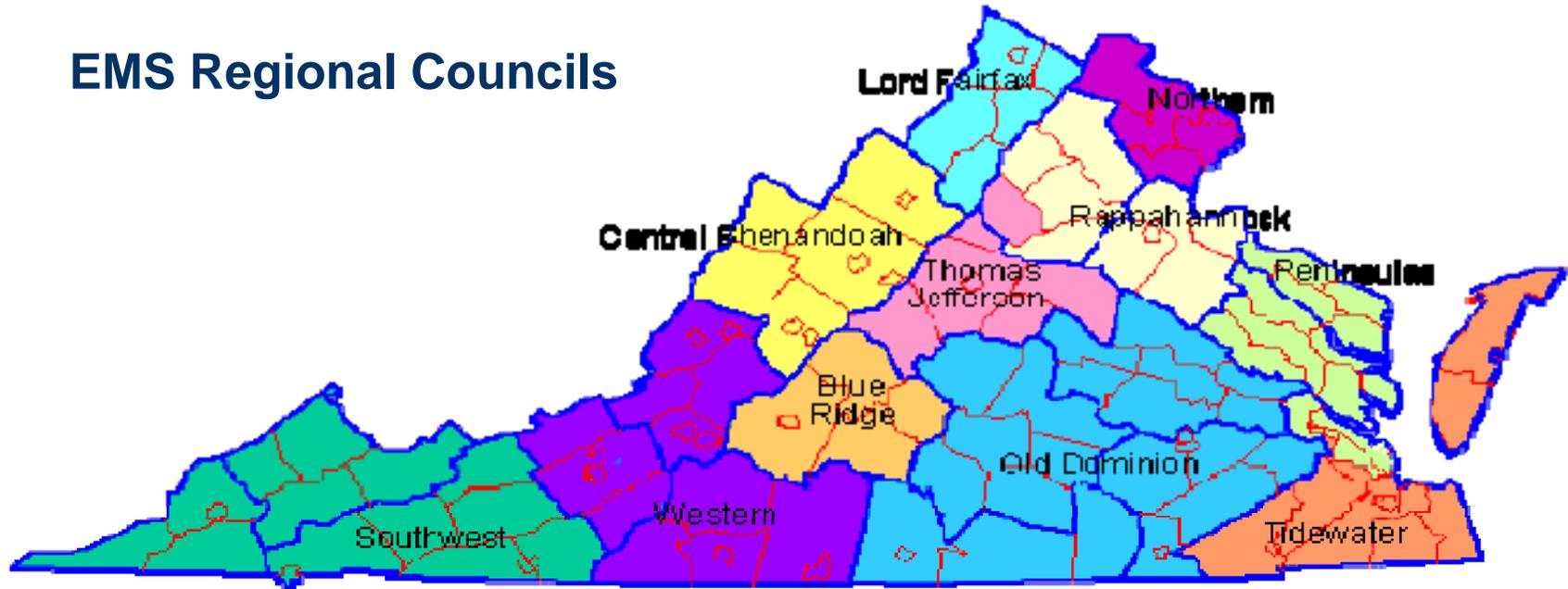
Awards Announced



## **FARC**

- **Financial Assistance & Review Committee**
- **Created in 1978 by the EMS Advisory Council**
- **FARC was established by §32.1-111.12:01 for the purposes of administering the Virginia RSAF grant funds**
- **The purpose of FARC is to review the RSAF grant applications from eligible EMS agencies and not for profit organizations that operate exclusively for the benefit of the general public**
- **Make recommendations to the Commissioner of Health**

## EMS Regional Councils



**Blue Ridge EMS Council – Brad Ferguson**

**Central Shenandoah EMS Council – Wayne Peer (Chair)**

**Rappahannock EMS Council – Dan Butler**

**Southwest Virginia EMS Council – Pokey Harris**

**Thomas Jefferson EMS Council – Stuart Smith**

**Western Virginia EMS Council – Billy Altman**



## How are my grant graded?

- **Grade 1 - Immediate Funding Need**  
Alternative funding sources exhausted or unavailable. System will suffer if program postponed. Program request is of greatest impact to citizens served.
- **Grade 2 - Definite Funding Need**  
Alternative funding limited or delayed availability. Program of high priority. Need is present. Program of high impact to citizens served.
- **Grade 3 - Project Needed Eventually**  
Local funding available in future. System will benefit from improved time table. Limited available funding.
- **Grade 4 - Project Can Be Delayed**  
Local funds available. Program of low impact to citizens served. Consideration will be given as need increases.
- **Grade 5 - Project Not Needed**  
Local funds available. Limited or no impact to service area. Duplication of resources. Consideration will be given as need is evident. Failure to submit a complete application.



