

**EvaluationWeb**  
**for**  
**HIV Prevention**  
**Risk Reduction Activities**

# What is EvaluationWeb?

- EvaluationWeb is an online data collection system.
- EvaluationWeb is a tool of the National HIV Prevention Program Monitoring & Evaluation (NHM&E) Data Collection System.
- EvaluationWeb data entry is a requirement for all VDH DDP Risk Reduction Activity contracts: HPACC, AAFI, CHARLI, MSM, P4P, ASE.

# What is Monitoring & Evaluation (M&E)?

## Why is it important?

Program M&E is the systematic collection of information about the activities, characteristics, and outcomes of your programs;

which in turn,  
is used to make judgments about the program,  
improve program effectiveness, and inform  
decisions about future programming.

# Who uses M&E data?

The CDC uses data from HIV data collection systems to report on 21 indicators that support planning, monitoring, and improvement related to three key priorities of the National HIV/AIDS Strategy (NHAS):

1. Reducing new HIV infections
2. Increasing access to care and improving health outcomes for people
3. Reducing HIV-related health disparities

# Who uses M&E data?

- VDH DDP uses HIV surveillance data to monitor its progress on the Virginia Comprehensive Program Plan– our statewide plan for reducing HIV transmission.
- Specifically, data on Risk Reduction Activities is linked to the following national priorities:
  - Prevention for Positives
  - Condom Distribution
  - High Risk Negatives

# Who uses M&E data?

- DDP Contractors use data to show regular progress on their annual HIV Prevention goals.
- Data are used to conduct ongoing program evaluation. It is necessary to regularly assess program activities and make any changes that may lead to improved project outcomes.
- Program evaluation is a critical component of comprehensive prevention activities.

# Using EvaluationWeb

- DDP contractors with Risk Reduction Activities (RRA) enter their own data into EvaluationWeb.
- RRA data is sensitive, and requires special attention.
- It is critical that client confidentiality is maintained.
- It is imperative that data entry meets high standards of quality.

# Using EvaluationWeb

- Contractors are accountable for their capacity for data collection, and are expected to maintain training and resource materials to support their agency users.
- DDP has developed this Orientation Packet to assist with that process.
- The Orientation Packet includes a checklist of steps to introduce new staff to EvaluationWeb, as well as a list of basic competencies that all users should have.

# EvaluationWeb Orientation Checklist

Step 1: Register and obtain password. This process is known as “getting e-authenticated.”

Step 2: Access training materials from the EvaluationWeb help page.

Step 3: Follow up with supervisor and/or DDP for additional Technical Assistance (TA) needs.

Step 4: Review and understand agency’s specific data entry protocols, including Quality Assurance (QA) activities.

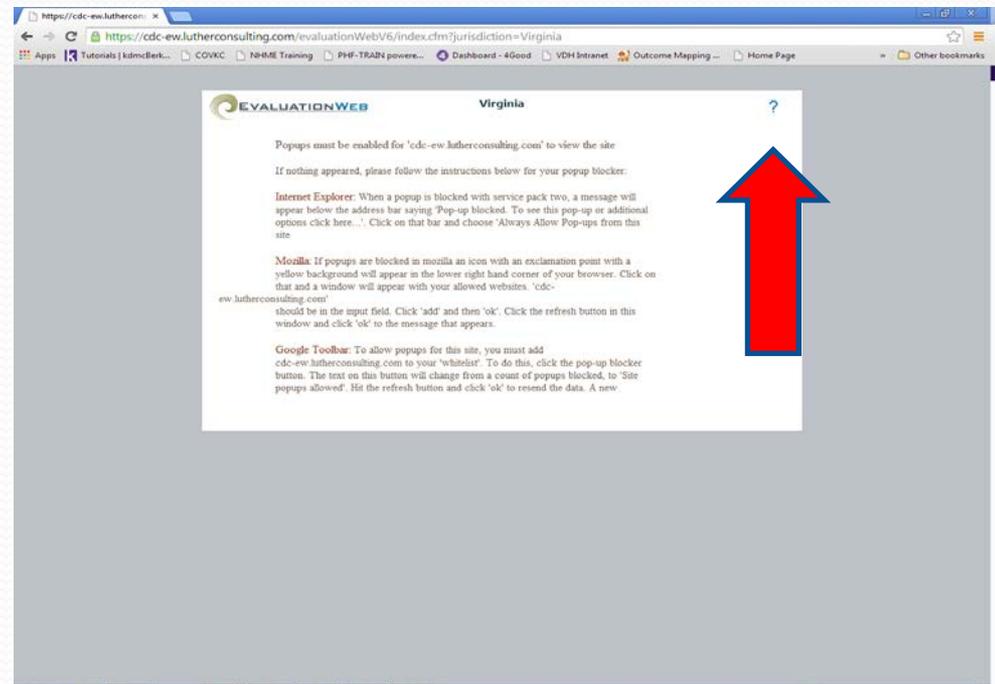
Step 5: Integrate data entry into work plan. Data should be entered regularly and timely.

# Step 1: Register and obtain password.

- The first step is gaining access to EvaluationWeb. To do so, you must be “e-authenticated.”
- The CDC and Luther Consulting need to verify your identity in order to comply with data confidentiality and security guidelines. This takes up to a month, so please start the process as soon as possible.
- Please see the Appendix A, titled “Instructions for the Electronic Authentication Process to Access EvaluationWeb” for step-by-step instructions.

# Step 2: Access training materials from the EvaluationWeb help page.

- There are several training materials available on the EvaluationWeb help page. This page can be accessed prior to being e-authenticated.
- Go to [evaluationweb.com](https://evaluationweb.com) and select the blue question mark in the top right corner. See the picture to the left.



## Step 2: Access training materials from the EvaluationWeb help page.

Some particularly useful resources are:

### Computer-Based Training Courses

- Accessing EvaluationWeb for the First Time

### Videos

- Client- and Aggregate-Level Data Entry Training for Health Departments and Their Grantees

### User Guides and Quick References

- Entering Aggregate-Level RRA Data into EvaluationWeb User Guide
- Entering Client-Level RRA Data into EvaluationWeb User Guide
- Using Reflexx User Guide

### Other Resources

- Comprehensive NHM&E DVS (3.17.14 Corrected)

## Step 3: Follow up with your supervisor and/or DDP for additional TA needs.

- According to the DDP Contractor's Manual, each contracting agency is accountable for maintaining their capacity for using EvaluationWeb. DDP is available as a resource to assist in that process.
- DDP has created a list of basic competencies for using EvaluationWeb for RRA data. Please use this list to determine your additional training needs.

# Competencies

- There are basic things that all users should feel comfortable doing in EvaluationWeb.
- If you are not comfortable doing the things listed on the next screen, please follow up with DDP for additional training before entering data.

# Competencies Checklist

All EvaluationWeb users should be able to do the following:

- Log in
- Be able to access the DVS. Know what it is and how to apply it.
- Know and be able to apply the Client Confidentiality Guidelines.
- Enter client level data.
- Enter aggregate level data.
- Run basic reports.
- Interpret reports.



## Step 4: Review and understand agency's specific data entry protocols, including Quality Assurance (QA) activities.

- Data analysis involves converting record-level data into usable summaries of program services and outcomes. M&E involves using those summaries to make decisions based on that analysis.
- QA activities allow data to be interpreted appropriately and accurately.



## Step 4: Review and understand agency's specific data entry protocols, including Quality Assurance (QA) activities.

- Each DDP contracting agency should have a QA plan.
- QA activities might include:
  - A documented data analysis plan;
  - Policies about the types of data that can be shared and with whom;
  - Documented procedures for checking data entry against paper records;
  - Ongoing staff training on data entry requirements, including overview of the DVS.

## Step 5: Integrate data entry into work plan. Data entry should be regular and timely.

- Aggregate reports need to be completed every month. If no activities occur in a month, a report should be completed by entering “0”.
- Client records should be entered and updated weekly.
- Final deadline for all data entry is the 20<sup>th</sup> day of the month following the end of the Quarter. (April 20, July 20, October 20, January 20)

# What do we do after data is entered?

- M&E is a process that involves many different activities. Entering data into EvaluationWeb is one step. Making that data useful requires additional steps.
- Each of the DDP-funded HIV RRA have standardized objectives that must be reported on.
- Each contracting agency should work with their contract monitor to develop an evaluation plan that meets the agency's individual needs.

# Additional M&E Resources

Program M&E is a process that involves a diverse set of activities of varying levels of complexity. M&E plans should be tailored to meet the unique needs of the agency. Below are some additional resources that provide further information about M&E.

- *Impact and Value: Telling Your Program's Story*. Available from CDC Department of Health and Human Services website:  
<http://www.cdc.gov/oralhealth/publications/library/success-stories-wkbbk.htm>
- *W.K. Kellogg Foundation Evaluation Handbook*. Available from W.K. Kellogg Foundation Knowledge Center website:  
<http://www.wkcf.org/knowledge-center/publications-and-resources.aspx>
- *Introduction to Program Evaluation for Public Health Programs: A Self-Study Guide*, Available from CDC Program Performance and Evaluation Office website: <http://www.cdc.gov/eval/guide/>

# Appendices

- A: Instructions for the Electronic Authentication Process to Access EvaluationWeb
- B: DVS 3-17-14
- C: DVS Quick Reference Guide
- D: Client level data entry templates
- E: Aggregate level data entry templates
- F: Aggregate Cheat Sheet
- G: Quality Assurance Guidance
- H: Client Confidentiality Guidelines

## Appendix A

### Instructions for the Electronic Authentication Process to Access EvaluationWeb

#### **Step 1:**

Send an email to Lourdes Gordillo ([hkg7@cdc.gov](mailto:hkg7@cdc.gov)) requesting that she help you begin your e-authentication process for Evaluation Web.

#### **Step 2:**

You will receive an e-mail invitation from "Sams-No-Reply (CDC)." This e-mail includes a link to the SAMS portal. SAMS is CDC's secure website where public health partners can access sensitive information and applications, such as EvaluationWeb, that are not available to the public. The e-mail will also have your SAMS user ID and a temporary password.

Note: If you do not receive this email within two weeks of emailing Lourdes Gordillo (Step 1), please email Beth Leftwich ([elizabeth.leftwich@vdh.virginia.gov](mailto:elizabeth.leftwich@vdh.virginia.gov)).

#### **Step 3:**

Following the instructions in the email from Step 2, log into SAMS using the website link, user ID, and temporary password included in your welcome e-mail and complete the registration. The password you set during the registration process will be your password for accessing SAMS in the future.

#### **Step 4:**

After registration you will receive another e-mail from "Sams-No-Reply (CDC)." Print this e-mail, which contains the identity verification request form at the bottom, and present it with a government-issued identity document to a Proofing Agent (i.e., notary public, Designated Proofing Authority (DPA) or a badged CDC employee).

- Acceptable identity documents include government-issued photo ID cards that have an ID number (i.e., state-issued driver's license, military ID, or passport)
- The Proofing Agent will verify your identity document and complete their portion of the printed e-mail. Specific instructions on verifying the identity document and completing the form are on the e-mail form.

**Step 5:**

Fax or mail the printed e-mail form, along with a copy of the identity document(s), to:

**Toll-free fax number:**  
877-681-2899

**Mail:**  
Centers for Disease Control and  
Prevention  
Attn: Proofing Authority  
1600 Clifton Road, N.E.  
Mailstop K-94  
Atlanta, GA 30333

**Step 6:**

Send email to Beth Leftwich ([Elizabeth.Leftwich@vdh.virginia.gov](mailto:Elizabeth.Leftwich@vdh.virginia.gov)) stating that your identity documents have been submitted.

**Step 7:**

You should receive approval by e-mail and U.S. Postal Service at your provided address. Once you receive that approval via email, please forward it to Beth Leftwich ([Elizabeth.Leftwich@vdh.virginia.gov](mailto:Elizabeth.Leftwich@vdh.virginia.gov)). She will guide you through the final steps.

*Access to EvaluationWeb is limited to registered users who have been identity proofed by CDC's Secure Access Management Services (SAMS) system. Access to EvaluationWeb is granted by Luther Consulting.*

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# NHM&E Data Variables and Values

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**National HIV Prevention Program Monitoring and Evaluation  
(NHM&E)**



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# NHM&E Data Variables and Values

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## Business Rule Categories

- **Mandatory:** must be present in every record submitted to EvaluationWeb.
  - Direct Data Entry – records cannot be saved if mandatory data elements are missing.
  - File upload – data elements are present in the schema and record cannot be committed to EvaluationWeb if mandatory data elements are missing or if incorrect value codes are reported. When a mandatory data element is missing from an uploaded file, EvaluationWeb will provide an error in the file processing report.
  
- **Required:** a response is expected based on program data requirements. Additionally, For Non-testing and non-Partner Services, data element are required when specific interventions are implemented.
  - Direct Data Entry – record cannot be saved if required data elements are missing.
  - File upload – data elements are present in the schema. With the exception of *site type*, record can be committed to EvaluationWeb if required data elements are missing or if incorrect value codes are reported, however when a required data element is missing from an uploaded file, EvaluationWeb will provide a warning in the file processing report.
    - There are some *Required* data elements that are also categorized as *Not expected*.
      - **Not expected:** data element is not to be present due to responses to other data elements and skip patterns for data collection.
        - Direct Data Entry – data elements are not visible (i.e. may be shaded out) on data entry screens such that data cannot be entered.
        - File upload – data elements are present in the schema. Files can be committed to EvaluationWeb if data are present when not expected and a warning will be present in the file processing report.
  
- **Allowed, but not reported to CDC:** these are data elements included in DVS that are primarily used for local purposes, and are not required by CDC for program evaluation purposes.
  - Direct Data Entry – data elements may be present on data entry screens however they can be missing if data are not collected.
  - File upload – HIV testing – data elements are present in the schema. Files can be committed to EvaluationWeb if these data elements are missing.
  - File upload – Partner Services – data elements are not present in the schema and data elements are not required to be reported to CDC.
  - File upload – CBO aggregate – data elements are present in the schema. Files can be committed to EvaluationWeb if these data elements are missing.
  - File upload – CBO client level – No data elements are assigned to this category.
  - File upload – Health department aggregate - No data elements are assigned to this category.
  - File upload – Health department client level - data elements are not present in the schema and data elements are not required to be reported to CDC.
  
- **Not Applicable:** no response is expected because the variable is not collected per program Requirement
  - Direct Data Entry – data elements are not present on data entry screens
  - File upload – data elements are not present in the schema

# NHME Variables and Values

## Data Variable Set (DVS)

### Agency Level

**Table: A**      **General Agency Information**

This table is required to be completed by all directly funded grantees. It is also required for all agencies that indirectly receive CDC funds for HIV prevention AND: 1) Provide HIV prevention services and/or 2) Provide contracts using CDC funds to support the provision of HIV prevention services.

*Num*      *Variable Name*

**A01**      **Agency Name**      **XSD (Schema) Name: agencyName**

**Value Option: N/A**      **Format Type: Alpha-Numeric**      **Min Length: 1**      **Max Length: 100**

*Definition:*      The official legal name of the agency or organization.

*Instructions:*      Enter the official legal name of the agency funded by CDC to provide HIV prevention programs.

Please note: for jurisdictions that upload CT data, there is currently no way to enter the actual name of the agency via XML upload. The system substitutes the Agency ID for the name. System administrators can log into EvaluationWeb(r) and update this field to their actual name.

*Business rule*      HIV Testing: Required, see business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Allowed, but not reported to CDC  
 CBO Aggregate: Not applicable

Business rule:  
 Required for testing events reported by agencies funded by PS12-1201 Category A, B or C (DVS#X137;  
 progAnnouncementProgStrategy=1, 2 or 3).  
 Not expected otherwise.

**A01a**      **Agency ID**      **XSD (Schema) Name: agencyId**

**Value Option: N/A**      **Format Type: Alpha-Numeric**      **Min Length: 1**      **Max Length: 32**

*Definition:*      An alpha-numeric identification used to uniquely identify an agency.

*Instructions:*      Enter the unique agency ID generated by the CDC-funded agency. If using EvaluationWeb for direct key entry, this number may be automatically generated by that system.

*Business rule*      HIV Testing: Mandatory, see additional business rule  
 Partner Services: Mandatory  
 HD Risk Reduction Activities: Mandatory  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Allowed, but not reported to CDC  
 CBO Aggregate: Not applicable

Additional business rule:  
 Mandatory for testing events reported by agencies funded by PS12-1201 Category A, B or C (DVS# X137;  
 progAnnouncementProgStrategy = 1, 2 or 3). Either agencyID or CBOAgencyID is mandatory for all testing events.



# NHME Variables and Values

**Num**      **Variable Name**

**A02**      **Jurisdiction**      **XSD (Schema) Name: populatedAreaValueCode**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 2**      **Max Length: 2**

**Definition:**      The CDC-directly funded state, territory, city area, or region where a state or local health department receives funding to monitor HIV prevention activities. Each jurisdiction has a corresponding Federal Information Processing Standards (FIPS) code.

**Instructions:**      Select the code of state, city or territory in which your agency is located. If uploading data to EvaluationWeb, submit the two number FIPS code for your state or territory, not the value description or the name of the jurisdiction. FIPS codes contain leading zeros when applicable.

**Business rule**      HIV Testing: Mandatory  
 Partner Services: Mandatory  
 HD Risk Reduction Activities: Mandatory  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Mandatory  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
01	AL	Alabama
02	AK	Alaska
04	AZ	Arizona
05	AR	Arkansas
06	CA	California
08	CO	Colorado
09	CT	Connecticut
10	DE	Delaware
11	DC	District of Columbia
12	FL	Florida
13	GA	Georgia
15	HI	Hawaii
16	ID	Idaho
17	IL	Illinois
18	IN	Indiana
19	IA	Iowa
20	KS	Kansas
21	KY	Kentucky
22	LA	Louisiana
23	ME	Maine
24	MD	Maryland
25	MA	Massachusetts
26	MI	Michigan



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	
27	MN	Minnesota
28	MS	Mississippi
29	MO	Missouri
30	MT	Montana
31	NE	Nebraska
32	NV	Nevada
33	NH	New Hampshire
34	NJ	New Jersey
35	NM	New Mexico
36	NY	New York
37	NC	North Carolina
38	ND	North Dakota
39	OH	Ohio
40	OK	Oklahoma
41	OR	Oregon
42	PA	Pennsylvania
44	RI	Rhode Island
45	SC	South Carolina
46	SD	South Dakota
47	TN	Tennessee
48	TX	Texas
49	UT	Utah
50	VT	Vermont
51	VA	Virginia
53	WA	Washington
54	WV	West Virginia
55	WI	Wisconsin
56	WY	Wyoming
60	AS	American Samoa
64	FM	Federated States of Micronesia
66	GU	Guam
68	MH	Marshall Islands
69	MP	Northern Mariana Islands
70	PW	Palau
72	PR	Puerto Rico
78	VI	Virgin Islands of the U.S.
80	San Francisco, CA	San Francisco Health Department



# NHME Variables and Values

Num	Variable Name	
81	Los Angeles, CA	Los Angeles Health Department
82	New York City, NY	New York City Health Department
83	Houston, TX	Houston Health Department
84	Chicago, IL	City of Chicago Health Department
85	Philadelphia, PA	City of Philadelphia Health Department
86	Atlanta, GA	Fulton County Department of Health and Wellness
87	Baltimore, MD	Baltimore City Health Department
88	Dallas, TX	Dallas County Health and Human Services
89	Miami, FL	Florida Department of Health
90	San Juan, PR	Puerto Rico Department of Health
91	Fort Lauderdale, FL	Florida Department of Health

**A27**      **CBO Agency Name**      **XSD (Schema) Name: CBOAgencyName**

**Value Option:** N/A      **Format Type:** Alpha-Numeric      **Min Length:** 1      **Max Length:** 100

*Definition:*      The official name of the community-based organization directly-funded by CDC to conduct HIV prevention activities.

*Instructions:*      Enter the official name of the community-based organization directly-funded by CDC to conduct HIV prevention activities.

Please note: for CBOs that upload CT data, there is currently no way to enter the actual name of the CBO via XML upload. The system substitutes the CBO ID for the name. System administrators can log into EvaluationWeb® and update this field to their actual name.

*Business rule*      HIV Testing: Required, see business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Allowed, but not reported to CDC  
 CBO Aggregate: Not applicable

Business rule for HIV testing:  
 Required for testing events funded by PS10-1003, PS11-1113 Category A or B, and PS13-1310 (X137=5 or 6 or 8 or 9 or 11).  
 Not expected otherwise.



# NHME Variables and Values

Num Variable Name

**A28 CBO Agency ID**

**XSD (Schema) Name: CBOAgencyID**

**Value Option: N/A**

**Format Type: Alpha-Numeric**

**Min Length: 5**

**Max Length: 5**

*Definition:* An alpha-numeric identification assigned by CDC to community-based organizations who CDC has directly funded since January 1, 2012.

*Instructions:* Enter the CDC assigned CBO-agency ID.

*Business rule* HIV Testing: Mandatory, see additional business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Mandatory  
 HD Aggregate: Allowed, but not reported to CDC  
 CBO Aggregate: Mandatory

Additional business rule for HIV testing:  
 Mandatory for testing events funded by PS10-1003, PS11-1113 Category A or B, and PS13-1310 (X137=5 or 6 or 8 or 9 or 11). Either agencyID or CBOAgencyID is mandatory for all testing events.

Code	Value Description	Value Definition
AL001	Aletheia House	CDC directly funded community-based organization, Birmingham, AL
AL002	AIDS Alabama, Inc.	CDC directly funded community-based organization, Birmingham, AL
AL003	AIDS Action Coalition	CDC directly funded community-based organization, Huntsville, AL
AZ001	Southern Arizona AIDS Foundation	CDC directly funded community-based organization, Tucson, AZ
CA001	AmASSI Center of South Central Los Angeles	CDC directly funded community-based organization, Inglewood, CA
CA002	AIDS Healthcare Foundation	CDC directly funded community-based organization, Los Angeles, CA
CA003	AIDS Project Los Angeles	CDC directly funded community-based organization, Los Angeles, CA
CA004	AltaMed Health Services Corporation	CDC directly funded community-based organization, Los Angeles, CA
CA005	Bienestar Human Services	CDC directly funded community-based organization, Los Angeles, CA
CA006	Children's Hospital of Los Angeles	CDC directly funded community-based organization, Los Angeles, CA
CA007	Friends Research Institute, Inc./Friends Community Center	CDC directly funded community-based organization, Los Angeles, CA
CA008	JWCH Institute, Inc.	CDC directly funded community-based organization, Los Angeles, CA
CA009	Los Angeles Gay and Lesbian Center (Metro Homeless Youth Services of LA)	CDC directly funded community-based organization, Los Angeles, CA
CA010	Realistic Education in Action Coalition to Foster Health (REACH LA)	CDC directly funded community-based organization, Los Angeles, CA
CA011	Special Service for Groups/Asian Pacific AIDS Intervention Team	CDC directly funded community-based organization, Los Angeles, CA
CA012	AIDS Project of the East Bay	CDC directly funded community-based organization, Oakland, CA
CA013	CA Prostitutes Education Project	CDC directly funded community-based organization, Oakland, CA
CA014	HIV Prevention Project of Alameda County	CDC directly funded community-based organization, Oakland, CA
CA015	La Clinica De la Raza, Inc.	CDC directly funded community-based organization, Oakland, CA
CA016	Center for AIDS Research Education & Services	CDC directly funded community-based organization, Sacramento, CA
CA017	Family Health Centers of San Diego	CDC directly funded community-based organization, San Diego, CA



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	
CA018	Asian and Pacific Islander Wellness Center	CDC directly funded community-based organization, San Francisco, CA
CA019	Larkin St. Youth Services	CDC directly funded community-based organization, San Francisco, CA
CA020	Stop AIDS Project	CDC directly funded community-based organization, San Francisco, CA
CA021	Centerforce	CDC directly funded community-based organization, San Rafael, CA
CA022	Tarzana Treatment Centers, Inc.	CDC directly funded community-based organization, Tarzana, CA
CT001	Latinos Conta Cida (Latino Community Services, Inc.)	CDC directly funded community-based organization, Hartford, CT
DC001	Children's National Medical Center	CDC directly funded community-based organization, Washington, DC
DC002	Deaf-REACH	CDC directly funded community-based organization, Washington, DC
DC003	Sasha Bruce Youthwork, Inc.	CDC directly funded community-based organization, Washington, DC
DC004	The Women's Collective	CDC directly funded community-based organization, Washington, DC
DC005	Us Helping Us, People Into Living, Inc.	CDC directly funded community-based organization, Washington, DC
DC006	Washington Area Consortium on HIV Infection in Youth (dba Metro Teen AIDS)	CDC directly funded community-based organization, Washington, DC
DC007	La Clinica Del Pueblo, Inc.	CDC directly funded community-based organization, Washington, DC
FL001	Broward House	CDC directly funded community-based organization, Fort Lauderdale, FL
FL002	River Region Human Services	CDC directly funded community-based organization, Jacksonville, FL
FL003	Jacksonville Area Sexual Minority Youth Network	CDC directly funded community-based organization, Jacksonville, FL
FL004	EmpowerU	CDC directly funded community-based organization, Miami, FL
FL005	Care Resource	CDC directly funded community-based organization, Miami, FL
FL006	Miracle of Love	CDC directly funded community-based organization, Orlando, FL
FL007	Comprehensive AIDS Program of Palm Beach County, Inc.	CDC directly funded community-based organization, Palm Springs, FL
FL008	Gay Lesbian Community Center of Greater Fort Lauderdale	CDC directly funded community-based organization, Wilton Manors, FL
FL009	Latinos Salud	CDC directly funded community-based organization, Wilton Manors, FL
FL010	Hope and Help Center of Central FL, Inc.	CDC directly funded community-based organization, Winter Park, FL
GA001	Saint Joseph's Mercy Care Services	CDC directly funded community-based organization, Atlanta, GA
GA002	AID Atlanta, Inc.	CDC directly funded community-based organization, Atlanta, GA
GA003	Positive Impact, Inc.	CDC directly funded community-based organization, Atlanta, GA
GA004	AID Gwinnett	CDC directly funded community-based organization, Duluth, GA
HI001	Life Foundation	CDC directly funded community-based organization, Honolulu, HI
IA001	AID Greater Des Moines, Inc. (AIDS Project of Central Iowa)	CDC directly funded community-based organization, Des Moines, IA
IL001	Access Community Health Network	CDC directly funded community-based organization, Chicago, IL
IL002	Center on Halsted	CDC directly funded community-based organization, Chicago, IL
IL003	Chicago House and Social Service Agency	CDC directly funded community-based organization, Chicago, IL
IL004	Christian Community Health Center	CDC directly funded community-based organization, Chicago, IL



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	
IL005	Heartland Human Care Services	CDC directly funded community-based organization, Chicago, IL
IL006	CALOR	CDC directly funded community-based organization, Chicago, IL
IL007	McDermott Center (dba Haymarket Center)	CDC directly funded community-based organization, Chicago, IL
IL008	Puerto Rico Center (Puerto Rican Cultural Center)	CDC directly funded community-based organization, Chicago, IL
IL009	South Side Help Center	CDC directly funded community-based organization, Chicago, IL
IL010	Taskforce Prevention and Community Services	CDC directly funded community-based organization, Chicago, IL
LA001	HIV/AIDS Alliance for Region Two	CDC directly funded community-based organization, Baton Rouge, LA
LA002	Brotherhood, Inc.	CDC directly funded community-based organization, New Orleans, LA
LA003	Institute of Women and Ethnic Studies	CDC directly funded community-based organization, New Orleans, LA
LA004	NO/AIDS Task Force	CDC directly funded community-based organization, New Orleans, LA
MA001	Boston Medical Center	CDC directly funded community-based organization, Boston, MA
MA002	Fenway Community Health Center	CDC directly funded community-based organization, Boston, MA
MA003	Justice Resource Institute, Inc.	CDC directly funded community-based organization, Boston, MA
MA004	Massachusetts Alliance of Portuguese Speakers (MAPS)	CDC directly funded community-based organization, Cambridge, MA
MA005	Whittier Street Health Services	CDC directly funded community-based organization, Roxbury, MA
MD001	Women Accepting Responsibility	CDC directly funded community-based organization, Baltimore, MD
MD002	Identity, Inc.	CDC directly funded community-based organization, Gaithersburg, MD
ME001	Regional Medical Center at Lubec	CDC directly funded community-based organization, Lubec, ME
MI001	Teen Hype Youth Development Program	CDC directly funded community-based organization, Detroit, MI
MI002	Community Health Awareness Group	CDC directly funded community-based organization, Detroit, MI
MN001	Indigenous People Task Force	CDC directly funded community-based organization, Minneapolis, MN
MN002	Minnesota AIDS Project	CDC directly funded community-based organization, Minneapolis, MN
MO001	Kansas City Free Health Clinic	CDC directly funded community-based organization, Kansas City, MO
MO002	The Community Wellness Project	CDC directly funded community-based organization, St. Louis, MO
MS001	Building Bridges, Inc.	CDC directly funded community-based organization, Jackson, MS
MS002	My Brother's Keeper, Inc.	CDC directly funded community-based organization, Ridgeland, MS
NC001	Carolina Cares Partnership (formerly Regional HIV/AIDS Consortium)	CDC directly funded community-based organization, Charlotte, NC
NC002	Quality Home Care Services	CDC directly funded community-based organization, Charlotte, NC
NJ001	PROCEED	CDC directly funded community-based organization, Elizabeth, NJ
NJ002	Hyacinth, Inc. (dba Hyacinth AIDS Foundation)	CDC directly funded community-based organization, New Brunswick, NJ
NJ003	Newark Beth Israel Medical Center	CDC directly funded community-based organization, Newark, NJ
NJ004	Newark Community Health Centers	CDC directly funded community-based organization, Newark, NJ
NJ005	North Jersey AIDS Alliance (dba North Jersey Community Research Initiative)	CDC directly funded community-based organization, Newark, NJ
NY001	AIDS Council of Northeastern New York	CDC directly funded community-based organization, Albany, NY
NY002	Whitney M Young Jr. Health Services	CDC directly funded community-based organization, Albany, NY
NY003	Bronx AIDS Services, Inc.	CDC directly funded community-based organization, Bronx, NY



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	
NY004	<i>CitiWide Harm Reduction Program</i>	<i>CDC directly funded community-based organization, Bronx, NY</i>
NY005	<i>Montefiore Medical Center/Women's Center</i>	<i>CDC directly funded community-based organization, Bronx, NY</i>
NY006	<i>Brookdale University Hospital and Medical Center</i>	<i>CDC directly funded community-based organization, Brooklyn, NY</i>
NY007	<i>Brooklyn AIDS Task Force</i>	<i>CDC directly funded community-based organization, Brooklyn, NY</i>
NY008	<i>Lutheran Family Health Center Network of Luther Medical Center</i>	<i>CDC directly funded community-based organization, Brooklyn, NY</i>
NY009	<i>Wyckoff Heights Medical Center</i>	<i>CDC directly funded community-based organization, Brooklyn, NY</i>
NY010	<i>AIDS Community Services of Western New York</i>	<i>CDC directly funded community-based organization, Buffalo, NY</i>
NY011	<i>Long Island Association for AIDS Care</i>	<i>CDC directly funded community-based organization, Hauppauge, NY</i>
NY012	<i>AIDS Service Center of Lower Manhattan, Inc.</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY013	<i>Asian and Pacific Islander Coalition on HIV/AIDS, Inc. (APICHA)</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY014	<i>Community Health Project</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY015	<i>Exponents</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY016	<i>Foundation for Research on Sexually Transmitted Diseases (FROSTD)</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY017	<i>Gay Men's Health Crisis</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY018	<i>Harlem United Community AIDS Center</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY019	<i>Hispanic AIDS Forum</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY020	<i>Iris House A Center for Women Living with HIV</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY021	<i>Latino Commission on AIDS</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY022	<i>Planned Parenthood of New York City, Inc.</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY023	<i>Safe Horizon</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY024	<i>The Door - A Center for Alternatives, Inc.</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY025	<i>The Hetrick-Martin Institute</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY026	<i>The Partnership for the Homeless</i>	<i>CDC directly funded community-based organization, New York, NY</i>
NY027	<i>Community Health Action of Staten Island</i>	<i>CDC directly funded community-based organization, Staten Island, NY</i>
NY028	<i>The Sharing Community</i>	<i>CDC directly funded community-based organization, Yonkers, NY</i>
OH001	<i>AIDS Resource Center Ohio</i>	<i>CDC directly funded community-based organization, Columbus, OH</i>
OK001	<i>Guiding Right, Inc.</i>	<i>CDC directly funded community-based organization, Midwest City, OK</i>
OR001	<i>Cascade AIDS Project</i>	<i>CDC directly funded community-based organization, Portland, OR</i>
PA001	<i>AIDS Care Group</i>	<i>CDC directly funded community-based organization, Chester, PA</i>
PA002	<i>Family Planning Council</i>	<i>CDC directly funded community-based organization, Philadelphia, PA</i>
PA003	<i>Mazzoni Center</i>	<i>CDC directly funded community-based organization, Philadelphia, PA</i>
PA004	<i>Philadelphia Fight</i>	<i>CDC directly funded community-based organization, Philadelphia, PA</i>
PA005	<i>Public Health Management Corp (dba Philadelphia Health Management)</i>	<i>CDC directly funded community-based organization, Philadelphia, PA</i>
PA006	<i>The Philadelphia AIDS Consortium</i>	<i>CDC directly funded community-based organization, Philadelphia, PA</i>
PR001	<i>Corporacion de Salud Y Medicina Avanzada (COSSMA)</i>	<i>CDC directly funded community-based organization, Cidra, PR</i>
PR002	<i>Estancia Corazon (Program Fondita)</i>	<i>CDC directly funded community-based organization, Mayaguez, PR</i>



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	
PR003	<i>Migrant Health Center, Western Region, Inc.</i>	<i>CDC directly funded community-based organization, Mayaguez, PR</i>
PR004	<i>ASPIRA of Puerto Rico</i>	<i>CDC directly funded community-based organization, San Juan, PR</i>
PR005	<i>COAI, Inc.</i>	<i>CDC directly funded community-based organization, San Juan, PR</i>
PR006	<i>Puerto Rico Community Network for Clinical Research on AIDS (PR CONCRA)</i>	<i>CDC directly funded community-based organization, San Juan, PR</i>
SC001	<i>Palmetto AIDS Life Support Services of SC, Inc.</i>	<i>CDC directly funded community-based organization, Columbia, SC</i>
SC002	<i>South Carolina HIV/AIDS Council</i>	<i>CDC directly funded community-based organization, Columbia, SC</i>
TN001	<i>Women on Maintaining Education and Nutrition</i>	<i>CDC directly funded community-based organization, Nashville, TN</i>
TX001	<i>AIDS Services of Austin, Inc.</i>	<i>CDC directly funded community-based organization, Austin, TX</i>
TX002	<i>The Wright House Wellness Center</i>	<i>CDC directly funded community-based organization, Austin, TX</i>
TX003	<i>Coastal Bend AIDS Foundation</i>	<i>CDC directly funded community-based organization, Corpus Christi, TX</i>
TX004	<i>Abounding Prosperity, Inc.</i>	<i>CDC directly funded community-based organization, Dallas, TX</i>
TX005	<i>AIDS Arms, Inc.</i>	<i>CDC directly funded community-based organization, Dallas, TX</i>
TX006	<i>Parkland Health and Hospital System</i>	<i>CDC directly funded community-based organization, Dallas, TX</i>
TX007	<i>Urban League of Greater Dallas, Inc.</i>	<i>CDC directly funded community-based organization, Dallas, TX</i>
TX008	<i>AIDS Foundation Houston, Inc.</i>	<i>CDC directly funded community-based organization, Houston, TX</i>
TX009	<i>Change Happens (formerly Families Under Urban and Social Attack, Inc.)</i>	<i>CDC directly funded community-based organization, Houston, TX</i>
TX010	<i>Houston Area Community Services, Inc. (HACS)</i>	<i>CDC directly funded community-based organization, Houston, TX</i>
TX011	<i>Legacy Community Health Services, Inc.</i>	<i>CDC directly funded community-based organization, Houston, TX</i>
TX012	<i>St. Hope Foundation</i>	<i>CDC directly funded community-based organization, Houston, TX</i>
TX013	<i>South Texas Council on Alcohol and Drug Abuse</i>	<i>CDC directly funded community-based organization, Laredo, TX</i>
TX014	<i>Beat AIDS Coalition Trust</i>	<i>CDC directly funded community-based organization, San Antonio, TX</i>
VA001	<i>ACCESS AIDS Care</i>	<i>CDC directly funded community-based organization, Norfolk, VA</i>
VI001	<i>Virgin Islands Community AIDS Resource &amp; Education (VICARE)</i>	<i>CDC directly funded community-based organization, Christiansted, VI</i>
VI002	<i>Helping Others in a Positive Environment, Inc. (HOPE)</i>	<i>CDC directly funded community-based organization, St. Thomas, VI</i>
WA001	<i>Neighborhood House</i>	<i>CDC directly funded community-based organization, Seattle, WA</i>
WA002	<i>People of Color Against AIDS Network</i>	<i>CDC directly funded community-based organization, Seattle, WA</i>
WI001	<i>Diverse and Resilient, Inc.</i>	<i>CDC directly funded community-based organization, Milwaukee, WI</i>

# NHME Variables and Values

Num Variable Name

## Table: S Site Information

A site is a facility or non-facility based setting (e.g. park, street corner), which serves as a point of service delivery. If an agency has multiple sites, this table is completed for each site. However, if an agency has multiple sites with the same zip code that are of the same site type, the agency may use a single site name and ID for the encompassing locations. For example, a mobile van that rotates to several sites within the same zip code.

Num Variable Name

**S01 Site ID XSD (Schema) Name: siteld**

**Value Option: N/A Format Type: Alpha-Numeric Min Length: 1 Max Length: 32**

*Definition:* A unique alpha-numeric identification code used to distinguish the locations where an agency delivers the HIV prevention service. A site ID is linked to the site type and the site zip code, and is unique to an agency. For Partner services (PS) the Site ID distinguishes between the agency site locations and should identify the locality where the PS case is assigned (i.e, the county health department).

*Instructions:* Indicate the unique alpha-numeric ID that will be used to link prevention services delivered by a particular agency to a specific geographic area and type of setting. If using EvaluationWeb for direct key entry, this ID may be generated for you.  
If a mobile van is used, an agency may assign the same ID to sites that are of the same type AND located within the same zip code (e.g., all churches in 39126).

*Business rule* HIV Testing: Mandatory  
Partner Services: Mandatory  
HD Risk Reduction Activities: Mandatory  
CBO Risk Reduction Activities: Mandatory  
HD Aggregate: Not applicable  
CBO Aggregate: Not applicable

# NHME Variables and Values

Num Variable Name

**S04 Site Type** XSD (Schema) Name: **siteTypeValueCode**

**Value Option: Choose only one**      **Format Type: Alpha-Numeric**      **Min Length: 3**      **Max Length: 6**

*Definition:* The setting of the location in which HIV prevention services are provided. For HIV testing, CDC will assume that testing done in a clinical (or health care) setting is part of a screening program and that testing done in a non-clinical (or non-health care) setting is part of a targeted testing strategy. For PS, this is the type of local agency to which the PS case is assigned.

*Instructions:* Select the site type from the list provided that best represents the setting and/or primary type of services offered at this site of service delivery. You can only choose one site type.

