



EMS TRAINING PROGRAM ADMINISTRATION MANUAL

Policy Number: T-800	Page: 1	of: 1
Title: Alternative Methods of CE Submission		
Regulatory Authority: 12VAC5-31-1710		
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Per TPAM policy **T-050**, the Office has developed several alternative methods for submission of continuing education (CE) records to the Office. The policies in this section (Section 800) pertain to OEMS approved, alternative methods for submission of continuing education credit hours to the Office and the requirements in order to do so.

NOTE: The default method for submission of continuing education (CE) hours to the Office of EMS is completion of CE scancards.

- A. **Handheld CE Scanners** – The Office has developed specifications for handheld scanners which will allow for the tracking, recordation and submission of CE to the Office through the internet. This program requires a very specific type of scanner and software. Procedures with regard to this method of submission can be found in TPAM Policy **T-805**.
- B. **3rd Party OEMS Approved CE Vendors** – The Office has a program which allows 3rd Party CE Vendors to apply for authorization to submit CE completions to the Office for processing. Procedures with regard to this method of submission can be found in TPAM Policy **T-820**.
- C. **Learning Management Systems (LMS)** – Special requirements and data submission criteria have been set up to allow for external LMS's to communicate CE completions to the Office for processing. Procedures with regard to this method of submission can be found in TPAM Policy **T-825**.