

**Trauma System Oversight & Management Committee  
Marriott Richmond-West  
Richmond, Virginia  
December 4, 2008  
11:00 a.m.**

<b>Members Present:</b>	<b>OEMS Staff:</b>	<b>Other Attendees:</b>
Morris Reece, Chair	Paul Sharpe	Sherry Love
Kathy M. Butler, Vice-chair	Wanda Street	Deborah Gunning
Barbara Hawkins	Beth Singer	Maggie Griffen
Andi Wright	Gary Brown	J. F. Calland
Al Philp	Dr. George Lindbeck	Krista Henderson
Elton Mabry		
Mindy Carter		
Nancy Martin		
LeAnna Harris		
Lawrence Roberts		
Cindy Hearrell		
Stanley Heatwole		
Leonard Weireter		
Valeria Mitchell		
Denice Greene		
Patrick Earnest		
David Linkous		
Lou Ann Miller		
R. Bland Lawson		

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>Trauma Nurse Coordinators Meeting:</b>	The trauma coordinators met between 10 a.m. and 11 a.m. to discuss general business matters.	
<b>Call to order:</b>	The meeting was called to order by the chair at 11:10 a.m.	
<b>Introductions:</b>	Introductions were made around the room. Mr. Reece welcomed back David Linkous of Montgomery Regional and welcomed Sherry Love of Bristol Regional Medical Center. He also congratulated Mary Washington on their recent designation of Level II Trauma Center.	
<b>Approval of Minutes dated September 4, 2008:</b>	A motion was made to review and approve the minutes.	<b>The minutes were approved as submitted.</b>
<b>Chair Report – Morris Reece:</b>	No report. No Vice-Chair report.	
<b>Trauma Center Fund</b>	A panel of six members reviewed the fund and no changes were made at that time. The panel considered	

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<b>Update:</b>	<p>establishing a certain percentage of the fund to be distributed as level funding (based on the level of designation), but it was decided not to move ahead with this consideration. This initiative was considered to provide a certain level of consistent funding to assist with items such as FTE justification. There were basically two concepts. The first one was level funding, a certain fixed amount that the center is sure to receive. The second concept was a formula or other variable amount designated for specific purposes. The Chair asked the committee members for their thoughts on the base level funding. Dr. Weireter requested that this be tabled until the March meeting. It was also suggested to develop a half dozen or so talking points for the local legislators. It would be in the committee's best interest to describe its' accomplishments.</p>	
<b>Committee Projects for 2009:</b>	<p><b>a. Designation Criteria Review</b>  It has been three years since the current designation criteria have been put in place. The Chair posed the question of whether a small sub-group should review the criteria and advise any refinements that may need to be made. A small work group may need to be formed to re-examine the criteria to "tweak" or "fine tune" the criteria and the administrative guidelines. The Chair asked the committee if they thought it was time to review the criteria. Most of the committee members agreed that it was time for a review. OEMS stated that some items needed to be clarified. The Chair asked who would better serve on the work group. OEMS suggested that a small work group made up of couple of people who have been on the committee for some time and a couple of new members would be a diverse group. OEMS offered to host the meeting via web conference for an hour a month or if the budget allows have a meeting in Virginia Beach to wrap things up. OEMS suggested that the group start to meet in late January. There is also a new ACS book, which is what we based our criteria on, so it might benefit the group to take January and February &amp; split up the green book as well as split up our own designation manual and to assure that our criteria are still consistent with ACS. The work group will consist of: Dr. Leonard Weireter, Barbara Hawkins, Andi Wright, LeAnna Harris, Patrick Earnest, Dr. R. Bland Lawson, Valeria Mitchell, and Denice Greene.</p> <p><b>b. Trauma Triage Plans</b>  Triage continues to be a concern. As they are currently written, they don't offer much guidance. For those of you who have taken the DMAT course through the American College of Surgeons, you may have noticed there is a lack of a genuine regional trauma triage program that would not be effective during a mass casualty event. The Chair opened this up for discussion. OEMS staff stated that this topic has been studied through the year, that trauma triage has a significant monetary impact on OEMS as it funds eleven regional EMS councils to develop triage plan that do not have a consistent impact on the system. The current plan was written in the mid 90's. This work group will consist of: Dr. Philp, Dr. Roberts, Dr. TJ Novoset, Dr. Debra Perina, Elton Mabry, Patrick Earnest, Mindy Carter, Morris Reece, and Sherry Love.</p> <p><b>c. Performance Improvement Committee</b>  The Chair asked everyone's thoughts on re-establishing this committee. Nancy Martin feels that it is a very important committee that needs to be re-established. Since the regional councils have implemented PI programs, part of the next steps were if there are PI issues where do you address them. The next step should be the state level, but if there isn't a state PI program, where do they go with this issue? Did OEMS hire a PI Coordinator? OEMS informed Nancy that this position was eliminated in the budget cuts. OEMS also feels that this committee</p>	<p><b>Dr. Weireter will send emails concerning web-based meeting dates and times.</b></p>