*Business rule* HIV Testing: Required  
 Partner Services: Required  
 HD Risk Reduction Activities: Required  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
F01.01	Clinical - Inpatient hospital	A health facility that provides medical care to patients that reside within that facility while they are receiving those services.
F02.12	Clinical - TB clinic	A non-residential health care facility that specializes in the provision of tuberculosis treatment, care and prevention services.
F02.19	Clinical - Substance abuse treatment facility	A non-residential health care facility that provides alcohol and chemical dependency treatment services.
F02.51	Clinical - Community health center	A non-residential health care facility that provides primary and preventative health care services to the members of a community in which it is located.
F03	Clinical - Emergency department	A section of a hospital or clinic staffed and equipped to provide emergency care to persons requiring immediate medical treatment for sudden illness or trauma.
F04.05	Non-clinical - HIV testing site	A facility or non-facility based setting where HIV prevention counseling and testing services are provided.
F06.02	Non-clinical - Community setting - School/educational facility	A building or place where individuals receive knowledge through learning and instruction.
F06.03	Non-clinical - Community setting - Church/mosque/synagogue/temple	A building where a group of people who adhere to a common faith gather for prayer.
F06.04	Non-clinical - Community Setting - Shelter/transitional housing	A building or facility that provides supportive housing temporarily or may be used to facilitate the movement of homeless individuals and families to permanent housing.
F06.05	Non-clinical - Community setting - Commercial facility	A business or commercial facility (e.g., beauty salon, grocery store, shopping center) where HIV prevention services may also occur.
F06.07	Non-clinical - Community setting - Bar/club/adult entertainment	A place of entertainment, typically open at night, usually serves food and alcoholic beverages, and often provides music and space for dancing or having a floor show which may depict, describe, or relate to sexual conduct or sexual excitement.
F06.08	Non-clinical - Community setting - Public area	An area, environment or context that is open to the community as a whole such as a park or city street.
F06.12	Non-clinical - Community setting - Individual residence	An individual's home or place of residence.



# NHME Variables and Values

Num	Variable Name	
F06.88	Non-clinical - Community setting - Other	A defined area, environment or context (other than those already specified) in which a group of people live, work or congregate.
F07	Non-clinical - Correctional facility - Non-healthcare	A penal or correctional facility, prison, jail detention center, community-based rehabilitation center, or any similar institution designed for the confinement or rehabilitation of criminal offenders
F08	Clinical - Primary care clinic (other than CHC)	A health care facility in which medical care is provided by a clinician to a patient as part of regular, ambulatory care, and sometimes followed by referral to other medical providers.
F09	Clinical - Pharmacy or other retail-based clinic	A health care facility or business in which prescription and non-prescription drugs and/or medical equipment are dispensed. Primary care clinical services may be provided by a practicing nurse or pharmacist at the facility.
F10	Clinical - STD clinic	A health care facility in which sexual health is specialized in the prevention and treatment of sexually transmitted infections.
F11	Clinical - Dental clinic	A health care facility in which care is provided for dental patients. The facility may provide various treatments for the teeth, e.g. cleaning, X-rays, fillings, extractions, and root canal surgery.
F12	Clinical - Correctional facility clinic	An area within a penal or correctional facility, including adult or juvenile detention facilities, that provides medical or health services.
F13	Clinical - Other	A health care facility where medical services are provided, other than those specified.
F14	Non-clinical - Health department - field visit	Services are provided in an unspecified location away from the clinician's usual place of business, except for Correctional Institution, Inpatient, or Residential Care for adults or children. An example may be the clients' home or place of employment.
F15	Non-clinical - Community Setting - Syringe exchange program	A facility or center where clients may exchange used hypodermic needles for sterile needles.
F88	Non-clinical - Other	A site where prevention services are conducted other than those specified above.

**S08**      **Site - County**      **XSD (Schema) Name: siteCounty**

**Value Option: Choose only one**      **Format Type: Alpha-Numeric**      **Min Length: 3**      **Max Length: 3**

*Definition:*      The county, parish, or municipality where the agency's site of service delivery is physically located.

*Instructions:*      Indicate the FIPS code of the county where the site of service delivery is physically located. Note: Site County FIPS codes are unique within a jurisdiction.

*Business rule*      HIV Testing: Required  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable



# NHME Variables and Values

**Num**      **Variable Name**

**S09**      **Site - State**      **XSD (Schema) Name: siteState**

**Value Option: Choose only one**      **Format Type: Alpha-Numeric**      **Min Length: 2**      **Max Length: 2**

*Definition:*      The numeric FIPS code for the state, territory or district in which the official mailing address for the site is physically located.

*Instructions:*      Select the value code (numeric FIPS code, not state/territory abbreviation) for the name of the state, territory or district where the site you entered for variable S03: Site Name is located. This must represent one of the 50 states, the District of Columbia, the U.S. Virgin Islands, or Puerto Rico. The value codes are numeric FIPS codes and contain leading zeros. Do not submit your state or territory abbreviation.

*Business rule*      HIV Testing: Required  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
01	AL	Alabama
02	AK	Alaska
04	AZ	Arizona
05	AR	Arkansas
06	CA	California
08	CO	Colorado
09	CT	Connecticut
10	DE	Delaware
11	DC	District of Columbia
12	FL	Florida
13	GA	Georgia
15	HI	Hawaii
16	ID	Idaho
17	IL	Illinois
18	IN	Indiana
19	IA	Iowa
20	KS	Kansas
21	KY	Kentucky
22	LA	Louisiana
23	ME	Maine
24	MD	Maryland
25	MA	Massachusetts
26	MI	Michigan



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	
27	MN	Minnesota
28	MS	Mississippi
29	MO	Missouri
30	MT	Montana
31	NE	Nebraska
32	NV	Nevada
33	NH	New Hampshire
34	NJ	New Jersey
35	NM	New Mexico
36	NY	New York
37	NC	North Carolina
38	ND	North Dakota
39	OH	Ohio
40	OK	Oklahoma
41	OR	Oregon
42	PA	Pennsylvania
44	RI	Rhode Island
45	SC	South Carolina
46	SD	South Dakota
47	TN	Tennessee
48	TX	Texas
49	UT	Utah
50	VT	Vermont
51	VA	Virginia
53	WA	Washington
54	WV	West Virginia
55	WI	Wisconsin
56	WY	Wyoming
60	AS	American Samoa
64	FM	Federated States of Micronesia
66	GU	Guam
68	MH	Marshall Islands
69	MP	Northern Mariana Islands
70	PW	Palau
72	PR	Puerto Rico
78	VI	Virgin Islands of the U.S.

# NHME Variables and Values

*Num*      *Variable Name*

**S10**      **Site - Zip Code**

**XSD (Schema) Name: zip**

**Value Option: N/A**

**Format Type: Alpha-Numeric**

**Min Length: 5**

**Max Length: 10**

*Definition:*      The postal zip code associated with the site where services are provided. The site's postal zip code is linked to the unique Site ID and Site Type. For PS, this is the zip code of the local agency to which the case is assigned.

*Instructions:*      Enter the postal zip code for the site of service delivery.

*Business rule*      HIV Testing: Required  
 Partner Services: Required  
 HD Risk Reduction Activities: Required  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Code

Value Description

Value Definition

#####

Only the 5 digit zip code is required.



# NHME Variables and Values

Num      Variable Name

## Client Level

### **Table: CDC      CDC Use Variables**

This table is for CDC use only. All variables are defined by the CDC for grantee use.

Num      Variable Name

**CDC03      CDC Variable 3**      XSD (Schema) Name: **otherCdcVariable3**

**Value Option: TBD**      **Format Type: Alpha-Numeric**      **Min Length: 1**      **Max Length: 8**

*Definition:*      This field is reserved for use within the MSM Testing Initiative Project. The specifications are to be determined (TBD).

*Instructions:*      TBD

*Business rule*      HIV Testing: Allowed, but not reported to CDC, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule for HIV testing:  
 Allowed only for HIV testing within the MSM testing initiative project (DVS# X137; progAnnouncementProgStrategy=7).

**CDC04      CDC Variable 4**      XSD (Schema) Name: **otherCdcVariable4**

**Value Option: TBD**      **Format Type: Alpha-Numeric**      **Min Length: 1**      **Max Length: 8**

*Definition:*      This field is reserved for use within the MSM Testing Initiative Project. The specifications are to be determined (TBD).

*Instructions:*      TBD

*Business rule*      HIV Testing: Allowed, but not reported to CDC, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule for HIV testing:  
 Allowed only for HIV testing within the MSM testing initiative project (DVS# X137; progAnnouncementProgStrategy=7).



# NHME Variables and Values

Num	Variable Name			
<b>CDC05</b>	<b>CDC Variable 5</b>	<b>XSD (Schema) Name: otherCdcVariable5</b>		
<b>Value Option: TBD</b>	<b>Format Type: Alpha-Numeric</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	This field is reserved for use within the MSM Testing Initiative Project. The specifications are to be determined (TBD).			
<i>Instructions:</i>	TBD			
<i>Business rule</i>	HIV Testing: Allowed, but not reported to CDC, see detailed business rule Partner Services: Not applicable HD Risk Reduction Activities: Allowed, but not reported to CDC CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule for HIV testing: Allowed only for HIV testing within the MSM testing initiative project (DVS# X137; progAnnouncementProgStrategy=7).			
<b>CDC06</b>	<b>CDC Variable 6</b>	<b>XSD (Schema) Name: otherCdcVariable6</b>		
<b>Value Option: TBD</b>	<b>Format Type: TBD</b>	<b>Min Length: TBD</b>	<b>Max Length: TBD</b>	
<i>Definition:</i>	TBD			
<i>Instructions:</i>	TBD			
<i>Business rule</i>	HIV Testing: Allowed, but not reported to CDC Partner Services: Not applicable HD Risk Reduction Activities: Allowed, but not reported to CDC CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable			
<b>CDC07</b>	<b>CDC Variable 7</b>	<b>XSD (Schema) Name: otherCdcVariable7</b>		
<b>Value Option: TBD</b>	<b>Format Type: TBD</b>	<b>Min Length: TBD</b>	<b>Max Length: TBD</b>	
<i>Definition:</i>	TBD			
<i>Instructions:</i>	TBD			
<i>Business rule</i>	HIV Testing: Allowed, but not reported to CDC Partner Services: Not applicable HD Risk Reduction Activities: Allowed, but not reported to CDC CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:	Value Option:	Format Type:	Min Length:	Max Length:
<b>CDC08</b>	<b>CDC Variable 8</b>	<b>otherCdcVariable8</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>
<i>Definition:</i> TBD						
<i>Instructions:</i> TBD						
<i>Business rule</i> HIV Testing: Allowed, but not reported to CDC Partner Services: Not applicable HD Risk Reduction Activities: Allowed, but not reported to CDC CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable						
<b>CDC09</b>	<b>CDC Variable 9</b>	<b>CDCVariable9</b>	<b>TBD</b>	<b>Alpha-Numeric</b>	<b>1</b>	<b>100</b>
<i>Definition:</i> This field will be dedicated for Partner Services use. Use is TBD.						
<i>Instructions:</i> Dedicated for Partner Services						
<i>Business rule</i>						
<b>CDC10</b>	<b>CDC Variable 10</b>	<b>CDCVariable10</b>	<b>TBD</b>	<b>Alpha-Numeric</b>	<b>1</b>	<b>100</b>
<i>Definition:</i> This field will be dedicated for Partner Services use. Use is TBD.						
<i>Instructions:</i> Dedicated for Partner Services						
<i>Business rule</i>						

## **Table: G1** Client Characteristics-Demographic

This table is required to be completed by all agencies that provide HIV prevention interventions or services individually to clients (e.g., HIV testing). It is also required for most effective behavioral interventions delivered to groups and some outreach.

Num	Variable Name	XSD (Schema) Name:	Value Option:	Format Type:	Min Length:	Max Length:
<b>G101</b>	<b>Date Client Demographic Data Collected</b>	<b>collectedDateForClient</b>	<b>N/A</b>	<b>MM/DD/YYYY</b>	<b>8</b>	<b>10</b>
<i>Definition:</i> The date on which client demographic data are collected. For reporting to CDC, this should be the intake date or the date of the first session before the intervention begins.						
<i>Instructions:</i> Enter the date that client demographic data are collected. This should be the intake date or the date of the first session before the intervention begins.						
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Required HD Risk Reduction Activities: Required CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable						
Cannot be greater than the current date at the time of data entry.						



# NHME Variables and Values

*Num*      *Variable Name*

**G103**      **Local Client ID**

**XSD (Schema) Name: localClientId**

**Value Option: N/A**

**Format Type: Alpha-Numeric**

**Min Length: 1**

**Max Length: 32**

*Definition:*      A locally developed alpha-numeric unique client identification code used to distinguish an individual client receiving multiple services within an agency.

*Instructions:*      This code can be shared and used by more than one agency throughout a city, territory or state. This code should not contain personal information that is organized in a way that can be easily deciphered (e.g., birth date, month and year).

*Business rule*      HIV Testing: Allowed, but not reported to CDC  
 Partner Services: Mandatory  
 HD Risk Reduction Activities: Mandatory  
 CBO Risk Reduction Activities: Mandatory  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

This ID must be unique for each client. At a minimum this ID needs to be unique within an agency, but may be unique across agencies.

**G112**      **Date of Birth - Year**

**XSD (Schema) Name: birthYear**

**Value Option: N/A**

**Format Type: Number**

**Min Length: 4**

**Max Length: 4**

*Definition:*      The calendar year in which the client was born.

*Instructions:*      Enter the year in which the client was born. If birth year is unknown, enter 1800.

*Business rule*      HIV Testing: Required  
 Partner Services: Required  
 HD Risk Reduction Activities: Required  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Value must be ≥ 1900 or = 1800 if birth year is unknown.



# NHME Variables and Values

*Num*      *Variable Name*

**G114**      **Ethnicity**      **XSD (Schema) Name: ethnicity**

**Value Option: Choose only one**      **Format Type: Alpha-Numeric**      **Min Length: 2**      **Max Length: 2**

*Definition:*      The client's self-report of whether they are of Hispanic or Latino origin. Standard OMB ethnicity codes are applied.

*Instructions:*      Indicate whether the client's self-reported ethnicity of Hispanic/Latino or not Hispanic/Latino.

*Business rule*      HIV Testing: Required  
                          Partner Services: Required  
                          HD Risk Reduction Activities: Required  
                          CBO Risk Reduction Activities: Required  
                          HD Aggregate: Not applicable  
                          CBO Aggregate: Not applicable

Code	Value Description	Value Definition
66	Not asked	The client was not asked to report his or her ethnicity.
77	Declined to answer	The client declines or is unwilling to report his or her ethnicity.
99	Don't know	The client reports that he or she is unaware of his or her ethnicity.
E1	Hispanic or Latino	A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
E2	Not Hispanic or Latino	A person not identified by the definition of Hispanic or Latino.

# NHME Variables and Values

Num Variable Name

**G116** **Race** XSD (Schema) Name: **raceValueCode**

**Value Option:** Choose all that apply **Format Type:** Alpha-Numeric **Min Length:** 2 **Max Length:** 2

*Definition:* A client's self-reported classification or classifications of the biological heritage with which they most closely identify. Standard OMB race codes are applied.

*Instructions:* Indicate the client's self-reported race(s) using standard OMB race codes. Record all race categories that the client reports.

*Business rule* HIV Testing: Required, see detailed business rule regarding multiple responses  
 Partner Services: Required, see detailed business rule regarding multiple responses  
 HD Risk Reduction Activities: Required, see detailed business rule regarding multiple responses  
 CBO Risk Reduction Activities: Required, see detailed business rule regarding multiple responses  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Multiple value codes may be selected if value code ≠ 66 or 77 or 99. If value= 66 or 77 or 99, then only that single value may be selected.

Code	Value Description	Value Definition
66	Not asked	The client was not asked to report his or her race.
77	Declined to answer	The client declines or is unwilling to report his or her race.
99	Don't know	The client reports that he or she is unaware of their race.
R1	American Indian or Alaska Native	A person having origins in any of the original peoples of North or South America (including Central America), and who maintains tribal affiliation or community attachment.
R2	Asian	A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
R3	Black or African American	A person having origins in any of the black racial groups of Africa.
R4	Native Hawaiian or Pacific Islander	A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
R5	White	A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.



# NHME Variables and Values

**Num**      *Variable Name*

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**G120**      **State/Territory of Residence**      **XSD (Schema) Name: stateOfResidence**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 2**      **Max Length: 2**

*Definition:*      The state, territory or district where the client was residing at the time of service delivery.

*Instructions:*      Select the value code for the state, territory or district where the client lives at the time services are delivered. In some cases, where the client lives may not be the same as where the client is receiving HIV prevention services. For example, a person could reside in one state (or jurisdiction) but drive to another state to receive HIV testing out of fear of having their privacy or confidentiality exposed. Leading zeros are retained as the value codes are FIPS codes.

*Business rule*      HIV Testing: Required  
 Partner Services: Required  
 HD Risk Reduction Activities: Required  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
01	AL	Alabama
02	AK	Alaska
04	AZ	Arizona
05	AR	Arkansas
06	CA	California
08	CO	Colorado
09	CT	Connecticut
10	DE	Delaware
11	DC	District of Columbia
12	FL	Florida
13	GA	Georgia
15	HI	Hawaii
16	ID	Idaho
17	IL	Illinois
18	IN	Indiana
19	IA	Iowa
20	KS	Kansas
21	KY	Kentucky
22	LA	Louisiana
23	ME	Maine
24	MD	Maryland
25	MA	Massachusetts
26	MI	Michigan
27	MN	Minnesota



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	
28	MS	Mississippi
29	MO	Missouri
30	MT	Montana
31	NE	Nebraska
32	NV	Nevada
33	NH	New Hampshire
34	NJ	New Jersey
35	NM	New Mexico
36	NY	New York
37	NC	North Carolina
38	ND	North Dakota
39	OH	Ohio
40	OK	Oklahoma
41	OR	Oregon
42	PA	Pennsylvania
44	RI	Rhode Island
45	SC	South Carolina
46	SD	South Dakota
47	TN	Tennessee
48	TX	Texas
49	UT	Utah
50	VT	Vermont
51	VA	Virginia
53	WA	Washington
54	WV	West Virginia
55	WI	Wisconsin
56	WY	Wyoming
60	AS	American Samoa
64	FM	Federated States of Micronesia
66	GU	Guam
68	MH	Marshall Islands
69	MP	Northern Mariana Islands
70	PW	Palau
72	PR	Puerto Rico
78	VI	Virgin Islands of the U.S.
88	Other	Client does not currently reside in a US state, territory, or district.

# NHME Variables and Values

*Num*      *Variable Name*

**G123**      **Assigned Sex at Birth**      **XSD (Schema) Name: birthGenderValueCode**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The biological sex assigned to the client at birth, (i.e., the sex noted on the client's birth certificate).

*Instructions:*      Indicate whether the client reports being born a male or female (i.e., born with male or female genitalia).

*Business rule*      HIV Testing: Required  
                          Partner Services: Required  
                          HD Risk Reduction Activities: Required  
                          CBO Risk Reduction Activities: Required  
                          HD Aggregate: Not applicable  
                          CBO Aggregate: Not applicable

Code	Value Description	Value Definition
1	Male	The sex that produces spermatozoa by which female ova are fertilized.
2	Female	The sex that produces ova, can conceive and bear offspring/children.
66	Not asked	The client was not asked to report his or her assigned sex at birth.
77	Declined to answer	The client declines or is unwilling to report his or her assigned sex at birth.

# NHME Variables and Values

**Num**      **Variable Name**

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**G124**      **Current Gender Identity**      **XSD (Schema) Name:** **currentGenderValueCode**

**Value Option:** **Choose only one**      **Format Type:** **Number**      **Min Length:** **1**      **Max Length:** **2**

*Definition:*      The client's current self-reported gender identity. This may include one's social status, self-identification, legal status, and biology.

*Instructions:*      Select the value that most closely describes the client's current, self-reported gender identity.

*Business rule*      HIV Testing: Required  
 Partner Services: Required  
 HD Risk Reduction Activities: Required  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
1	Male	A person who identifies as a male and whose behavioral, cultural, or psychological traits are typically associated with the male sex.
2	Female	A person who identifies as a female and whose behavioral, cultural, or psychological traits are typically associated with the female sex.
3	Transgender - MTF	Individuals whose physical or birth sex is male but whose gender expression and/or gender identity is female. MTF = male to female.
4	Transgender - FTM	Individuals whose physical or birth sex is female but whose gender expression and/or gender identity is male. FTM = female to male.
5	Transgender - Unspecified	Individuals whose physical or birth sex is male or female but whose gender expression and/or gender identity differs from that which was documented at birth.
66	Not asked	The client was not asked to report his or her current gender.
77	Declined to answer	The individual declines to self report his or her current gender identity.
89	Additional (specify)	The individual reports a current gender other than those specified above.

**G124a**      **Specify Current Gender Identity**      **XSD (Schema) Name:** **otherCurrentGender**

**Value Option:** **N/A**      **Format Type:** **Alpha-Numeric**      **Min Length:** **1**      **Max Length:** **50**

*Definition:*      The additional specification of Current Gender Identity if G124 = 89 "Additional (specify)".

*Instructions:*      Specify the current gender identity if G124 = 89 "Additional (specify)".

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if current gender is 'Additional specify' (currentGenderValueCode = 89).  
 Not expected if current gender isn't 'Additional specify' (currentGenderValueCode not 89).



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>			
<b>G132</b>	<b>Client - County</b>	<b>XSD (Schema) Name: clientCounty</b>		
<b>Value Option: N/A</b>		<b>Format Type: Alpha-Numeric</b>	<b>Min Length: 3</b>	<b>Max Length: 3</b>
<i>Definition:</i> The county, parish, or municipality of the client's locating address.				
<i>Instructions:</i> Enter the three-digit FIPS code of the county where the client's address is located.				
<i>Business rule</i> HIV Testing: Required Partner Services: Allowed, but not reported to CDC HD Risk Reduction Activities: Required CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable				

<b>G134</b>	<b>Client - Zip Code</b>	<b>XSD (Schema) Name: clientZipCode</b>		
<b>Value Option: N/A</b>		<b>Format Type: Alpha-Numeric</b>	<b>Min Length: 5</b>	<b>Max Length: 10</b>
<i>Definition:</i> The postal zip code for the client's locating address.				
<i>Instructions:</i> Enter the postal zip code of the client's locating address.				
These data are collected from clients but not reported to CDC.				
<i>Business rule</i> HIV Testing: Allowed, but not reported to CDC Partner Services: Allowed, but not reported to CDC HD Risk Reduction Activities: Allowed, but not reported to CDC CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable				

<i>Code</i>	<i>Value Description</i>	<i>Value Definition</i>
	#####	Only the 5 digit zip code is mandatory.

# NHME Variables and Values

Num Variable Name

## Table: G2 Client Characteristics-Risk Profile

This table is required to be completed by all agencies when data are collected on individual clients. This could be part of interventions or services delivered individually (e.g., HIV testing), or delivered in groups as part of effective behavioral interventions.

Num Variable Name

**G200** **Date Client Risk Collected** XSD (Schema) Name: **dateCollectedForRiskProfile**

**Value Option: N/A** **Format Type: MM/DD/YYYY** **Min Length: 8** **Max Length: 10**

*Definition:* The date client risk profile data are collected. For reporting to CDC, this should be the intake date or the date of the first session before the intervention begins.

*Instructions:* Enter the date on which these risk profile data are collected. This should be the intake date or the date of the first session before the intervention begins.

*Business rule* HIV Testing: Not applicable  
Partner Services: Required  
HD Risk Reduction Activities: Allowed, but not reported to CDC  
CBO Risk Reduction Activities: Not applicable  
HD Aggregate: Not applicable  
CBO Aggregate: Not applicable

The client risk profile date collected must be equal or greater than case open date. Date collected cannot be greater than the date of file submission to CDC.

**G200\_1** **Client Behavioral Risk Profile** XSD (Schema) Name: **noClientRiskFactors**

**Value Option: Choose only one** **Format Type: Number** **Min Length: 1** **Max Length: 2**

*Definition:* An indication of whether the client was asked about behavioral risk factors and why behavioral risk data may not be available. A risk may have been identified during the 12 month recall period; a risk may not have been identified during the 12 month recall period; the provider may not have asked the client about his or her risks; or, the client was asked but declined to provide behavioral risk information.

This variable is a revision of variable G221 (XSD schema name: noClientRiskFactors). The value codes have changed to match those on the 2012 HIV test template. Variable G221 is no longer used, yet the schema name has remained the same.

*Instructions:* Indicate outcome of attempt to complete a behavioral risk profile.

*Business rule* HIV Testing: Required  
Partner Services: Required  
HD Risk Reduction Activities: Required  
CBO Risk Reduction Activities: Not applicable  
HD Aggregate: Not applicable  
CBO Aggregate: Not applicable

Code	Value Description	Value Definition
1	Client completed a behavioral risk profile	The client completed a behavioral risk profile and risks were identified.
5	Client was asked but no behavioral risks were identified	The client reports that none of the listed risk factors may have placed the client at potential risk for HIV exposure and/or transmission.
66	Client was not asked about behavioral risk factors	The provider did not ask the client about his or her risk factors.
77	Client declined to discuss behavioral risk factors	The client declined or was unwilling to discuss his or her risk factors.



# NHME Variables and Values

*Num*      *Variable Name*

**G204**      **Previous HIV Test**      **XSD (Schema) Name: previousHivTestValueCode**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client's self-report of having had at least one prior HIV test.

*Instructions:*      Indicate if the client reports having at least one prior HIV test.

*Business rule*      HIV Testing: Required  
                          Partner Services: Not applicable  
                          HD Risk Reduction Activities: Required  
                          CBO Risk Reduction Activities: Not applicable  
                          HD Aggregate: Not applicable  
                          CBO Aggregate: Not applicable

Code	Value Description	Value Definition
0	No	The client reports that he or she has never had an HIV test.
1	Yes	The client reports that he or she has had at least one previous HIV test.
66	Not asked	The provider did not ask the client about having a prior HIV test.
77	Declined to answer	The client declines or is unwilling to report if he or she has had a previous HIV test.
99	Don't know	The client reports that he or she is unaware if he or she has had a previous HIV test.

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name: hivStatusValueCode
G205	Self-Reported HIV Test Result	

**Value Option:** Choose only one      **Format Type:** Number      **Min Length:** 1      **Max Length:** 2

*Definition:* The client's self-reported result from his/her most recent HIV test.

*Instructions:* If the client reports having had a previous HIV test (i.e. G204: Previous HIV Test = "Yes"), then indicate the client's self-reported HIV test result. When asking about the "Self-Reported Test Result" it is very important to ask about the test result from the most recent HIV test because that will reflect the client's current HIV serostatus. Ensure that the client understands that he or she is being asked to report his or her test results and not what he or she believes their status is to be.

*Business rule* HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if previous HIV test was done (previousHivTestValueCode = 1).  
 Not expected if previous HIV test wasn't done (previousHivTestValueCode=0) or client doesn't know (=99), wasn't asked (=66) or declined to answer (=77).

Code	Value Description	Value Definition
1	Positive	The client reports that his or her HIV serostatus is positive based on a confirmatory test result.
2	Negative	The client reports that his or her HIV serostatus is negative based on a negative test result.
3	Preliminary positive	The client reports that he or she received either a "Preliminary positive" test result (i.e., the client had a reactive HIV rapid test but did not receive the results of the associated conventional confirmatory test).
4	Indeterminate	The client reports that he or she received an "Indeterminate" test result (i.e., the client received results but those results did not conclusively indicate whether he or she is HIV-positive or HIV-negative).
66	Not asked	The provider did not ask the client about his or her HIV serostatus.
77	Declined to answer	The client declines or is unwilling to report his or her HIV serostatus.
99	Don't know	The client reports that he or she is unaware of his or her HIV serostatus.

# NHME Variables and Values

*Num*      *Variable Name*

**G209**      **Pregnant (Only If Female)**      **XSD (Schema) Name: pregnantStatusValueCode**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The self-reported pregnancy status of a client with a preliminary or confirmed positive HIV test.

Prior to 2012, these data were collected for only confirmed positive female clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive female clients.

*Instructions:*      If the client is female and HIV-positive, from any HIV test (conventional, rapid, NAAT, RNA or other), then indicate whether she is pregnant.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required for birth gender females (birthGenderValueCode=2) with any positive HIV test (testResultValueCode=1).  
 Not expected for birth gender males (birthGenderValueCode = 1) or birth gender females without a positive HIV test (birthGenderValueCode=2 AND currentTestValueCode not 1).

Code	Value Description	Value Definition
0	No	The client reports she is not pregnant.
1	Yes	The client reports she is pregnant.
66	Not asked	The provider did not ask the client if she was currently pregnant.
77	Declined to answer	The client declines or is unwilling to report if she is currently pregnant.
99	Don't know	The client reports that she is unaware if she is currently pregnant.

# NHME Variables and Values

*Num*      *Variable Name*

**G210**      **In Prenatal Care (Only if Pregnant)**      **XSD (Schema) Name: prenatalCareStatusValueCode**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The self-reported status of the HIV-positive pregnant client's receipt of regular health care during pregnancy.

Prior to 2012, these data were collected for only confirmed positive pregnant female clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive pregnant clients.

*Instructions:*      If the client is HIV-positive and pregnant (G209: Pregnant = "Yes"), indicate whether she is receiving prenatal care.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required for pregnant females (pregnantStatusValueCode=1).  
 Not expected for birth gender males (birthGenderValueCode=1), birth gender females without a positive HIV test (birthGenderValueCode=2 AND testResultValueCode not 1), or non-pregnant birth gender females with a positive HIV test (pregnantStatusValueCode not 1).

Code	Value Description	Value Definition
0	No	The client reports she is not currently receiving prenatal care.
1	Yes	The client reports she is currently receiving prenatal care.
66	Not asked	The provider did not ask the client if she was currently receiving prenatal care.
77	Declined to answer	The client declines or is unwilling to report if she is currently receiving prenatal care.
99	Don't know	The client reports that she is unaware if she is currently receiving prenatal care.

# NHME Variables and Values

*Num*      *Variable Name*

**G211\_01**    **Injection Drug Use**

**XSD (Schema) Name: injectionDrugUse**

**Value Option: Choose only one**

**Format Type: Number**

**Min Length: 1**

**Max Length: 2**

*Definition:*      The client self-reported use in the past 12 months of any illicit injection drugs/substances (including narcotics, hormones, silicon, etc.). Illicit injection drugs/substances are those for which a client does not have a prescription (or which the client uses in a way other than is prescribed) or drugs/substances that are not available over the counter (or which are used in a way other than intended).

*Instructions:*    Indicate if the client reported having used injection drugs within the last 12 months.

*Business rule*    HIV Testing: Required, see detailed business rule  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1).  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he/she did not engage in illicit injection drug use in the past 12 months.
1	Yes	Client indicates that he/she engaged in illicit injection drug use in the past 12 months.
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if illicit injection drugs were used in the last 12 months. Do not select 'don't know' if the client was not asked.



# NHME Variables and Values

*Num*      *Variable Name*

**G211\_08**    **Share Drug Injection Equipment**

**XSD (Schema) Name: shareDrugInjectionEquipment**

**Value Option: Choose only one**

**Format Type: Number**

**Min Length: 1**

**Max Length: 2**

*Definition:*      The client self-reported whether or not he/she shared hypodermic needles, syringes, or other injection equipment within the last 12-months. This variable should only be completed if client has reported injection drug use (i.e., G211\_01 Injection Drug Use = "Yes").

*Instructions:*    Indicate if the client reported sharing hypodermic needles, syringes, or other injection drug equipment within the last 12 months.

*Business rule*    HIV Testing: Required, see detailed business rule  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:

Required if behavioral risks were reported (noClientRiskFactors=1) and client reported injection drug use (injectionDrugUse=1)

Not expected if a client reported no injection drug use (injectionDrugUse=blank, 0, 99)

Not expected if client reported no behavioral risk factors (noClientRiskFactors=5), wasn't asked (noClientRiskFactors=66), declined to discuss behavioral risk factors (noClientRiskFactors=77), or status of behavioral risk profile is missing (noClientRiskFactors=blank).

Code	Value Description	Value Definition
0	No	Client indicates injection drug equipment wasn't shared in the past 12 months.
1	Yes	Client indicates injection drug equipment was shared in the past 12 months.
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if injection drug equipment was shared in the last 12 months. Do not select 'don't know' if the client was not asked.



# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name: additionalClientRiskFactors
<b>G212</b>	<b>Additional Client Risk Factors</b>	
<b>Value Option: Choose all that apply    Format Type: Number    Min Length: 1    Max Length: 2</b>		
<i>Definition:</i>	If the client's risk factors in the past 12 months involve anal or vaginal sexual activity, these are additional factors that further describe the client's sexual risk for HIV exposure and/or transmission.	
<i>Instructions:</i>	Complete this variable if the client reported anal or vaginal sex with male, female, or transgender individual(s) in the variables G216a, G216b or G216c: Vaginal or Anal Sex in the past 12 months. Note, these values are not stratified by gender of the client's partner. Multiple additional risks can be reported.	
<i>Business rule</i>	HIV Testing: Required, see detailed business rule Partner Services: Allowed, but not reported to CDC HD Risk Reduction Activities: Required, see detailed business rule CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and vaginal or anal sex with a male (withMale=1), with a female (withFemale=1) or with a transgender person (withTransgender=1) was reported, however can be missing if client did not report any additional risk factors. Not expected if a client reported no behavioral risk factors (noClientRiskFactors=5), client wasn't asked about risk factors (noClientRiskFactors=66), client declined to discuss risk factors (noClientRiskFactors=77).	

Code	Value Description	Value Definition
1	Exchange sex for drugs/money/or something they needed	The client participated in sex events in exchange for drugs or money or something they needed.
12	Diagnosed with a sexually transmitted disease (STD)	The client has been diagnosed with a sexual transmitted disease in the past 12 months (e.g. syphilis, gonorrhea, or Chlamydia).
13	Sex with multiple partners	The client indicates that he/she has had sex with more than one partner during the past 12 months.
14	Oral Sex (optional)	The client has had oral sex during the past 12 months.
15	Unprotected vaginal/anal sex with a person who is an IDU	The client has had unprotected (without a condom) vaginal/anal sex with a person who is an IDU during the past 12 months.
16	Unprotected vaginal/anal sex with a person who is HIV positive	The client has had unprotected (without a condom) vaginal/anal sex with a person who is HIV positive during the past 12 months.
17	Unprotected vaginal/anal sex in exchange for drugs/money/or something they needed	The client participated in unprotected (without a condom) vaginal/anal sex events in exchange for drugs or money or something they needed.
18	Unprotected vaginal/anal sex with person who exchanges sex for drugs/money	The client has had unprotected (without a condom) vaginal/anal sex with a person who he or she knows exchanges sex for drugs/money.
19	Unprotected sex with multiple partners	The client indicates that he/she has had unprotected (without a condom) vaginal/anal sex with more than one partner during the past 12 months.
2	While intoxicated and/or high on drugs	The client used alcohol and/or illicit drugs before and/or during sex.
5	With person of unknown HIV status	The client has had sex with a person whose HIV status is unknown to either the client or to the partner.
6	With person who exchanges sex for drugs/money	The client has had a sex with a person who he or she knows exchanges sex for drugs/money.

# NHME Variables and Values

Num	Variable Name	
8	<i>With anonymous partner</i>	<i>The client has had sex with a person whose identity was unknown to the client. A person's identity is a set of behavioral or personal characteristics by which that person is known. This can include information about a person's name, address, and habits that allow the client to identify the person.</i>

**G216a**      **Vaginal or Anal Sex with a Male**      **XSD (Schema) Name: withMale**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having vaginal or anal sex with a male in the past 12 months.

*Instructions:*      Indicate if the client reported vaginal or anal sex in the past 12 months with a male.

*Business rule*      HIV Testing: Required, see detailed business rule  
                          Partner Services: Required, see detailed business rule  
                          HD Risk Reduction Activities: Required, see detailed business rule  
                          CBO Risk Reduction Activities: Not applicable  
                          HD Aggregate: Not applicable  
                          CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1)  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	<i>No</i>	<i>Client indicates that he or she did not have vaginal or anal sex with a male in the past 12 months.</i>
1	<i>Yes</i>	<i>Client indicates that he or she had vaginal or anal sex with a male in the past 12 months.</i>
99	<i>Don't know</i>	<i>Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a male in the past 12 months. Do not select 'don't know' if the client was not asked.</i>

# NHME Variables and Values

*Num*      *Variable Name*

**G216b**      **Vaginal or Anal Sex with a Female**      **XSD (Schema) Name: withFemale**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having vaginal or anal sex with a female in the past 12 months.

*Instructions:*      Indicate if the client reported vaginal or anal sex in the past 12 months with a female.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1)  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a female in the past 12 months.
1	Yes	Client indicates that he or she had vaginal or anal sex with a female in the past 12 months.
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a female in the past 12 months. Do not select 'don't know' if the client was not asked.

# NHME Variables and Values

*Num*      *Variable Name*

**G216c**      **Vaginal or Anal Sex with a Transgender Person**      **XSD (Schema) Name: withTransgender**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having vaginal or anal sex with a transgender person in the past 12 months.

*Instructions:*      Indicate if the client reported vaginal or anal sex in the past 12 months with a transgender person.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1)  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a transgender person in the past 12 months.
1	Yes	Client indicates that he or she had vaginal or anal sex with a transgender person in the past 12 months.
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a transgender person in the past 12 months. Do not select 'don't know' if the client was not asked.



# NHME Variables and Values

*Num*      *Variable Name*

**G217a**      **Vaginal or Anal Sex without a Condom with a Male**      **XSD (Schema) Name: withMaleWithoutCondom**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having unprotected vaginal or anal sex with a male in the past 12 months.

*Instructions:*      Indicate if the client reported unprotected (without a condom) vaginal or anal sex in the past 12 months with a male.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and sex with male was reported (withMale=1).  
 Not expected if sex with male was not reported (withMale = blank, 0 or 99).  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a male without a condom in the past 12 months.
1	Yes	Client indicates that he or she had vaginal or anal sex with a male without a condom in the past 12 months.
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a male without a condom in the past 12 months. Do not select 'don't know' if the client was not asked.

# NHME Variables and Values

*Num*      *Variable Name*

**G217b**      **Vaginal or Anal Sex without a Condom with a Female**      **XSD (Schema) Name: withFemaleWithoutCondom**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having unprotected vaginal or anal sex with a female in the past 12 months.

*Instructions:*      Indicate if the client reported unprotected (without a condom) vaginal or anal sex in the past 12 months with a female.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and sex with female was reported (withFemale=1).  
 Not expected if sex with female was not reported (withFemale = blank, 0 or 99).  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a female without a condom in the past 12 months
1	Yes	Client indicates that he or she had vaginal or anal sex with a female without a condom in the past 12 months
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a female without a condom in the past 12 months. Do not select 'don't know' if the client was not asked.

# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	
<b>G217c</b>	<b>Vaginal or Anal Sex without a Condom with a Transgender Person</b>	<b>XSD (Schema) Name: withTrangenderWithoutCondom</b>
<b>Value Option: Choose only one</b>	<b>Format Type: Number</b>	<b>Min Length: 1      Max Length: 2</b>
<i>Definition:</i>	The client self-reported having unprotected vaginal or anal sex with a transgender person in the past 12 months.	
<i>Instructions:</i>	Indicate if the client reported unprotected (without a condom) vaginal or anal sex in the past 12 months with a transgender person.	
<i>Business rule</i>	HIV Testing: Required, see detailed business rule Partner Services: Allowed, but not reported to CDC HD Risk Reduction Activities: Required, see detailed business rule CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and sex with transgender person was reported (withTrangender=1). Not expected if sex with transgender person was not reported (withTrangender = blank, 0 or 99). Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77). Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).	

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a transgender person without a condom in the past 12 months
1	Yes	Client indicates that he or she had vaginal or anal sex with a transgender person without a condom in the past 12 months
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a transgender person without a condom in the past 12 months. Do not select 'don't know' if the client was not asked.

# NHME Variables and Values

*Num*      *Variable Name*

**G218a**      **Vaginal or Anal Sex with a Male IDU**

**XSD (Schema) Name: withMaleIDU**

**Value Option: Choose only one**

**Format Type: Number**

**Min Length: 1**

**Max Length: 2**

*Definition:*      The client self-reported having vaginal or anal sex with an identified IDU male partner in the past 12 months.

*Instructions:*      Indicate if the client reported vaginal or anal sex with an identified or known male IDU partner in the past 12 months.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and sex with male was reported (withMale=1).  
 Not expected if sex with male was not reported (withMale = blank, 0 or 99).  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a male IDU in the past 12 months
1	Yes	Client indicates that he or she had vaginal or anal sex with a male IDU in the past 12 months
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a male IDU in the past 12 months. Do not select 'don't know' if the client was not asked.