## Important Evaluation Criteria

- Requested item/project is required for licensure and/or certification (Vehicle, equipment, medications, etc...)
- Equipment requested is required for upgrade from BLS to ALS. (OMD identified, class availability, statement of endorsement from local governing body supporting upgrade)
- Current personnel trained to operate requested items. Equipment matches level of care.
- Vehicle requests will be evaluated based on current vehicle inventory, call volume/vehicle/year and current number of EMS certified personnel. (Guideline/Rule of Thumb: 300 calls/vehicle/year as a minimum.)



## Important Evaluation Criteria

- Requesting agency serving more than its own service area, an increasing percent of calls are out of its district.
- Equipment requested to be shared with other EMS agencies.
- Program request identified in local, regional and/or state EMS Plan(s) as priority, impact to citizens served.
- The program/equipment request is compatible with goals and objectives of the Agency, EMS Region and the Commonwealth.



- OEMS website
  - [www.vdh.virginia.gov/oemslgrants](http://www.vdh.virginia.gov/oemslgrants)
- Click on the link to download the Consolidated Grant Application Program (CGAP) software
- Download the software to your PC and save the information to your hard drive on your PC (remember your file name)
- Once its completed go back to the OEMS website and click on the link “Submit your grant application”
- Select your agency name and password (if you can’t remember your password call/email us) and select the file name

**YOUR FILE DOES NOT MAGICALLY APPEAR AT OEMS – YOU HAVE TO TRANSFER THE DATA!**



- About EMS
- Education, Training and Certification
- Continuing Education Credits
- EMS Regulations
- Grant Programs
- Emergency Operations
- EMS Agencies and Providers
- Regional Coordination
- Recruitment & Retention
- Localities & EMS Officials
- EMS Symposium
- Trauma/Critical Care & Informatics
- EMS Medical Direction
- Calendar of Events
- EMS Downloads
- Related Links
- Frequently Asked Questions

Home > Office of Emergency Medical Services > Grants Program

## Grants Program

The **Financial Assistance for Emergency Medical Services** Grants Program, known as the **Rescue Squad Assistance Fund (RSAF) Grant Program** is a multi-million dollar grant program for Virginia non-profit EMS agencies and organizations. Items eligible for funding include EMS equipment and vehicles, computers, EMS management programs, courses/classes and projects benefiting the recruitment and retention of EMS members.

[Download Grant Application Software \(CGAP\)](#)  
Version 2.5 of the CGAP software must be used to submit grant applications for this cycle.

[Request a CD of the Grant Application Software \(CGAP\)](#)  
Complete the form and have a CD mailed to the address provided.

[Submit Grant Applications](#)  
Grant Applications must be submitted by following this link. The deadline for submission is September 15, 2009.

### Important Information

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August 3 , 2009- September 15, 2009

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**Faxed Applications will NOT be Accepted!**

**Please submit all grant information to:**  
Office of Emergency Medical Services

Phone 804-864-7600  
Fax 804-864-7580



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Home > Office of Emergency Medical Services > Grants Program > CGAP Software Download

## CGAP Software Download

**Consolidated Grant Application Program Download** - Please fill out the following information before downloading the CGAP Software. Thank You.

**Your Email Address:**

**Full Name:**

**Agency Name:**

Submit Cancel

[Printable Version](#)

[E-mail This Page](#)

*Last Updated: 05-21-2009*



## What can I apply FOR?

- If your agency is involved in EMS you can apply for:
- Radios/Pagers
- EMD – software, training, equipment, consoles, etc...
- Computers/ToughBooks
- Communication software, hardware, equipment, etc.....
  - 40% of these requests are for communication equipment/training/projects



## The ONLY things you can't apply for:

- Leased equipment or vehicles,
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- Guarantees or Warranties,
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## How do I apply?

