

Virginia Department of Health

Office of Minority of Health and Public Health Policy

Internship Project Overview

Name of Project: [NHSC - Increase Virginia's eligible practice sites](#)

Brief Description of Project	<p>The NHSC program is used to recruit and retain primary care health professionals by paying their health profession tuition and expenses (Scholars) or paying down their health profession school debt (Loan Repayment) for exchange of primary care medical service in a health professional shortage area (HPSA). All States have an opportunity to utilize this program.</p> <p>The intern selected for this project will be responsible for:</p> <ul style="list-style-type: none">▪ Establishing a listing of practice sites in Virginia that are deemed eligible for either NHSC program (scholars and loan repayment).▪ Contacting each site by mail, followed up by phone, to inquire about their interest in becoming an eligible practice site, and to provide technical assistance with completing the Recruitment & Retention Application.▪ Maintaining progress in a database.▪ Writing up a progress report before departure from internship. <p>Increasing the number of eligible practice sites for the NHSC programs will increase Virginia's competitiveness with other States for NHSC Scholars and Loan Repayers. More importantly, Virginia will increase its access to primary care services in health professional shortage areas.</p>
Estimated # of Hours/Timeframe of Project	<p>This project is estimated to take up to three months (one summer) for completion.</p>
Level/Qualifications Needed/Preferred	<p>Undergraduate and/or Graduate level is preferred for this internship. Must be able to learn and comprehend all aspects of a federal program quickly. Must have excellent communication skills, a comfort level with talking to the public, administrators, etc. Must be organized and able to track your progress. Data entry skills are needed to complete a database. Must be able to utilize a database and run various reports accurately and effectively. Written skills are needed to write up a progress report.</p>
Paid	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