# NHME Variables and Values

*Num*      *Variable Name*

**G218b**      **Vaginal or Anal Sex with a Female IDU**

**XSD (Schema) Name: withFemaleIDU**

**Value Option: Choose only one**

**Format Type: Number**

**Min Length: 1**

**Max Length: 2**

*Definition:*      The client self-reported having vaginal or anal sex with an identified IDU female partner in the past 12 months.

*Instructions:*      Indicate if the client reported vaginal or anal sex with an identified or known female IDU partner in the past 12 months.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and sex with female was reported (withFemale=1).  
 Not expected if sex with female was not reported (withFemale = blank, 0 or 99).  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a female IDU in the past 12 months
1	Yes	Client indicates that he or she had vaginal or anal sex with a female IDU in the past 12 months
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a female IDU in the past 12 months. Do not select 'don't know' if the client was not asked.

# NHME Variables and Values

*Num*      *Variable Name*

**G218c**      **Vaginal or Anal Sex with a Transgender IDU**      **XSD (Schema) Name: withTransgenderIDU**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having vaginal or anal sex with an identified transgender IDU partner in the past 12 months.

*Instructions:*      Indicate if the client reported vaginal or anal sex with an identified transgender IDU partner in the past 12 months.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and sex with transgender person was reported (withTransgender=1).  
 Not expected if sex with transgender person was not reported (withTransgender = blank, 0 or 99).  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a transgender IDU in the past 12 months
1	Yes	Client indicates that he or she had vaginal or anal sex with a transgender IDU in the past 12 months
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a transgender IDU in the past 12 months. Do not select 'don't know' if the client was not asked.

# NHME Variables and Values

*Num*      *Variable Name*

**G219a**      **Vaginal or Anal Sex with HIV-Positive Male**      **XSD (Schema) Name: withMaleHIVPositive**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having vaginal or anal sex with an HIV-positive male partner in the past 12 months.

*Instructions:*      Indicate if the client reported having vaginal or anal sex with a known or identified HIV-positive male in the past 12 months.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and sex with male was reported (withMale=1).  
 Not expected if sex with male was not reported (withMale = blank, 0 or 99).  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a HIV positive male in the past 12 months
1	Yes	Client indicates that he or she had vaginal or anal sex with a HIV positive male in the past 12 months
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a HIV positive male in the past 12 months. Do not select 'don't know' if the client was not asked.



# NHME Variables and Values

*Num*      *Variable Name*

**G219b**      **Vaginal or Anal Sex with HIV-Positive Female**      **XSD (Schema) Name: withFemaleHIVPositive**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having vaginal or anal sex with an HIV-positive female partner in the past 12 months.

*Instructions:*      Indicate if the client reported having vaginal or anal sex with a known or identified HIV-positive female in the past 12 months.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and sex with female was reported (withFemale=1).  
 Not expected if sex with female was not reported (withFemale = blank, 0 or 99).  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a HIV positive female in the past 12 months
1	Yes	Client indicates that he or she had vaginal or anal sex with a HIV positive female in the past 12 months
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a HIV positive female in the past 12 months. Do not select 'don't know' if the client was not asked.

# NHME Variables and Values

*Num*      *Variable Name*

**G219c**      **Vaginal or Anal Sex with HIV-Positive Transgender Person**      **XSD (Schema) Name: withTransgenderHIVPositive**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having vaginal or anal sex with an HIV-positive transgender partner in the past 12 months.

*Instructions:*      Indicate if the client reported having vaginal or anal sex with a known or identified HIV-positive transgender partner in the past 12 months.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and sex with transgender person was reported (withTransgender=1).  
 Not expected if sex with transgender person was not reported (withTransgender = blank, 0 or 99).  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that he or she did not have vaginal or anal sex with a HIV positive transgender person in the past 12 months
1	Yes	Client indicates that he or she had vaginal or anal sex with a HIV positive transgender person in the past 12 months
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a HIV positive transgender person in the past 12 months. Do not select 'don't know' if the client was not asked.

# NHME Variables and Values

*Num*      *Variable Name*

**G220**      **Vaginal or Anal Sex with MSM (female only)**      **XSD (Schema) Name: vaginalOrAnalSexWithMSM**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having vaginal or anal sex with identified MSM partner in the past 12 months.

*Instructions:*      Indicate if the client reported vaginal or anal sex with a MSM in the past 12 months. The question should only be asked of and reported for female (current gender) clients.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if a client behavioral risk profile was collected (noClientRiskFactors=1) and current gender is female or transgender M2F (currentGenderValueCode = 2 or 3).  
 Not expected for current gender males or transgender F2M (currentGenderValueCode = 1 or 4).  
 Not expected if client was asked and no behavioral risk factors were reported, wasn't asked or declined to discuss behavioral risks (noClientRiskFactors= 5, 66 or 77).  
 Not expected if status of behavioral risk profile collection is missing (noClientRiskFactors = blank).

Code	Value Description	Value Definition
0	No	Client indicates that they have not had vaginal or anal sex with a MSM in the past 12 months.
1	Yes	Client indicates that they have had vaginal or anal sex with a MSM in the past 12 months.
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex with a MSM in the past 12 months. Do not select 'don't know' if the client was not asked.



# NHME Variables and Values

**Num**      *Variable Name*

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**G222**      **Vaginal or Anal Sex without a Condom (PS only)**      **XSD (Schema) Name: vaginalOrAnalSexWithoutCondomPS**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client self-reported having unprotected vaginal or anal sex with a partner during the past 12 months.

*Instructions:*      Indicate if the client reported unprotected (without a condom) vaginal or anal sex in the past 12 months.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required when a client behavioral risk profile was collected (noClientRiskFactors=1) and vaginal or anal sex with a male (withMale=1), with a female (withFemale=1) or with a transgender person (withTransgender=1) was reported, however can be missing if client did not respond to this specific risk question.

Code	Value Description	Value Definition
0	No	The client indicates they have not had vaginal or anal sex without a condom in the past 12 months.
1	Yes	The client indicates they have had vaginal or anal sex without a condom in the past 12 months.
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex without a condom in the past 12 months. Do not select 'don't know' if the client wasn't asked.

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
G223	Vaginal or Anal Sex with an IDU (PS only)	vaginalOrAnalSexWithIDUPS
<b>Value Option: Choose only one</b> <b>Format Type: Number</b> <b>Min Length: 1</b> <b>Max Length: 2</b>		
<i>Definition:</i>	The client self-reported having vaginal or anal sex with an identified IDU partner in the past 12 months.	
<i>Instructions:</i>	Indicate if the client reported vaginal or anal sex in the past 12 months with a partner(s) who is an identified IDU	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Required, see detailed business rule HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: Required when a client behavioral risk profile was collected (noClientRiskFactors=1) and vaginal or anal sex with a male (withMale=1), with a female (withFemale=1) or with a transgender person (withTransgender=1) was reported, however can be missing if client did not respond to this specific risk question.	

Code	Value Description	Value Definition
0	No	Client has not had vaginal or anal sex with an identified IDU in the past 12 months.
1	Yes	Client has had vaginal or anal sex with an identified IDU in the past 12 months.
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know if he or she had vaginal or anal sex without an identified IDU in the past 12 months. Do not select 'don't know' if the client wasn't asked.

## Table: H Client Intervention Characteristics

This table is required to be completed for all interventions in which client level data are collected. This includes HIV prevention interventions delivered individually to clients (e.g. HIV testing or PS) and some interventions delivered in groups or through outreach. These data are captured for each provider/client interaction.

Num	Variable Name	XSD (Schema) Name:
H01	Intervention ID	interventionId
<b>Value Option: N/A</b> <b>Format Type: Alpha-Numeric</b> <b>Min Length: 1</b> <b>Max Length: 32</b>		
<i>Definition:</i>	An alpha-numeric identification code used to uniquely identify an intervention.	
<i>Instructions:</i>	Enter the alpha-numeric identification code used by your agency to identify the intervention. Intervention ID is unique for each agency.	
<i>Business rule</i>	HIV Testing: Mandatory Partner Services: Required HD Risk Reduction Activities: Mandatory CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable	



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# NHME Variables and Values

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*Num*      *Variable Name*

**H01a**      **Intervention Name**

**XSD (Schema) Name: interventionName**

**Value Option: N/A**

**Format Type: Alpha-Numeric**

**Min Length: 1**

**Max Length: 100**

*Definition:*      The unique name of the intervention as defined by the agency.

*Instructions:*      Indicate the unique name of the intervention. Each intervention must have a unique name that will link it to the associated client-level data and distinguish it from other interventions.

*Business rule*      HIV Testing: Not applicable  
Partner Services: Not applicable  
HD Risk Reduction Activities: Required  
CBO Risk Reduction Activities: Required  
HD Aggregate: Not applicable  
CBO Aggregate: Not applicable

# NHME Variables and Values

Num Variable Name

**H01b** Program Evidence Base

XSD (Schema) Name: program@EBI

Value Option: Choose only one

Format Type: Alpha-Numeric

Min Length: 1

Max Length: 4

Definition: The name of a Program Evidence Base.

Instructions: Select a Program Evidence Base name from the list. If the intervention name is not in the list, please select 3.01 - Study / Special study or 3.02 – Other (specify) and enter an intervention name into H01c.

Business rule  
 HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Required  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required

Code	Value Description	Value Definition
1.01	Community PROMISE	A community-level STD/HIV prevention intervention that relies on the outreach work of peer advocates from the target community to deliver role model stories to members of the target population.
1.02	Healthy Relationships	A five-session, small-group intervention for men and women living with HIV/AIDS that focuses on developing skills and self-efficacy and positive expectations about new behaviors through modeling behaviors and practicing new skills.
1.03	Holistic Health Recovery	A 12-session, manual-guided, group level program to reduce harm, promote health, and improve quality of life for HIV-positive injection drug users.
1.04	Many Men, Many Voices	A six- or seven-session, group level STD/HIV prevention intervention for gay and bisexual men of color.
1.05	Mpowerment	A community-level HIV prevention intervention for young men who have sex with men. The intervention is run by a core group of 12-20 young gay/bi-sexual men from the community and paid staff.
1.06	Popular Opinion Leader	A specialized type of outreach that consists of a group of trusted, well-liked people who are recruited and trained to endorse safer sexual behaviors in casual, one-on-one conversations with peers in their own social network at a range of venues and settings.
1.07	RAPP	A community-level HIV prevention intervention designed to help low-income women (aged 15-34) and their partners reduce their risk for HIV infection. The intervention objectives are to increase consistent condom use by women and their partners, to change community norms so that practicing safer sex is seen as the acceptable norm, and to involve as many people in the community as possible.
1.08	Safety Counts	A cognitive-behavioral intervention to reduce HIV risks among active drug users and specifically target active crack cocaine and injection drug users who are at very high risk for HIV/STD infection.
1.09	SISTA	A social skills training intervention aimed at reducing HIV sexual risk behavior among African-American women at highest risk.
1.10	Street Smart	An intensive HIV/AIDS and STD prevention program for youth whose behaviors place them at very high risk of becoming infected.

# NHME Variables and Values

Num	Variable Name	
1.11	Together Learning Choices	An intervention for young people, (ages 13-29) living with HIV. It is delivered in small groups using cognitive-behavioral strategies to change behavior.
1.12	VOICES/VOCES	A single-session, video-based HIV/STD prevention workshop designed to encourage condom use and improve condom negotiation skills among heterosexual African American and Latino men and women.
1.13	WILLOW	A four-session intervention for HIV positive, heterosexual women.
1.14	SiHLE	A four-session intervention designed to lower teen's risk for STDs and teen pregnancy.
1.15	CLEAR	A three module intervention that is delivered in one-on-one sessions to young people living with HIV.
1.16	OPTIONS	A clinician-initiated HIV risk reduction intervention for HIV positive persons in clinical care using motivational interviewing techniques.
1.17	Focus on Youth with imPact	A community-based, eight session group intervention that provides youth with the skills and knowledge they need to protect themselves from HIV and other STDs. The curriculum, founded on the Protection Motivation Theory, uses fun, interactive activities such as games, role plays and discussions to convey prevention knowledge and skills.
1.18	MIP	A holistic behavioral intervention for reducing high-risk behaviors for infection and transmission of HIV among intravenous drug users (IDUs).
1.19	D-UP	An adaptation of Popular Opinion Leader (POL) intervention for African-American MSM.
1.20	Sister to Sister	A single-session, skills-building intervention with a group- and individual-level component to increase self-efficacy, condom use skills, and condom negotiation with sex partners among inner-city African American female clinic patients.
1.21	Project START	A multi-session individual level intervention that aims to reduce HIV/STI and hepatitis risk for people returning to the community after incarceration.
1.22	Connect	A 5-session HIV/STD prevention intervention delivered to heterosexual couples or women alone that emphasizes the importance of communication, negotiating safer sex, and problem-solving skills.
1.23	SHIELD	Self-Health in Eliminating Life-Threatening Disease - A small-group, interactive intervention that relies on peer networks to reduce drug and sex risk behaviors.
1.24	Nia	A video-based motivational skills-building small-group intervention targeting inner-city heterosexually active, African American men.
1.25	Cuidate!	iCuidate! (Take Care of Yourself) is a small-group, culturally based intervention to reduce HIV sexual risk among Latino youth. The intervention consists of six 60-minute modules delivered to small, mixed-gender groups.
1.26	Partnership for Health	A brief counseling program for individual men and women living with HIV/AIDS delivered by medical providers in HIV outpatient clinics.
1.27	Personalized Cognitive Counseling (PCC)	The Personalized Cognitive Risk-Reduction Counseling intervention (previously referred to as Self-Justifications Counseling) involves a single counseling session delivered to clients during the 1- to 2-week period between standard "pre-test" (risk-assessment) and "post-test" (results disclosure) HIV counseling.

# NHME Variables and Values

Num	Variable Name	
1.28	Project AIM	Project AIM is a group-level youth development intervention designed to reduce HIV risk behaviors among youth. It consists of 12 sessions. The intervention is divided into four parts. Part One encourages youth to explore their personal interests, social surrounding, and what they want to become as an adult. In Part Two, youth envision themselves in a future career and connect current behavior with success as an adult. Part Three engages youth in role-plays around communication and small group activities involving planning and decision-making. Part Four provides the opportunity for youth to think about their future.
1.29	Safe in the City	Safe in the City is a single-session, video-based intervention for diverse STD clinic patients. The intervention involves the presentation of a 23-minute STD/HIV prevention video to patients in an STD clinic waiting room.
1.30	RESPECT	There are two RESPECT interventions – Brief Counseling (Best-evidence) and Enhanced Counseling (GOOD-EVIDENCE). Both are one-on-one, client-focused HIV/STD prevention counseling interventions, consisting of either 2 (Brief) or 4 (Enhanced) interactive counseling sessions.
1.31	ARTAS	ARTAS is an individual-level, multi-session, time-limited intervention with the goal of linking recently diagnosed persons with HIV to medical care soon after receiving their positive test result.
2.01	Comprehensive Risk Counseling Services	A client-centered HIV prevention counseling activity with the fundamental goal of promoting the adoption and maintenance of HIV risk-reduction behaviors by clients with multiple, complex problems and risk-reduction needs. CRCS provides intensive, on-going, individualized prevention counseling, support, and service brokerage. This HIV prevention activity addresses the relationship between HIV risk and other issues such as substance abuse, STD treatment, mental health, and social and cultural factors.
3.01	Study / Special Study (specify)	
3.02	Other (specify)	

**H01c**      **Specify Other Program Evidence Base**      **XSD (Schema) Name: program@otherEBI**

**Value Option: N/A**      **Format Type: Alpha-Numeric**      **Min Length: 1**      **Max Length: 100**

*Definition:* A name of a Program Evidence Base if 3.01 - Study / Special Study (specify) or 3.02-Other (specify) was selected in H01b.

*Instructions:* Specify the name of a Program Evidence Base if 3.01 - Study / Special Study (specify) or 3.02-Other (specify) was selected and other value choice in H01b does not apply.

*Business rule* HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Required, see detailed business rule  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Required when the intervention name = 3.01 - Study / Special Study (specify) or 3.02-Other (specify). Not expected otherwise.



# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>H02</b>	<b>Number of Planned Sessions</b>	<b>numberPlannedSessions</b>
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1      Max Length: 4</b>
<i>Definition:</i>	The total number of sessions planned for an intervention. The number of planned sessions can differ depending on the needs of individual clients (e.g., CRCS).	
<i>Instructions:</i>	Enter the number of planned sessions for the intervention. Only entered at the first session. If the number of planned sessions is unknown or can't be specified at the time that the data were entered, enter "9999" instead (i.e., 9999 = "Unknown/unspecified").	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Required, see detailed business rule CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: "Number of Planned Sessions" must be >0 and <10,000.	
<b>H04a</b>	<b>Form ID</b>	<b>formId</b>
<b>Value Option: N/A</b>	<b>Format Type: Alpha-Numeric</b>	<b>Min Length: 1      Max Length: 32</b>
<i>Definition:</i>	A unique alpha-numeric code or identification number used to identify and connect data collected on a standardized form for a given intervention. This is system and program required for HIV Testing and optional for other interventions.	
<i>Instructions:</i>	If you use a standardized form to collect data for the intervention specified in H01: Intervention Name/ID, enter the Form ID. The Form ID is used to uniquely identify data collected on the form. Form ID is unique at the agency level. This variable is most often used for data collected on the EvaluationWeb HIV Test Form template or locally developed HIV testing forms.	
<i>Business rule</i>	HIV Testing: Mandatory Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  'FORM ID' must be unique within an agency and will be associated with only one client.	

# NHME Variables and Values

Num	Variable Name			
<b>H05</b>	<b>Number of Completed Sessions</b>	<b>XSD (Schema) Name: numberCompletedSessions</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 4</b>	
<i>Definition:</i>	The number of sessions that were completed by the client for a particular intervention.			
<i>Instructions:</i>	For interventions with more than one session, enter the number of sessions that were completed by each client. If you are implementing interventions that only have one session, this number will always be "1". If the number of completed sessions is unknown or can't be specified at the time that the data were entered, enter "9999" instead (i.e., 9999 = "Unknown/unspecified").			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Required, see detailed business rule CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: "Number of Completed Sessions" must be >0 and <10,000.			
<b>H06</b>	<b>Session Date</b>	<b>XSD (Schema) Name: sessionDate</b>		
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8</b>	<b>Max Length: 10</b>	
<i>Definition:</i>	The calendar date (month, day, and year) on which the session was delivered to the client.			
<i>Instructions:</i>	Enter the month, day, and year during which this session was delivered.			
<i>Business rule</i>	HIV Testing: Mandatory Partner Services: Required, see detailed business rule HD Risk Reduction Activities: Allowed, but not reported to CDC CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: Session date cannot be greater than the current date at the time of data entry. For PS intervention session data, the following validations are required: 1) the session date falls within a valid case period and 2) the case has been located with an enrollment status of 'accepted' (enrollmentStatus=1).			
<b>H07</b>	<b>Date of enrollment</b>	<b>XSD (Schema) Name: enrollmentDate</b>		
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8</b>	<b>Max Length: 10</b>	
<i>Definition:</i>	The calendar month, day, and year on which the client enrolls in the intervention.			
<i>Instructions:</i>	Enter the calendar month, day, and year intervention services were initiated.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Required CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>H08</b>	<b>Program ID</b>	<b>program@id</b>
<b>Value Option: N/A</b> <b>Format Type: Alpha-Numeric</b> <b>Min Length: 1</b> <b>Max Length: 32</b>		
<i>Definition:</i> A unique alpha-numeric identification number used to identify a program.		
<i>Instructions:</i> Enter the ID used by your agency to identify this program. Program ID is unique for each agency. The Program ID can be associated with a group of one or more interventions. Agencies may choose to have EvaluationWeb generate this ID.		
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Required CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable		
<b>H08a</b>	<b>Program Name</b>	<b>program@name</b>
<b>Value Option: N/A</b> <b>Format Type: Alpha-Numeric</b> <b>Min Length: 1</b> <b>Max Length: 100</b>		
<i>Definition:</i> The unique name of the program as defined by the agency.		
<i>Instructions:</i> Indicate the unique name of the program.		
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Required CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable		

## Table: PCRS-1 Partner Services Case

This table provides details for a Partner Services (PS) case. A PS case will indirectly associate an HIV+ index case to his/her partners and the intervention through which services are provided.

Num	Variable Name	XSD (Schema) Name:
<b>PCR101</b>	<b>Case Number</b>	<b>partnerServiceCaseNumber</b>
<b>Value Option: N/A</b> <b>Format Type: Alpha-Numeric</b> <b>Min Length: 1</b> <b>Max Length: 32</b>		
<i>Definition:</i> A number to uniquely identify a PS case within an agency. This number is system-generated when establishing a PS case. It can also be an assigned number that is key-entered by the provider (e.g., interview record number). A PS case can only be created for PS intervention types. Only one PS case may have a status of open for any given index client at any given time. A PS case may be associated with 1 or more of the following types: 1) not associated with an index client or partner; 2) associated with an index client only; 3) associated with one or more partners only; 4) associated with both an index client and one or more partners.		
<i>Instructions:</i> Select the system-generated PS case number or enter the locally-defined case number (e.g., interview record number).		
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Mandatory HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable		
A case number uniquely identifies a PS case within an agency.		

# NHME Variables and Values

*Num*      *Variable Name*

**PCR103**    **Case Open Date**

**XSD (Schema) Name:** caseOpenDate

**Value Option:** N/A

**Format Type:** MM/DD/YYYY

**Min Length:** 8

**Max Length:** 10

*Definition:*      The calendar date on which the PS case was opened at the agency.

*Instructions:*    Enter the date on which the PS case was opened at the agency.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 The case open date must be less than the date of file submission to CDC.

**PCR104**    **Case Close Date**

**XSD (Schema) Name:** caseCloseDate

**Value Option:** N/A

**Format Type:** MM/DD/YYYY

**Min Length:** 8

**Max Length:** 10

*Definition:*      The calendar date on which the PS case was closed at the agency.

*Instructions:*    Enter the date on which the PS case was closed at the agency.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 The Case Closed Date must be between the caseOpenDate and the date of file submission to CDC. This date can be blank.

**PCR108**    **Date of Report**

**XSD (Schema) Name:** dateOfReport

**Value Option:** N/A

**Format Type:** MM/DD/YYYY

**Min Length:** 8

**Max Length:** 10

*Definition:*      The date on which an index client was newly reported to surveillance as being infected with HIV. Persons reported to surveillance have not previously been reported to the same health department surveillance unit.

*Instructions:*    Enter the date on which an index client was newly reported to surveillance as being infected with HIV. This would be the date linked to the HARS or eHARS ID.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 The Date of Report must be less than the date of file submission to CDC.



# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
PCR109	Reported to Surveillance	reportedToSurveillance
<b>Value Option: Choose only one</b> <b>Format Type: Number</b> <b>Min Length: 1</b> <b>Max Length: 2</b>		
<i>Definition:</i> An indication of whether or not the index client's HIV case was reported to surveillance.		
<i>Instructions:</i> Indicate whether or not the index client's HIV case was reported to surveillance.		
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Required HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable		
Code	Value Description	Value Definition
0	No	The index client's HIV case was not reported to the health department's surveillance department.
1	Yes	The index client's HIV case was reported to the health department's surveillance department.
99	Don't know	It is not known whether or not the index client's HIV case has been reported to surveillance.

## Table: PCRS-2 Partner Services Partner

This table provides details about partners for a PS case and will include partner identifying and locating information as well as services received by the partner.

Num	Variable Name	XSD (Schema) Name:
PCR200	Date Collected	partnerDateCollected
<b>Value Option: N/A</b> <b>Format Type: MM/DD/YYYY</b> <b>Min Length: 8</b> <b>Max Length: 10</b>		
<i>Definition:</i> The date on which information about the partner is initially collected. Information includes partner type, demographic and risk behaviors of the partner.		
<i>Instructions:</i> Indicate the initial date (mm/dd/yyyy) that information was provided about the partner.		
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Required, see detailed business rule HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable		
Detailed business rule: The Date Collected (partnerDateCollected) must be less than the date of file submission to CDC.		

# NHME Variables and Values

*Num*      *Variable Name*

**PCR202a**    **Local PS ID**      **XSD (Schema) Name: localPartnerServiceId**

**Value Option: N/A**      **Format Type: Alpha-Numeric**      **Min Length: 1**      **Max Length: 32**

*Definition:*    An alpha-numeric identification that is unique to each partner. Each local PS ID is associated with a specific PS case number (PCR101).

*Instructions:*    If you have a local identification system for PS partners, enter the local ID here. For example, a partner ID from STD\*MIS could be entered here.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Mandatory  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Local PS ID must be unique within an agency and can be associated with only one client.

**PCR207**    **Partner Type**      **XSD (Schema) Name: partnerType**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*    The partner's sex and needle-sharing relationship with the index client. This relationship could involve sexual relations between the client and the partner, needle-sharing between the client and partner or both sex and needle-sharing partners.

*Instructions:*    For each partner identified, indicate whether the partner and client are sex partners, needle-sharing partners or both sex and needle-sharing partners.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Required  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
1	Sex partner	A person who engages in any type of sexual activity with the index client.
2	Needle-sharing partner	A person who engages in any type of needle-sharing activity (e.g., shares needles to inject drug intravenously), with the index client.
3	Both sex and needle sharing partner	A person who engages in any type of sexual activity and needle-sharing activity (e.g., shares needles to inject drug intravenously), with the index client.



# NHME Variables and Values

*Num*      *Variable Name*

**PCR209**    **Notification Plan**

**XSD (Schema) Name: notificationPlan**

**Value Option: Choose only one**

**Format Type: Number**

**Min Length: 1**

**Max Length: 2**

*Definition:*      The method that will be used to inform the partner that he or she has been potentially exposed to HIV.

*Instructions:*    Indicate the planned method agreed upon by the index client and PS provider for notifying this partner of his or her potential exposure to HIV.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Required  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
1	Client notification	The HIV-infected client informs his or her partners of their possible exposure to HIV and refers them to HIV counseling, testing, and other support services.
2	Provider notification	The PS provider, with the consent of the HIV-infected client, takes the responsibility for informing the partner of his or her possible exposure to HIV and referring them to HIV counseling, testing, and other support services.
3	Dual notification	The HIV-infected client informs his or her partners of their possible exposure to HIV and refers them to HIV counseling, testing, and other support services in the presence of the PS provider.
4	Contract	The PS provider and HIV-infected client negotiate a time frame for the client to inform his or her partners of their possible exposure to HIV. If the client is unable to inform a partner within an agreed-upon time, the provider has the permission to notify and refer partners to HIV counseling, testing, and other support services.
5	Third-party notification	A notification strategy whereby the partner would be notified by a professional other than the health department provider (e.g., a private physician).



# NHME Variables and Values

Num Variable Name

## Table: X-1 HIV Test

This table is completed for each HIV antibody test conducted for a client.

Num Variable Name

**X103 Test Technology** XSD (Schema) Name: **testTechnology**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:* A description of the type of test or test methods used to screen for HIV antibodies.

*Instructions:* Indicate the type of HIV test technology used for this test.

*Business rule* HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required when testing event is reported (sampleDate isn't missing and testElection = 0 or 1).  
 Not expected if a testing event isn't reported or didn't occur (sampleDate is missing or testElection=66 or 77).

Code	Value Description	Value Definition
1	Conventional	A standard test used to detect antibodies to HIV, typically referred to as an EIA or ELISA (Enzyme-linked immunosorbant assay).
2	Rapid	A test to detect antibodies to HIV that can be collected and processed within a short interval of time (e.g., approximately 10-60 minutes).
4	NAAT/RNA Testing	A test that detects the genetic material of HIV. (Nucleic Acid Amplification Testing or Ribonucleic Acid Testing)
88	Other	Additional testing technologies that are not considered conventional or rapid such as oral mucosa or urine based tests.

# NHME Variables and Values

**Num**      **Variable Name**

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**X104**      **HIV Test Election**      **XSD (Schema) Name: testElection**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      An indication of whether the test is linked to a name or is anonymous.

*Instructions:*      Indicate if the written test record is linked to the client's name.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required when testing event is reported (sampleDate isn't missing).  
 Not expected if a testing event isn't reported (sampleDate is missing).

Code	Value Description	Value Definition
0	Tested anonymously	The HIV test was not linked to the client's name.
1	Tested confidentially	The HIV test was confidential.
66	Test not offered	The HIV test was not offered to the client.
77	Declined testing	The client declined or is unwilling to take an HIV test.

**X105**      **Sample Date**      **XSD (Schema) Name: sampleDate**

**Value Option: N/A**      **Format Type: MM/DD/YYYY**      **Min Length: 8**      **Max Length: 10**

*Definition:*      The calendar date (month, day, year) that the specimen for the HIV test was collected.

*Instructions:*      Indicate the month, day, and year that the specimen for the HIV test was collected.

*Business rule*      HIV Testing: Required  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Sample date cannot be greater than date of submission of XML file or data entry date.



# NHME Variables and Values

*Num*      *Variable Name*

**X110**      **Test Result**      **XSD (Schema) Name: testResultValueCode**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 1**

*Definition:*      The outcome of the current HIV test.

*Instructions:*      Indicate the result of this HIV test.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:

Required when a testing event is reported (sampleDate is not missing OR testElection= 0 or 1 OR testTechnology is not missing).

Not expected if a testing event isn't reported or didn't occur (sampleDate is missing or testElection=66 or 77).

Code	Value Description	Value Definition
1	Positive/reactive	a test result that is reactive or positive on any HIV test technology
3	Negative	a test result that is non-reactive or negative on any HIV test technology
4	Indeterminate	A test result that has not been precisely determined. A possible result of a Western-blot, which might represent a recent HIV infection or a false positive.
5	Invalid	A test result cannot be confirmed due to conditions related to errors in the testing technology, specimen collection, or transport.
6	No result	No result was obtained even though the specimen was drawn (e.g., blood sample hemolyzed, blood tube broke, blood tube lost in transit, unable to draw blood from veins).

# NHME Variables and Values

*Num*      *Variable Name*

**X111**      **Result Provided**

**XSD (Schema) Name: provisionOfResultValueCode**

**Value Option: Choose only one**

**Format Type: Number**

**Min Length: 1**

**Max Length: 1**

*Definition:*      The act of informing the client of the HIV test result.

*Instructions:*      Indicate whether the result of this HIV test was provided.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:

Required when at least one testing event occurred (testElection = 0 or 1) and result is available (testResultValueCode isn't missing).

Not expected if a testing event isn't reported or didn't occur (sampleDate is missing or testElection=66 or 77).

Code	Value Description	Value Definition
0	No	The result of this HIV test was not provided to the client.
1	Yes	The result of this HIV test was provided to the client.
2	Yes, client obtained the result from another agency	The result of this HIV test was provided to the client from a provider at another agency.

# NHME Variables and Values

**Num**      **Variable Name**  
**X115**      **If Result Not Provided, Why**      **XSD (Schema) Name:** **reasonResultNotProvidedValueCode**

**Value Option:** **Choose only one**      **Format Type:** **Number**      **Min Length:** **1**      **Max Length:** **2**

*Definition:*      An explanation for why the HIV test result was not provided to the client.

*Instructions:*      Select the reason why the HIV test result was not provided to the client.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required when at least one testing event occurred, a result is available and the results were not communicated to the client (provisionOfResultValueCode = 0).  
 Not expected if a testing event isn't reported or didn't occur (sampleDate is missing or testElection=66 or 77).  
 Not expected if a testing event occurred and results were provided to the client (provisionOfResultValueCode=1 or 2).

Code	Value Description	Value Definition
1	Declined notification	The client declined to accept notification of his or her HIV test result from the provider.
2	Did not return/could not locate	The client did not return for his or her HIV test result or could not be located to administer the test result.
88	Other	The result of the HIV test was not provided to client for some other reason not listed above.

**X135**      **Worker ID**      **XSD (Schema) Name:** **workerId**

**Value Option:** **N/A**      **Format Type:** **Alpha-Numeric**      **Min Length:** **1**      **Max Length:** **12**

*Definition:*      A unique alpha-numeric identification code used to distinguish between persons who are delivering services to clients.

*Instructions:*      Enter the unique ID of the worker delivering the HIV prevention service. Worker ID is unique at the jurisdiction level. If a state does not tie tests to a worker, no ID should be reported.

*Business rule*      HIV Testing: Allowed but not reported to CDC  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Allowed when at least one testing event occurred (sampleDate is not missing). Can be missing if a state does not tie tests to a worker.



# NHME Variables and Values

Num Variable Name

**X136** **In Surveillance System or Records** XSD (Schema) Name: **inSurveillanceSystemRecords**

**Value Option: Choose only one** **Format Type: Number** **Min Length: 1** **Max Length: 2**

*Definition:* Information obtained via surveillance system or records that verifies whether or not a client who has tested positive, with a conventional, RNA, NAAT or other non-rapid test, was previously reported to your jurisdiction's surveillance department as a new HIV case.

*Instructions:* Indicate if the client was previously reported in the jurisdiction's surveillance system as being HIV-positive. This variable is only used for HIV testing and for reporting on HIV-positive clients and should only be completed by the jurisdictional health department. Health departments should also complete this variable for HIV testing records submitted to the health department by CDC directly-funded CBOs.

*Business rule* HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required for health departments.  
 Allowed but not required for tests reported by CBOs, yet should be completed if records are entered through a health department.

Code	Value Description	Value Definition
0	No	Client cannot be located in the jurisdiction surveillance system or records
1	Yes	Client has been located in the jurisdiction surveillance system or records
88	Not checked	The provider cannot or has not checked the jurisdiction surveillance system or records.
99	Don't know	The provider doesn't know if the client was previously reported to the surveillance department as a new HIV case.



# NHME Variables and Values

Num Variable Name

**X137** Program Announcement or Program Strategy XSD (Schema) Name: progAnnouncementProgStrategy

Value Option: Choose only one Format Type: Number Min Length: 1 Max Length: 2

**Definition:** The CDC program announcement or program strategy and the category (e.g., Part A, Part B), if applicable, under which an HIV prevention service (e.g., HIV testing event, risk-reduction, Partner Services, referral to HIV prevention and support services, referrals and linkage specifically for positives) was conducted. This variable is required to be completed by health departments and CBOs directly funded by CDC to conduct HIV prevention services.

**Instructions:** Indicate the CDC funding source under which this HIV testing event is associated. Choose only one. If 'other-specify' is selected, you must also complete X137-1 (Specify - Program Announcement/Strategy). CBOs funded directly by CDC to conduct HIV testing should select '5 - PS10-1003' or '6 - PS08-803' or '8 - PS11-1113 - YMSM' or '9 - PS11-1113 Category B - YTG' or '11 - PS13-1310'.

**Business rule**  
 HIV Testing: Mandatory  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Mandatory  
 CBO Risk Reduction Activities: Mandatory, see additional business rule below.  
 HD Aggregate: Mandatory  
 CBO Aggregate: Mandatory

Detailed business rule:  
 For directly-funded CBOs, program announcement (PS11-1113 Category A, PS11-1113 Category B, PS10-1003, or PS08-803) is required each time a client enrolls in an HIV prevention intervention.

Code	Value Description	Value Definition
1	PS 12-1201 – Category A	PS12-1201: The category within the health department flagship FOA that relates to overall HIV prevention program activities.
10	PS 12-1210 CAPUS	PS12-1210 CAPUS: This is the Secretary's Minority AIDS Initiative Fund for Care and Prevention in the United States (CAPUS) Demonstration Project. This program announcement is applicable only to eight funded health departments: Georgia, Illinois, Louisiana, Mississippi, Missouri, North Carolina, Tennessee, and Virginia.
11	PS 13-1310	PS13-1310: HIV Prevention Projects for the Commonwealth of Puerto Rico and the United States Virgin Islands.
2	PS 12-1201 – Category B	PS12-1201: The category within the health department flagship FOA that specifically addresses the Expanded HIV Testing Initiative.
3	PS 12-1201 – Category C	PS12-1201: The category within the health department flagship FOA that funds demonstration projects.
4	PS 11-1113	PS11-1113: Option 4 - PS11-1113 available March 2012 - July 2013. Please select 8 - PS11-1113 Category A or 9 - PS11-1113 Category B
5	PS 10-1003	PS10-1003: HIV Prevention Projects for Community-Based Organizations
6	PS 08-803	PS08-803: HIV Prevention Projects in Puerto Rico and US Virgin Islands
7	MSM Testing Initiative	Scaling-up HIV Testing among African American & Hispanic MSM: The MSM Testing Initiative (MTI): The special study funded to conduct testing among MSM only with the goal of identifying 3,000 newly identified HIV positive MSM over the course of the 3-year project. This project uses four different strategies to identify and test high risk MSM.



# NHME Variables and Values

Num	Variable Name	
8	PS 11-1113 Category A - YMSM	PS11-1113: This category provides funding to Community-Based Organizations for HIV Prevention Programs for Young Men of Color Who Have Sex with Men and their partners
89	Other (specify)	A Program Announcement or Program Strategy other than those listed. This value option should also be used if the test being reported to CDC has been funded by another agency or organization.
9	PS 11-1113 Category B - YTG	PS11-1113: This category provides funding to Community-Based Organizations for HIV Prevention Programs for Young Transgender Persons of Color and their partners
<b>X137-1</b>	<b>Specify Program Announcement/Strategy</b>	<b>XSD (Schema) Name: spfyProgAnnouncementProgStrategy</b>

**Value Option: N/A**                      **Format Type: Alpha-Numeric**                      **Min Length: 1**                      **Max Length: 50**

*Definition:* A specification of the funding source for the HIV testing event if '89 Other-specify' was selected in X137 Program Announcement (PA) or Program Strategy (PS).

*Instructions:* If '89 Other-specify' was selected in X137 Program Announcement (PA) or Program Strategy (PS), indicate the other CDC funding source or the non-CDC funding source (e.g., HRSA, SAMHSA) under which this HIV testing event was conducted.

*Business rule* HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Required, see detailed business rule  
 CBO Risk Reduction Activities: Allowed, but not reported to CDC  
 HD Aggregate: Allowed, but not required  
 CBO Aggregate: Allowed, but not reported to CDC

Detailed business rule:  
 Required if 'other' program announcement was selected (progAnnouncementProgStrategy = 89).  
 Not expected if 'other' program announcement wasn't selected (progAnnouncementProgStrategy not 89).

# NHME Variables and Values

*Num*      *Variable Name*

**Table: X-3      Attempt to Locate**

This table is to be completed for each index client or partner to be located. While this table is intended to be for PS, it may be used optionally for any intervention.

*Num*      *Variable Name*

**X302      Attempt to Locate Outcome      XSD (Schema) Name: attemptToLocateOutcome**

**Value Option: Choose only one      Format Type: Number      Min Length: 1      Max Length: 1**

*Definition:*      The result of a PS provider's attempt to locate the index client or the index client's partner(s).

*Instructions:*      Indicate the result of the attempt to locate.

*Business rule*      HIV Testing: Not applicable  
                          Partner Services: Required  
                          HD Risk Reduction Activities: Not applicable  
                          CBO Risk Reduction Activities: Not applicable  
                          HD Aggregate: Not applicable  
                          CBO Aggregate: Not applicable

Code	Value Description	Value Definition
1	Unable to locate	The provider did not locate the index client or partner during this attempt.
2	Located	The provider did locate the index client or partner during this attempt.

# NHME Variables and Values

**Num**      **Variable Name**

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**X303**      **Reason for Unsuccessful Attempt**      **XSD (Schema) Name: reasonForUnsuccessfulAttempt**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 2**      **Max Length: 2**

*Definition:*      The explanation for why the location attempt was not achieved.

*Instructions:*      If the attempt to locate the index client or index client's partner was unsuccessful (X302: Attempt to Locate Outcome = "Unable to locate"), indicate why the client or partner was unable to be located.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if client could not be located (attemptToLocateOutcome = 1).  
 Not expected if a client was located (attemptToLocateOutcome = 2).

Code	Value Description	Value Definition
1	Deceased	The index client or partner is no longer alive.
2	Out of jurisdiction	The index client or partner resides outside of the jurisdiction in which the provider is authorized to provide services.
89	Other (specify)	The index client or partner was not located due to another reason not listed.

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**X303a**      **Specify Reason for Unsuccessful Attempt**      **XSD (Schema) Name: specifyReasonUnsuccessAttempt**

**Value Option: N/A**      **Format Type: Alpha-Numeric**      **Min Length: 1**      **Max Length: 50**

*Definition:*      A specification for why the client was not located if X303--89 Other (specify) is selected.