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	<p>should be re-started and take the first meeting to define our goals and look at the code. This could be a short term project to be completed by the end of next year. The Performance Committee will consist of: Kathy Butler, Nancy Martin, Cindy Hearrell, LouAnn Miller, Krista Henderson, Denice Greene, Dr. Philp, Dr. Jay Collins, and Dr. Calland.</p>	
<b>OEMS Update:</b>	<p><b>a. Trauma Coordinator’s Report</b>  Legislatively, there are no big issues on the horizon. The state is having significant budget problems, but this does not affect the trauma fund so far. Budget amendments will be made by the Governor on December 17<sup>th</sup>.</p> <p>There were quite a few site reviews in 2008, which was a little challenging to staff the reviews due to recent turnovers. Kudos to Lou Ann and Riverside Regional for their Trauma Alert video used as a QA tool; Chippenham had an excellent review; Lynchburg’s site review went well and Dr. Remley, State Health Commissioner, attended and was pleased with our process. Mary Washington Hospital successfully underwent their initial designation as a Level II center. Chesapeake General has expressed an interest in becoming designated as a Level III also. Roanoke and UVA had good reviews and next week is Virginia Beach’s review. It’s been a good year for reviews. In January, a visit will be made to Carilion New River Valley Medical Center.</p> <p><b>b. Informatics Report</b>  The RFP for a new PPCR application was scheduled for release on November 18<sup>th</sup>. Unfortunately, another approval process was added so the release of the RFP remains pending. OEMS hopes to get out this out for bid by the end of the year. Information on the new application can be found on the OEMS Web site on a web page called the EMS Registry. This Web page has some basic information on the project.</p> <p>As for the trauma registry data, some new processes have been put in place to ensure data quality. The registry is at 100% compliance with all of the hospitals.</p> <p>The newest Trends book has been printed and is being mailed out. It was also given out at symposium. If you’d like more copies send an email to Jodi Kuhn or Paul.</p> <p><b>c. EMS for Children</b>  David Edwards apologizes for missing the meeting; he is in Albuquerque, New Mexico performing an EMS agency accreditation. The bulk of the EMSC program will be communicating with hospitals statewide to assess their pediatric care capabilities. A goal of the national EMSC program is to establish categorization of hospitals and their ability to care for pediatric patients. Dr. Remley has been briefed on this process and after her approval, the next step will be to meet with VHHA and explain the process.</p>	
<b>Trauma Nurse Coordinators Report:</b>	<p>The nurse coordinators discussed challenges with electronic medical records and electronic flow sheets. Barbara Hawkins asked if it was difficult to get the records when site reviews are done. Elton Mabry responded that printing them can sometimes be a problem. The entire record will print instead of just the parts that are needed.</p>	