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Grants Program - Microsoft Internet Explorer

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Done Internet

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Download  
from the  
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website:  
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## VIRGINIA INFORMATION TECHNOLOGY AGENCY (VITA) - 911 Public Safety Communications

### **Continuity and Consolidation Grant Program**

- Funding to primary PSAPs for projects designed to replace or upgrade wireless E-911 equipment and services that are technically outdated,
- Funding for primary PSAPs to utilize in consolidation projects.

### **Grant Enhancement Program**

- Provide funds to primary PSAPs for projects designed to enhance cross-jurisdictional information sharing and collaboration among PSAPs, PSAP staff development, and new capabilities beyond those currently available with wireless E-911; or, upgrades/replacements of existing Enhancement projects



## VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES (DCJS)

### **Byrne/Justice Assistance Grant Program**

- Provides grants to local governments and state agencies to support drug control, drug treatment, crime prevention, community oriented-justice, and various criminal justice improvements.

### **Law Enforcement Terrorism Prevention Program**

- Funds are used to support law enforcement with planning, organizational activities, training, training exercises and procurement of equipment for the following activities: information sharing to preempt terrorist attacks; target hardening to reduce vulnerability of selected high value targets; threat recognition to recognize the potential or development of a threat; intervention activities to interdict terrorists before they can execute threat; and interoperable communications.



## Virginia Department of Fire Programs (VDFP)

### **Aid to Localities**

- Provides Virginia cities, towns and counties with funds to pay for training, construction of training centers, fire fighting equipment and protective clothing. Allocations are population-based.

### **Technology Grants**

- Provides funds for VFIRS 'hardware'- inclusive of a PC, Printer & connectivity, up to \$1,000.00



## Virginia Communications Index for Public Safety (VCIPS)

- Grant Directory of funding available for communications equipment/training/projects
- Web-Based and searchable by item
- Available at all State Public Safety web-sites via link
- Piece-meal approach of multiple grant funding streams available for one project



See Table



# Federal Grants

- Virginia Department of Emergency Management - [www.vaemergency.com/grants](http://www.vaemergency.com/grants)
  - State Homeland Security Grant Program
  - Sign up for email alerts
- Office of Commonwealth Preparedness – [www.interoperability.virginia.gov](http://www.interoperability.virginia.gov)
  - Interoperable Emergency Communications Grant Program
  - Public Safety Interoperable Communications Grant (PSIC)



# Federal Grants

- Assistance to Firefighters Grants – [www.firegrantsupport.com](http://www.firegrantsupport.com)
- FederalGrantsWire.com
- Grants.gov
- ChiefSupply.com
- Intergraph.com
- <http://www.apointl.org/new/government/grant.php>



# Private Funding

- <http://www.cpsb.org/scripts/abshire/grants.asp>
  - Lists category search of grants from federal, state and private foundations
- **10 Essential Website for Grantseekers**
  - Firstgov, The Nonprofit Gateway, The Foundation Center, Daily Federal Register Contents, Federal Register Search, The Catalog of Federal Domestic Assistance, State and Local Government on the Net, The Chronicle of Philanthropy, The Grantsmanship Center, Hoover's Online Corporate Directory
- **Don't forget about your community**
  - Target, WalMart, Exxon-Mobil



## Grant Writing Tips

- Read Directions
- Check for Completeness
- Narrative – concise and to the point
- Don't wait until the last minute
- Have application reviewed by others before submission



## Grant Writing Tips

- Most Important
  - Re-read and check for errors
  - Make sure affirmation has required original signatures
  - Don't ramble – be concise and to the point



## REMEMBER.....

1. Define Your Need - Be aware of grant guidelines
  - **Look at priorities of Granting Agency/Organization**
2. Identify what you should have to fill Your Need
  - **Remember to Identify Extra Costs that may be needed**
3. Look for partners that have similar interests to your Project and have the resources to Help!
  - **Don't forget about your local stores, hospitals and community**
4. Write a Good Proposal - Remember Grants are Competitive



# QUESTIONS?

Amanda Davis, Grants Manager

804-888-7515 or [amanda.davis@vdh.virginia.gov](mailto:amanda.davis@vdh.virginia.gov)

Linwood Pulling, Grants Specialist

804-888-7520 or [linwood.pulling@vdh.virginia.gov](mailto:linwood.pulling@vdh.virginia.gov)

**Virginia Office of EMS**