*Instructions:*      Specify the reason why the client was unable to be located.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if reason for unsuccessful attempt to locate was 'other' (reasonForUnsuccessfulAttempt = 89).  
 Not expected otherwise (reasonForUnsuccessfulAttempt= 1 or 2).

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>X306</b>	<b>Enrollment Status</b>	<b>enrollmentStatus</b>
<b>Value Option: Choose only one</b>		
<b>Format Type: Number</b>		
<b>Min Length: 2</b>		
<b>Max Length: 2</b>		
<i>Definition:</i> The decision made by the index client or the index client's partner to enroll in PS.		
<i>Instructions:</i> If X302: Attempt to Locate Outcome = "Located", indicate if the index client or index client's partner accepted or declined enrollment into PS.		
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Required, see detailed business rule HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable		
Detailed business rule: Required if a client was located (attemptToLocateOutcome = 2). Not expected if a client wasn't located (attemptToLocateOutcome = 1).		
Code	Value Description	Value Definition
1	Accepted	The index client or partner enrolled in PS.
2	Declined	The index client or partner chose not to enroll in PS.

## Table: X-5 Elicit partners

This table is to be completed for each enrolled PS index client to capture partner information (e.g. recall period, number of partners).

Num	Variable Name	XSD (Schema) Name:
<b>X502</b>	<b>Time Period for Recall (in months)</b>	<b>timePeriodForRecallInMonths</b>
<b>Value Option: N/A</b>		
<b>Format Type: Number</b>		
<b>Min Length: 1</b>		
<b>Max Length: 2</b>		
<i>Definition:</i> The period of time between 1 and 12 months for which the client is asked to remember and report his or her number of sex and/or needle-sharing partners.		
<i>Instructions:</i> Indicate the period of time as defined in months for which the client is asked to remember and report his or her number of sex and/or needle-sharing partners.		
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Required HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable		

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>X503</b>	<b>Total Number of Partners Claimed</b>	<b>totalNumberOfPartnersClaimed</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number</b>
		<b>Min Length: 1</b>
		<b>Max Length: 5</b>
<i>Definition:</i>	The total number of sex or needle-sharing partners reported by the client over a specified recall period. This would include anonymous partners and partners for which there is not sufficient information to locate and notify.	
<i>Instructions:</i>	Enter the total number of partners identified by the index client. This includes all anonymous, male, female, and transgender partners.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Required, see detailed business rule HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: "Total Number of Partners Claimed" must be greater than or equal to the number of named partners (totalNumberOfNamedPartners).	
<b>X511</b>	<b>Total Number of Named Partners</b>	<b>totalNumberOfNamedPartners</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number</b>
		<b>Min Length: 1</b>
		<b>Max Length: 3</b>
<i>Definition:</i>	The total number of sex or needle-sharing partners for which there is sufficient identifying and locating information.	
<i>Instructions:</i>	Indicate the total number of sex or needle-sharing partners named for which there is sufficient information to identify and locate the partner. The total number of named partners must be equal to the total number of named male, female and transgender partners.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Required, see detailed business rule HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: "Total Number of Named Partners" must be less than or equal to the Total Number of Partners Claimed (totalNumberOfPartnersClaimed).	
<b>X511a</b>	<b>Total Number of Named Male Partners</b>	<b>totalNumberOfNamedMalePartners</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number</b>
		<b>Min Length: 1</b>
		<b>Max Length: 3</b>
<i>Definition:</i>	The total number of sex or needle-sharing male partners for which there is sufficient identifying and locating information.	
<i>Instructions:</i>	Indicate the total number of sex or needle-sharing male partners for which there is sufficient identifying and locating information.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Required, see detailed business rule HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: "Total Number of Named Male Partners" must be less than or equal to the Total Number of Named Partners (totalNumberOfNamedPartners).	

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# NHME Variables and Values

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<i>Num</i>	<i>Variable Name</i>			
<b>X511b</b>	<b>Total Number of Named Female Partners</b>	<b>XSD (Schema) Name:</b>	<b>totalNumberOfNamedFemalePartners</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1</b> <b>Max Length: 3</b>
<i>Definition:</i>	The total number of sex or needle-sharing female partners for which there is sufficient identifying and locating information.			
<i>Instructions:</i>	Indicate the total number of sex or needle-sharing female partners for which there is sufficient identifying and locating information.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Required, see detailed business rule HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: "Total Number of Named Female Partners" must be less than or equal to the Total Number of Named Partners (totalNumberOfNamedPartners).			
<b>X511c</b>	<b>Total Number of Named Transgender Partners</b>	<b>XSD (Schema) Name:</b>	<b>totalNumberOfTransgenderPartners</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1</b> <b>Max Length: 3</b>
<i>Definition:</i>	The total number of sex or needle-sharing transgender partners for which there is sufficient identifying and locating information.			
<i>Instructions:</i>	Indicate the total number of sex or needle-sharing transgender partners for which there is sufficient identifying and locating information.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Required,, see detailed business rule HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: "Total Number of Named Transgender Partners" must be less than or equal to the Total Number of Named Partners (totalNumberOfNamedPartners).			

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# NHME Variables and Values

Num Variable Name

**Table: X-6 Notification of Exposure**

This table is completed for each partner located to determine their knowledge of HIV exposure and HIV status.

Num Variable Name

**X600 Partner Notifiability** XSD (Schema) Name: **partnerNotifiability**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:* An indication of whether or not a named partner is determined to be eligible for notification of exposure. Partners that are found to be previously positive, deceased, or for which there is a risk of domestic violence are not considered to be notifiable.

*Instructions:* For each partner named, indicate whether or not he or she is able to be notified of his or her exposure to HIV.

*Business rule* HIV Testing: Not applicable  
 Partner Services: Required  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
1	No - Partner is deceased	The partner is no longer alive.
2	No - Partner is out of jurisdiction	The partner resides outside of the jurisdiction in which the provider is authorized to provide services.
3	No - Partner has a risk of domestic violence	The provider has assessed that notifying the partner of his or her exposure to HIV could pose a risk of domestic violence to the partner.
5	No - Partner is known to be previously positive	The partner was not notified because he/she is known to be previously positive for HIV.
6	Yes - Partner is notifiable	The partner is able to be notified of his/her exposure to HIV.
88	No - Other	The partner was not notified due to another reason not listed.

# NHME Variables and Values

*Num*      *Variable Name*

**X601**      **Actual Notification Method**      **XSD (Schema) Name: actualNotificationMethod**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The actual method used to notify each identified partner that they may have been exposed to HIV. This outcome may differ from the notification plan (PCR209).

*Instructions:*      Indicate the method used to notify each notifiable partner identified in X511: Total Number of Named Partners that they may have been exposed to HIV.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if the partner is able to be notified (partnerNotifiability =06).  
 Not expected otherwise.

Code	Value Description	Value Definition
1	Client notification	The index client informed his or her partner of their possible exposure to HIV and referred them to counseling, testing, and other support services.
2	Provider notification	The PS provider informed the partner of his or her possible exposure to HIV and referred them to counseling, testing, and other support services.
3	Dual notification	The index client informed the partner of his or her serostatus in the presence of the PS provider.
5	Third-party notification	A notification strategy whereby the partner was notified by a professional other than the health department provider (e.g., a private physician) of his or her possible exposure to HIV.
6	Refused notification	The index client's partner refused to be informed of his or her possible exposure to HIV.

# NHME Variables and Values

*Num*      *Variable Name*

**X602**      **Previous HIV Test**

**XSD (Schema) Name: previousHIVTest**

**Value Option: Choose only one**

**Format Type: Number**

**Min Length: 1**

**Max Length: 2**

*Definition:*      The partner's self-report of having at least one prior HIV test before these data were collected.

*Instructions:*      Indicate if the partner reports having a previous HIV test.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Required  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
0	No	The index client's partner reports that he or she has never had an HIV test.
1	Yes	The index client's partner reports that they had a previous HIV test.
66	Not asked	The provider did not ask the index client's partner about having a prior HIV test.
77	Declined to answer	The index client's partner declines or is unwilling to report if he or she had a previous HIV test.
99	Don't know	The index client's partner reports that he or she is unaware if he or she had a previous HIV test.



# NHME Variables and Values

*Num*      *Variable Name*

**X603**      **Self-Reported HIV Test Result**      **XSD (Schema) Name: selfReportedHIVTestResult**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client's self-reported test result from his/her most recent HIV test prior to notification.

*Instructions:*      If the partner reports having had a previous HIV test (i.e. X602: Previous HIV Test = "Yes"), then indicate the partner's self-reported HIV test result at the time of notification. When asking about the "Self-Reported Test Result" it is very important that the provider ask about the test result from the most recent HIV test because this is the result that will reflect the partner's current HIV serostatus. Ensure that the partner understands that he/she is being asked to report his/her test results and not what he/she believes their status is.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required when Previous HIV Test was done (previousHIVTest = 1).  
 Not expected otherwise.

Code	Value Description	Value Definition
1	Positive	The index client's partner reports that his or her HIV status is positive based on a confirmatory test result.
2	Negative	The index client's partner reports that their HIV status is negative.
3	Preliminary positive	The index client's partner reports that he or she received a "Preliminary positive" test result (i.e., the index client's partner had a reactive HIV rapid test but did not receive the results of the associated conventional confirmatory test).
4	Indeterminate	The client reports that he or she received an "Indeterminate" test result (i.e., the client received results but those results did not conclusively indicate whether he or she is HIV-positive or HIV-negative).
66	Not asked	The provider did not ask the client about his or her HIV status.
77	Declined to answer	The index client's partner declines or is unwilling to report his or her HIV status.
99	Don't know	The index client's partner reports that he or she is unaware of his or her HIV status.

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>X604</b>	<b>Date of Last HIV Test</b>	<b>dateOfLastHIVTest</b>
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The date of the partner's last HIV test.	
<i>Instructions:</i>	If the partner reports having a previous HIV test (X602: Previous HIV test = "Yes"), indicate the date of the partner's last HIV test.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Required, see detailed business rule HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: Required if a previous HIV test was reported (previousHIVtest=1). Not expected otherwise.	

**Table: X-7      Referral**  
 This table is completed for all clients receiving a referral.

Num	Variable Name	XSD (Schema) Name:
<b>X702</b>	<b>Referral Date</b>	<b>referralDate</b>
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The date that the referral was made for the client.	
<i>Instructions:</i>	Indicate the date on which the referral was made. This variable can be pre-populated based on the date of the session when the referral was made for the client.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Required HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: "Referral Date" must be between the case open date (caseOpenDate) and the date of file submission to CDC.	

# NHME Variables and Values

**Num**      **Variable Name**

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**X702a**      **Reason Client Not Referred to HIV Medical Care**      **XSD (Schema) Name:** **reasonForNoMedicalCareReferral**

**Value Option:** **Choose only one**      **Format Type:** **Number**      **Min Length:** **1**      **Max Length:** **2**

*Definition:*      The reason why a referral to HIV medical care for an HIV-positive client was not made.

Prior to 2012, these data were collected for only confirmed positive clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive clients.

*Instructions:*      Complete if a client tests positive for HIV, on any HIV test, conventional, RNA/NAAT, rapid or other, during a testing event but is not referred to HIV medical care.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required for clients with a positive HIV test (testResultValueCode=1) who were not referred to HIV medical care (referredToMedicalCare=0).  
 Not expected for clients without a positive HIV test (testResultValueCode not 1) or clients with a positive HIV test were referred to HIV medical care (referredToMedicalCare=1).

Code	Value Description	Value Definition
1	Client already in care	Client was not referred to HIV medical care because he or she is already receiving care.
2	Client declined care	Client was offered a referral to HIV medical care but client declined.

**X703\_01**      **Referred To HIV Testing**      **XSD (Schema) Name:** **referredToHIVTesting**

**Value Option:** **Choose only one**      **Format Type:** **Number**      **Min Length:** **1**      **Max Length:** **2**

*Definition:*      The client was referred to HIV testing. HIV testing is a diagnostic, laboratory procedure to assess for the presence of HIV antibodies.

*Instructions:*      Indicate if the client was referred to HIV testing.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Required  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
0	No	The client was not referred to an HIV test.
1	Yes	The client was referred to an HIV test.
99	Don't know	Provider is unaware if the client was referred to an HIV test.



# NHME Variables and Values

*Num*      *Variable Name*

**X703\_10**    **Referred To Medical Care**

**XSD (Schema) Name:** **referredToMedicalCare**

**Value Option:** **Choose only one**

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **2**

*Definition:*      The client was referred to medical services for (or due to their HIV-positive diagnosis) HIV infection including: evaluation of immune system function and screening, treatment, and prevention of opportunistic infection.

Prior to 2012, these data were collected for only confirmed positive clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive clients.

*Instructions:*      Indicate if the client was referred to HIV medical care.

*Business rule*    HIV Testing: Required, see detailed business rule  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule for HIV testing:  
 Required for clients with a positive HIV test (testResultValueCode=1).  
 Not expected for clients without a positive HIV test (testResultValueCode not 1).

Detailed business rule for Partner Services:  
 Required if HIV test result was positive/reactive (HIVTestResult=1).  
 Not expected otherwise.

Code	Value Description	Value Definition
0	No	The client was not referred to HIV medical care after receiving an HIV positive test result.
1	Yes	The client was referred to HIV medical care after receiving an HIV positive test result.
99	Don't know	Provider is unaware if the client was referred to HIV medical care after receiving an HIV positive test result.



# NHME Variables and Values

*Num*      *Variable Name*

**X703\_14**    **Referred To Partner Services**

**XSD (Schema) Name: referredToPartnerServices**

**Value Option: Choose only one**

**Format Type: Number**

**Min Length: 1**

**Max Length: 2**

*Definition:*    The client was referred to Partner Services. Partner Services include a range of available services for newly and previously diagnosed HIV-infected persons, their partners and affected communities. Services may include: informing current and past sex partners that a person who is HIV-infected has identified them as a sex or injection-drug-paraphernalia-sharing partner and advising them to have HIV counseling and testing. Additionally, it can include notifying partners, who may not have suspected that they were at increased risk for HIV that they can be tested for HIV. This enables those who test HIV-positive to receive early medical evaluation, treatment, and prevention services, including risk-reduction counseling.

Prior to 2012, these data were collected for only confirmed positive clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive clients.

*Instructions:*    Indicate if the client was referred to Partner Services.

*Business rule*    HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required for clients with a positive HIV test (testResultValueCode=1).  
 Not expected for clients without a positive HIV test (testResultValueCode not 1).

Code	Value Description	Value Definition
0	No	Client was not referred to partner services after receiving an HIV positive test result.
1	Yes	Client was referred to partner services after receiving an HIV positive test result.
99	Don't know	Provider is unaware if the client was referred to partner services after receiving an HIV positive test result.

# NHME Variables and Values

*Num*      *Variable Name*

**X703\_17**    **Referred To HIV Prevention Services**

**XSD (Schema) Name:** **referredToHIVPrevention**

**Value Option:** **Choose only one**

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **2**

*Definition:*      The client was referred to HIV prevention services. Prevention services are defined as generally any service or intervention directly aimed at reducing risk for transmitting or acquiring HIV infection (e.g., prevention counseling, DEBIs, risk-reduction counseling). It excludes indirect services such as mental health services or housing.

Prior to 2012, these data were collected for only confirmed positive clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive clients.

*Instructions:*    Indicate if the client was referred to HIV Prevention services.

*Business rule*    HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required for clients with a positive HIV test (testResultValueCode=1).  
 Not expected for clients without a positive HIV test (testResultValueCode not 1).

Code	Value Description	Value Definition
0	No	Client was not referred to HIV prevention services after receiving a positive HIV test result.
1	Yes	Client was referred to HIV prevention services after receiving a positive HIV test result.
99	Don't know	Provider is unaware if the client was referred to HIV prevention services after receiving a positive HIV test result.

# NHME Variables and Values

*Num*      *Variable Name*

**X706**      **Referral Outcome**      **XSD (Schema) Name: firstMedicalCareAppointment**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 2**      **Max Length: 2**

*Definition:*      The current status of the referral based on activities to verify that the service was accessed.

Prior to 2012, these data were collected for only confirmed positive clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive clients.

*Instructions:*      Select the value that reflects the current status of this referral follow-up.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule for HIV testing:  
 Required for clients with a positive HIV test (testResultValueCode=1) who were referred to medical care (referredToMedicalCare = 1).  
 Not expected for HIV testing clients without a positive HIV test (testResultValueCode not 1) or those who were not referred to medical care (referredToMedicalCare=0).

Detailed business rule for Partner Services:  
 Required if clients with a positive HIV Test Result (HIVTestResult=1) who were referred to medical care (referredToMedicalCare = 1).

Code	Value Description	Value Definition
1	Pending	The referring agency has not yet confirmed that the client accessed the service to which he or she was referred.
2	Confirmed - Accessed service	The referring agency has confirmed that the client accessed the service to which he or she was referred. For HIV testing, this value also corresponds to 'Yes' the client was linked to HIV medical care.
3	Confirmed - Did not access service	The referring agency has confirmed that the client had not accessed the service to which he or she was referred. For HIV testing, this value also corresponds to 'No' the client was not linked to HIV medical care
4	Lost to follow-up	After 90 days of the referral date (X702), access of the service to which the client was referred can't be confirmed or denied.
5	No follow-up	The referral was not tracked to confirm whether the client accessed the referred service.
99	Don't know	The referral outcome is unknown.

# NHME Variables and Values

*Num*      *Variable Name*

**X706b**      **First HIV Medical Care Appointment within 90 Days of HIV Test**      **XSD (Schema) Name: apptWithin90DaysOfHIVTest**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      Confirmation that a client attended his/her HIV medical care appointment within 90 days of the HIV test date.

Prior to 2012, these data were collected for only confirmed positive clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive clients.

*Instructions:*      Indicate if the client attended his/her HIV medical appointment within 90 days of the HIV test result date. This question would be asked if client had a "yes" response to "Did client attend the first appointment". This variable is only used for HIV testing and for reporting on HIV-positive clients.

Please see business rule for specific data elements incorporated into this instruction.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required for clients with a positive HIV test (testResultValueCode=2) who were referred to medical care (referredToMedicalCare = 1) and attended first appointment (firstMedicalCareAppointment=1).  
 Not expected for clients without a positive HIV test (testResultValueCode not 1) or those with a positive HIV test who did not attend the first medical care appointment (firstMedicalCareAppointment = 3 or 4 or 5 or 99).

Code	Value Description	Value Definition
0	No	Client did not attend his/her HIV medical appointment within 90 days of the HIV test date.
1	Yes	Client did attend his/her HIV medical appointment within 90 days of the HIV test date.
99	Don't know	The provider is unaware if client attended his/her HIV medical appointment within 90 days of the HIV test date.

# NHME Variables and Values

*Num*      *Variable Name*

**X712**      **HIV Test Performed**      **XSD (Schema) Name: HIVTestPerformed**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 1**

*Definition:*      A client received an HIV test as a result of a referral from PS to CTR. This variable is required for PS referrals only.

*Instructions:*      If the client was referred to CTR from PS, indicate if the client was tested for HIV. If X703\_01: Referred to HIV Testing="Yes" and X706: Referral Outcome = "Accessed service", indicate if the client received an HIV test.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if the client was referred to an HIV Testing (referredToHIVTesting= 1).  
 Not expected otherwise.

Code	Value Description	Value Definition
0	No	The client did not receive an HIV test as a result of a referral from PS to this agency/site for CTR.
1	Yes	The client received an HIV test as a result of a referral from PS to this agency/site for CTR.

# NHME Variables and Values

**Num**      **Variable Name**

**X713**      **HIV Test Result**

**XSD (Schema) Name: HIVTestResult**

**Value Option: Choose only one**

**Format Type: Number**

**Min Length: 1**

**Max Length: 2**

*Definition:*      The confirmed outcome of an HIV test conducted on the partner as a result of a referral to HIV testing through Partner Services (PS). This variable is required for PS only.

*Instructions:*      If the client received an HIV test (X712: HIV Test Performed = "Yes"), as a result of referral from PS to HIV testing, indicate the result of the HIV test.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Required, see detailed business rule  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if an HIV Test is performed (HIVTestPerformed = 1).  
 Not expected otherwise.

Code	Value Description	Value Definition
1	Positive/reactive	A test result that is reactive on an initial ELISA test, repeatedly reactive on a second ELISA run on the same specimen, and confirmed positive on a Western blot or other supplemental test indicating that the client is infected.
3	Negative	A test result that is non-reactive on an initial ELISA test indicating the absence of HIV infection or an ELISA that was repeatedly reactive and the confirmatory test (Western Blot or IFA) was negative.
4	Indeterminate	A test result that has not been precisely determined. A possible result of a Western-blot, which might represent a recent HIV infection or a false positive.
5	Invalid	A test result cannot be confirmed due to conditions related to errors in the testing technology, specimen collection, or transport.
6	No result	No result was obtained even though the specimen was drawn (e.g., blood sample hemolyzed, blood tube broke, blood tube lost in transit, unable to draw blood from veins).



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	
<b>X714a</b>	<b>HIV Test Results Provided</b>	<b>XSD (Schema) Name: HIVTestResultsProvided</b>

**Value Option: Choose only one      Format Type: Number      Min Length: 1      Max Length: 1**

*Definition:*      The act of informing the client of his or her HIV test result.

*Instructions:*      Indicate whether or not the result of this HIV test was provided to the partner.

*Business rule*      HIV Testing: Not applicable  
                          Partner Services: Required, see detailed business rule  
                          HD Risk Reduction Activities: Not applicable  
                          CBO Risk Reduction Activities: Not applicable  
                          HD Aggregate: Not applicable  
                          CBO Aggregate: Not applicable

Detailed business rule:  
 Required if HIV Test Performed =Yes (HIVTestPerformed = 1) and HIV Test Result was Positive (HIVTestResult = 1).  
 Not expected otherwise.

Code	Value Description	Value Definition
0	No	<i>The result of this HIV test was not provided to the partner.</i>
1	Yes	<i>The result of this HIV test was provided to the partner.</i>

# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	<i>XSD (Schema) Name:</i> <b>clientReceivedPreventionServices</b>
<b>X724</b>	<b>Client Received Prevention Services</b>	

**Value Option:** Choose only one      **Format Type:** Number      **Min Length:** 1      **Max Length:** 2

*Definition:* Confirmation that a client received prevention services after receiving an HIV-positive test result, from a conventional, RNA/NAAT, rapid or other test. Prevention services is defined as generally any service or intervention directly aimed at reducing risk for transmitting or acquiring HIV infection (e.g., prevention counseling, DEBIs, risk-reduction counseling). It excludes indirect services such as mental health services or housing.

Prior to 2012, these data were collected for only confirmed positive clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive clients.

*Instructions:* Indicate if the client received prevention services following an HIV test and referral to prevention services. This variable is only used for HIV testing and for reporting on HIV-positive clients who have any positive test, either confirmed or preliminary.

*Business rule* HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required for clients with a positive HIV test (testResultValueCode=1) who were referred to prevention services (referredToHIVPrevention=1).  
 Not expected for clients without a positive HIV test (testResultValueCode not 1).

Code	Value Description	Value Definition
0	No	Client did not receive prevention services after receiving an HIV positive test result.
1	Yes	Client did receive prevention services after receiving an HIV positive test result.
99	Don't know	Provider is unaware if the client received prevention services after receiving an HIV positive test result.

# NHME Variables and Values

*Num*      *Variable Name*

**X725**      **Partner Service Interview**

**XSD (Schema) Name: clientPSInterview**

**Value Option: Choose only one**

**Format Type: Number**

**Min Length: 1**

**Max Length: 2**

*Definition:*      The indication that a client was interviewed for Partner Services.

Prior to 2012, these data were collected for only confirmed positive clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive clients.

*Instructions:*      Indicate if the client was interviewed for Partner Services. This variable is only used for HIV testing and for reporting on HIV-positive clients, with either a confirmed or preliminary positive test.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required for clients with a positive HIV test (testResultValueCode=1) who were referred to Partner Services (referredToPartnerServices=1).  
 Not expected for clients without a positive HIV test (testResultValueCode not 1) or clients with a positive HIV test who were not referred to Partner Services (referredToPartnerServices=0 or 99).

Code	Value Description	Value Definition
0	No	Client did not receive a Partner Services interview.
1	Yes	Client did have an interview with Partner Services.
99	Don't know	The provider is unaware if the client had a Partner Services interview.



# NHME Variables and Values

**Num**      *Variable Name*

**X725a**      **Was the PS Interview within 30 Days of Receiving a Positive HIV Test Result**      **XSD (Schema) Name: clientInterviewPS30DaysHIVResult**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      If a client was interviewed for Partner Services, this is an indication of whether or not he/she was interviewed within 30 days of receiving their HIV-positive test result.

Prior to 2012, these data were collected for only confirmed positive clients. Currently, they are collected for both confirmed (conventional, RNA, NAAT or other test) or preliminary (rapid test) positive clients.

*Instructions:*      Indicate whether or not the interview for Partner Services occurred within 30 days of the client receiving his or her positive HIV test result, from either a conventional, RNA/NAAT, rapid or other test.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:

Required for clients with a positive HIV test (testResultValueCode=1) who was referred to Partner Services (referredToPartnerServices=1) and interviewed (partnerServiceInterview=1).

Not expected for clients without a positive HIV test (testResultValueCode not 1) or those with a positive HIV test who were not interviewed for Partner Services (partnerServiceInterview = 0 or 99).

Code	Value Description	Value Definition
0	No	Client did not receive a Partner Service interview within 30 days of receiving an HIV positive test result.
1	Yes	Client did have an interview with Partner Services within 30 days of their HIV positive test result date.
99	Don't know	The provider is unaware if the client had a Partner Services interview within 30 days of their HIV positive test result date.

# NHME Variables and Values

*Num*      *Variable Name*

**X730a**      **Housing status in past 12 months - revised**      **XSD (Schema) Name: housingStatusRevised**

**Value Option: Enter one value only**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      The client's self-report of the most severe housing status in the past 12 months. Collection of these data began in 2013.

The original housing status variable (X730) was included in the Version 3 HIV testing schema and on the HIV test template revised in April, 2013. The number, schema name, and value options for this data element were changed in September, 2013, such that the number is X730a, schema name is 'housingStatusRevised', and only one response is required instead of selecting all housing statuses experienced by a client.

*Instructions:*      For clients with a positive HIV test (confirmatory or preliminary), indicate the client's self-reported most severe housing status in the past 12 months.

*Business rule*      HIV Testing: Required, see detailed business rule  
 Partner Services: Allowed, but not reported to CDC  
 HD Risk Reduction Activities: Allowed, but not reported to CDC  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required only for clients with a positive HIV test (testResultValueCode=1).  
 Not expected for clients without a positive HIV test (testResultValueCode not 1).

Code	Value Description	Value Definition
1	Literally Homeless	Client has lived in places not designed nortypically used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus/train station or camping ground; or in a shelter or emergency shelter that provides temporary living arrangements.
3	Unstably housed and/or at-risk of losing housing	Client has not been homeless, however, client has experienced housing instability as evidenced by frequent moves due to economic reasons, living with others due to economic hardship; eviction from a private dwelling unit (but having another place to go); living in overcrowded housing; or being ar risk of having no housing options. This value code includes persons imminently losing housing.
4	Stably housed	Persons living in a consistent housing facility that is meant for human habitation and are not at risk of losing housing.
66	Not asked	Client was not asked about housing status in the past 12 months.
77	Declined to answer	Client declined to report housing status in the past 12 months.
99	Don't know	Only select 'don't know' if the client states that he or she doesn't know housing status in the past 12 months. Do not select 'don't know' if the client was not asked.



# NHME Variables and Values

Num      Variable Name

## Aggregate Level Requirements

### **Table: ME**      Aggregate level Variables

This table should be reported at jurisdiction level and broken out by FOA and its categories.

Num      Variable Name

**ME100a**      **Program Delivery Year**      XSD (Schema) Name: **programDeliveryYear**

**Value Option:** *N/A*      **Format Type:** **Number**      **Min Length:** **4**      **Max Length:** **4**

*Definition:*      The year which the HIV prevention program was delivered or implemented, and for which aggregate level data are being reported.

*Instructions:*      Indicate the year for which the HIV prevention program was delivered, and for which aggregate level data are being reported.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Mandatory  
 CBO Aggregate: Not applicable

**ME100b**      **Program Delivery Period**      XSD (Schema) Name: **programDeliveryPeriod**

**Value Option:** **Choose only one**      **Format Type:** **Number**      **Min Length:** **1**      **Max Length:** **1**

*Definition:*      The 6-month period during which the HIV prevention program was delivered or implemented, and for which aggregate level data are being reported.

*Instructions:*      Indicate a 6-month period during which the HIV prevention program was delivered or implemented, and for which aggregate level data are being reported.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Mandatory  
 CBO Aggregate: Not applicable

Code	Value Description	Value Definition
1	01/01-06/30	The first 6 months of the year during which the HIV prevention program was delivered or implemented.
2	07/01-12/31	The second 6 months of the year during which the HIV prevention program was delivered or implemented.



# NHME Variables and Values

Num	Variable Name			
<b>ME101</b>	<b>Number of HIV-diagnosed clients linked to HIV medical care</b>	<b>XSD (Schema) Name:</b>	<b>hivPosLinkedToCare/total</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed clients who were linked to HIV medical care. Linkage to HIV medical care occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.			
<i>Instructions:</i>	Enter the total number of HIV-diagnosed clients who were linked to HIV medical care during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME101a</b>	<b>Number of HIV-diagnosed MSM/IDU linked to HIV medical care</b>	<b>XSD (Schema) Name:</b>	<b>hivPosLinkedToCare/MSMIDU</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed MSM/IDU who were linked to HIV medical care. Linkage to HIV medical care occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.			
<i>Instructions:</i>	Enter the number of HIV-diagnosed MSM/IDU who were linked to HIV medical care during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME101b</b>	<b>Number of HIV-diagnosed MSM linked to HIV medical care</b>	<b>XSD (Schema) Name:</b>	<b>hivPosLinkedToCare/MSM</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed MSM who were linked to HIV medical care. Linkage to HIV medical care occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.			
<i>Instructions:</i>	Enter the number of HIV-diagnosed MSM who were linked to HIV medical care during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name			
<b>ME101c</b>	<b>Number of HIV-diagnosed IDU linked to HIV medical care</b>	<b>XSD (Schema) Name: hivPosLinkedToCare/IDU</b>		
<b>Value Option: N/A</b>		<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed IDU who were linked to HIV medical care. Linkage to HIV medical care occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.			
<i>Instructions:</i>	Enter the number of HIV-diagnosed IDU who were linked to HIV medical care during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME101d</b>	<b>Number of HIV-diagnosed heterosexuals linked to HIV medical care</b>	<b>XSD (Schema) Name: hivPosLinkedToCare/heterosexual</b>		
<b>Value Option: N/A</b>		<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed heterosexuals who were linked to HIV medical care. Linkage to HIV medical care occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.			
<i>Instructions:</i>	Enter the number of HIV-diagnosed heterosexuals who were linked to HIV medical care during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME101e</b>	<b>Number of HIV-diagnosed clients with other/unknown behavioral risk factors linked to HIV medical care</b>	<b>XSD (Schema) Name: hivPosLinkedToCare/otherRisk</b>		
<b>Value Option: N/A</b>		<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed clients with other behavioral risks (i.e., excluding MSM, IDU, or heterosexual) or unknown behavioral risks who were linked to HIV medical care. Linkage to HIV medical care occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.			
<i>Instructions:</i>	Enter the number of HIV-diagnosed clients with other/unknown behavioral risk factors who were linked to HIV medical care during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>ME101f</b>	<b>Number of HIV-diagnosed African Americans linked to HIV medical care</b>	<b>hivPosLinkedToCare/AfricanAmerican</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed non-Hispanic blacks or African Americans who were linked to HIV medical care. Linkage to HIV medical care occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.	
<i>Instructions:</i>	Enter the number of HIV-diagnosed non-Hispanic blacks or African Americans who were linked to HIV medical care during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>ME101g</b>	<b>Number of HIV-diagnosed Hispanics linked to HIV medical care</b>	<b>hivPosLinkedToCare/Hispanic</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed Hispanics/Latinos of any race who were linked to HIV medical care. Linkage to HIV medical care occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.	
<i>Instructions:</i>	Enter the number of HIV-diagnosed Hispanics/Latinos of any race who were linked to HIV medical care during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>ME101h</b>	<b>Number of HIV-diagnosed clients of other race/ethnicity linked to HIV medical care</b>	<b>hivPosLinkedToCare/otherRace</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed clients with a race/ethnicity other than black/African American, Hispanic/Latino, or unknown who were linked to HIV medical care. Linkage to HIV medical care occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.	
<i>Instructions:</i>	Enter the number of HIV-diagnosed clients with a race/ethnicity other than black/African American, Hispanic/Latino, or unknown who were linked to HIV medical care during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:	Min Length:	Max Length:
<b>ME102</b>	<b>Number of HIV-diagnosed clients linked to treatment adherence services</b>	<b>hivClientsAdhereToART/total</b>	<b>1</b>	<b>8</b>
<b>Value Option: N/A</b>				
<b>Format Type: Number</b>				
<b>Min Length: 1</b>				
<b>Max Length: 8</b>				
<i>Definition:</i>	The number of HIV-diagnosed clients who were linked to anti-retroviral treatment (ART) adherence services. Medication adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers. ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.			
<i>Instructions:</i>	Enter the total number of HIV-diagnosed clients who were linked to ART adherence services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME102a</b>	<b>Number of HIV-diagnosed MSM/IDU linked to treatment adherence services</b>	<b>hivClientsAdhereToART/MSMIUD</b>	<b>1</b>	<b>8</b>
<b>Value Option: N/A</b>				
<b>Format Type: Number</b>				
<b>Min Length: 1</b>				
<b>Max Length: 8</b>				
<i>Definition:</i>	The number of HIV-diagnosed MSM/IDU who were linked to anti-retroviral treatment (ART) adherence services. Medication adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers. ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.			
<i>Instructions:</i>	Enter the number of HIV-diagnosed MSM/IDU who were linked to ART adherence services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME102b</b>	<b>Number of HIV-diagnosed MSM linked to treatment adherence services</b>	<b>hivClientsAdhereToART/MSM</b>	<b>1</b>	<b>8</b>
<b>Value Option: N/A</b>				
<b>Format Type: Number</b>				
<b>Min Length: 1</b>				
<b>Max Length: 8</b>				
<i>Definition:</i>	The number of HIV-diagnosed MSM who were linked to anti-retroviral treatment (ART) adherence services. Medication adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers. ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.			
<i>Instructions:</i>	Enter the number of HIV-diagnosed MSM who were linked to ART adherence services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>ME102c</b>	<b>Number of HIV-diagnosed IDU linked to treatment adherence services</b>	<b>hivClientsAdhereToART/IDU</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed IDU who were linked to anti-retroviral treatment (ART) adherence services. Medication adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers. ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.	
<i>Instructions:</i>	Enter the number of HIV-diagnosed IDU who were linked to ART adherence services during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>ME102d</b>	<b>Number of HIV-diagnosed heterosexuals linked to treatment adherence services</b>	<b>hivClientsAdhereToART/heterosexual</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed heterosexuals who were linked to anti-retroviral treatment (ART) adherence services. Medication adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers. ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.	
<i>Instructions:</i>	Enter the number of HIV-diagnosed heterosexuals who were linked to ART adherence services during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>ME102e</b>	<b>Number of HIV-diagnosed clients with other/unknown behavioral risk factors linked to treatment adherence services</b>	<b>hivClientsAdhereToART/otherRisk</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed clients with other behavioral risks (i.e., excluding MSM, IDU, or heterosexual) or unknown behavioral risks who were linked to anti-retroviral treatment (ART) adherence services. Medication adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers. ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.	
<i>Instructions:</i>	Enter the number of HIV-diagnosed clients with other/unknown behavioral risks who were linked to ART adherence services during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:		
<b>ME102f</b>	<b>Number of HIV-diagnosed African Americans linked to treatment adherence services</b>	<b>hivClientsAdhereToART/AfricanAmerican</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed non-Hispanic blacks or African Americans who were linked to anti-retroviral treatment (ART) adherence services. Medication adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers. ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.			
<i>Instructions:</i>	Enter the number of HIV-diagnosed non-Hispanic blacks or African Americans who were linked to ART adherence services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME102g</b>	<b>Number of HIV-diagnosed Hispanics linked to treatment adherence services</b>	<b>hivAdhereToART/Hispanic</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed Hispanics/Latinos of any race who were linked to anti-retroviral treatment (ART) adherence services. Medication adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers. ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.			
<i>Instructions:</i>	Enter the number of HIV-diagnosed Hispanics/Latinos of any race who were linked to ART adherence services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME102h</b>	<b>Number of HIV-diagnosed clients of another race/ethnicity linked to treatment adherence services</b>	<b>hivClientsAdhereToART/otherRace</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of HIV-diagnosed clients with a race/ethnicity other than black/African American, Hispanic/Latino, or unknown who were linked to anti-retroviral treatment (ART) adherence services. Medication adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers. ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.			
<i>Instructions:</i>	Enter the number of HIV-diagnosed clients with a race/ethnicity other than black/African American, Hispanic/Latino, or unknown who were linked to ART adherence services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name			
<b>ME103</b>	<b>Number of out-of-care HIV-diagnosed clients re-engaged into HIV medical care and treatment services</b>	<b>XSD (Schema) Name:</b>	<b>hivClientsRetained/total</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of out-of-care HIV-diagnosed clients who were re-engaged into HIV medical care and treatment services. Re-engagement in HIV medical care is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care. A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he/she re-enters care and begins attending scheduled follow-up HIV medical appointments.			
<i>Instructions:</i>	Enter the total number of out-of-care HIV-diagnosed clients who were re-engaged into HIV medical care and treatment services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME103a</b>	<b>Numbers of out-of-care HIV-diagnosed MSM/IDU re-engaged into HIV medical care and treatment services</b>	<b>XSD (Schema) Name:</b>	<b>hivClientsRetained/MSMIDU</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of out-of-care HIV-diagnosed MSM/IDU who were re-engaged into HIV medical care and treatment services. Reengagement in HIV medical care is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care. A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he/she re-enters care and begins attending scheduled follow-up HIV medical appointments.			
<i>Instructions:</i>	Enter the number of out-of-care HIV-diagnosed MSM/IDU who were re-engaged into HIV medical care and treatment services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME103b</b>	<b>Numbers of out-of-care HIV-diagnosed MSM re-engaged into HIV medical care and treatment services</b>	<b>XSD (Schema) Name:</b>	<b>hivClientsMSMRetained/MSM</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of out-of-care HIV-diagnosed MSM who were re-engaged into HIV medical care and treatment services. Re-engagement in HIV medical care is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care. A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he/she re-enters care and begins attending scheduled follow-up HIV medical appointments.			
<i>Instructions:</i>	Enter the number of out-of-care HIV-diagnosed MSM who were re-engaged into HIV medical care and treatment services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name			
<b>ME103c</b>	<b>Numbers of out-of-care HIV-diagnosed IDU re-engaged into HIV medical care and treatment services</b>	<b>XSD (Schema) Name: hivClientsRetained/IDU</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of out-of-care HIV-diagnosed IDU who were re-engaged into HIV medical care and treatment services. Re-engagement in HIV medical care is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care. A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he/she re-enters care and begins attending scheduled follow-up HIV medical appointments.			
<i>Instructions:</i>	Enter the number of out-of-care HIV-diagnosed IDU who were re-engaged into HIV medical care and treatment services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME103d</b>	<b>Numbers of out-of-care HIV-diagnosed heterosexuals re-engaged into HIV medical care and treatment services</b>	<b>XSD (Schema) Name: hivClientsRetained/heterosexual</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of out-of-care HIV-diagnosed heterosexuals who were re-engaged into HIV medical care and treatment services. Re-engagement in HIV medical care is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care. A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he/she re-enters care and begins attending scheduled follow-up HIV medical appointments.			
<i>Instructions:</i>	Enter the number of out-of-care HIV-diagnosed heterosexuals who were re-engaged into HIV medical care and treatment services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME103e</b>	<b>Number of out-of-care HIV-diagnosed clients with other/unknown behavioral risk factors re-engaged into HIV medical care and treatment services</b>	<b>XSD (Schema) Name: hivClientsRetained/otherRisk</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of out-of-care HIV-diagnosed clients with other behavioral risks (i.e., excluding MSM, IDU, or heterosexual) or unknown behavioral risks, who were re-engaged into HIV medical care and treatment services. Re-engagement in HIV medical care is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care. A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he/she re-enters care and begins attending scheduled follow-up HIV medical appointments.			
<i>Instructions:</i>	Enter the number of out-of-care HIV-diagnosed clients with other/unknown behavioral risks, who were re-engaged into HIV medical care and treatment services during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>ME103f</b>	<b>Numbers of out-of-care HIV-diagnosed African Americans re-engaged into HIV medical care and treatment services</b>	<b>hivClientsRetained/AfricanAmerican</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of out-of-care HIV-diagnosed non-Hispanic blacks or African Americans who were re-engaged into HIV medical care and treatment services. Re-engagement in HIV medical care is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care. A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he/she re-enters care and begins attending scheduled follow-up HIV medical appointments.	
<i>Instructions:</i>	Enter the number of out-of-care HIV-diagnosed non-Hispanic blacks or African Americans who were re-engaged into HIV medical care and treatment services during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>ME103g</b>	<b>Numbers of out-of-care HIV-diagnosed Hispanics re-engaged into HIV medical care and treatment services</b>	<b>hivClientsRetained/Hispanic</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of out-of-care HIV-diagnosed Hispanics/Latinos of any race who were re-engaged into HIV medical care and treatment services. Re-engagement in HIV medical care is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care. A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he/she re-enters care and begins attending scheduled follow-up HIV medical appointments.	
<i>Instructions:</i>	Enter the number of out-of-care HIV-diagnosed Hispanics/Latinos of any race who were re-engaged into HIV medical care and treatment services during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>ME103h</b>	<b>Number of out-of-care HIV-diagnosed clients of another race/ethnicity re-engaged into HIV medical care and treatment services</b>	<b>hivClientsRetained/otherRace</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of out-of-care HIV-diagnosed clients with a race/ethnicity other than black/African American, Hispanic, or unknown, who were re-engaged into HIV medical care and treatment services. Re-engagement in HIV medical care is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care. A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he/she re-enters care and begins attending scheduled follow-up HIV medical appointments.	
<i>Instructions:</i>	Enter the number of out-of-care HIV-diagnosed clients with a race/ethnicity other than black/African American, Hispanics, unknown, who were re-engaged into HIV medical care and treatment services during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	

# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>			
<b>ME104</b>	<b>Number of condoms distributed</b>		<b>XSD (Schema) Name:</b>	<b>condomsDistributedtotal</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1</b> <b>Max Length: 8</b>
<i>Definition:</i>	The total number of condoms distributed.			
<i>Instructions:</i>	Provide the estimated total number of condoms distributed to all clients in the reporting period. The number may be estimated by subtracting the number of condoms remaining at the end of the reporting period from the number of condoms purchased at the beginning of the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME105a</b>	<b>Number of condoms distributed to high-risk individuals who are HIV-negative or whose HIV status is unknown</b>		<b>XSD (Schema) Name:</b>	<b>condomsDistributedHIVNeg</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1</b> <b>Max Length: 8</b>
<i>Definition:</i>	The estimated number of condoms distributed to high-risk HIV-negative individuals and high-risk individuals whose HIV status is unknown. Persons likely to be at high risk for HIV infection include injection-drug users and their sex partners, persons who exchange sex for money or drugs, sex partners of HIV-infected persons, men who have sex with men, and heterosexual persons who themselves or whose sex partners have had more than one sex partner since their most recent HIV test.			
<i>Instructions:</i>	Provide the estimated number of condoms distributed to high-risk HIV-negative individuals and high-risk individuals whose HIV status is unknown during the reporting period. The number of condoms distributed to high-risk HIV-negatives/ clients of unknown status can be counted by monitoring condoms distributed to venues where a high-risk HIV-negative/ client of unknown status is likely to be found, and monitoring condoms distributed at outreach and community events that target to high-risk HIV-negatives/ clients of unknown status.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME105b</b>	<b>Number of condoms distributed to HIV positive individuals</b>		<b>XSD (Schema) Name:</b>	<b>condomsDistributedHIVPos</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1</b> <b>Max Length: 8</b>
<i>Definition:</i>	The estimated number of condoms distributed to HIV-positive clients.			
<i>Instructions:</i>	Provide the estimated number of condoms distributed to HIV-positive clients during the reporting period. For example, you can sum up and report the number of condoms distributed to venues that serve HIV-positive clients, such as HIV clinics.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>			
<b>ME109</b>	<b>Number of community EBI conducted</b>	<b>XSD (Schema) Name: communityEBIConducted</b>		
<b>Value Option: N/A</b>		<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>
<i>Definition:</i>	The total number of community-level evidence-based interventions (EBI) conducted. A community EBI is defined as an EBI that seeks to improve the risk conditions and behaviors in a community through a focus on the community as a whole, rather than by intervening only with individuals or small groups.			
<i>Instructions:</i>	Enter the total number of community evidence-based interventions (EBI) conducted in the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME110</b>	<b>Number of people reached by community EBIs</b>	<b>XSD (Schema) Name: peopleReachedCommunityEBI</b>		
<b>Value Option: N/A</b>		<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>
<i>Definition:</i>	The estimated total number of high-risk HIV-negative individuals that accessed or were reached by (i.e., exposed) community evidence-based interventions (EBIs). A community EBI is defined as an EBI that seeks to improve the risk conditions and behaviors in a community through a focus on the community as a whole, rather than by intervening only with individuals or small groups. Exposure to a community EBI happens when a client sees or hears a key message disseminated by the intervention.			
<i>Instructions:</i>	Enter the total number of high-risk HIV-negative individuals that accessed or were reached by community EBIs conducted during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME111</b>	<b>Number of social marketing/public information conducted</b>	<b>XSD (Schema) Name: socialMarketingConducted</b>		
<b>Value Option: N/A</b>		<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>
<i>Definition:</i>	The total number of social marketing/public information events conducted. Social marketing/public information events are defined as HIV-prevention messages delivered through one or more mass communication channels to target audiences.			
<i>Instructions:</i>	Enter the estimated total number of social marketing/public information events conducted in the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>			
<b>ME112</b>	<b>Number of people reached by social marketing/public information events</b>	<b>XSD (Schema) Name: peoplecontactSMarketing</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The estimated total number of people exposed to a key message disseminated by social marketing /public information events. Exposure to a marketing campaign occurs when a person views or hears a key message disseminated by the campaign. This message could be advertised in a variety of ways throughout the community.			
<i>Instructions:</i>	Enter the total number of people exposed to all social marketing /public info events that were conducted during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME113</b>	<b>Number of media placements for marketing campaigns</b>	<b>XSD (Schema) Name: mediaPlacements</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The total number of media placements for marketing campaigns. A media placement is the use of various types of media to promote or advertise a particular message. HIV/AIDS-related media placements may be produced in a variety of formats. Examples of media placements include: informational brochures, outreach palm cards, magazine advertisements, billboards, posters, newspapers, banner ads on websites, and signs on public transit vehicles and in transit stations.			
<i>Instructions:</i>	Enter the total number of media placements for all marketing campaigns that were conducted in the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME114</b>	<b>Number of clients referred to non-occupational PEP therapy</b>	<b>XSD (Schema) Name: referredToPEP/total</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of clients who were referred to non-occupational post-exposure prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the total number of clients who were referred to non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name			
<b>ME114a</b>	<b>Number of MSM/IDU referred to non-occupational PEP therapy</b>	<b>XSD (Schema) Name: referredToPEP/MSMIDU</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of MSM/IDU referred to non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of MSM referred to non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME114b</b>	<b>Number of MSM referred to non-occupational PEP therapy</b>	<b>XSD (Schema) Name: referredToPEP/MSM</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of MSM referred to non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of MSM referred to non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME114c</b>	<b>Number of IDU referred to non-occupational PEP therapy</b>	<b>XSD (Schema) Name: referredToPEP/IDU</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of IDU referred to non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of IDU referred to non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:		
<b>ME114d</b>	<b>Number of high-risk heterosexuals referred to non-occupational PEP therapy</b>	<b>referredToPEP/heterosexual</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of high-risk heterosexuals referred to non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of high-risk heterosexuals referred to non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME114e</b>	<b>Number of clients with other or unknown risks referred to non-occupational PEP therapy</b>	<b>referredToPEP/otherRisk</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of clients with other behavioral risks (i.e., excluding MSM, IDU, or high-risk heterosexuals) or unknown behavioral risks referred to non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of clients with other/unknown risks referred to non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME114f</b>	<b>Number of African Americans referred to non-occupational PEP therapy</b>	<b>referredToPEP/AfricanAmerican</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of non-Hispanic blacks or African Americans referred to non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of African Americans referred to non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name			
<b>ME114g</b>	<b>Number of Hispanics referred to non-occupational PEP therapy</b>	<b>XSD (Schema) Name: referredToPEP/Hispanic</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of Hispanics/Latinos of any race referred to non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of Hispanics referred to non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME114h</b>	<b>Number of clients of another race/ethnicity referred to non-occupational PEP therapy</b>	<b>XSD (Schema) Name: referredToPEP/otherRace</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of clients with a race/ethnicity other than blacks/African Americans or Hispanics, or clients of unknown race/ethnicity referred to non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of clients of other race/ethnicity (i.e., excluding blacks/African Americans and Hispanics/Latinos) or of unknown race/ethnicity who referred to non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME115</b>	<b>Number of clients initiated non-occupational PEP therapy</b>	<b>XSD (Schema) Name: initiatedPEP/total</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of clients who were referred to and initiated non-occupational post-exposure prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the total number of clients who were referred to and initiated non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			



# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:		
<b>ME115d</b>	<b>Number of high-risk heterosexuals who initiated non-occupational PEP therapy</b>	<b>initiatedPEP/heterosexual</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of high-risk heterosexuals who were referred and initiated non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of high-risk heterosexuals who were referred and initiated non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME115e</b>	<b>Number of clients with other or unknown risks who initiated non-occupational PEP therapy</b>	<b>initiatedPEP/otherRisk</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of clients with other behavioral risks (i.e., excluding MSM, IDU, or high-risk heterosexuals) or unknown behavioral risks who were referred to and initiated non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of clients with unknown/other risks who were referred and initiated non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME115f</b>	<b>Number of African American who initiated non-occupational PEP therapy</b>	<b>initiatedPEP/AfricanAmerican</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	The number of non-Hispanic blacks or African Americans who were referred to and initiated non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.			
<i>Instructions:</i>	Enter the number of African Americans who were referred to and initiated non-occupational PEP therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>ME115g</b>	<b>Number of Hispanics who initiated non-occupational PEP therapy</b>	<b>initiatedPEP/Hispanic</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number</b>
		<b>Min Length: 1</b>
		<b>Max Length: 8</b>
<i>Definition:</i>	The number of Hispanics/Latinos of any race who were referred to and initiated non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.	
<i>Instructions:</i>	Enter the number of Hispanics who were referred to and initiated non-occupational PEP therapy during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>ME115h</b>	<b>Number of clients of another race/ethnicity who initiated non-occupational PEP therapy</b>	<b>initiatedPEP/otherRace</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number</b>
		<b>Min Length: 1</b>
		<b>Max Length: 8</b>
<i>Definition:</i>	The number of clients with a race/ethnicity other than blacks/African Americans or Hispanics, or clients of unknown race/ethnicity who were referred to and initiated non-occupational Post-Exposure Prophylaxis (PEP) therapy. PEP involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.	
<i>Instructions:</i>	Enter the number clients of other race/ethnicity (i.e., excluding blacks/African Americans and Hispanics/Latinos) or of unknown race/ethnicity who were referred to and initiated non-occupational PEP therapy during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>ME116</b>	<b>Number of MSM referred to PrEP therapy</b>	<b>referredToPrEP/total</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Number</b>
		<b>Min Length: 1</b>
		<b>Max Length: 8</b>
<i>Definition:</i>	The number of MSM referred to pre-exposure prophylaxis (PrEP) therapy. PrEP may be part of comprehensive HIV prevention services in which HIV-negative individuals at high risk for HIV infection take antiretroviral medication daily to lower the risk of infection if exposed to HIV.	
<i>Instructions:</i>	Enter the total number of MSM referred to pre-exposure prophylaxis (PrEP) therapy during the reporting period.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	

# NHME Variables and Values

Num	Variable Name			
<b>ME116a</b>	<b>Number of African American MSM referred to PrEP therapy</b>	<b>XSD (Schema) Name: referredToPrEP/AfricanAmerican</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of high-risk non-Hispanic black or African American MSM referred to Pre-Exposure Prophylaxis (PrEP) therapy. PrEP may be part of comprehensive HIV prevention services in which HIV-negative people at high risk for HIV take antiretroviral medication daily to lower the risk of infection if exposed to HIV.			
<i>Instructions:</i>	Enter the number of African American MSM referred to Pre-Exposure Prophylaxis (PrEP) therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME116b</b>	<b>Number of Hispanic MSM referred to PrEP therapy</b>	<b>XSD (Schema) Name: referredToPrEP/Hispanic</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of Hispanic/Latino MSM of any race referred to Pre-Exposure Prophylaxis (PrEP) therapy. PrEP may be part of comprehensive HIV prevention services in which HIV-negative people who are at high risk, take antiretroviral medication daily to try to lower their chances of becoming infected with HIV if they are exposed to it.			
<i>Instructions:</i>	Enter the number of Hispanic/Latino MSM referred to Pre-Exposure Prophylaxis (PrEP) therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME116c</b>	<b>Number of MSM of another or unknown race/ethnicity referred to PrEP therapy</b>	<b>XSD (Schema) Name: referredToPrEP/otherRace</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of MSM clients with a race/ethnicity other than black/African American or Hispanic, or MSM clients of unknown race/ethnicity referred to Pre-Exposure Prophylaxis (PrEP) therapy. PrEP may be part of comprehensive HIV prevention services in which HIV-negative people who are at high risk, take antiretroviral medication daily to try to lower their chances of becoming infected with HIV if they are exposed to it.			
<i>Instructions:</i>	Enter the number of MSM clients of other race/ethnicity (i.e., excluding blacks/African Americans and Hispanics/Latinos) or of unknown race/ethnicity who were referred to Pre-Exposure Prophylaxis (PrEP) therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name			
<b>ME117</b>	<b>Number of MSM initiated PrEP therapy</b>	<b>XSD (Schema) Name: initiatedPrEP/total</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of MSM who were referred to and initiated pre-exposure prophylaxis (PrEP) therapy. PrEP may be part of comprehensive HIV prevention services in which HIV-negative individuals at high risk for HIV infection, take antiretroviral medication daily to lower the risk of infection if exposed to HIV.			
<i>Instructions:</i>	Enter the total number of MSM who were referred to and initiated pre-exposure prophylaxis (PrEP) therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME117a</b>	<b>Number of African American MSM who initiated PrEP therapy</b>	<b>XSD (Schema) Name: initiatedPrEP/AfricanAmerican</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of non-Hispanic blacks or African Americans MSM who were referred and initiated Pre-Exposure Prophylaxis (PrEP) therapy. PrEP may be part of comprehensive HIV prevention services in which HIV-negative people who are at high risk, take antiretroviral medication daily to try to lower their chances of becoming infected with HIV if they are exposed to it.			
<i>Instructions:</i>	Enter the number of African American MSM who were referred and initiated Pre-Exposure Prophylaxis (PrEP) therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>ME117b</b>	<b>Number of Hispanic/Latino MSM who initiated PrEP therapy</b>	<b>XSD (Schema) Name: initiatedPrEP/Hispanic</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 8</b>	
<i>Definition:</i>	The number of Hispanics/Latinos of any race MSM who were referred and initiated Pre-Exposure Prophylaxis (PrEP) therapy. PrEP may be part of comprehensive HIV prevention services in which HIV-negative people who are at high risk, take antiretroviral medication daily to try to lower their chances of becoming infected with HIV if they are exposed to it.			
<i>Instructions:</i>	Enter the number of Hispanic MSM who were referred and initiated Pre-Exposure Prophylaxis (PrEP) therapy during the reporting period.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

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# NHME Variables and Values

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*Num*      *Variable Name*

**ME117c**    **Number of MSM of another or unknown race/ethnicity initiated PrEP therapy**      **XSD (Schema) Name: initiatedPrEP/otherRace**

**Value Option: N/A**                      **Format Type: Number**                      **Min Length: 1**                      **Max Length: 8**

*Definition:*    The number of MSM clients with a race/ethnicity other than black/African American or Hispanic, or MSM clients of unknown race/ethnicity who were referred and initiated Pre-Exposure Prophylaxis (PrEP) therapy. PrEP may be part of comprehensive HIV prevention services in which HIV-negative people who are at high risk, take antiretroviral medication daily to try to lower their chances of becoming infected with HIV if they are exposed to it.

*Instructions:*    Enter the number of MSM clients of other race/ethnicity (i.e., excluding blacks/African Americans and Hispanics/Latinos) or of unknown race/ethnicity who were referred and initiated Pre-Exposure Prophylaxis (PrEP) therapy during the reporting period.

*Business rule*    HIV Testing: Not applicable  
Partner Services: Not applicable  
HD Risk Reduction Activities: Not applicable  
CBO Risk Reduction Activities: Not applicable  
HD Aggregate: Required  
CBO Aggregate: Not applicable

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# NHME Variables and Values

*Num*      *Variable Name*

## *Budget Allocation*

### **Table: BT**      **Budget Allocation Variables**

This table is completed annually by grantees. It is used to provide their budget allocation information to the CDC. Budget allocation information is required for grantees receiving PS12-1201 Category A, Category B and Category C funds, and for all other CDC funds which support HIV prevention activities.

*Num*      *Variable Name*

**BT100a**      **Budget allocation reporting year**      **XSD (Schema) Name: budgetAllocationYear**

**Value Option: N/A**      **Format Type: Number**      **Min Length: 4**      **Max Length: 4**

*Definition:*      Budget allocation reporting year refers to the 12-month calendar year (January-December) for which the budget allocation is being reported.

*Instructions:*      Indicate the year for which the budget allocation data are being provided.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Required  
 CBO Aggregate: Not applicable

**BT101a**      **Amount of PS12-1201 Category A funds allocated for HIV testing in healthcare settings**      **XSD (Schema) Name: amountHIVtestRoutineCateA**

**Value Option: N/A**      **Format Type: Currency**      **Min Length: 1**      **Max Length: 8**

*Definition:*      For PS12-1201 Category A award (HIV Prevention Programs for Health Departments), this value represents the allocation associated with HIV testing in healthcare settings. HIV testing in healthcare settings is a testing strategy that involves testing persons regardless of whether they have a recognized behavioral risk or presence of signs or symptoms of HIV infection.

CDC provides the amount of awarded PS12-1201 Category A funds annually to each grantee.

*Instructions:*      Indicate the amount of PS12-1201 Category A funds awarded to your agency that have been allocated for routine HIV testing or screening. If no funds were allocated then enter 0.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Required  
 CBO Aggregate: Not applicable



# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>BT101b</b>	<b>Amount of PS12-1201 Category B funds allocated for HIV testing in healthcare settings</b>	<b>amountHIVtestRoutineCateB</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Currency      Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	<p>For PS12-1201 Category B award (Expanded HIV Testing for Disproportionately Affected Populations), this value represents the allocation associated with HIV testing in healthcare settings performed using Category B funds. HIV testing in healthcare settings is a testing strategy that involves testing persons regardless of whether they have a recognized behavioral risk or presence of signs or symptoms of HIV infection.</p> <p>CDC provides the amount of awarded PS12-1201 Category B funds annually to each grantee.</p>	
<i>Instructions:</i>	Indicate the amount of PS12-1201 Category B funds awarded to your agency that have been allocated for HIV testing in healthcare settings. If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>BT101c</b>	<b>Amount of PS12-1201 Category C funds allocated for HIV testing in healthcare settings</b>	<b>amountHIVtestRoutineCateC</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Currency      Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	<p>For PS12-1201 Category C award (Demonstration Projects), this value represents the funds allocated from your Category C award that are for HIV testing in healthcare settings. HIV testing in healthcare settings is a testing strategy that involves testing persons regardless of whether they have a recognized behavioral risk or presence of signs or symptoms of HIV infection.</p> <p>CDC provides the amount of awarded PS12-1201 Category C funds annually to each grantee.</p>	
<i>Instructions:</i>	Indicate the amount of PS12-1201 Category C funds awarded to your agency that have been allocated for HIV testing in healthcare settings. If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>BT101d</b>	<b>Amount of CDC funds other than PS12-1201 award allocated for HIV testing in healthcare settings</b>	<b>amountHIVtestRoutineNon121201</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Currency      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	<p>For all CDC funds other than PS12-1201, this value represents the amount allocated for routine HIV testing in healthcare settings that uses funding sources other than from PS12-1201. HIV testing in healthcare settings is a testing strategy that involves testing persons regardless of whether they have a recognized behavioral risk or presence of signs or symptoms of HIV infection.</p> <p>CDC provides the amount of awarded funds other than PS12-1201 annually to each grantee.</p>	
<i>Instructions:</i>	<p>Indicate the amount of CDC funds, excluding PS12-1201, awarded to your agency that have been allocated for HIV testing in healthcare settings.</p> <p>For all CDC funds excluding PS12-1201, this value represents the amount allocated for routine HIV testing that uses funding sources other than PS12-1201. These funding sources include PS11-1117 (ECHPP), PS10-10175 (PCSI), and PS09-902 (STD Prevention).</p> <p>If no funds were allocated then enter 0.</p>	
<i>Business rule</i>	<p>HIV Testing: Not applicable            Partner Services: Not applicable            HD Risk Reduction Activities: Not applicable            CBO Risk Reduction Activities: Not applicable            HD Aggregate: Required            CBO Aggregate: Not applicable</p>	
<b>BT102a</b>	<b>Amount of PS12-1201 Category A funds allocated for HIV testing in non-healthcare settings</b>	<b>amountHIVtestTargetedCateA</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Currency      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	<p>For PS12-1201 Category A award (HIV Prevention Programs for Health Departments), this value represents the allocation associated with HIV testing in non-healthcare settings. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.</p>	
<i>Instructions:</i>	<p>Indicate the amount of PS12-1201 Category A funds awarded to your agency that have been allocated for HIV testing in non-healthcare settings. If no funds were allocated then enter 0.</p>	
<i>Business rule</i>	<p>HIV Testing: Not applicable            Partner Services: Not applicable            HD Risk Reduction Activities: Not applicable            CBO Risk Reduction Activities: Not applicable            HD Aggregate: Required            CBO Aggregate: Not applicable</p>	

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>BT102b</b>	<b>Amount of PS12-1201 Category B funds allocated for HIV testing in non-healthcare settings</b>	<b>amountHIVtestTargetedCateB</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Currency      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	For PS12-1201 Category B award (Expanded HIV Testing for Disproportionately Affected Populations), this value represents the allocation associated with HIV testing in non-healthcare settings. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.	
<i>Instructions:</i>	Indicate the amount of PS12-1201 Category B funds awarded to your agency that have been allocated for HIV testing in non-healthcare settings, if implemented or applicable. If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>BT102c</b>	<b>Amount of PS12-1201 Category C funds allocated for HIV testing in non-healthcare settings</b>	<b>amountHIVtestTargetedCateC</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Currency      Min Length: 1      Max Length: 8</b>
<i>Definition:</i>	For PS12-1201 Category C award (Demonstration Projects), this value represents the allocation associated with HIV testing in non-healthcare settings. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk	
<i>Instructions:</i>	Indicate the amount of PS12-1201 Category C funds awarded to your agency that have been allocated for HIV testing in non-healthcare settings, if implemented or applicable. If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	

# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	
<b>BT102d</b>	<b>Amount of CDC funds other than from PS12-1201 award that was allocated for HIV testing in non-healthcare settings</b>	<b>XSD (Schema) Name: amountHIVtestTargetedNon121201</b>
<b>Value Option: N/A</b>	<b>Format Type: Currency</b>	<b>Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For all CDC funds excluding PS12-1201, this value represents the amount allocated for HIV testing in non-healthcare settings, that uses funding sources other than that from PS12-1201. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.	
<i>Instructions:</i>	Indicate the amount of CDC funds, excluding PS12-1201, awarded to your agency that have been allocated for HIV testing in non-healthcare settings, if implemented or applicable.	
	For all CDC funds excluding PS12-1201, this value represents the amount allocated for HIV testing in non-healthcare settings that uses funding sources other than PS12-1201. These funding sources include PS11-1117 (ECHPP), PS10-10175 (PCSI), and PS09-902 (STD Prevention).	
	If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>BT102e</b>	<b>Amount of all CDC funds allocated to provide HIV testing to MSM in non-healthcare settings</b>	<b>XSD (Schema) Name: amountHIVtestTargetedMSM</b>
<b>Value Option: N/A</b>	<b>Format Type: Currency</b>	<b>Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For all CDC funds allocated to HIV testing in non-healthcare settings, this value represents allocation for testing persons who are MSM. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.	
<i>Instructions:</i>	Indicate the amount of all CDC funds your agency allocated to provide HIV testing of MSM in non-healthcare settings. If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
	Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for HIV testing in non-healthcare settings (amountHIVTestTargetedMSM<= (amountHIVtestTargetedCateA + amountHIVtestTargetedCateB + amountHIVtestTargetedCateC + amountHIVtestTargetedNon121201))	



# NHME Variables and Values

*Num*      *Variable Name*

**BT102f**      **Amount from all CDC funds allocated to provide HIV testing to IDU in non-healthcare settings**      **XSD (Schema) Name: amountHIVtestTargetedIDU**

**Value Option: N/A**                      **Format Type: Currency**                      **Min Length: 1**                      **Max Length: 12**

*Definition:*      From all CDC funds allocated to HIV testing in non-healthcare settings, this value represents allocation for testing persons who are IDU. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.

*Instructions:*      Indicate the amount from all CDC funds your agency allocated to provide HIV testing of IDU in non-healthcare settings. If no funds were allocated then enter 0.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Required  
 CBO Aggregate: Not applicable

Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for HIV testing in non-healthcare settings (amountHIVTestTargetedIDU<= (amountHIVtestTargetedCateA + amountHIVtestTargetedCateB + amountHIVtestTargetedCateC + amountHIVtestTargetedNon121201))

**BT102g**      **Amount of all CDC funds allocated to provide HIV testing to heterosexuals in non-healthcare settings**      **XSD (Schema) Name: amountHIVtestTargetedhet**

**Value Option: N/A**                      **Format Type: Currency**                      **Min Length: 1**                      **Max Length: 12**

*Definition:*      For all CDC funds allocated to HIV testing in non-healthcare settings, this value represents allocation for testing of high-risk heterosexuals. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.

*Instructions:*      Indicate the amount of all CDC funds your agency allocated to HIV testing of high-risk heterosexuals in non-healthcare settings. If no funds were allocated then enter 0.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Required  
 CBO Aggregate: Not applicable

Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for HIV testing in non-healthcare settings (amountHIVTestTargetedhet<= (amountHIVtestTargetedCateA + amountHIVtestTargetedCateB + amountHIVtestTargetedCateC + amountHIVtestTargetedNon121201)).



# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>BT102h</b>	<b>Amount of all CDC funds allocated to provide HIV testing to clients of other/unknown behavioral risks in non-healthcare settings</b>	<b>amountHIVtestTargetedOtherRisk</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Currency      Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For all CDC funds allocated to HIV testing in non-healthcare settings, this value represents allocation for testing clients with other (i.e., excluding MSM, IDU, or heterosexuals) or unknown behavioral risks. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.	
<i>Instructions:</i>	Indicate the amount of all CDC funds your agency allocated to HIV testing of clients with other or unknown behavioral risks in non-healthcare settings. If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable  Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for HIV testing in non-healthcare settings (amountHIVTestTargetedOtherRisk<= (amountHIVtestTargetedCateA + amountHIVtestTargetedCateB + amountHIVtestTargetedCateC + amountHIVtestTargetedNon121201)).	
<b>BT102i</b>	<b>Amount of all CDC funds allocated to provide HIV testing to African Americans in non-healthcare settings</b>	<b>amountHIVtestTargetedAA</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Currency      Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For all CDC funds allocated to HIV testing in non-healthcare settings, this value represents allocation for testing of non-Hispanic blacks or African Americans. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.	
<i>Instructions:</i>	Indicate the amount of all CDC funds your agency allocated for HIV testing of African Americans in non-healthcare settings. If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable  Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for HIV testing in non-healthcare settings (amountHIVTestTargetedAA<= (amountHIVtestTargetedCateA + amountHIVtestTargetedCateB + amountHIVtestTargetedCateC + amountHIVtestTargetedNon121201)).	

# NHME Variables and Values

Num	Variable Name			
<b>BT102j</b>	<b>Amount of all CDC funds allocated to provide HIV testing to Hispanics in non-healthcare settings</b>	<b>XSD (Schema) Name:</b>	<b>amountHIVtestTargetedHispanic</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Currency</b>	<b>Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For all CDC funds allocated to HIV testing in non-healthcare settings, this value represents allocation for testing of Hispanics/Latinos of any race. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.			
<i>Instructions:</i>	Indicate the amount of all CDC funds your agency allocated for HIV testing of Hispanics in non-healthcare settings. If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable  Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for HIV testing in non-healthcare settings (amountHIVTestTargetedHispanic<= (amountHIVtestTargetedCateA + amountHIVtestTargetedCateB + amountHIVtestTargetedCateC + amountHIVtestTargetedNon121201)).			
<b>BT102k</b>	<b>Amount of all CDC funds allocated to provide HIV testing to clients of other or unknown race/ethnicity in non-healthcare settings</b>	<b>XSD (Schema) Name:</b>	<b>amountHIVtestTargetedOtherRace</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Currency</b>	<b>Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For all CDC funds allocated to HIV testing in non-healthcare settings, this value represents allocation for testing of clients with unknown race/ethnicity or race/ethnicity other than white, black/African American or Hispanic/Latino. HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.			
<i>Instructions:</i>	Indicate the amount of all CDC funds your agency allocated for HIV testing of clients with unknown race/ethnicity or race/ethnicity other than white, black/African American or Hispanic/Latino in non-healthcare settings. If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable  Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for HIV testing in non-healthcare settings (amountHIVTestTargetedOtherRace<= (amountHIVtestTargetedCateA + amountHIVtestTargetedCateB + amountHIVtestTargetedCateC + amountHIVtestTargetedNon121201)).			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>BT102l</b>	<b>Open-ended question 1 for HIV testing in non-healthcare settings</b>	<b>questionHIVtestTargeted1</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b> Alpha-Numeric <b>Min Length:</b> 1 <b>Max Length:</b> 650
<i>Definition:</i>	If you are unable to report funding allocations for HIV testing in non-healthcare settings by risk group or by race/ethnicity (above categories), please provide a brief explanation of any limitations to providing this level of detail.	
<i>Instructions:</i>	Please answer the question in 100 words or less.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Allowed, but not required CBO Aggregate: Not applicable	
<b>BT102m</b>	<b>Open-ended question 2 for HIV testing in non-healthcare settings</b>	<b>questionHIVtestTargeted2</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b> Alpha-Numeric <b>Min Length:</b> 1 <b>Max Length:</b> 650
<i>Definition:</i>	Please provide any additional information to explain funding allocation limitations or caveats for HIV testing in non-healthcare settings that may be a concern to you, if applicable.	
<i>Instructions:</i>	Please answer the question in 100 words or less.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Allowed but not required CBO Aggregate: Not applicable	
<b>BT103a</b>	<b>Amount of PS12-1201 Category A funds allocated for comprehensive prevention with positives</b>	<b>amountCPPCateA</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b> Currency <b>Min Length:</b> 1 <b>Max Length:</b> 12
<i>Definition:</i>	For PS12-1201 Category A award (HIV Prevention Programs for Health Departments); this value represents the funding allocation associated with comprehensive prevention with positives (CPP) programs and services. CPP covers a range of prevention activities including Partner Services, continuum of care (linkage, retention, re-engagement in care, and treatment adherence), risk-reduction EBIs with HIV-positive people and other prevention programs that are targeted to HIV-diagnosed individuals and their partners.	
<i>Instructions:</i>	Indicate the amount of your PS 12-1201 Category A award that your agency allocated for comprehensive prevention with positives activities. If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:	Min Length:	Max Length:
<b>BT103b</b>	<b>Amount of PS12-1201 Category B funds allocated for comprehensive prevention with positives</b>	<b>amountCPPCateB</b>	<b>1</b>	<b>12</b>
<b>Value Option: N/A</b>				
<b>Format Type: Currency</b>				
<i>Definition:</i> For PS12-1201 Category B award (Expanded HIV Testing for Disproportionately Affected Populations); this value represents the funding allocation associated with comprehensive prevention with positives (CPP) programs and services. CPP covers a range of prevention activities including Partner Services, continuum of care (linkage, retention, re-engagement in care, and treatment adherence), risk-reduction EBIs with HIV-positives and other prevention programs that are targeted to HIV-diagnosed individuals and their partners.				
<i>Instructions:</i> Indicate the amount of your PS 12-1201Category B award that your agency allocated for comprehensive prevention with positives activities. If no funds were allocated then enter 0.				
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable				
<b>BT103c</b>	<b>Amount of PS12-1201 Category C funds allocated for comprehensive prevention with positives</b>	<b>amountCPPCateC</b>	<b>1</b>	<b>12</b>
<b>Value Option: N/A</b>				
<b>Format Type: Currency</b>				
<i>Definition:</i> For PS12-1201 Category C award (HIV Prevention Programs for Health Departments); this value represents the funding allocation associated with comprehensive prevention with positives (CPP) programs and services. CPP covers a range of prevention activities including Partner Services, continuum of care (linkage, retention, re-engagement in care, and treatment adherence), risk-reduction EBIs with HIV-positive people and other prevention programs that are targeted to HIV-diagnosed individuals and their partners.				
<i>Instructions:</i> Indicate the amount of your PS12-1201 Category C award that your agency allocated for comprehensive prevention with positives activities. If no funds were allocated then enter 0.				
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable				

# NHME Variables and Values

*Num*      *Variable Name*

**BT103d**      **Amount of CDC funds other than PS12-1201 allocated for comprehensive prevention with positives**      **XSD (Schema) Name: amountCPPNon121201**

**Value Option: N/A**                      **Format Type: Currency**                      **Min Length: 1**                      **Max Length: 12**

*Definition:*      For CDC funds other than PS12-1201, this value represents the allocation associated with comprehensive prevention with positives (CPP). CPP includes Partner Services, continuum of care (linkage, retention, re-engagement in care, and treatment adherence), risk-reduction EBIs with HIV-positive people and other prevention programs that are targeted to HIV-diagnosed individuals and their partners.

*Instructions:*      Indicate the amount of CDC funds other than the PS12-1201 award your agency allocated for comprehensive prevention with positives activities.

For all CDC funds excluding PS12-1201, this value represents the amount allocated for comprehensive prevention with positives that uses funding sources other than PS12-1201. These funding sources include PS11-1117 (ECHPP), PS10-10175 (PCSI), and PS09-902 (STD Prevention).

If no funds were allocated then enter 0.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Required  
 CBO Aggregate: Not applicable

**BT103e**      **Amount of all CDC funds allocated to Partner Services**      **XSD (Schema) Name: amountPSAll**

**Value Option: N/A**                      **Format Type: Currency**                      **Min Length: 1**                      **Max Length: 12**

*Definition:*      For all CDC funding, this value represents the allocation associated with Partner Services.

*Instructions:*      Indicate the amount of all CDC funds your agency allocated to Partner Services. If no funds were allocated then enter 0.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Required  
 CBO Aggregate: Not applicable

Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for comprehensive prevention with positives (amountPSAll<= (amountCPPCateA + amountCPPCateB + amountCPPCateC + amountCPPNon121201)).



# NHME Variables and Values

*Num*      *Variable Name*

**BT103f**      **Amount of all CDC funds allocated to HIV continuum of care**      XSD (Schema) Name: **amountCCAll**

**Value Option:** *N/A*                      **Format Type:** **Currency**                      **Min Length:** **1**                      **Max Length:** **12**

*Definition:*      For all CDC funding, this value represents the allocation associated with HIV continuum of care. HIV continuum of care activities include linkage, retention, and re-engagement in care, and HIV medication adherence support.

*Instructions:*      Indicate the amount of all CDC funds your agency allocated to HIV continuum of care. If no funds were allocated then enter 0.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Required  
 CBO Aggregate: Not applicable

Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for comprehensive prevention with positives (amountCCAll<=(amountCPPCateA + amountCPPCateB + amountCPPCateC + amountCPPNon121201)).

**BT103g**      **Amount of all CDC funds allocated to Risk-Reduction EBIs with Positives**      XSD (Schema) Name: **amountEBIAll**

**Value Option:** *N/A*                      **Format Type:** **Currency**                      **Min Length:** **1**                      **Max Length:** **12**

*Definition:*      For all CDC funding, this value represents the allocation associated with risk-reduction EBIs with HIV-positive persons.

*Instructions:*      Indicate the amount of all CDC funds your agency allocated to risk-reduction EBIs with positive persons. If no funds were allocated then enter 0.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Required  
 CBO Aggregate: Not applicable

Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for comprehensive prevention with positives (amountEBIAll<= (amountCPPCateA + amountCPPCateB + amountCPPCateC + amountCPPNon121201)).

**BT103h**      **Amount of all CDC funds allocated to other comprehensive prevention with positives activities**      XSD (Schema) Name: **amountOtherCPPAll**

**Value Option:** *N/A*                      **Format Type:** **Currency**                      **Min Length:** **1**                      **Max Length:** **12**

*Definition:*      For all CDC funding, this value represents the allocation associated with comprehensive prevention with positive activities other than Partner Services, continuum of care and risk-reduction EBIs with HIV-positive persons.

*Instructions:*      Indicate the amount of all CDC funds your agency allocated to other CPP activities. If no funds were allocated then enter 0.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Required  
 CBO Aggregate: Not applicable

Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for comprehensive prevention with positives (amountOtherCPPAll<= (amountCPPCateA + amountCPPCateB + amountCPPCateC + amountCPPNon121201)).



# NHME Variables and Values

Num	Variable Name			
<b>BT103i</b>	<b>Open-ended question 1 for comprehensive prevention with positives</b>	<b>XSD (Schema) Name: questionCPP1</b>		
<b>Value Option: N/A</b>		<b>Format Type: Alpha-Numeric</b>	<b>Min Length: 1</b>	<b>Max Length: 650</b>
<i>Definition:</i>	Please identify the specific prevention activities included in the allocations to “other CPP” activities category.			
<i>Instructions:</i>	Please answer the question in 100 words or less.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Allowed but not required CBO Aggregate: Not applicable  Open ended question, free text field, may be left blank.			
<b>BT103j</b>	<b>Open-ended question 2 for comprehensive prevention with positives</b>	<b>XSD (Schema) Name: questionCPP2</b>		
<b>Value Option: N/A</b>		<b>Format Type: Alpha-Numeric</b>	<b>Min Length: 1</b>	<b>Max Length: 650</b>
<i>Definition:</i>	Please provide any additional information to explain CPP-related funding allocation limitations or caveats that may be a concern to you, if applicable.			
<i>Instructions:</i>	Please answer the question in 100 words or less.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Allowed but not required CBO Aggregate: Not applicable			
<b>BT104a</b>	<b>Amount of PS12-1201 Category A funding allocated for condom distribution</b>	<b>XSD (Schema) Name: amountCondomCateA</b>		
<b>Value Option: N/A</b>		<b>Format Type: Currency</b>	<b>Min Length: 1</b>	<b>Max Length: 12</b>
<i>Definition:</i>	For PS12-1201 Category A award (HIV Prevention Programs for Health Departments), this value represents the funding allocation associated with condom distribution.			
<i>Instructions:</i>	Indicate the amount of PS12-1201 Category A funds your agency allocated for condom distribution. If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>BT104b</b>	<b>Amount of CDC funds other than PS12-1201 allocated for condom distribution</b>	<b>amountCondomNonPS121201</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Currency      Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For CDC funds other than PS12-1201, this value represents the allocation associated with condom distribution.	
<i>Instructions:</i>	Indicate the amount of CDC funds other than the PS12-1201 your agency allocated for condom distribution. If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>BT104c</b>	<b>Amount of all CDC funds allocated for condom distribution targeting HIV positives</b>	<b>amountCondomHIVpos</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Currency      Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For all CDC funds, this value represents the allocation associated with condom distribution targeting HIV-positive individuals.	
<i>Instructions:</i>	Indicate the amount of all CDC funds your agency allocated to condom distribution for HIV-positive individuals, if you can provide this level of information.  If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable  Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for condom distribution (amountCondomHIVPos<=(amountCondomCateA + amountCondomNonPS121201)).	