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<p><b>Trauma Center Updates:</b></p>	<p><b>ACEP, Stanley Heatwole</b> – No report.</p> <p><b>Mary Washington Hospital, Cindy Hearrell</b> – MWH is now a Level II trauma center as stated earlier. They will start an outreach to the local EMS agencies to inform them of their trauma capabilities. Dr. Roberts thanked OEMS for allowing them to participate in the trauma system in Virginia and looking forward to the challenge. They have added some physicians and from a medical staffing point of view, are fully staffed. Nursing education has been tremendous. They do an every other week lunch and learn for the entire staff. Mr. Reece said he was impressed with the caliber of medical staff at Mary Washington.</p> <p><b>VCU Medical Center, Nancy Martin</b> – Monday is VCU’s ACS re-verification. Three ATCN courses are planned for March, May and October. Our critical care bed tower has opened and it is beautiful. VCU will be going for ABA designation in 2009.</p> <p><b>Sentara Norfolk General Hospital, Valeria Mitchell</b> – SNGH added another physician extender, a PA, in September. They are in the process of going to electronic medical records at the end of March.</p> <p><b>Carilion Roanoke Memorial Hospital, Andi Wright</b> – They have the pleasure of working with Dr. Al Philp as their new Trauma Medical Director. They’ve also added a new performance improvement coordinator and a full time outreach coordinator. They have their first rural trauma course in January.</p> <p><b>Montgomery Regional Hospital, David Linkous</b> – They’ve had some restructuring and that’s why David is here today. They have a new trauma registrar, Michelle O’Neill.</p> <p><b>UVA Medical Center, Dr. Calland</b> – As of October, a new division was formed: Acute Care Surgery and a new faculty member were added. They plan to add another in June.</p> <p><b>Riverside Regional Medical Center, Lou Ann Miller</b> – RRMCM spent some time getting ready for the verification. A TNCC course is scheduled next week and will have a couple next year.</p> <p><b>Sentara Virginia Beach General Hospital, Leanna Harris</b> –SVBGH is thrilled to have Deborah Gunning on their team and they’ve already performed some injury prevention activities. Partnering with Dr. Weireter and Valeria Mitchell to provide an ECS course. The hospital emergency management program has just completed an overhaul of the emergency codes to the hospital and each department within the hospital will have a one on one session with a representative from emergency management. Their site review is next Friday.</p> <p><b>INOVA Fairfax Regional Trauma Center, Denice Greene</b> – Denice welcomed Dr. Maggie Griffen. Fairfax also has another new surgeon. ATCN &amp; ATLS courses will be held in March. TNCC Courses will be January 10 &amp; 11 and February 1 &amp; 2. The National search for Dr. Fahkry’s position is still ongoing. We are also searching for Dr. Kevin Dwyer’s replacement.</p>	

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	<p><b>CJW Medical Center, Chippenham, Mindy Carter</b> – CJW has also recently undergone a site review. The whole electronic documentation discussion is high on our priority list. CJW is trying to decide which system to use in the emergency department and try to integrate it. We have a new Assistant ER Medical Director who has been a very positive addition. We are currently expanding our pediatric ER.</p> <p><b>Carilion New River Valley Medical Center, Patrick Earnest</b> – Recently completed 2 TNCC training courses. Our site review is coming up next month. LifeGuard 11’s hanger, located just outside of the CNRVMC ED, is almost finished. Searching for a new medical director.</p> <p><b>Southside Regional Medical Center, Elton Mabry</b> – SRMC lost one of their ED physicians who died while working in the ED. They are sending five people to a TNCC course. The staff is getting accustomed to the new facility. Not sure what will happen to the old building, it belongs to the City of Petersburg.</p> <p><b>Barbara Hawkins</b> – She wants everyone to keep enhancing their programs so that wherever she travels in the state, she will feel safe. The Chair stated that Barbara is more than a citizen representative; she’s also a nurse administrator who has been involved with trauma system for a long time.</p> <p><b>Other:</b> Bristol Regional Medical Center, Sherry Love – They are a Level II trauma center and are no longer surveyed by Virginia. Still provide medical staff for Medflight II which is based in Abingdon. Over half of trauma patients are from Virginia and were re-designated this past year. ATLS and ATCN courses December 18 &amp; 19 and there is an opening on December 19 for the ATCN course.</p>	
<b>Old Business:</b>	Dr. Weireter stated that in the past the possibility of undergoing an ACS state trauma system review had been discussed. OEMS staff stated that an attempt was made to secure grant funding, but the grant was denied. OEMS had applied for grant funds for EMS for Children and for the costs of a trauma system review. The EMSC project was approved and the other grant was awarded to a regional EMS council to perform an assessment of their region, but those funds were never dispensed because the project was not completed.	
<b>New Business:</b>	Dr. Weireter explained what the Disaster Course is. It is given 25 times per year nationally. It is designed to teach medical personnel what makes a disaster a disaster and how to use your resources in different ways (disaster mode). This course was taught in Roanoke, Richmond, and Norfolk. The cost is just under \$15,000, but can be done for about \$8,000.	
<b>Adjournment:</b>	Meeting was adjourned at approximately 1:30 p.m.	<b>2009 Meeting Schedule:</b> Thursday, March 5 <sup>th</sup> Thursday, June 4 <sup>th</sup> Thursday, September 3 <sup>rd</sup> Thursday, December 3 <sup>rd</sup>