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>BT104d</b>	<b>Amount of all CDC funds allocated for condom distribution targeting high-risk individuals who are HIV-negative or whose HIV status is unknown</b>	<b>amountCondomHIVneg</b>
<p><b>Value Option:</b> N/A                      <b>Format Type:</b> Currency                      <b>Min Length:</b> 1                      <b>Max Length:</b> 12</p>		
<p><i>Definition:</i> For all CDC funds, this value represents the allocation associated with condom distribution targeting high-risk individuals with HIV-negative or unknown status.</p>		
<p><i>Instructions:</i> Indicate the amount of all CDC funds your agency allocated to condom distribution for high-risk individuals with HIV-negative or unknown status, if you can provide this level of information.</p> <p>For all CDC funds excluding PS12-1201, this value represents the amount allocated for condom distribution targeting high-risk individuals who are HIV-negative or HIV status unknown that uses funding sources other than PS12-1201. These funding sources include PS11-1117 (ECHPP), PS10-10175 (PCSI), and PS09-902 (STD Prevention).</p> <p>If no funds were allocated then enter 0.</p>		
<p><i>Business rule</i> HIV Testing: Not applicable  Partner Services: Not applicable  HD Risk Reduction Activities: Not applicable  CBO Risk Reduction Activities: Not applicable  HD Aggregate: Required  CBO Aggregate: Not applicable</p> <p>Amount entered cannot be greater than sum of PS12-1201 and non-PS12-1201 funds allocated for condom distribution (amountCondomHIVNeg&lt;=(amountCondomCateA + amountCondomNonPS121201).</p>		
<b>BT104f</b>	<b>Open-ended question 1 for condom distribution</b>	<b>questionCondom1</b>
<p><b>Value Option:</b> N/A                      <b>Format Type:</b> Alpha-Numeric                      <b>Min Length:</b> 1                      <b>Max Length:</b> 650</p>		
<p><i>Definition:</i> If you are unable to report allocations to condom distribution for the three groups, please provide a brief explanation of any limitations to providing this level of detail.</p>		
<p><i>Instructions:</i> Please answer the question in 100 words or less.</p>		
<p><i>Business rule</i> HIV Testing: Not applicable  Partner Services: Not applicable  HD Risk Reduction Activities: Not applicable  CBO Risk Reduction Activities: Not applicable  HD Aggregate: Allowed but not required  CBO Aggregate: Not applicable</p>		
<b>BT104g</b>	<b>Open-ended question 2 for condom distribution</b>	<b>questionCondom2</b>
<p><b>Value Option:</b> N/A                      <b>Format Type:</b> Alpha-Numeric                      <b>Min Length:</b> 1                      <b>Max Length:</b> 650</p>		
<p><i>Definition:</i> Please provide any additional information to explain condom distribution-related funding allocation limitations or caveats that may be a concern to you, if applicable.</p>		
<p><i>Instructions:</i> Please answer the question in 100 words or less.</p>		
<p><i>Business rule</i> HIV Testing: Not applicable  Partner Services: Not applicable  HD Risk Reduction Activities: Not applicable  CBO Risk Reduction Activities: Not applicable  HD Aggregate: Allowed but not required  CBO Aggregate: Not applicable</p>		

# NHME Variables and Values

Num	Variable Name			
<b>BT105a</b>	<b>Amount of PS12-1201 Category A allocated for Policy Initiatives</b>	<b>XSD (Schema) Name: amountPolicyCateA</b>		
<b>Value Option: N/A</b>	<b>Format Type: Currency</b>	<b>Min Length: 1</b>	<b>Max Length: 12</b>	
<i>Definition:</i>	For PS12-1201 Category A award (HIV Prevention Programs for Health Departments), this value represents the allocation associated with policy initiatives.			
<i>Instructions:</i>	Indicate the amount of PS12-1201 Category A funds your agency allocated for policy initiatives. If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>BT105b</b>	<b>Amount of CDC funds other than PS12-1201 allocated for Policy Initiatives</b>	<b>XSD (Schema) Name: amountPolicyNon121201</b>		
<b>Value Option: N/A</b>	<b>Format Type: Currency</b>	<b>Min Length: 1</b>	<b>Max Length: 12</b>	
<i>Definition:</i>	For CDC funds other than PS12-1201, this value represents the allocation associated with policy initiatives.			
<i>Instructions:</i>	Indicate the amount of CDC funds other than PS12-1201 your agency allocated for policy initiatives.			
	For all CDC funds excluding PS12-1201, this value represents the amount allocated for policy initiatives that uses funding sources other than PS12-1201. These funding sources include PS11-1117 (ECHPP), PS10-10175 (PCSI), and PS09-902 (STD Prevention).			
	If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>BT106a</b>	<b>Amount of PS12-1201 Category A funds allocated for all PS12-1201 recommended components</b>	<b>XSD (Schema) Name: amountRecommendCateA</b>		
<b>Value Option: N/A</b>	<b>Format Type: Currency</b>	<b>Min Length: 1</b>	<b>Max Length: 12</b>	
<i>Definition:</i>	For PS12-1201 Category A award (HIV Prevention Programs for Health Departments) this value represents the allocation associated with all PS12-1201 recommended components (RC). RC includes evidence-based HIV prevention interventions for HIV-negative persons at highest risk of acquiring HIV, social marketing, media, and mobilization, and pre-exposure prophylaxis and non-occupational post-exposure prophylaxis services.			
<i>Instructions:</i>	Indicate the amount of PS12-1201 Category A funds your agency allocated for all recommended components, if implemented.			
	If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name			
<b>BT106b</b>	<b>Amount of PS12-1201 Category B allocated for service integration (optional)</b>	<b>XSD (Schema) Name: amountRecommendCateB</b>		
<b>Value Option: N/A</b>	<b>Format Type: Currency</b>	<b>Min Length: 1</b>	<b>Max Length: 12</b>	
<i>Definition:</i>	For PS12-1201Category B award (Expanded HIV Testing for Disproportionately Affected Populations), this value represents the allocation associated with the optional services integration component.			
<i>Instructions:</i>	Indicate the amount of PS12-1201 Category B funds your agency allocated for the integration of testing programs for HIV, hepatitis B virus, hepatitis C virus, other STDs and tuberculosis, if implemented. If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>BT106c</b>	<b>Amount of CDC funds other than PS12-1201 allocated for all recommended components</b>	<b>XSD (Schema) Name: amountRecommendNon121201</b>		
<b>Value Option: N/A</b>	<b>Format Type: Currency</b>	<b>Min Length: 1</b>	<b>Max Length: 12</b>	
<i>Definition:</i>	For CDC funds other than PS12-1201, this value represents the annual allocation associated with all recommended components (RC). RC includes evidence-based HIV prevention interventions for HIV-negative persons at highest risk of acquiring HIV, social marketing, media, and mobilization, and pre-exposure prophylaxis and non-occupational post-exposure prophylaxis services.			
<i>Instructions:</i>	Indicate the amount of CDC funds other than PS12-1201 your agency allocated for all recommended components, if implemented.  For all CDC funds excluding PS12-1201, this value represents the amount allocated for all recommended components that uses funding sources other than PS12-1201. These funding sources include PS11-1117 (ECHPP), PS10-10175 (PCSI), and PS09-902 (STD Prevention).  If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>BT106d</b>	<b>Open-ended question for PS 12-1201 Category A funds allocated for Recommended Components</b>	<b>XSD (Schema) Name: question121201RCCateA</b>		
<b>Value Option: N/A</b>	<b>Format Type: Alpha-Numeric</b>	<b>Min Length: 1</b>	<b>Max Length: 650</b>	
<i>Definition:</i>	If you have allocated PS12-1201 category A to recommended components, please give a brief list of programs or activities that you are going to implement.			
<i>Instructions:</i>	Please answer the question in 100 words or less.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Allowed but not required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>BT106e</b>	<b>Open-ended question for PS12-1201 Category B funds allocated for service integration</b>	<b>question121201RCCateB</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b> Alpha-Numeric <b>Min Length:</b> 1 <b>Max Length:</b> 650
<i>Definition:</i>	If you have allocated PS12-1201 category B to integration of testing programs, please give a brief list of programs or activities that you implement.	
<i>Instructions:</i>	Please answer the question in 100 words or less.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Allowed but not required CBO Aggregate: Not applicable	
<b>BT106f</b>	<b>Open-ended question for CDC funds other than PS 12-1201 allocated for PS12-1201 Recommended Components</b>	<b>questionnon121201RC</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b> Alpha-Numeric <b>Min Length:</b> 1 <b>Max Length:</b> 650
<i>Definition:</i>	If you have allocated CDC funds other than PS 12-1201 to recommended components, please give a brief list of programs or activities that you implement.	
<i>Instructions:</i>	Please answer the question in 100 words or less.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Allowed but not required CBO Aggregate: Not applicable	
<b>BT107a</b>	<b>Amount of PS12-1201 funds allocated for HIV prevention program monitoring and evaluation</b>	<b>amountMandE121201</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b> Currency <b>Min Length:</b> 1 <b>Max Length:</b> 12
<i>Definition:</i>	For PS12-1201, this value represents the allocation associated with program monitoring and evaluation.	
<i>Instructions:</i>	Indicate the amount of PS12-1201 funding that your agency allocated for program monitoring and evaluation. If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:	Min Length:	Max Length:
<b>BT107b</b>	<b>Amount of CDC funds other than PS12-1201 allocated for program monitoring and evaluation</b>	<b>amountMandENon121201</b>	<b>1</b>	<b>12</b>
<b>Value Option: N/A</b>				
<b>Format Type: Currency</b>				
<i>Definition:</i> For CDC funds other than PS12-1201, this value represents the allocation associated with program monitoring and evaluation.				
<i>Instructions:</i> Indicate the amount CDC funds other than the PS12-1201 award your agency allocated for program monitoring and evaluation.				
For all CDC funds excluding PS12-1201, this value represents the amount allocated for program monitoring and evaluation that uses funding sources other than PS12-1201. These funding sources include PS11-1117 (ECHPP), PS10-10175 (PCSI), and PS09-902 (STD Prevention).				
If no funds were allocated then enter 0.				
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>BT108a</b>	<b>Amount of PS12-1201 funding allocated for Jurisdictional HIV Prevention Planning</b>	<b>amountPlanning121201</b>	<b>1</b>	<b>12</b>
<b>Value Option: N/A</b>				
<b>Format Type: Currency</b>				
<i>Definition:</i> For PS12-1201, this value represents the allocation associated with jurisdictional HIV prevention planning.				
<i>Instructions:</i> Indicate the amount of PS12-1201 funding that your agency allocated for jurisdictional HIV prevention planning. If no funds were allocated then enter 0.				
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>BT108b</b>	<b>Amount of CDC funds other than PS12-1201 allocated for Jurisdictional HIV Prevention Planning</b>	<b>amountPlanningNon121201</b>	<b>1</b>	<b>12</b>
<b>Value Option: N/A</b>				
<b>Format Type: Currency</b>				
<i>Definition:</i> For CDC funds other than PS12-1201, this value represents the allocation associated with jurisdictional HIV prevention planning.				
<i>Instructions:</i> Indicate the amount of CDC funds other than the PS12-1201 award your agency allocated for jurisdictional HIV prevention planning.				
For all CDC funds excluding PS12-1201, this value represents the amount allocated for jurisdictional HIV prevention planning that uses funding sources other than PS12-1201. These funding sources include PS11-1117 (ECHPP), PS10-10175 (PCSI), and PS09-902 (STD Prevention).				
If no funds were allocated then enter 0.				
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:		
<b>BT109a</b>	<b>Amount of PS12-1201 funding allocated for Capacity Building and Technical Assistance</b>	<b>amountCBTAPS121201</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Currency</b>	<b>Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For PS12-1201, this value represents the allocation associated with capacity building and technical assistance.			
<i>Instructions:</i>	Indicate the amount of PS12-1201 funding that your agency allocated for capacity building and technical assistance. If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>BT109b</b>	<b>Amount of CDC funds other than PS12-1201 allocated for Capacity Building and Technical Assistance</b>	<b>amountCBTANon121201</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Currency</b>	<b>Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For CDC funds other than PS12-1201, this value represents the allocation associated with capacity building and technical assistance.			
<i>Instructions:</i>	Indicate the amount CDC funds other than the PS12-1201 award your agency allocated for capacity building and technical assistance.  For all CDC funds excluding PS12-1201, this value represents the amount allocated for capacity building and technical assistance that uses funding sources other than PS12-1201. These funding sources include PS11-1117 (ECHPP), PS10-10175 (PCSI), and PS09-902 (STD Prevention).  If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			
<b>BT110a</b>	<b>Amount PS12-1201 allocated for agency's general operations or admin activities</b>	<b>amountAdmin121201</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Currency</b>	<b>Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For PS12-1201, this value represents the allocation associated with agency's general operations or administrative activities.			
<i>Instructions:</i>	Indicate the amount of PS12-1201 funding that your agency allocated for agency's general operations or administrative activities. If no funds were allocated then enter 0.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable			



# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>BT110b</b>	<b>Amount CDC funds other than PS12-1201 allocated for agency's general operations or admin activities</b>	<b>amountAdminNon121201</b>
<b>Value Option: N/A</b>	<b>Format Type: Currency</b>	<b>Min Length: 1      Max Length: 12</b>
<i>Definition:</i>	For CDC funds other than PS12-1201, this value represents the allocation associated with agency's general operations or administrative activities.	
<i>Instructions:</i>	Indicate the amount CDC funds other than the PS12-1201 award your agency allocated for agency's general operations or administrative activities.  For all CDC funds excluding PS12-1201, this value represents the amount allocated for general operations or administrative activities that uses funding sources other than PS12-1201. These funding sources include PS11-1117 (ECHPP), PS10-10175 (PCSI), and PS09-902 (STD Prevention).  If no funds were allocated then enter 0.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Required CBO Aggregate: Not applicable	
<b>BT111</b>	<b>Open-ended question for overall budget allocation</b>	<b>questionOverallBT</b>
<b>Value Option: N/A</b>	<b>Format Type: Alpha-Numeric</b>	<b>Min Length: 1      Max Length: 650</b>
<i>Definition:</i>	Please provide any additional information to explain funding allocation limitations or caveats that may be a concern to you, if applicable, for any of the budget allocation variables.	
<i>Instructions:</i>	Please answer the question in 100 words or less.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Allowed but not required CBO Aggregate: Not applicable	

# NHME Variables and Values

Num      Variable Name

## *CBO Client Level Requirements*

**Table: CBO      CBO Client-level Variables**

This table is completed by all CDC directly funded community-based organizations for individual clients who receive services funded by PS08-803, PS10-1003, PS11-1113, or PS13-1310 over time.

Num      Variable Name

**CBO003      Completed Intervention**      **XSD (Schema) Name: completedIntervention**

**Value Option: Choose only one      Format Type: Number      Min Length: 1      Max Length: 1**

*Definition:*      Whether or not a client completes an intervention.

*Instructions:*      Indicate whether the client completed all sessions of the intervention according to the intervention-specific definitions.

Complete this variable for each HIV prevention intervention a client enrolls in under each program announcement.

*Business rule*      HIV Testing: Not applicable  
                          Partner Services: Not applicable  
                          HD Risk Reduction Activities: Not applicable  
                          CBO Risk Reduction Activities: Required  
                          HD Aggregate: Not applicable  
                          CBO Aggregate: Not applicable

Completed for each HIV prevention intervention (H01b) a client enrolls in under each program announcement (X137=5 or 6 or 8 or 9 or 11).

Code	Value Description	Value Definition
0	No	Client did not complete the intervention
1	Yes	Client completed the intervention



# NHME Variables and Values

**Num**      **Variable Name**

**CBO005**    **Injected drugs**

**XSD (Schema) Name:** injectionDrugUse

**Value Option:** Choose only one

**Format Type:** Number

**Min Length:** 1

**Max Length:** 2

*Definition:*      A client's self-report of whether he or she used hypodermic needles, syringes, or other injection drug equipment to inject illicit drugs/substances (including narcotics, hormones, silicon, etc.) at least once in the past 12 months. Illicit injection drugs/substances are those for which a client does not have a prescription (or used in a way other than is prescribed) or drugs/substances that are not available over the counter (or used in a way other than intended).

This variable is similar to G211\_01 (injectionDrugUse) yet this variable captures these data every time a client enrolls in an HIV prevention intervention under each program announcement, whereas G211\_01 only captures these data upon the first contact with a client.

*Instructions:*      This variable is collected every time a client enrolls in an HIV prevention intervention under each program announcement.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Collected every time a client enrolls in an HIV prevention intervention (H01b) under each program announcement (X137=5 or 6 or 8 or 9 or 11).

Code	Value Description	Value Definition
0	No	Client did not inject illicit drugs/substances in the past 12 months
1	Yes	Client reported he or she injected illicit drugs/substances at least once in the past 12 months
66	Not asked	Client was not asked if he or she injected illicit drugs/substances in the past 12 months
77	Declined to answer	Client declined or is unwilling to report if he or she injected illicit drugs/substances in the past 12 months

# NHME Variables and Values

**Num**      **Variable Name**

**CBO006**    **HIV Positive**      **XSD (Schema) Name: hivPositive**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*      A client's self-report of whether he or she has received a positive HIV test result.

This variable is similar to G205 (hivStatusValueCode) yet this variable captures self-reported HIV positivity every time a client enrolls in an HIV prevention intervention under each program announcement, whereas G205 only captures self-reported previous HIV test result upon the first contact with a client.

*Instructions:*      This variable is collected every time a client enrolls in an HIV prevention intervention under each program announcement.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Collected every time a client enrolls in an HIV prevention intervention (H01b) under each program announcement (X137=5 or 6 or 8 or 9 or 11).

Code	Value Description	Value Definition
0	No	Client is not HIV positive
1	Yes	Client reported he or she is HIV positive
66	Not asked	Client was not asked if he or she is HIV positive
77	Declined to answer	Client declined or is unwilling to report if he or she is HIV positive
99	Don't know	Client doesn't know if he or she is HIV positive

**CBO007**    **Condom distribution date**      **XSD (Schema) Name: dateOfCondomDistribution**

**Value Option: N/A**      **Format Type: MM/DD/YYYY**      **Min Length: 8**      **Max Length: 10**

*Definition:*      The calendar month, day, and year that a client first receives condoms in conjunction with another HIV prevention service (i.e., HIV prevention intervention, referral to HIV prevention and support services, referrals and linkage specifically for positives).

*Instructions:*      Enter the calendar month, day, and year client was provided condoms.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required, see detailed business rule  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required for PS11-1113 Category A (X137=8) or PS11-1113 Category B (X137=9) or PS13-1310 (X137=11).  
 Not expected otherwise.



# NHME Variables and Values

*Num*      *Variable Name*

**CBO007a**    **Condoms not distributed**      **XSD (Schema) Name: noCondomsDistributed**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 1**

*Definition:*      Condoms were not distributed to the client.

*Instructions:*      Complete only if condoms were not distributed to the client.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required, see detailed business rule  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if condom distribution date is missing (CBO007 is blank).  
 Not expected otherwise.

Code	Value Description	Value Definition
0	No	Condoms were not distributed to the client
1	Yes	Condoms were distributed to the client

**CBO008**    **Basic education continuation and/or completion services**      **XSD (Schema) Name: dateReferredToEducation**

**Value Option: N/A**      **Format Type: MM/DD/YYYY**      **Min Length: 8**      **Max Length: 10**

*Definition:*      The calendar month, day, and year of each referral that a client receives for basic education and/or completion services. Basic education and/or completion services include programs that help improve basic reading, writing, math, spelling, and language skills (such as GED preparation, or English as a Second Language (ESL) classes).

*Instructions:*      Enter the calendar month, day, and year of each referral for basic education and/or completion services that a client receives under each program announcement.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	<i>XSD (Schema) Name:</i>
<b>CBO009</b>	<b>Behavioral interventions for HIV prevention</b>	<b>dateReferredToBehaviorIntervention</b>
<b>Value Option: N/A</b>		
	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for behavioral interventions for HIV prevention. HIV prevention interventions may be implemented internally by the CBO or by an external agency. The intervention does not have to be funded or approved by CDC.	
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for behavioral interventions for HIV prevention that a client receives under each program announcement.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable	
	Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).	
<b>CBO010</b>	<b>Dental care</b>	<b>dateReferredToDentalCare</b>
<b>Value Option: N/A</b>		
	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral a client receives for dental care.	
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for dental care that a client receives under each program announcement.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable	
	Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).	
<b>CBO011</b>	<b>Employment and readiness and referral programs</b>	<b>dateReferredToEmploymentPrograms</b>
<b>Value Option: N/A</b>		
	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for employment and readiness and referral programs. Employment and readiness and referral programs are programs that provide employment assistance, training, and employment referral services.	
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for employment and readiness programs that a client receives under each program announcement.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable	
	Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).	

# NHME Variables and Values

*Num*      *Variable Name*

**CBO012**    **Food/clothing/other basic needs**      **XSD (Schema) Name: dateReferredToBasicNeeds**

**Value Option: N/A**      **Format Type: MM/DD/YYYY**      **Min Length: 8**      **Max Length: 10**

*Definition:*    The calendar month, day, and year of each referral that a client receives for food, clothing, or other basic needs.

*Instructions:*    Enter the calendar month, day, and year of each referral for food, clothing, or other basic needs that a client receives under each program announcement.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).

**CBO013**    **HIV testing**      **XSD (Schema) Name: dateReferredToHIVTesting**

**Value Option: N/A**      **Format Type: MM/DD/YYYY**      **Min Length: 8**      **Max Length: 10**

*Definition:*    The calendar month, day, and year of each referral that a client receives for HIV testing.

*Instructions:*    Enter the calendar month, day, and year of each referral for HIV testing that a client receives under each program announcement.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).

**CBO014**    **Housing services**      **XSD (Schema) Name: dateReferredToHousingServices**

**Value Option: N/A**      **Format Type: MM/DD/YYYY**      **Min Length: 8**      **Max Length: 10**

*Definition:*    The calendar month, day, and year of each referral that a client receives for housing services. Housing services are programs that help clients find adequate housing by providing services such as assistance with homelessness, rental housing, or home-buying.

*Instructions:*    Enter the calendar month, day, and year of each referral for housing services that a client receives under each program announcement.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).



# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name: <code>dateReferredToInsuranceEnrollment</code>
<b>CBO015</b>	<b>Insurance enrollment</b>	
<b>Value Option: N/A</b> <b>Format Type: MM/DD/YYYY</b> <b>Min Length: 8</b> <b>Max Length: 10</b>		
<i>Definition:</i> The calendar month, day, and year of each referral that a client receives for insurance enrollment. Insurance enrollment includes programs that help uninsured clients enroll in public or private healthcare insurance.		
<i>Instructions:</i> Enter the calendar month, day, and year of each referral for insurance enrollment that a client receives under each program announcement.		
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable		
Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).		
<b>CBO016</b>	<b>Mental health services program</b>	<b>XSD (Schema) Name: <code>dateReferredToMentalHealth</code></b>
<b>Value Option: N/A</b> <b>Format Type: MM/DD/YYYY</b> <b>Min Length: 8</b> <b>Max Length: 10</b>		
<i>Definition:</i> The calendar month, day, and year of each referral that a client receives for mental health services. Mental health services are programs that are provided by a mental health professional.		
<i>Instructions:</i> Enter the calendar month, day, and year of each referral for a mental health services program that a client receives under each program announcement.		
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable		
Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).		
<b>CBO017</b>	<b>Post-exposure prophylaxis</b>	<b>XSD (Schema) Name: <code>dateReferredToPEP</code></b>
<b>Value Option: N/A</b> <b>Format Type: MM/DD/YYYY</b> <b>Min Length: 8</b> <b>Max Length: 10</b>		
<i>Definition:</i> The calendar month, day, and year of each referral that a client receives for post-exposure prophylaxis (PEP). Post-exposure prophylaxis (PEP) is prophylactic treatment immediately after client's exposure to disease.		
<i>Instructions:</i> Enter the calendar month, day, and year of each referral for post-exposure prophylaxis that a client receives under each program announcement.		
<i>Business rule</i> HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable		
Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).		

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>CBO018</b>	<b>Pre-exposure prophylaxis</b>	<b>dateReferredToPrEP</b>
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for pre-exposure prophylaxis (PrEP). Pre-exposure prophylaxis (PrEP) is prophylactic treatment before client's exposure to disease.	
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for pre-exposure prophylaxis that a client receives under each program announcement.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable  Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).	
<b>CBO019</b>	<b>Primary health care</b>	<b>dateReferredToPrimaryHealth</b>
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for primary health care. Primary health care is health care that is provided by medical providers who practice general medicine.	
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for primary health care that a client receives under each program announcement.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable  Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).	
<b>CBO020</b>	<b>Screening and/or treatment for Hepatitis</b>	<b>dateReferredToHepatitis</b>
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for the screening and/or treatment for Hepatitis.	
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for the screening and/or treatment for Hepatitis that a client receives under each program announcement.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable  Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).	

# NHME Variables and Values

Num	Variable Name			
<b>CBO021</b>	<b>Screening and/or treatment for STDs</b>	<b>XSD (Schema) Name: dateReferredToSTD</b>		
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8</b>	<b>Max Length: 10</b>	
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for the screening and/or treatment for STDs.			
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for the screening and/or treatment for STDs that a client receives under each program announcement.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable			
	Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).			
<b>CBO022</b>	<b>Screening and/or treatment for substance abuse</b>	<b>XSD (Schema) Name: dateReferredToSubstanceAbuse</b>		
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8</b>	<b>Max Length: 10</b>	
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for the screening and/or treatment for substance abuse.			
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for the screening and/or treatment for substance abuse that a client receives under each program announcement.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable			
	Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).			
<b>CBO023</b>	<b>Screening and/or treatment for TB</b>	<b>XSD (Schema) Name: dateReferredToTB</b>		
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8</b>	<b>Max Length: 10</b>	
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for the screening and/or treatment for TB.			
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for the screening and/or treatment for TB that a client receives under each program announcement.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable			
	Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).			

# NHME Variables and Values

Num	Variable Name			
<b>CBO024</b>	<b>Support groups</b>	<b>XSD (Schema) Name: dateReferredToSupportGroups</b>		
<b>Value Option: N/A</b>		<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8</b>	<b>Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for peer support groups.			
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for support groups that a client receives under each program announcement.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable			
	Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).			
<b>CBO025</b>	<b>Syringe services program</b>	<b>XSD (Schema) Name: dateReferredToSyringePrograms</b>		
<b>Value Option: N/A</b>		<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8</b>	<b>Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for a syringe services program.			
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for a syringe services program that a client receives under each program announcement.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable			
	Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).			
<b>CBO026</b>	<b>Transgender transition support services</b>	<b>XSD (Schema) Name: dateReferredToTransgenderSupport</b>		
<b>Value Option: N/A</b>		<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8</b>	<b>Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for transgender support services. Transgender support services include programs that support issues specific to transgender clients including name change, gender reassignment, etc.			
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for transgender transition services that a client receives under each program announcement.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable			
	Collected when a client receives referrals to HIV prevention and support services under each program announcement (X137=5 or 6 or 8 or 9 or 11).			

# NHME Variables and Values

*Num*      *Variable Name*

**CBO029**    **Discussion Date**

**XSD (Schema) Name: dateOfDiscussion**

**Value Option: N/A**

**Format Type: MM/DD/YYYY**

**Min Length: 8**

**Max Length: 10**

*Definition:*    The calendar month, day, and year that CBO staff initiate discussion of referral and linkage to HIV medical care with client.

*Instructions:*    Enter the calendar month, day, and year that the CBO staff initiate discussion of referral and linkage to HIV medical care with client.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

**CBO030**    **Date of HIV positive diagnosis**

**XSD (Schema) Name: dateOfPositiveTest**

**Value Option: N/A**

**Format Type: MM/YYYY**

**Min Length: 6**

**Max Length: 7**

*Definition:*    The calendar month and year that a client received a positive HIV test result.

*Instructions:*    Enter the calendar month and year that a client received a positive HIV test result.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Completed if CBO initiated discussion of referral and linkage to HIV medical care with client (CBO029 is not blank).

# NHME Variables and Values

*Num*      *Variable Name*

**CBO031**    **No Date of HIV positive diagnosis**      **XSD (Schema) Name: reasonNoDatePositive**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 2**      **Max Length: 2**

*Definition:*    Reason date of HIV-positive diagnosis is not provided.

*Instructions:*    Complete only if HIV-positive diagnosis date is not provided.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required, see detailed business rule  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if client was not asked or did not provide the date of his/her HIV-positive diagnosis (CBO030 Is Missing).  
 Not expected if date of HIV-positive diagnosis is entered (CBO030 is not blank).

Code	Value Description	Value Definition
66	Not asked	Client was not asked to provide the date he or she was diagnosed with HIV infection
77	Declined to answer	Client declined or is unwilling to report the date he or she was diagnosed with HIV infection

**CBO032**    **Client currently in HIV medical care**      **XSD (Schema) Name: inMedicalCare**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 2**

*Definition:*    A client's self-report of whether he or she is currently seeing an HIV medical care provider.

*Instructions:*

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Completed if CBO initiated discussion of referral and linkage to HIV medical care with client (CBO029 is not blank).

Code	Value Description	Value Definition
0	No	Client is not in HIV medical care
1	Yes	Client is currently in HIV medical care
66	Not asked	Client was not asked if he or she is currently in HIV medical care
77	Declined to answer	Client declined or is unwilling to report if he or she is currently in HIV medical care



# NHME Variables and Values

*Num*      *Variable Name*

**CBO033**    **Referred to HIV medical care**      **XSD (Schema) Name: referredToMedicalCare**

**Value Option: Choose only one**      **Format Type: Number**      **Min Length: 1**      **Max Length: 1**

*Definition:*    CBO report of whether CBO staff referred a client who is not currently in care to HIV medical care.

*Instructions:*    Complete only if client is not currently in HIV medical care.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required, see detailed business rule  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if client is not currently in HIV medical care (CBO032=0 or 66 or 77).  
 Not expected if client is currently in HIV medical care (CBO032=1).

Code	Value Description	Value Definition
1	Yes	CBO staff referred a client who is not currently in care to HIV medical care
2	No, referral offered, but client declined	CBO staff offered to refer a client to HIV medical care, but client declined
3	No, other reason	CBO staff did not refer client to HIV medical care for some other reason

**CBO034**    **Date HIV medical care referral was made**      **XSD (Schema) Name: dateReferredToMedicalCare**

**Value Option: N/A**      **Format Type: MM/DD/YYYY**      **Min Length: 8**      **Max Length: 10**

*Definition:*    The calendar month, day, and year that CBO staff referred a client who is not currently in care to HIV medical care.

*Instructions:*    Enter the calendar month, day, and year that CBO staff referred a client who is not currently in care to HIV medical care.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required, see detailed business rule  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if client is not currently in HIV medical care (CBO032=0 or 66 or 77).  
 Not expected if client is currently in HIV medical care (CBO032=1).



# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>CBO035</b>	<b>Date of first medical appointment</b>	<b>dateOfFirstMedicalCareAppointment</b>
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year that the client attends his or her first medical appointment after referral is made by the CBO.	
<i>Instructions:</i>	Enter the calendar month, day, and year that the client attends his or her first medical appointment after referral is made by the CBO.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required, see detailed business rule HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: Required if client is not currently in HIV medical care (CBO032=0 or 66 or 77). Not expected if client is currently in HIV medical care (CBO032=1).	
<b>CBO036</b>	<b>Evidence-based linkage to care activity</b>	<b>linkageToCare</b>
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for an evidence-based linkage to care activity. Evidence-based linkage to care activities are evidence-based interventions that help clients link to care (e.g. ARTAS).	
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral a client receives for an evidence-based linkage to care activity.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable  Completed if CBO initiated discussion of referral and linkage to HIV medical care with client (CBO029 is not blank).	
<b>CBO037</b>	<b>HIV Medical Care (after unsuccessful initial attempt to refer and/or link to care, or client needs to be re-engaged in care)</b>	<b>reEngageHIVMedicalCare</b>
<b>Value Option: N/A</b>	<b>Format Type: MM/DD/YYYY</b>	<b>Min Length: 8      Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for HIV medical care after an unsuccessful initial attempt to refer and/or link to care, or for a client who needs to be re-engaged in care.	
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral a client receives for medical care after an unsuccessful initial attempt to refer and/or link to care or for a client who needs to be re-engaged in care.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable  Completed if CBO initiated discussion of referral and linkage to HIV medical care with client (CBO029 is not blank).	

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# NHME Variables and Values

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*Num*      *Variable Name*

**CBO038**    **Partner services**

**XSD (Schema) Name:** **partnerServices**

**Value Option:** **N/A**

**Format Type:** **MM/DD/YYYY**

**Min Length:** **8**

**Max Length:** **10**

*Definition:*      The calendar month, day, and year of each referral that a client receives for partner services.

*Instructions:*    Enter the calendar month, day, and year of each referral a client receives for partner services given to the client.

*Business rule*    HIV Testing: Not applicable  
Partner Services: Not applicable  
HD Risk Reduction Activities: Not applicable  
CBO Risk Reduction Activities: Required  
HD Aggregate: Not applicable  
CBO Aggregate: Not applicable

Completed if CBO initiated discussion of referral and linkage to HIV medical care with client (CBO029 is not blank).

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**CBO039**    **Treatment adherence services, including adherence to ARV**

**XSD (Schema) Name:** **treatmentAdherence**

**Value Option:** **N/A**

**Format Type:** **MM/DD/YYYY**

**Min Length:** **8**

**Max Length:** **10**

*Definition:*      The calendar month, day, and year of each referral that a client receives for treatment adherence services, including adherence to ARV.

*Instructions:*    Enter the calendar month, day, and year of each referral a client receives for treatment adherence services, including adherence to ARV.

*Business rule*    HIV Testing: Not applicable  
Partner Services: Not applicable  
HD Risk Reduction Activities: Not applicable  
CBO Risk Reduction Activities: Required  
HD Aggregate: Not applicable  
CBO Aggregate: Not applicable

Completed if CBO initiated discussion of referral and linkage to HIV medical care with client (CBO029 is not blank).

# NHME Variables and Values

*Num*      *Variable Name*

**CBO042**    **No Year of Birth**      **XSD (Schema) Name:** reasonNoDateOfBirth

**Value Option:** Choose only one      **Format Type:** Number      **Min Length:** 2      **Max Length:** 2

*Definition:* Reason year of birth is not provided.

*Instructions:* Select an option only if client's year of birth is not provided.

*Business rule* HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required, see detailed business rule  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Detailed business rule:  
 Required if client was not asked or did not provide his/her year of birth (G112 is blank).  
 Not expected if client's year of birth has a valid value other than 1800 (G112 not 1800).

Code	Value Description	Value Definition
66	Not Asked	CBO staff did not ask client's year of birth
77	Declined to answer	Client declined or is unwilling to provide his or her year of birth.

**CBO043**    **Specify other service**      **XSD (Schema) Name:** otherServicesForClients/specifyService

**Value Option:** N/A      **Format Type:** Alpha-Numeric      **Min Length:** 1      **Max Length:** 50

*Definition:* Description of a service for which the client received a referral. The service cannot be classified by one of the previously specified referral categories.

*Instructions:* Enter the name of any other referral service that a client receives under each program announcement.

*Business rule* HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Required  
 HD Aggregate: Not applicable  
 CBO Aggregate: Not applicable

Collected if a client receives a referral to a service that is not previously listed.



# NHME Variables and Values

<i>Num</i>	<i>Variable Name</i>	<i>XSD (Schema) Name:</i>
<b>CBO044</b>	<b>Other services date</b>	<b>otherServicesForClients/dateOfReferral</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: MM/DD/YYYY    Min Length: 8    Max Length: 10</b>
<i>Definition:</i>	The calendar month, day and year of each referral that a client receives for other, specified services.	
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral for other services that was given to a client.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required, see detailed business rule HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: Required if client receives a referral to a service that is not previously listed (CBO043 is not blank). Not expected otherwise.	
<b>CBO045</b>	<b>Specify other service for positives</b>	<b>otherServicesForPositives/specifyService</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: Alpha-Numeric    Min Length: 1    Max Length: 50</b>
<i>Definition:</i>	Description of the service for HIV-positive clients that the client received a referral for. The service cannot be classified by one of the previously specified referrals for HIV-positive clients.	
<i>Instructions:</i>	Enter the name of any other referral service for HIV-positive clients that a client receives.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required HD Aggregate: Not applicable CBO Aggregate: Not applicable  Completed if the service cannot be classified by one of the by one of the previously specified referrals for HIV-positive clients.	
<b>CBO046</b>	<b>Other service for positives date</b>	<b>otherServicesForPositives/dateOfReferral</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type: MM/DD/YYYY    Min Length: 8    Max Length: 10</b>
<i>Definition:</i>	The calendar month, day, and year of each referral that a client receives for other services for HIV-positive clients.	
<i>Instructions:</i>	Enter the calendar month, day, and year of each referral a client receives for other services provided to HIV-positive clients.	
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Required, see detailed business rule HD Aggregate: Not applicable CBO Aggregate: Not applicable  Detailed business rule: Required if an other service for HIV-positive clients is entered (CBO045 is not blank). Not expected otherwise.	

# NHME Variables and Values

Num      Variable Name

## CBO Aggregate Level Requirements

### **Table: CBO-AG CBO Aggregate-level Variables**

This table is completed monthly by CDC directly funded community-based organizations funded by PS08-803, PS10-1003, PS11-1113, or PS13-1310 to conduct Community-level interventions (CLIs) or Condom distribution as required by PS11-1113.

Num      Variable Name

**CBOAG00a Aggregate Reporting Date**      **XSD (Schema) Name:** `programDeliveryMonth/programDeliveryYear`

**Value Option:** *N/A*      **Format Type:** `MM/YYYY`      **Min Length:** `6`      **Max Length:** `7`

*Definition:*      The calendar month and year for reported aggregate data.

*Instructions:*      Aggregate data are to be captured monthly, beginning with the first month of the budget year.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Mandatory, see detailed business rule

Detailed business rule:  
 Reported by directly funded CBOs conducting the following CLIs: Community PROMISE (H01b=1.01), d-up! (H01b=1.19), Mpowerment (H01b=1.05), POL (H01b=1.06), RAPP (H01b=1.07).  
 Not expected otherwise.

**CBOAG01 Peer Educators**      **XSD (Schema) Name:** `numberPeerEducators`

**Value Option:** *N/A*      **Format Type:** `Number`      **Min Length:** `1`      **Max Length:** `5`

*Definition:*      Number of peer educators who attended all required training sessions as planned (according to EBI guidance or approved adaptation).

*Instructions:*      Value should be between 0-10000. If value is > 1000, then confirm accuracy of value. Only CBOs conducting the following CLIs will collect this aggregate-level variable: Community PROMISE, d-up!; POL; RAPP.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Aggregate-level variable should only be reported by directly funded CBOs conducting the following CLIs: Community PROMISE (H01b=1.01), d-up! (H01b=1.19), POL (H01b=1.06), RAPP (H01b=1.07).  
 Not expected otherwise.



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# NHME Variables and Values

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*Num*      *Variable Name*

**CBOAG02 Risk Conversations**

**XSD (Schema) Name: numberRiskReductionConversations**

**Value Option: N/A**

**Format Type: Number**

**Min Length: 1**

**Max Length: 5**

*Definition:*      Number of conversations conducted by trained peer educators that include risk-reduction messaging.

*Instructions:*      Value should be between 0-10000. Only CBOs conducting the following CLIs will collect this aggregate-level variable: d-up!; POL; RAPP.

*Business rule*      HIV Testing: Not applicable  
Partner Services: Not applicable  
HD Risk Reduction Activities: Not applicable  
CBO Risk Reduction Activities: Not applicable  
HD Aggregate: Not applicable  
CBO Aggregate: Required, see detailed business rule

Detailed business rule:

Aggregate-level variable should only be reported by directly funded CBOs conducting the following CLIs: d-up! (H01b=1.19), POL (H01b=1.06), RAPP (H01b=1.07).  
Not expected otherwise.

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**CBOAG03 Small media**

**XSD (Schema) Name: numberSmallMedia**

**Value Option: N/A**

**Format Type: Number**

**Min Length: 1**

**Max Length: 5**

*Definition:*      Total number of outreach materials distributed to the target population that promote HIV risk-reduction.

*Instructions:*      Value should be between 0-10000. Only CBOs conducting the following CLIs will collect this aggregate-level variable: Community PROMISE; Mpowerment; RAPP.

*Business rule*      HIV Testing: Not applicable  
Partner Services: Not applicable  
HD Risk Reduction Activities: Not applicable  
CBO Risk Reduction Activities: Not applicable  
HD Aggregate: Not applicable  
CBO Aggregate: Required, see detailed business rule

Detailed business rule:

Aggregate-level variable should only be reported by directly funded CBOs conducting the following CLIs: Community PROMISE (H01b=1.01), Mpowerment (H01b=1.05), RAPP (H01b=1.07).  
Not expected otherwise.

# NHME Variables and Values

*Num*      *Variable Name*

**CBOAG04 Formal outreach events**

**XSD (Schema) Name: numberEvents**

**Value Option: N/A**

**Format Type: Number**

**Min Length: 1**

**Max Length: 4**

*Definition:*      Number of outreach events planned and conducted where safer sex or HIV risk-reduction is promoted.

*Instructions:*      Value should be between 0-1000. Only CBOs conducting the following CLIs will collect this aggregate-level variable: Mpowerment; RAPP.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Aggregate-level variable should only be reported by directly funded CBOs conducting the following CLIs: Mpowerment (H01b=1.05), RAPP (H01b=1.07).  
 Not expected otherwise.

**CBOAG05 Condoms distributed as part of CLI**

**XSD (Schema) Name: numberCondomsDistributed**

**Value Option: N/A**

**Format Type: Number**

**Min Length: 1**

**Max Length: 6**

*Definition:*      Total number of condoms that are distributed specifically as part of the community-level intervention.

*Instructions:*      Value should be between 0-250000. Only CBOs conducting the following CLIs will collect this aggregate-level variable: Community PROMISE; Mpowerment; RAPP.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Aggregate-level variable should only be reported by directly funded CBOs conducting the following CLIs: Community PROMISE (H01b=1.01), Mpowerment (H01b=1.05), RAPP (H01b=1.07).  
 Not expected otherwise.

**CBOAG06 Total condoms purchased**

**XSD (Schema) Name: numberCondomsPurchased**

**Value Option: N/A**

**Format Type: Number**

**Min Length: 1**

**Max Length: 6**

*Definition:*      Total number of all condoms purchased with program announcement funds.

*Instructions:*      Value should be between 0-250000.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Aggregate-level variable should only be reported by directly funded CBOs funded by PS11-1113 Category A (X137=8) or PS11-1113 Category B (X137=9) or PS13-1310 (X137=11)  
 Not expected otherwise.



# NHME Variables and Values

Num	Variable Name			
<b>CBOAG07</b>	<b>Condoms distributed for high-risk negative/HIV status unknown persons</b>	<b>XSD (Schema) Name: numberCondomsDistributedHRNeg</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 6</b>	
<i>Definition:</i>	Number of condoms that were provided during activities approved by and paid for by program announcement funds intended to reach persons at high-risk of acquiring HIV who are currently HIV-negative or unaware of their HIV status.			
<i>Instructions:</i>	Value should be between 0-250000.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Required, see detailed business rule  Detailed business rule: Aggregate-level variable should only be reported by directly funded CBOs funded by PS11-1113 Category A (X137=8) or PS11-1113 Category B (X137=9) or PS13-1310 (X137=11). Not expected otherwise.			
<b>CBOAG08</b>	<b>Condoms distributed for HIV positive persons</b>	<b>XSD (Schema) Name: numberCondomsDistributedHIVPos</b>		
<b>Value Option: N/A</b>	<b>Format Type: Number</b>	<b>Min Length: 1</b>	<b>Max Length: 6</b>	
<i>Definition:</i>	Number of condoms that were provided during activities approved by and paid for by program announcement funds intended to reach persons who are HIV-positive.			
<i>Instructions:</i>	Value should be between 0-250000.			
<i>Business rule</i>	HIV Testing: Not applicable Partner Services: Not applicable HD Risk Reduction Activities: Not applicable CBO Risk Reduction Activities: Not applicable HD Aggregate: Not applicable CBO Aggregate: Required, see detailed business rule  Detailed business rule: Aggregate-level variable should only be reported by directly funded CBOs funded by PS11-1113 Category A (X137=8) or PS11-1113 Category B (X137=9) or PS13-1310 (X137=11). Not expected otherwise.			

# NHME Variables and Values

Num      Variable Name

## CBO Targets

### Table: CBO-TG CBO Targets

This table is completed annually by CDC directly funded community-based organizations funded by PS08-803, PS10-1003, PS11-1113, or PS13-1310.

Num      Variable Name

**CBOTG00 Budget Start Date**

**XSD (Schema) Name:**

**Value Option:** N/A                      **Format Type:** MM/DD/YYYY                      **Min Length:** 8                      **Max Length:** 10

*Definition:*      Budget period start date

*Instructions:*      Enter the month, day, and year of the start of the budget period for the CDC funded program announcement.

*Business rule*      HIV Testing: Not applicable  
                          Partner Services: Not applicable  
                          HD Risk Reduction Activities: Not applicable  
                          CBO Risk Reduction Activities: Not applicable  
                          HD Aggregate: Not applicable  
                          CBO Aggregate: Required

Date must be a valid date with year 2012 or current year.

**CBOTG00a Budget End Date**

**XSD (Schema) Name:**

**Value Option:** N/A                      **Format Type:** MM/DD/YYYY                      **Min Length:** 8                      **Max Length:** 10

*Definition:*      Budget period end date

*Instructions:*      Enter the month, day, and year of the end of the budget period for the CDC funded program announcement.

*Business rule*      HIV Testing: Not applicable  
                          Partner Services: Not applicable  
                          HD Risk Reduction Activities: Not applicable  
                          CBO Risk Reduction Activities: Not applicable  
                          HD Aggregate: Not applicable  
                          CBO Aggregate: Required

Date must be a valid date with year 2012 or current year.

**CBOTG01 Target for HIV testing events**

**XSD (Schema) Name:**

**Value Option:** N/A                      **Format Type:** Number                      **Min Length:** 1                      **Max Length:** 5

*Definition:*      Number of HIV testing events the CBO plans to provide to clients.

*Instructions:*      Value should be between 0-10000.

*Business rule*      HIV Testing: Not applicable  
                          Partner Services: Not applicable  
                          HD Risk Reduction Activities: Not applicable  
                          CBO Risk Reduction Activities: Not applicable  
                          HD Aggregate: Not applicable  
                          CBO Aggregate: Required



# NHME Variables and Values

*Num*      *Variable Name*

**CBOTG02**    **Target for newly-identified HIV positive tests**      **XSD (Schema) Name:**

**Value Option:** *N/A*                      **Format Type:** **Number**                      **Min Length:** **1**                      **Max Length:** **3**

*Definition:*      Percentage of total testing events that will be associated with a newly-identified HIV infection.

*Instructions:*      % Value should be between 0-100.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HDRisk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required

**CBOTG03**    **Target for receipt of results**      **XSD (Schema) Name:**

**Value Option:** *N/A*                      **Format Type:** **Number**                      **Min Length:** **1**                      **Max Length:** **3**

*Definition:*      Percentage of total newly-identified HIV-positive testing events for which clients will receive their HIV-positive test result.

*Instructions:*      % Value should be between 0-100.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required

**CBOTG04**    **Target for referral to HIV medical care (test-level)**      **XSD (Schema) Name:**

**Value Option:** *N/A*                      **Format Type:** **Number**                      **Min Length:** **1**                      **Max Length:** **3**

*Definition:*      Percentage of total newly-identified HIV-positive testing events for which clients will receive a referral to HIV medical care. This target is set only for referrals provided through HIV testing events.

*Instructions:*      % Value should be between 0-100.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required

# NHME Variables and Values

*Num*      *Variable Name*

**CBOTG05**    **Target for linkage to HIV medical care (test-level)**      **XSD (Schema) Name:**

**Value Option: N/A**                                      **Format Type: Number**                                      **Min Length: 1**                                      **Max Length: 3**

*Definition:*      Percentage of total newly-identified HIV-positive testing events for which clients will be linked to HIV medical care (i.e., referred to HIV medical care and attended first appointment within 3 months of diagnosis). This target is set only for linkage to care through HIV testing events.

*Instructions:*      % Value should be between 0-100.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required

**CBOTG06**    **Target for referral to Partner Services**      **XSD (Schema) Name:**

**Value Option: N/A**                                      **Format Type: Number**                                      **Min Length: 1**                                      **Max Length: 3**

*Definition:*      Percentage of total newly-identified HIV-positive testing events for which clients will be referred to Partner Services. This target is set only for referral to Partner Services provided through HIV testing events.

*Instructions:*      % Value should be between 0-100.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required

**CBOTG07**    **Target for referral to prevention services**      **XSD (Schema) Name:**

**Value Option: N/A**                                      **Format Type: Number**                                      **Min Length: 1**                                      **Max Length: 3**

*Definition:*      Percentage of total newly-identified HIV-positive testing events for which clients will be referred to prevention services. This target is set only for referral to prevention services provided through HIV testing events.

*Instructions:*      % Value should be between 0-100.

*Business rule*      HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required



# NHME Variables and Values

*Num*      *Variable Name*

**CBOTG08**    **Target for intervention enrollment**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **4**

*Definition:*      Number of clients that will be enrolled in each HIV prevention intervention that the CBO is funded to conduct.

*Instructions:*    Value should be between 0-5000.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required

**CBOTG09**    **Target for intervention completion**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **3**

*Definition:*      Percentage of clients enrolled in each intervention that will complete the intervention (according to EBI guidance or approved adaptation).

*Instructions:*    % Value should be between 0-100.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required

**CBOTG10**    **Target for intervention enrollment of HIV positives**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **3**

*Definition:*      Percentage of clients who will enroll in each intervention who are HIV-positive.

*Instructions:*    % Value should be between 0-100.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required

# NHME Variables and Values

*Num*      *Variable Name*

**CBOTG11**    **Target for M-group and RAPP enrollment**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **4**

*Definition:*      Number of clients that will be enrolled in the M group and RAPP HIV informational sessions.

*Instructions:*    Value should be between 0-5000. Only CBOs conducting the following CLIs will report this target: Mpowerment; RAPP.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Target should only be reported by directly funded CBOs conducting the following CLIs: Mpowerment (H01b=1.05), RAPP (H01b=1.07).  
 Not expected otherwise.

**CBOTG12**    **Target for peer educator training**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **4**

*Definition:*      Number of peer educators who will attend all required training sessions as planned (according to EBI guidance or approved adaptation).

*Instructions:*    Value should be between 0-1000. Only CBOs conducting the following CLIs will report this target: Community PROMISE, d-up!; POL; RAPP.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Target should only be reported by directly funded CBOs conducting the following CLIs: Community PROMISE (H01b=1.01), d-up! (H01b=1.19), POL (H01b=1.06), RAPP (H01b=1.07).  
 Not expected otherwise.

# NHME Variables and Values

*Num*      *Variable Name*

**CBOTG13**    **Target for risk reduction conversations**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **5**

*Definition:*      Number of conversations conducted by trained peer educators that include risk-reduction messaging that will take place (e.g., informal outreach, stage-based encounters).

*Instructions:*    Value should be between 0-10000. Only CBOs conducting the following CLIs will report this target: d-up!; POL; RAPP.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Target should only be reported by directly funded CBOs conducting the following CLIs: d-up! (H01b=1.19), POL (H01b=1.06), RAPP (H01b=1.07).  
 Not expected otherwise.

**CBOTG14**    **Target for small media**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **5**

*Definition:*      Total number of outreach materials that will be distributed to the target population that promote HIV risk-reduction.

*Instructions:*    Value should be between 0-10000. Only CBOs conducting the following CLIs will report this target: Community PROMISE; Mpowerment; RAPP.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Target should only be reported by directly funded CBOs conducting the following CLIs: Community PROMISE (H01b=1.01), Mpowerment (H01b=1.05), RAPP (H01b=1.07).  
 Not expected otherwise.

# NHME Variables and Values

*Num*      *Variable Name*

**CBOTG15**    **Target for formal outreach**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **4**

*Definition:*      Number of outreach events planned and conducted where safer sex or HIV risk-reduction is promoted.

*Instructions:*    Value should be between 0-1000. Only CBOs conducting the following CLIs will report this aggregate-level variable: Mpowerment; RAPP.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:

Target should only be reported by directly funded CBOs conducting the following CLIs: Mpowerment (H01b=1.05), RAPP (H01b=1.07).

Not expected otherwise.

**CBOTG16**    **Target for condom distribution for CLIs**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **6**

*Definition:*      Number of condoms that will be distributed specifically as part of the community-level intervention.

*Instructions:*    Value should be between 0-250000. Only CBOs conducting the following CLIs will report this target: Community PROMISE; Mpowerment; RAPP.

*Business rule*    HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:

Target should only be reported by directly funded CBOs conducting the following CLIs: Community PROMISE (H01b=1.01), Mpowerment (H01b=1.05), RAPP (H01b=1.07).

Not expected otherwise.



# NHME Variables and Values

*Num*      *Variable Name*

**CBOTG17** **Target for client-level condom distribution**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **3**

*Definition:*      Percentage of the total number of clients receiving at least one program announcement-funded activity (e.g., HIV prevention intervention, referral, or linkage to HIV medical care) who will be provided condoms.

*Instructions:*    % Value should be between 0-100.

*Business rule*   HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Target should only be reported by directly funded CBOs funded by PS11-1113 Category A (X137=8) or PS11-1113 Category B (X137=9) or PS13-1310 (X137=11).  
 Not expected otherwise.

**CBOTG18** **Target for total condoms purchased**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **6**

*Definition:*      Total number of condoms that will be purchased through program announcement funds.

*Instructions:*    Value should be between 0-250000.

*Business rule*   HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required, see detailed business rule

Detailed business rule:  
 Target should only be reported by directly funded CBOs funded by PS11-1113 Category A (X137=8) or PS11-1113 Category B (X137=9) or PS13-1310 (X137=11).  
 Not expected otherwise.

**CBOTG19** **Target for HIV positives referred to HIV medical care (client-level)**

**XSD (Schema) Name:**

**Value Option:** *N/A*

**Format Type:** **Number**

**Min Length:** **1**

**Max Length:** **3**

*Definition:*      Percentage of HIV-positive clients receiving referrals and linkage specifically for positives who are not yet in HIV medical care who will be referred to HIV medical care.

*Instructions:*    % Value should be between 0-100.

*Business rule*   HIV Testing: Not applicable  
 Partner Services: Not applicable  
 HD Risk Reduction Activities: Not applicable  
 CBO Risk Reduction Activities: Not applicable  
 HD Aggregate: Not applicable  
 CBO Aggregate: Required



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## NHME Variables and Values

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*Num*      *Variable Name*

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**CBOTG20**    **Target for HIV positives linked to HIV medical care (client-level)**    **XSD (Schema) Name:**

**Value Option:** *N/A*                      **Format Type:** **Number**                      **Min Length:** **1**                      **Max Length:** **3**

*Definition:*      Percentage of HIV-positive clients who are referred to HIV medical care who will attend their HIV medical care appointment.

*Instructions:*    % Value should be between 0-100.

*Business rule*    HIV Testing: Not applicable  
Partner Services: Not applicable  
HD Risk Reduction Activities: Not applicable  
CBO Risk Reduction Activities: Not applicable  
HD Aggregate: Not applicable  
CBO Aggregate: Required

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# NHME Variables and Values

Num Variable Name

## XML Specific Fields

**Table: Z1 XML Specific Fields**

This table contains the variables and the XML values to be used for records to identify updated and modified records. This table is only required for jurisdictions that upload XML files to EvaluationWeb. These fields apply to all XML formats, with the exception of the now obsolete CTv1 format. (Some variable may have had different XSD (Schema) Names in older formats. See the individual variables for details.

Num Variable Name

**Z01 Status XSD (Schema) Name: @status**

**Value Option: Enter one value only Format Type: Alpha-Numeric Min Length: 1 Max Length: 1**

**Definition:** The indicator to define the status of the record. This status indicator is used by a number of different records (Site, HivForm, aggregateData. Etc.). This indicator is always an attribute (for example <HivForm status="N">...). Check the relevant XSD to determine which elements can be modified with a status, and which element must be modified with a status.

**Instructions:** Indicate if the records are new, updated, should be deleted, are re-submitted but unchanged from a previous submission, or, for aggregate data, should be added to existing totals.

**Business rule** Applicable only for XML uploads

Code	Value Description	Value Definition
A	Added Record	Applies only to Aggregate Data. This record should be added to the totals for the period for the variable reported.
D	Deleted Record	This record is marked for deletion and should be deleted for the database for this agency.
N	New Record	This record is a new record and has not been previously submitted to EvaluationWeb. If the record is in the system from a previous submission and is not exactly identical to the submitted record, the system will report an error.
R	Resubmitted Record	This record has been submitted previously and is not changed in this submission.
U	Updated Record	This record is an updated record; the record has been previously submitted to EvaluationWeb and contains updated information. If the record is not currently in the system, the system will report an error.

# NHME Variables and Values

Num	Variable Name			
<b>Z02</b>	<b>Last Modified Date</b>	<b>XSD (Schema) Name: @lastModifiedDate</b>		
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>MM/DD/YYYY</b>	<b>Min Length: 8</b> <b>Max Length: 10</b>
<i>Definition:</i>	An indicator to denote the date on which the record was modified based on the last time the record was modified. This indicator is always an attribute in the XML. (<HivForm lastModifiedDate="01/01/2013">). See the relevant XSD to determine which elements may contain a last modified date.			
<i>Instructions:</i>	<p>Indicate the date the record was last modified.</p> <p>If the record is added, the date should be the date the record was added.</p> <p>If the record should be deleted, the date should be the date when the status changed to a deleted record.</p> <p>If this is a new record, the date of data entry should be entered.</p> <p>If the record is resubmitted but unchanged from a previous submission, the date should be the same date as the last upload/submission.</p> <p>If the record is an update, the date should be date the record was last modified.</p> <p>If, for aggregate data, the record is to be added to previous data, the date should be when the record was added.</p>			
<i>Business rule</i>	Applicable only for XML uploads			
<b>Z03a</b>	<b>CT Schema Version Number</b>	<b>XSD (Schema) Name: CTSchemaVersion</b>		
<b>Value Option:</b>	<b>Enter one value only</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1</b> <b>Max Length: 10</b>
<i>Definition:</i>	Specifies the version of the XSD which has been used to validate the XML file.			
<i>Instructions:</i>	<p>This value will be hard coded within the schema.</p> <p>The number should exactly match the version number specified in the appropriate XSD - for 2012 CT data, use 2.1, CT schema 1.0 does not contain this field.</p>			
<i>Business rule</i>	Applicable only for XML uploads of CT data.			
<b>Z03b</b>	<b>PS Schema Version Number</b>	<b>XSD (Schema) Name: psSchemaVersion</b>		
<b>Value Option:</b>	<b>Enter one value only</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1</b> <b>Max Length: 10</b>
<i>Definition:</i>	Specifies the version of the XSD which has been used to validate the XML file.			
<i>Instructions:</i>	<p>This value will be hard coded within the schema.</p> <p>The number should exactly match the version number specified in the appropriate XSD - for Partner Services use 1.0 or 2.0 depending on which format is being submitted.</p>			
<i>Business rule</i>	Applicable only for XML uploads of PS data.			
<b>Z03c</b>	<b>Schema Version Number</b>	<b>XSD (Schema) Name: SchemaVersionNumber</b>		
<b>Value Option:</b>	<b>Enter one value only</b>	<b>Format Type:</b>	<b>Number</b>	<b>Min Length: 1</b> <b>Max Length: 10</b>
<i>Definition:</i>	Specifies the version of the XSD which has been used to validate the XML file.			
<i>Instructions:</i>	<p>This value will be hard coded within the schema.</p> <p>The number should exactly match the version number specified in the appropriate XSD. For non-CT, non-PS data, it should be 1.0; for 2013 CT data, it should be 3.0.</p>			
<i>Business rule</i>	Applicable only for XML uploads after January 2013.			

# NHME Variables and Values

Num	Variable Name	XSD (Schema) Name:
<b>Z04</b>	<b>Agency ID Sending File</b>	<b>senderAgencyID</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b> Alpha-Numeric <b>Min Length:</b> 1 <b>Max Length:</b> 12
<i>Definition:</i>	The agency which sent the XML data file. This field allows for better CDC management of multiple files from multiple entities.	
<i>Instructions:</i>	Enter the ID of the agency sending the file to CDC	
<i>Business rule</i>	Applicable only for XML uploads.	
<b>Z05a</b>	<b>First Date of Data Included in File</b>	<b>firstDate</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b> MM/DD/YYYY <b>Min Length:</b> 8 <b>Max Length:</b> 10
<i>Definition:</i>	Specifies the first date of data included in the file and allows for better data management (duplicate identification). This helps to identify the correct data receiving process necessary to handle the XML message.	
<i>Instructions:</i>	Enter the first date of data submitted in the current file.	
<i>Business rule</i>	Applicable only for XML uploads	
<b>Z05b</b>	<b>Last Date of Data Included in File</b>	<b>lastDate</b>
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b> MM/DD/YYYY <b>Min Length:</b> 8 <b>Max Length:</b> 10
<i>Definition:</i>	Specifies the last date of data included in the file and allows for better data management (duplicate identification). This helps to identify the correct data receiving process necessary to handle the XML message.	
<i>Instructions:</i>	Enter the last date of data submitted in the current file.	
<i>Business rule</i>	Applicable only for XML uploads	
<b>Z06</b>	<b>Data Type in File</b>	<b>dataType</b>
<b>Value Option:</b>	<b>Enter one value only</b>	<b>Format Type:</b> Alpha-Numeric <b>Min Length:</b> 1 <b>Max Length:</b> 5
<i>Definition:</i>	Specifies the type of data being sent.	
<i>Instructions:</i>	Enter the date type of data sent.	
<i>Business rule</i>	Applicable only for XML uploads.	

Code	Value Description	Value Definition
CBOAG	CBO aggregate	Aggregate level directly funded CBO data
CBOCL	CBO client level	Client level directly funded CBO data
CT	Counseling and testing	Client level counseling and Testing Data
HDAG	Health department aggregate	Aggregate level health department data
HDCL	Health department client level	Client level health department non-CT non-PS data
PS	Partner services	Client level partner services data



# NHME Variables and Values

Num	Variable Name			
<b>Z07</b>	<b>Contact Person Information</b>	<b>XSD (Schema) Name:</b>	<b>contactPersonInformation</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Alpha-Numeric</b>	<b>Min Length: 1</b> <b>Max Length: 100</b>
<i>Definition:</i>	Contact information of the person who manages the packaging and sending of the data.			
<i>Instructions:</i>	Provide the contact information of the person who manages the packaging and submission of the data in the current file. At a minimum, this should include the name and email address.			
<i>Business rule</i>	Applicable only for XML uploads			
<b>Z08</b>	<b>Collection of Agency IDs Included in File</b>	<b>XSD (Schema) Name:</b>	<b>agencyIDs</b>	
<b>Value Option:</b>	<b>TBD</b>	<b>Format Type:</b>	<b>Alpha-Numeric</b>	<b>Min Length: 1</b> <b>Max Length: 1500</b>
<i>Definition:</i>	The IDs of each agency for which data are being transmitted in the file.			
<i>Instructions:</i>	List the IDs of each unique agency for whom data are represented in the file. This field should draw from the variables' Agency ID' and 'CBO Agency ID'. It should reflect all agencies directly-funded by CDC under any program announcement for whom data are included in the file.			
<i>Business rule</i>	Applicable only for XML uploads			
<b>Z09</b>	<b>Date File Was Created</b>	<b>XSD (Schema) Name:</b>	<b>dateCreated</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>MM/DD/YYYY</b>	<b>Min Length: 8</b> <b>Max Length: 19</b>
<i>Definition:</i>	The date (and optionally, the time) the XML file was created.			
<i>Instructions:</i>	Enter the date the current XML file was created. There should be sufficient precision to uniquely identify a file.			
<i>Business rule</i>	Applicable only for XML uploads			
<b>Z10</b>	<b>Date File Last Modified</b>	<b>XSD (Schema) Name:</b>	<b>fileLastModifiedDate</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>MM/DD/YYYY</b>	<b>Min Length: 8</b> <b>Max Length: 19</b>
<i>Definition:</i>	If the file has been modified, the date (and optionally, the time) the XML file was last modified.			
<i>Instructions:</i>	Enter the date the current XML file was modified. There should be sufficient precision to uniquely identify a file submission.			
<i>Business rule</i>	Applicable only for XML uploads			
<b>Z11</b>	<b>Special Instructions</b>	<b>XSD (Schema) Name:</b>	<b>specialInstructions</b>	
<b>Value Option:</b>	<b>N/A</b>	<b>Format Type:</b>	<b>Alpha-Numeric</b>	<b>Min Length: 1</b> <b>Max Length: 50</b>
<i>Definition:</i>	Special instructions about XML file, if any.			
<i>Instructions:</i>	Indicate any special instructions or notes about the XML file. This might include reasons the file was modified or updated, or the name of the software that generated the file.			
<i>Business rule</i>	Applicable only for XML uploads			

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## NHME Variables and Values

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*Num*      *Variable Name*

**Z12**      **Agency Name of Data Owner**

**XSD (Schema) Name: dataOwnerAgencyName**

**Value Option: N/A**

**Format Type: Alpha-Numeric**

**Min Length: 1**

**Max Length: 50**

*Definition:*      The actual agency owner of the submitted XML file.

*Instructions:*      Enter the agency name op the actual owner of the XML file.

*Business rule*      Applicable only for XML uploads

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# Health Department Variables Quick Reference

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## Agency and Site Variables

**Agency** The following table describes the Agency variables.

Variable	Description	Other Information
<b>Jurisdiction</b>	This is the CDC-directly funded state, territory, city area, or region where a state or local health department receives funding to monitor HIV prevention activities. Each jurisdiction has a corresponding Federal Information Processing Standards (FIPS) code.	
<b>Agency Name</b>	This is the official legal name of the agency or organization.	
<b>Agency ID</b>	This is an alphanumeric code used to uniquely identify an agency within a jurisdiction.	<p><u>Note:</u> Agency Name, CBO Agency Name, and CBO Agency ID are required to be submitted for some programs (e.g., HIV Testing). They are allowed, but <b>not required</b> to be submitted by health departments for client-level and aggregate-level Risk Reduction Activities data.</p> <p>However, if your jurisdiction has directly funded CBOs doing direct data entry into the jurisdiction instance of EvaluationWeb, these variables will be required for those agencies.</p> <p>In addition, Agency ID is <b>not required</b> to be submitted for aggregate-level Risk Reduction Activities for health departments.</p>
<b>CBO Agency Name</b>	This is an official legal name of a community-based organization (CBO) directly funded by CDC to conduct HIV prevention interventions.	
<b>CBO Agency ID</b>	<p>This is the unique ID assigned to each directly funded CBO by CDC.</p> <p>The CBO Agency ID consists of the two character state abbreviation and a sequential three digit number.</p>	

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## Agency and Site Variables, Continued

**Site** The following table describes the Site variables.

Variable	Description	Other Information
<b>Site ID</b>	<p>This is an alphanumeric code used to distinguish the locations where an agency delivers HIV prevention services.</p> <p>A site ID is linked to the site type and the site ZIP code, and is unique to an agency.</p>	<p><u>Best Practice:</u> If a mobile van is used, an agency may assign the same Site ID to sites that are of the same type and located within the same ZIP code (e.g., all churches in 39126).</p>
<b>Site Type</b>	<p>This is the setting of the location in which HIV prevention services are provided. There are separate Site Types for sites that are considered healthcare or non-healthcare.</p> <p><b>Healthcare Site Type</b> Any healthcare setting, such as a hospital, physician's office, or substance abuse treatment facility, is considered a healthcare (or clinical) site type. When an HIV testing event occurs at one of these sites, the HIV test is usually administered as part of an effort to provide testing for all persons being seen at the site. This is also referred to as routine screening. The available values are:</p> <ul style="list-style-type: none"> <li>• F01.01 Clinical - Inpatient hospital</li> <li>• F02.12 Clinical - TB clinic</li> <li>• F02.19 Clinical - Substance abuse treatment facility</li> <li>• F02.51 Clinical - Community health center</li> <li>• F03 Clinical - Emergency department</li> <li>• F08 Clinical - Primary care clinic (other than CHC)</li> <li>• F09 Clinical - Pharmacy or other retail-based clinic</li> <li>• F10 Clinical - STD clinic</li> <li>• F11 Clinical - Dental clinic</li> <li>• F12 Clinical - Correctional facility clinic</li> <li>• F13 Clinical - Other</li> </ul>	<p><u>Note:</u> Site Variables are required for client-level Risk Reduction Activities data submissions for health departments. They are <b>not</b> required for aggregate-level data submissions.</p>

*Continued on next page*

## Agency and Site Variables, Continued

### Site Type, (continued)

Variable	Description	Other Information
<b>Site Type, continued</b>	<p><b>Non-Healthcare Site Type</b> Any community setting, such as a community organization, a bar, or a community event, is considered a non-healthcare (non-clinical) site type. When an HIV testing event occurs at one of these sites, the HIV test is usually administered as part of an agency's effort to provide HIV testing to a defined population or subpopulation. This population is typically defined on the basis of risk behavior, demographics, or geographical considerations. This is also referred to as targeted testing. The available values are:</p> <ul style="list-style-type: none"> <li>• F04.05 Non-clinical - HIV testing site</li> <li>• F06.02 Non-clinical - Community setting - School/educational facility</li> <li>• F06.03 Non-clinical - Community setting - Church/mosque/synagogue/temple</li> <li>• F06.04 Non-clinical - Community Setting - Shelter/transitional housing</li> <li>• F06.05 Non-clinical - Community setting - Commercial facility</li> <li>• F06.07 Non-clinical - Community setting - Bar/club/adult entertainment</li> <li>• F06.08 Non-clinical - Community setting - Public area</li> <li>• F06.12 Non-clinical - Community setting - Individual residence</li> <li>• F06.88 Non-clinical - Community setting - Other</li> <li>• F07 Non-clinical - Correctional facility - Non-healthcare</li> <li>• F14 Non-clinical - Health department - Field visit</li> <li>• F15 Non-clinical - Community Setting - Syringe exchange program</li> <li>• F88 Non-clinical - Other</li> </ul>	
<b>Site – Zip Code</b>	This is the postal ZIP Code associated with the site where services are provided.	
<b>Site – County</b>	This is the 3-digit FIPS code of the county, parish, or municipality where the agency's site of service delivery is physically located.	
<b>Site - State</b>	This is the 2-digit FIPS code of the state, territory, or district in which the official mailing address for the site is physically located.	

## Client Demographic Variables

### Client identification

The following table describes the Client Identification variables.

Variable	Description	Other Information
<b>Local Client ID</b>	<p>This is a locally developed alphanumeric key used to uniquely distinguish an individual client receiving multiple services within an agency.</p> <p>Each client must have a single Local Client ID; however, it may be shared by agencies throughout a jurisdiction for that client. The Local Client ID must not contain any personally identifiable information (PII).</p>	<p><u>Note:</u> Personally identifiable information (PII) is information that can be used to identify, contact, or locate a unique individual or can be used with other sources to uniquely identify an individual. Some examples of PII are:</p> <ul style="list-style-type: none"> <li>• Name</li> <li>• Date of birth</li> <li>• Social Security number</li> <li>• Driver's license number</li> </ul>
<b>Date of Birth - Year</b>	<p>This is the calendar in which the client was born. Only the 4-digit year of birth is reported to CDC. Month and day of birth are not reported, as they are considered personally identifiable information when combined with birth year.</p>	
<b>Date Client Demographic Data Collected</b>	<p>This is the calendar month, day, and year on which client demographics data were collected.</p> <p>For reporting to CDC, this should be the intake date or the date of the first session before the intervention begins.</p>	<p><u>Note:</u> The format for Date Client Demographic Data Collected is 2-digit month, 2-digit day, and 4-digit year (MM/DD/YYYY).</p>

### Client Location

The following table describes the Client Location variables.

Variable	Description
<b>State/Territory of residence</b>	<p>This is the Federal Information Processing Standards (FIPS) code for the state, territory, or district where the client resided at the time services were delivered. In some cases, the clients may receive services in a different state from their state of residence.</p>
<b>Client - County</b>	<p>This is the 3-digit FIPS code for the county, parish, or municipality of the client's locating address. The client county of residence is an important marker for determining where prevention efforts are being implemented.</p>

*Continued on next page*

## Client Demographic Variables, Continued

**Client Gender** The following table describes the Client Gender variables.

Variable	Description
<b>Assigned Sex at Birth</b>	<p>This variable classifies the biological sex assigned to the client at birth, (i.e., the sex noted on the client's birth certificate). The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Male</b> - The sex that produces spermatozoa by which female ova are fertilized.</li> <li>• <b>Female</b> - The sex that produces ova, can conceive and bear offspring/children.</li> <li>• <b>Declined</b> - The individual declines to self-report his or her current gender identity.</li> <li>• <b>Not asked</b> - The client was not asked to report his or her assigned sex at birth.</li> </ul>
<b>Current Gender</b>	<p>This is the client's current self-reported gender. This may include one's social status, self-identification, legal status, and biology. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Male</b> - A person who identifies as a male and whose behavioral, cultural, or psychological traits are typically associated with the male sex.</li> <li>• <b>Female</b> - A person who identifies as a female and whose behavioral, cultural, or psychological traits are typically associated with the female sex.</li> <li>• <b>Transgender - MTF</b> - Individuals whose physical or birth sex is male but whose gender expression and/or gender identity is female. MTF = male to female.</li> <li>• <b>Transgender - FTM</b> - Individuals whose physical or birth sex is female but whose gender expression and/or gender identity is male. FTM = female to male.</li> <li>• <b>Transgender – Unspecified</b> - Individuals whose physical or birth sex is male or female but whose gender expression and/or gender identity differs from that which was documented at birth.</li> <li>• <b>Declined</b> - The individual declines to self-report his or her current gender.</li> <li>• <b>Not asked</b> - The client was not asked to report his or her current gender.</li> <li>• <b>Additional (specify)</b> - The individual reports a current gender other than those specified above.</li> </ul>

*Continued on next page*

## Client Demographic Variables, Continued

**Client  
Ethnicity/  
Race**

The following table describes the Client Ethnicity/Race variables.

Variable	Description	Other Information
<b>Ethnicity</b>	<p>This is a self-reported classification of whether the client is of Hispanic or Latino origin. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Hispanic or Latino</b> - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.</li> <li>• <b>Not Hispanic or Latino</b> - A person not identified by the definition of Hispanic or Latino.</li> <li>• <b>Don't know</b> - The client reports that he or she is unaware of his or her ethnicity.</li> <li>• <b>Declined</b> - The client declines or is unwilling to report his or her ethnicity.</li> <li>• <b>Not asked</b> - The client was not asked to report his or her ethnicity.</li> </ul>	<p><u>Note:</u> The “<b>Don't know</b>” response should be selected only if the index client indicates that he or she does not know the answer.</p>
<b>Race</b>	<p>This is a self-reported classification of the racial heritage with which the client most closely identifies. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>American Indian / Alaska Native</b> - A person having origins in any of the original peoples of North or South America (including Central America), and who maintains tribal affiliation or community attachment.</li> <li>• <b>Asian</b> - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.</li> <li>• <b>Black / African American</b> - A person having origins in any of the black racial groups of Africa.</li> <li>• <b>Native Hawaii / Pacific Islander</b> - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.</li> <li>• <b>White</b> - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.</li> <li>• <b>Don't know</b> - The client reports that he or she is unaware of his or her ethnicity.</li> <li>• <b>Declined</b> - The client declines or is unwilling to report his or her ethnicity.</li> <li>• <b>Not asked</b> - The client was not asked to report his or her race.</li> </ul>	<p><u>Note:</u> Race is the only Client Demographics Variable in which there are check boxes to allow more than one answer.</p>

## Client Risk Factor Variables

**Previous HIV Test** The following table describes the Previous HIV Test variables.

Variable	Description	Other Information
<b>Previous HIV Test</b>	<p>This is the client's self-report of having had at least one prior HIV test. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b> - The client reports that he or she has had at least one previous HIV test.</li> <li>• <b>No</b> - The client reports that he or she has never had an HIV test.</li> <li>• <b>Don't know</b> - The client reports that he or she has never had an HIV test.</li> <li>• <b>Declined</b> - The client declines or is unwilling to report if he or she has had a previous HIV test.</li> <li>• <b>Not asked</b> - The provider did not ask the client about having a prior HIV test.</li> </ul>	<p><u>Note:</u> A "<b>Don't know</b>" response applies to the client's not knowing, not the counselor not knowing.</p>
<b>Self-Reported Result</b>	<p>This is the self-reported result from the client's most recent HIV test. The Self-Reported Result must be completed if the client has reported a previous HIV test. The self-reported result must refer to actual results, not what the client believes his or her status is to be. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Positive</b> - The client reports that his or her HIV serostatus is positive based on a confirmatory test result.</li> <li>• <b>Negative</b> - The client reports that his or her HIV serostatus is negative based on a negative test result.</li> <li>• <b>Preliminary Positive</b> - The client reports that he or she received either a "Preliminary positive" test result (i.e., the client had a reactive HIV rapid test but did not receive the results of the associated conventional confirmatory test).</li> <li>• <b>Indeterminate</b> - The client reports that he or she received an "Indeterminate" test result (i.e., the client received results but those results did not conclusively indicate whether he or she is HIV-positive or HIV-negative).</li> <li>• <b>Don't know</b> - The client reports that he or she is unaware of his or her HIV serostatus.</li> <li>• <b>Declined</b> - The client declines or is unwilling to report his or her HIV serostatus.</li> <li>• <b>Not asked</b> - The provider did not ask the client about his or her HIV serostatus.</li> </ul>	<p><u>Note:</u> It is important that the Self-Reported Result is from the most recent HIV test to accurately reflect the client's current HIV serostatus.</p>

*Continued on next page*

## Client Risk Factor Variables, Continued

### General Risk Information

The following table describes the General Risk Information variables.

Variable	Description
<b>Client Behavioral Risk Profile</b>	<p>This is an indication of whether a client was asked about behavioral risk factors and why behavioral risk data may not be available. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Client completed a risk profile</b> - The client completed a behavioral risk profile and risks were identified.</li> <li>• <b>Client was asked but no risks were identified</b> - The client reports that none of the listed risk factors may have placed the client at potential risk for HIV exposure and/or transmission.</li> <li>• <b>Client was not asked about behavioral risk factors</b> - The provider did not ask the client about his or her risk factors.</li> <li>• <b>Client declined to discuss behavioral risk factors</b> - The client declined or was unwilling to discuss his or her risk factors.</li> </ul>

### Sexual Activity with Males

The following table describes the Sexual activity with Males variables.

Variable	Description	Other Information
<b>Vaginal or Anal Sex with a Male</b>	<p>This is the client's self-report of having vaginal or anal sex with a male in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b> - The client indicates that he or she had vaginal or anal sex with a male in the past 12 months.</li> <li>• <b>No</b> - The client indicates that he or she did not have vaginal or anal sex with a male in the past 12 months.</li> <li>• <b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with a male in the past 12 months.</li> </ul>	<p><u>Note:</u> A "Don't know" response applies to the client's not knowing whether a risk factor applies to him or her.</p> <p>Do not select "Don't know" if the client was not asked about the risk factor.</p>

*Continued on next page*

## Client Risk Factor Variables, Continued

### Sexual Activity with Males, (continued)

Variable	Description	Other Information
<b>Vaginal or Anal Sex without a Condom with a Male</b>	<p>This is the client's self-report of having unprotected vaginal or anal sex with a male in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b> - The client indicates that he or she had vaginal or anal sex with a male without a condom in the past 12 months.</li> <li>• <b>No</b> - The client indicates that he or she did not have vaginal or anal sex with a male without a condom in the past 12 months.</li> <li>• <b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with a male without a condom in the past 12 months.</li> </ul>	<p><u>Note:</u> A "Don't know" response applies to the client's not knowing whether a risk factor applies to him or her.</p> <p>Do not select "Don't know" if the client was not asked about the risk factor.</p>
<b>Vaginal or Anal Sex with a Male IDU Don't know</b>	<p>This is the client's self-report of having vaginal or anal sex with an identified IDU male partner in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b> - The client indicates that he or she had vaginal or anal sex with a male IDU in the past 12 months.</li> <li>• <b>No</b> - The client indicates that he or she did not have vaginal or anal sex with a male IDU in the past 12 months.</li> <li>• <b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with a male IDU in the past 12 months.</li> </ul>	
<b>Vaginal or Anal Sex with HIV Positive Male</b>	<p>This is the client's self-report of having vaginal or anal sex with an HIV-positive male partner in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b> - The client indicates that he or she had vaginal or anal sex with an HIV-positive male in the past 12 months.</li> <li>• <b>No</b> - The client indicates that he or she did not have vaginal or anal sex with an HIV-positive male in the past 12 months.</li> <li>• <b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with an HIV-positive male in the past 12 months.</li> </ul>	

*Continued on next page*

## Client Risk Factor Variables, Continued

### Sexual Activity with Males, (continued), (continued)

Variable	Description	Other Information
<b>Vaginal or Anal Sex with MSM (female only)</b>	<p>This is the client's self-report of having vaginal or anal sex with an identified MSM partner in the past 12 months. This question should only be asked of female (current gender) clients. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b> - The client indicates that she had vaginal or anal sex with MSM in the past 12 months.</li> <li>• <b>No</b> - The client indicates that she did not have vaginal or anal sex with MSM in the past 12 months.</li> <li>• <b>Don't know</b> - The client states that she does not know if she had vaginal or anal sex with MSM in the past 12 months.</li> </ul>	

### Sexual Activity with Females

The following table describes Sexual Activity with Females variables.

Variable	Description	Other Information
<b>Vaginal or Anal Sex with a Female</b>	<p>This is the client's self-report of having vaginal or anal sex with a female in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b> - The client indicates that he or she had vaginal or anal sex with a female in the past 12 months.</li> <li>• <b>No</b> - The client indicates that he or she did not have vaginal or anal sex with a female in the past 12 months.</li> <li>• <b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with a female in the past 12 months.</li> </ul>	<p><u>Note</u>: A "Don't know" response applies to the client's not knowing whether a risk factor applies to him or her.</p> <p>Do not select "Don't know" if the client was not asked about the risk factor.</p>

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## Client Risk Factor Variables, Continued

### Sexual Activity with Females, (continued)

Variable	Description	Other Information
<b>Vaginal or Anal Sex without a Condom with a Female</b>	<p>This is the client's self-report of having unprotected vaginal or anal sex with a female in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li><b>Yes</b> - The client indicates that he or she had vaginal or anal sex with a female without a condom in the past 12 months.</li> <li><b>No</b> - The client indicates that he or she did not have vaginal or anal sex with a female without a condom in the past 12 months.</li> <li><b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with a female without a condom in the past 12 months.</li> </ul>	<p><u>Note:</u> A "Don't know" response applies to the client's not knowing whether a risk factor applies to him or her.</p> <p>Do not select "Don't know" if the client was not asked about the risk factor.</p>
<b>Vaginal or Anal Sex with a Female IDU</b>	<p>This is the client's self-report of having vaginal or anal sex with an identified IDU female partner in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li><b>Yes</b> - The client indicates that he or she had vaginal or anal sex with a female IDU in the past 12 months.</li> <li><b>No</b> - The client indicates that he or she did not have vaginal or anal sex with a female IDU in the past 12 months.</li> <li><b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with a female IDU in the past 12 months.</li> </ul>	
<b>Vaginal or Anal Sex with HIV Positive Female</b>	<p>This is the client's self-report of having vaginal or anal sex with an HIV-positive female partner in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li><b>Yes</b> - The client indicates that he or she had vaginal or anal sex with an HIV-positive female in the past 12 months.</li> <li><b>No</b> - The client indicates that he or she did not have vaginal or anal sex with an HIV-positive female in the past 12 months.</li> <li><b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with an HIV-positive female in the past 12 months.</li> </ul>	

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## Client Risk Factor Variables, Continued

### Sexual Activity with Transgender

The following table describes the Sexual Activity with Transgender variables.

Variable	Description	Other Information
<b>Vaginal or Anal Sex with a Transgender Person</b>	<p>This is the client's self-report of having vaginal or anal sex with a transgender person in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li><b>Yes</b> - The client indicates that he or she had vaginal or anal sex with a transgender person in the past 12 months.</li> <li><b>No</b> - The client indicates that he or she did not have vaginal or anal sex with a transgender person in the past 12 months.</li> <li><b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with a transgender person in the past 12 months.</li> </ul>	<p><u>Note:</u> A "Don't know" response applies to the client's not knowing whether a risk factor applies to him or her.</p> <p>Do not select "Don't know" if the client was not asked about the risk factor.</p>
<b>Vaginal or Anal Sex without a Condom with a Transgender Person</b>	<p>This is the client's self-report of having unprotected vaginal or anal sex with a transgender person in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li><b>Yes</b> - The client indicates that he or she had vaginal or anal sex with a transgender person without a condom in the past 12 months.</li> <li><b>No</b> - The client indicates that he or she did not have vaginal or anal sex with a transgender person without a condom in the past 12 months.</li> <li><b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with a fem transgender person ale without a condom in the past 12 months.</li> </ul>	
<b>Vaginal or Anal Sex with a Transgender IDU</b>	<p>This is the client's self-report of having vaginal or anal sex with an identified transgender IDU partner in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li><b>Yes</b> - The client indicates that he or she had vaginal or anal sex with a transgender person IDU in the past 12 months.</li> <li><b>No</b> - The client indicates that he or she did not have vaginal or anal sex with a transgender person IDU in the past 12 months.</li> <li><b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with a transgender person IDU in the past 12 months.</li> </ul>	

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## Client Risk Factor Variables, Continued

### Sexual Activity with Transgender, (continued)

Variable	Description	Other Information
<b>Vaginal or Anal Sex with HIV Positive Transgender Person</b>	<p>This is the client's self-report of having vaginal or anal sex with an HIV-positive transgender partner in the past 12 months. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b> - The client indicates that he or she had vaginal or anal sex with an HIV-positive transgender person in the past 12 months.</li> <li>• <b>No</b> - The client indicates that he or she did not have vaginal or anal sex with an HIV-positive transgender person in the past 12 months.</li> <li>• <b>Don't know</b> - The client states that he or she does not know if he or she had vaginal or anal sex with an HIV-positive transgender person in the past 12 months.</li> </ul>	

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## Client Risk Factor Variables, Continued

### Intravenous Drug Use (IDU)

The following table describes the Intravenous drug Use (IDU) variables.

Variable	Description	Other Information
<b>Injection Drug Use</b>	<p>This is the client's self-reported use in the last 12 months of any illicit injection drugs/substances (including narcotics, hormones, silicone, etc.). The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b> - The client indicates that he or she engaged in illicit injection drug use in the past 12 months.</li> <li>• <b>No</b> - The client indicates that he or she did not engage in illicit injection drug use in the past 12 months.</li> <li>• <b>Don't know</b> - The client states that he or she does not know if illicit injection drugs were used in the past 12 months.</li> </ul>	<p><u>Note:</u> Injection drugs or substances are considered illicit if they are:</p> <ul style="list-style-type: none"> <li>• Obtained without a necessary prescription</li> <li>• Used in a way other than as prescribed</li> <li>• Not available over the counter</li> <li>• Used in a way other than intended</li> </ul>
<b>Share Drug Injection Equipment</b>	<p>This is the client's self-report of whether he or she shared hypodermic needles, syringes, or other injection equipment within the last 12 months. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b> - Client indicates injection drug equipment was shared in the past 12 months.</li> <li>• <b>No</b> - Client indicates injection drug equipment wasn't shared in the past 12 months.</li> <li>• <b>Don't know</b> - The client states that he or she does not know if injection drug equipment was shared in the last 12 months.</li> </ul>	<p><u>Note:</u> A "Don't know" response applies to the client's not knowing whether a risk factor applies to him or her.</p> <p>Do not select "Don't know" if the client was not asked about the risk factor.</p>

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## Client Risk Factor Variables, Continued

### Additional Risks

The following table describes the Additional Risks variables.

Variable	Description	Other Information
<b>Additional Client Risk Factors</b>	<p>If the client's risk factors in the past 12 months involve anal or vaginal sexual activity, these are additional factors that further describe the client's sexual risk for HIV exposure and/or transmission.</p> <p>This variable is collected if the client reported anal or vaginal sex with male, female, or transgender individual(s) in the past 12 months.</p> <p>The available values are:</p> <ul style="list-style-type: none"> <li>• <b>Exchange sex for drugs/money/or something they needed</b> - The client participated in sex events in exchange for drugs or money or something they needed.</li> <li>• <b>While intoxicated and/or high on drugs</b> - The client used alcohol and/or illicit drugs before and/or during sex.</li> <li>• <b>With person of unknown HIV status</b> - The client has had sex with a person whose HIV status is unknown to either the client or to the partner.</li> <li>• <b>With person who exchanges sex for drugs/money</b> - The client has had a sex with a person who he or she knows exchanges sex for drugs/money.</li> <li>• <b>With anonymous partner</b> - The client has had sex with a person whose identity was unknown to the client. A person's identity is a set of behavioral or personal characteristics by which that person is known. This can include information about a person's name, address, and habits that allow the client to identify the person.</li> <li>• <b>Diagnosed with a sexually transmitted disease (STD)</b> - The client has been diagnosed with a sexual transmitted disease in the past 12 months (e.g. syphilis, gonorrhea, or Chlamydia).</li> <li>• <b>Sex with multiple partners</b> - The client indicates that he/she has had sex with more than one partner during the past 12 months.</li> <li>• <b>Oral Sex (optional)</b> - The client has had oral sex during the past 12 months.</li> </ul>	<p><u>Note:</u> Additional Client Risk Factors are not stratified by the gender of the client's partner.</p> <p><u>Note:</u> Multiple Additional Client Risk Factors can be reported.</p>

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## Client Risk Factor Variables, Continued

### Additional Risks, (continued)

Variable	Description	Other Information
<b>Additional Client Risk Factors, continued</b>	<ul style="list-style-type: none"> <li>• <b>Unprotected vaginal/anal sex with a person who is an IDU</b> - The client has had unprotected (without a condom) vaginal/anal sex with a person who is an IDU during the past 12 months.</li> <li>• <b>Unprotected vaginal/anal sex with a person who is HIV positive</b> - The client has had unprotected (without a condom) vaginal/anal sex with a person who is HIV positive during the past 12 months.</li> <li>• <b>Unprotected vaginal/anal sex in exchange for drugs/money/or something they needed</b> - The client participated in unprotected (without a condom) vaginal/anal sex events in exchange for drugs or money or something they needed.</li> <li>• <b>Unprotected vaginal/anal sex with person who exchanges sex for drugs/money</b> - The client has had unprotected (without a condom) vaginal/anal sex with a person who he or she knows exchanges sex for drugs/money.</li> <li>• <b>Unprotected sex with multiple partners</b> - The client indicates that he/she has had unprotected (without a condom) vaginal/anal sex with more than one partner during the past 12 months.</li> </ul>	

## HIV Prevention Intervention Variables

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**Program** The following table describes the Program variables

Variable	Description	Other Information
<b>Program ID</b>	This is an alphanumeric identification number used to uniquely identify a program within an agency. The Program ID can be associated with a group of one or more interventions.	
<b>Program Name</b>	This is the unique name of the program as defined by an agency.	

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## HIV Prevention Intervention Variables, Continued

### Program, (continued)

Variable	Description	Other Information
<b>Program Announcement</b>	<p>This is the CDC program announcement or program strategy and the category, if applicable, under which an HIV prevention service was conducted. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>PS12-1201 - Category A</b> - The category within the health department flagship FOA that relates to overall HIV prevention program activities.</li> <li>• <b>PS12-1201 - Category B</b> - The category within the health department flagship FOA that specifically addresses the Expanded HIV Testing Initiative.</li> <li>• <b>PS12-1201 - Category C</b> - The category within the health department flagship FOA that funds demonstration projects.</li> <li>• <b>PS12-1210 – CAPUS</b> - The Care and Prevention in the United States (CAPUS) Demonstration Project: a cross-agency demonstration project, led by CDC), to reduce HIV and AIDS-related morbidity and mortality among racial and ethnic minorities living in the United States.</li> <li>• <b>PS11-1113 Category A – YMSM</b> - HIV prevention services for high risk Young Men of Color Who Have Sex with Men (YMSM of color) and their partners regardless of age, gender, and race/ethnicity.</li> <li>• <b>PS11-1113 Category B – YTG</b> - HIV prevention services for high risk Young Transgender (YTG) persons of color and their partners regardless of age, gender, and race/ethnicity</li> <li>• <b>PS13-1310</b> - Human Immunodeficiency Virus (HIV) Prevention Projects for the Commonwealth of Puerto Rico and United States Virgin Islands</li> <li>• <b>MSM testing Initiative</b> - Scaling-up HIV Testing among African American &amp; Hispanic MSM: The MSM Testing Initiative (MTI): The special study funded to conduct testing among MSM only with the goal of identifying 3,000 newly identified HIV positive MSM over the course of the 3-year project. This project uses four different strategies to identify and test high risk MSM.</li> <li>• <b>Other (specify)</b> - A Program Announcement or Program Strategy other than those listed. This value option should also be used if the test being reported to CDC has been funded by another agency or organization.</li> </ul>	<p><u>Note:</u> The following Program Announcements pertain to CBOs directly funded by CDC:</p> <ul style="list-style-type: none"> <li>• PS11-1113 Category A - YMSM</li> <li>• PS11-1113 Category B - YTG</li> <li>• PS08-803</li> </ul>

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## HIV Prevention Intervention Variables, Continued

**Intervention** Data are collected per intervention; therefore, if a client enrolls in two interventions, the HIV Prevention Intervention data must be captured for both interventions. The following table describes the Intervention variables.

Variable	Description	Other Information
<b>Intervention ID</b>	This is an alphanumeric code used to uniquely identify an intervention.	
<b>Intervention Name</b>	This is the name of the intervention in which a client enrolls. Each intervention must have a unique name within the agency that will link it to the associated client-level data and distinguish it from other interventions.	
<b>Program Evidence Base</b>	This is the name of an approved intervention which serves as the Program Evidence Base for the intervention in which the client is enrolled.	
<b>Date of Enrollment</b>	This is the calendar month, day, and year on which the client enrolls in an HIV prevention intervention. Date of Enrollment is the date that the client is considered to have initiated participation in an intervention.	<u>Note:</u> The format for Date of Enrollment is 2-digit month, 2-digit day, and 4-digit year (MM/DD/YYYY).

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## HIV Prevention Intervention Variables, continued

**Session** The following table describes the Session variables.

Variable	Description
<b>Number of Planned Sessions</b>	This is the total number of sessions planned for an intervention. The number of planned sessions can differ depending on the needs of the individual clients.
<b>Number of Completed Sessions</b>	This is the number of sessions that were completed by a client for a particular intervention.  For interventions with only one session, the number of completed sessions will always be "1".

## Program Variables

### Program Delivery

The following table describes the Program Delivery variables.

Variable	Description	Other Information
<b>Program Announcement or Program Strategy</b>	<p>This is the CDC program announcement or program strategy and the category, if applicable, under which an HIV prevention service was conducted. The available values are:</p> <ul style="list-style-type: none"> <li>• <b>PS12-1201 - Category A</b> - The category within the health department flagship FOA that relates to overall HIV prevention program activities.</li> <li>• <b>PS12-1201 - Category B</b> - The category within the health department flagship FOA that specifically addresses the Expanded HIV Testing Initiative.</li> <li>• <b>PS12-1201 - Category C</b> - The category within the health department flagship FOA that funds demonstration projects.</li> <li>• <b>PS12-1210 – CAPUS</b> - The Care and Prevention in the United States (CAPUS) Demonstration Project: a cross-agency demonstration project, led by CDC), to reduce HIV and AIDS-related morbidity and mortality among racial and ethnic minorities living in the United States.</li> <li>• <b>PS11-1113 Category A – YMSM</b> - HIV prevention services for high risk Young Men of Color Who Have Sex with Men (YMSM of color) and their partners regardless of age, gender, and race/ethnicity</li> <li>• <b>PS11-1113 Category B – YTG</b> - HIV prevention services for high risk Young Transgender (YTG) persons of color and their partners regardless of age, gender, and race/ethnicity</li> <li>• <b>PS13-1310</b> - Human Immunodeficiency Virus (HIV) Prevention Projects for the Commonwealth of Puerto Rico and United States Virgin Islands</li> <li>• <b>MSM testing Initiative</b> – Scaling-up HIV Testing among African American &amp; Hispanic MSM: The MSM Testing Initiative (MTI): The special study funded to conduct testing among MSM only with the goal of identifying 3,000 newly identified HIV positive MSM over the course of the 3-year project. This project uses four different strategies to identify and test high risk MSM.</li> <li>• <b>Other (specify)</b> - Any Program Announcement or Program Strategy other than those listed, such as PS 11-1117 - Enhanced Comprehensive HIV Prevention Planning (ECHPP). This value option should also be used if the test being reported to CDC has been funded by another agency or organization.</li> </ul>	

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## Program Variables, Continued

### Program Delivery, (continued)

Variable	Description	Other Information
<b>Program Delivery Year</b>	This is the year which the HIV prevention program was delivered or implemented, and for which aggregate level data are being reported.	<u>Note:</u> The format for Program Delivery Year is the 4-digit year (YYYY).
<b>Program Delivery Period</b>	This is the 6-month period during which the HIV prevention program was delivered or implemented, and for which aggregate level data are being reported. The available values are: <ul style="list-style-type: none"> <li>• <b>01/01-06/30</b> - The first 6 months of the year during which the HIV prevention program was delivered or implemented.</li> <li>• <b>07/01-12/31</b> - The second 6 months of the year during which the HIV prevention program was delivered or implemented.</li> </ul>	

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## Program Variables, Continued

### Linkage to Care and Services

The following table describes the Linkage to Care and Services variables.

Variable	Description	Other Information
<b>Number of HIV diagnosed Clients Linked to HIV Medical Care</b>	<p>This is the number of HIV-diagnosed clients who were linked to HIV medical care, stratified by risk, race, and ethnicity:</p> <ul style="list-style-type: none"> <li>• Number of HIV-diagnosed Clients Linked to HIV Medical Care</li> <li>• Number of HIV-diagnosed MSM/IDU Linked to HIV Medical Care</li> <li>• Number of HIV-diagnosed MSM Linked to HIV Medical Care</li> <li>• Number of HIV-diagnosed IDU Linked to HIV Medical Care</li> <li>• Number of HIV-diagnosed Heterosexuals Linked to HIV Medical Care</li> <li>• Number of HIV-diagnosed Clients with Other/Unknown Behavioral Risk Factors Linked to HIV Medical Care</li> <li>• Number of HIV-diagnosed African Americans Linked to HIV Medical Care</li> <li>• Number of HIV-diagnosed Hispanics Linked to HIV Medical Care</li> <li>• Number of HIV-diagnosed Clients of Other Race/Ethnicity Linked to HIV Medical Care</li> </ul>	<p><u>Note:</u> Linkage to HIV medical care occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.</p>
<b>Number of HIV diagnosed Clients Linked to Treatment Adherence Services</b>	<p>This is the number of HIV-diagnosed clients who were linked to anti-retroviral treatment (ART) adherence services, stratified by risk, race, and ethnicity:</p> <ul style="list-style-type: none"> <li>• Number of HIV-diagnosed Clients Linked to Treatment Adherence Services</li> <li>• Number of HIV-diagnosed MSM / IDU Linked to Treatment Adherence Services</li> <li>• Number of HIV-diagnosed MSM Linked to Treatment Adherence Services</li> <li>• Number of HIV-diagnosed IDU Linked to Treatment Adherence Services</li> <li>• Number of HIV-diagnosed Heterosexuals Linked to Treatment Adherence Services</li> <li>• Number of HIV-diagnosed Clients with Other / Unknown Behavioral Risk Factors Linked to Treatment Adherence Services</li> <li>• Number of HIV-diagnosed African Americans Linked to Treatment Adherence Services</li> <li>• Number of HIV-diagnosed Hispanics Linked to Treatment Adherence Services</li> <li>• Number of HIV-diagnosed Another Race / Ethnicity Linked to Treatment Adherence Services</li> </ul>	<p><u>Note:</u> Medication adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers.</p> <p>ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.</p>

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## Program Variables, Continued

### Program Delivery, (continued)

Variable	Description	Other Information
<b>Number of Out-of-care HIV diagnosed Clients Re-engaged into HIV Medical Care and Treatment Services</b>	<p>This is the number of out-of-care HIV-diagnosed clients who were re-engaged into HIV medical care and treatment services, stratified by risk, race, and ethnicity:</p> <ul style="list-style-type: none"> <li>• Number of Out-of-care HIV-diagnosed Clients Re-engaged into HIV Medical Care and Treatment Services</li> <li>• Number of Out-of-care HIV-diagnosed MSM / IDU Re-engaged into HIV Medical Care and Treatment Services</li> <li>• Number of Out-of-care HIV-diagnosed MSM Re-engaged into HIV Medical Care and Treatment Services</li> <li>• Number of Out-of-care HIV-diagnosed IDU Re-engaged into HIV Medical Care and Treatment Services</li> <li>• Number of Out-of-care HIV-diagnosed Heterosexuals Re-engaged into HIV Medical Care and Treatment Services</li> <li>• Number of Out-of-care HIV-diagnosed Clients with Other / Unknown Behavioral Risk Factors Re-engaged into HIV Medical Care and Treatment Services</li> <li>• Number of Out-of-care HIV-diagnosed African Americans Re-engaged into HIV Medical Care and Treatment Services</li> <li>• Number of Out-of-care HIV-diagnosed Hispanics Re-engaged into HIV Medical Care and Treatment Services</li> <li>• Number of Out-of-care HIV-diagnosed of Another Race / Ethnicity Re-engaged into HIV Medical Care and Treatment Services</li> </ul>	<p><u>Note:</u> Reengagement in HIV medical care is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care. A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he or she re-enters care and begins attending scheduled follow-up HIV medical appointments.</p>

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## Program Variables, Continued

### Condom Distribution

The following table describes Condom Distribution variables.

Variable	Description	Other Information
<b>Number of Condoms Distributed</b>	This is the estimated total number of condoms distributed to all clients in the reporting period.	
<b>Number of Condoms Distributed to High-risk Individuals who are HIV-negative or Whose HIV Status Is Unknown</b>	<p>This is the estimated number of condoms distributed to high-risk HIV-negative individuals and high-risk individuals whose HIV status is unknown.</p> <p>Persons likely to be at high risk for HIV infection include injection-drug users and their sex partners, persons who exchange sex for money or drugs, sex partners of HIV-infected persons, men who have sex with men, and heterosexual persons who themselves or whose sex partners have had more than one sex partner since their most recent HIV test.</p>	<u>Best Practice:</u> The number of condoms distributed to high-risk HIV-negatives and clients of unknown status can be counted by monitoring condoms distributed to venues where high-risk HIV-negatives and clients of unknown status are likely to be found, and monitoring condoms distributed at outreach and community events that target high-risk HIV-negatives and clients of unknown status.
<b>Number of Condoms Distributed to HIV-positive Individuals</b>	This is the estimated number of condoms distributed to HIV-positive clients.	

### Community EBIs

The following table describes Community EBIs variables.

Variable	Description
<b>Number of Community EBIs Conducted</b>	<p>This is the total number of community-level evidence-based interventions (EBIs) conducted.</p> <p>Health departments are to report the EBI by name and the total number of sessions completed.</p>
<b>Number of People Reached by Community EBIs</b>	This is the estimated total number of high-risk HIV-negative individuals that accessed or were reached by community evidence-based interventions (EBIs).

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## Program Variables, Continued

### Marketing / Media

The following table describes Marketing / Media variables.

Variable	Description	Other Information
<b>Number of Social Marketing/ Public Information Conducted</b>	This is the total number of social marketing/public information events conducted.	<b>Note:</b> Social marketing/public information events are defined as HIV-prevention messages delivered through one or more mass communication channels to target audiences.
<b>Number of People Reached by Social Marketing/ Public Information Events</b>	This is the estimated total number of people exposed to a key message disseminated by social marketing /public information events.	
<b>Number of Media Placements for Marketing Campaigns</b>	This is the total number of media placements for marketing campaigns.	<b>Note:</b> A media placement is the use of various types of media to promote or advertise a particular message. HIV/AIDS-related media placements may be produced in a variety of formats, such as informational brochures, outreach palm cards, magazine advertisements, billboards, posters, newspapers, banner ads on websites, and signs on public transit vehicles and in transit stations.

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## Program Variables, Continued

**PEP Therapy** The following table describes PEP Therapy variables.

Variable	Description	Other Information
<b>Number of Clients Referred to Non-occupational PEP Therapy</b>	<p>This is the number of clients who were referred to non-occupational post-exposure prophylaxis (PEP) therapy, stratified by risk, race, and ethnicity:</p> <ul style="list-style-type: none"> <li>Number of Clients Referred to Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of MSM / IDU Referred to Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of MSM Referred to Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of IDU Referred to Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of High-risk Heterosexuals Referred to Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of Clients with Other or Unknown Risks Referred to Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of African Americans Referred to Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of Hispanics Referred to Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of Clients of Another Race / Ethnicity Referred to Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> </ul>	<p><u>Note:</u> PEP Therapy Variables are required to be submitted by health departments only if your jurisdiction has implemented this intervention.</p> <p><u>Note:</u> Non-occupational post-exposure prophylaxis (PEP) therapy involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.</p>
<b>Number of Clients Initiated Non-occupational PEP Therapy</b>	<p>This is the number of clients who were referred to and initiated non-occupational post-exposure prophylaxis (PEP) therapy, stratified by risk, race, and ethnicity:</p> <ul style="list-style-type: none"> <li>Number of Clients who Initiated Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of MSM / IDU who Initiated Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of MSM who Initiated Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of IDU who Initiated Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of High-risk Heterosexuals who Initiated Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of Clients with Other or Unknown Risks who Initiated Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of African Americans who Initiated Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of Hispanics who Initiated Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> <li>Number of Clients of Another Race / Ethnicity who Initiated Non-occupational Post-Exposure Prophylaxis (PEP) Therapy</li> </ul>	

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## Program Variables, Continued

**PrEP Therapy** The following table describes PrEP Therapy variables.

Variable	Description	Other Information
<b>Number of MSM Referred to PrEP Therapy</b>	<p>This is the number of MSM who were referred to pre-exposure prophylaxis (PrEP) therapy, stratified by race and ethnicity:</p> <ul style="list-style-type: none"> <li>• Number of MSM Referred to PrEP Therapy</li> <li>• Number of African American MSM Referred to PrEP Therapy</li> <li>• Number of Hispanic MSM Referred to PrEP Therapy</li> <li>• Number of MSM of Another or Unknown Race / Ethnicity Referred to PrEP Therapy</li> </ul>	<p><u>Note:</u> Pre-exposure prophylaxis (PrEP) therapy may be part of comprehensive HIV prevention services in which HIV-negative individuals at high risk for HIV infection take antiretroviral medication daily to lower the risk of infection if exposed to HIV.</p>
<b>Number of MSM Initiated PrEP Therapy</b>	<p>This is the number of MSM who were referred to and initiated pre-exposure prophylaxis (PrEP) therapy, stratified by race and ethnicity:</p> <ul style="list-style-type: none"> <li>• Number of MSM Initiated PrEP Therapy</li> <li>• Number of African American MSM who Initiated PrEP Therapy</li> <li>• Number of Hispanic / Latino MSM who Initiated PrEP Therapy</li> <li>• Number of MSM of Another or Unknown Race / Ethnicity Initiated PrEP Therapy</li> </ul>	<p><u>Note:</u> PrEP Therapy Variables are required to be submitted by health departments only if your jurisdiction has implemented this intervention.</p>

## Budget Allocation Variables

### Budget Reporting

The following table describes the Budget Reporting variables.

Variable	Description
<b>Budget Allocation Reporting Year</b>	This is the 12-month calendar year (January - December) for which the budget allocation is being reported.

### HIV Testing

The following table describes the HIV Testing variables.

Variable	Description	Other Information
<b>Amount of Funds Allocated for HIV Testing in Healthcare Settings</b>	<p>This is the amount of CDC funding allocated for HIV testing in healthcare settings, stratified by funding sources:</p> <ul style="list-style-type: none"> <li>Amount of PS12-1201 Category A Funds (HIV Prevention Programs for Health Departments)</li> <li>Amount of PS12-1201 Category B Funds (Expanded HIV Testing for Disproportionately Affected Populations)</li> <li>Amount of PS12-1201 Category C Funds (Demonstration Projects)</li> <li>Amount of CDC funds Other than PS12-1201 Award</li> </ul>	<u>Note:</u> HIV testing in healthcare settings is a testing strategy that involves testing persons regardless of whether they have a recognized behavioral risk or presence of signs or symptoms of HIV infection.
<b>Amount of Funds Allocated for HIV Testing in Non-healthcare Settings</b>	<p>This is the amount of CDC funding allocated for HIV testing in non-healthcare settings, stratified by funding sources, risk, race, and ethnicity:</p> <ul style="list-style-type: none"> <li>Amount of PS12-1201 Category A Funds (HIV Prevention Programs for Health Departments)</li> <li>Amount of PS12-1201 Category B Funds (Expanded HIV Testing for Disproportionately Affected Populations)</li> <li>Amount of PS12-1201 Category C Funds (Demonstration Projects)</li> <li>Amount of CDC Funds Other than PS12-1201 Award</li> <li>Amount of all CDC Funds Allocated to Provide HIV Testing to MSM</li> <li>Amount of all CDC Funds Allocated to Provide HIV Testing to IDU</li> <li>Amount of all CDC Funds Allocated to Provide HIV Testing to Heterosexuals</li> <li>Amount of all CDC Funds Allocated to Provide HIV Testing to Clients of Other / Unknown Behavioral Risks</li> <li>Amount of all CDC Funds Allocated to Provide HIV Testing to African Americans</li> <li>Amount of all CDC Funds Allocated to Provide HIV Testing to Hispanics</li> <li>Amount of all CDC Funds Allocated to Provide HIV Testing to clients of Other or Unknown Race / Ethnicity</li> </ul>	<u>Note:</u> HIV testing in non-healthcare settings is a testing strategy that involves testing persons based on characteristics that increase their likelihood of being infected with HIV. These characteristics can include the presence of sexually transmitted diseases, behavioral risks, or attendance at venues frequented by high-risk persons.

*Continued on next page*

## Budget Allocation Variables, Continued

**CPP** The following table describes the CPP variables.

Variable	Description	Other Information
<b>Amount of Funds Allocated for Comprehensive Prevention with Positives (CPP)</b>	<p>This is the amount of CDC funding allocated for Comprehensive Prevention for Positives:</p> <ul style="list-style-type: none"> <li>• Amount of PS12-1201 Category A Funds (HIV Prevention Programs for Health Departments)</li> <li>• Amount of PS12-1201 Category B Funds (Expanded HIV Testing for Disproportionately Affected Populations)</li> <li>• Amount of PS12-1201 Category C Funds (Demonstration Projects)</li> <li>• Amount of CDC Funds Other than PS12-1201 Award</li> <li>• Amount of All CDC Funds Allocated to Partner Services</li> <li>• Amount of All CDC Funds Allocated to HIV Continuum of Care</li> <li>• Amount of All CDC Funds Allocated to Risk-Reduction EBIs with Positives</li> <li>• Amount of All CDC funds Allocated to Other Comprehensive Prevention with Positives Activities</li> </ul>	<p><b>Note:</b> CPP covers a range of prevention activities including:</p> <ul style="list-style-type: none"> <li>• Partner Services</li> <li>• Continuum of care (linkage, retention, re-engagement in care, and treatment adherence)</li> <li>• Risk-reduction EBIs with HIV-positive people</li> <li>• Other prevention programs that are targeted to HIV-diagnosed individuals and their partners</li> </ul>

**Condom Distribution** The following table describes the Condom Distribution variables.

Variable	Description
<b>Amount of Funds Allocated for Condom Distribution</b>	<p>This is the amount of CDC funding allocated for condom distribution, stratified by funding source and other activities:</p> <ul style="list-style-type: none"> <li>• Amount of PS12-1201 Category A Funding (HIV Prevention Programs for Health Departments) Allocated for Condom Distribution</li> <li>• Amount of CDC Funds other than PS12-1201 Allocated for Condom Distribution</li> <li>• Amount of All CDC Funds Allocated for Condom Distribution Targeting HIV Positives</li> <li>• Amount of All CDC Funds Allocated for Condom Distribution Targeting High-risk Individuals who Are HIV-negative or whose HIV Status is Unk</li> </ul>

**Policy Initiatives** The following table describes the Condom Distribution variables.

Variable	Description
<b>Amount of Funds Allocated for Policy Initiatives</b>	<p>This is the amount of CDC funding allocated for policy initiatives, stratified by funding source:</p> <ul style="list-style-type: none"> <li>• Amount of PS12-1201 Category A (HIV Prevention Programs for Health Departments) Allocated for Policy Initiatives</li> <li>• Amount of CDC Funds Other than PS12-1201 Allocated for Policy Initiatives</li> </ul>

*Continued on next page*

## Budget Allocation Variables, Continued

**Recommended Components** The following table describes the Recommended Components variables.

Variable	Description	Other Information
<b>Amount of Funds Allocated for Recommended components or Service Integration</b>	<p>This is the amount of CDC funding allocated for all PS12-1201 recommended components or service integration, stratified by funding source:</p> <ul style="list-style-type: none"> <li>• Amount of PS12-1201 Category A Funds Allocated for All PS12-1201 Recommended Components</li> <li>• Amount of PS12-1201 Category B Allocated for Service Integration (optional)</li> <li>• Amount of CDC Funds Other than PS12-1201 Allocated for All Recommended Components</li> </ul>	<p>Recommended components include:</p> <ul style="list-style-type: none"> <li>• Evidence-based HIV prevention interventions for HIV-negative persons at highest risk of acquiring HIV</li> <li>• Social marketing, media, and mobilization</li> <li>• Pre-exposure prophylaxis services</li> <li>• Non-occupational post-exposure prophylaxis services</li> </ul> <p><u>Note:</u> Service integration is the integration of testing programs for HIV, hepatitis B virus, hepatitis C virus, other STDs and tuberculosis.</p>

**M&E and Admin** The following table describes the M&E and Admin variables.

Variable	Description
<b>Amount of Funds Allocated for HIV Prevention Program Monitoring and Evaluation</b>	<p>This is the amount of CDC funding allocated for Program M&amp;E activities, stratified by program announcement:</p> <ul style="list-style-type: none"> <li>• Amount of PS12-1201 Funds Allocated for HIV Prevention Program Monitoring and Evaluation</li> <li>• Amount of CDC Funds Other than PS12-1201 Allocated for Program Monitoring and Evaluation</li> </ul>
<b>Amount of Funds Allocated for Agency's General Operations or Admin Activities</b>	<p>This is the amount of CDC funding allocated for general agency operations or administrative activities, stratified by program announcement:</p> <ul style="list-style-type: none"> <li>• Amount of PS12-1201 Allocated for Agency's General Operations or Admin Activities</li> <li>• Amount of CDC Funds Other than PS12-1201 Allocated for Agency's General Operations or Admin Activities</li> </ul>

*Continued on next page*

## Budget Allocation Variables, Continued

### Planning & Capacity

The following table describes the Planning & Capacity variables.

Variable	Description
<b>Amount of Funds Allocated for Jurisdictional HIV Prevention Planning</b>	<p>This is the amount of CDC funding allocated for jurisdictional HIV prevention planning, stratified by program announcement:</p> <ul style="list-style-type: none"> <li>• Amount of PS12-1201 Funding Allocated for Jurisdictional HIV Prevention Planning</li> <li>• Amount of CDC Funds Other than PS12-1201 Allocated for Jurisdictional HIV Prevention Planning</li> </ul>
<b>Amount of Funding Allocated for Capacity Building and Technical Assistance</b>	<p>This is the amount of CDC funding allocated for capacity building and technical assistance, stratified by program announcement:</p> <ul style="list-style-type: none"> <li>• Amount of PS12-1201 Funding Allocated for Capacity Building and Technical Assistance</li> <li>• Amount of CDC Funds Other than PS12-1201 Allocated for Capacity Building and Technical Assistance</li> </ul>

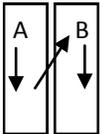
# EVALUATIONWEB® 2014 CLIENT SESSION-LEVEL DATA COLLECTION TEMPLATE FOR HEALTH DEPARTMENT-FUNDED AGENCIES

## General Instructions for Completing the EvaluationWeb Client Session-Level Data Collection Template for Health Department-Funded Agencies

This data collection template is provided to assist community-based organizations and health departments that collect National HIV Prevention Program Monitoring and Evaluation (NHME) Risk Reduction Activities (RRA) data. These organizations receive indirect funding from a local jurisdiction health department. This template is designed for jurisdictions in which the health department has decided to collect optional session-level data. The template is not mandated for use in the field, and it may be customized so that agencies may make any changes to the template that best fit their needs. For an editable Microsoft Publisher version of this template, contact the NHME Service Center at 1-855-374-7310 or [NHMEservice@cdc.gov](mailto:NHMEservice@cdc.gov).

- Sections A, B and C - Sections A and B are required for all clients. Complete Section C if the client completed a behavioral risk profile.
- Sections D and E - Complete Section D each time the client enrolls in an intervention. Section E has space for four sessions per intervention if necessary.
- Section F - Section F is optional for referrals outside of a specific session.

This template is designed to assist you with direct data entry into EvaluationWeb: it follows the EvaluationWeb direct data entry screens beginning from upper part of column A to bottom, then to upper part of column B to bottom.



## Detailed Instructions for Completing the EvaluationWeb Client Session-Level Data Collection Template for Health Department-Funded Agencies (Session-Level Data)

The fields on this form reflect (1) data requirements as described in the most current NHME Data Variable Set (DVS) and (2) additional optional variables that a local jurisdiction may choose to require.

- Write the CBO name and the Client ID number on the data entry page.
- There are three response formats you will use to record data: (1) text boxes, (2) check boxes, and (3) fill-in ovals. Text boxes are used to write in information (words, codes, and dates). Check boxes are used to select all options that apply. Fill-in ovals are used to select only one response.

## For Assistance with Data Reporting and Submissions

- To add new sites or for general technical assistance with EvaluationWeb, contact the Luther Consulting Help Desk at: [help@lutherconsulting.com](mailto:help@lutherconsulting.com) or 1-866-517-6570 option 1
- For questions about NHME data elements, contact the NHME Service Center at: [NHMEservice@cdc.gov](mailto:NHMEservice@cdc.gov) or 1-855-374-7310

This data collection template is consistent with the OMB-approved information collection request #0920-0696 (expiration date: 03/31/2016).

**EVALUATIONWEB® 2014 CLIENT SESSION-LEVEL DATA COLLECTION TEMPLATE FOR  
HEALTH DEPARTMENT-FUNDED AGENCIES**

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# EVALUATIONWEB® 2014 CLIENT SESSION-LEVEL DATA COLLECTION TEMPLATE FOR HEALTH DEPARTMENT-FUNDED AGENCIES

Jurisdiction Name <b>A02</b> (write in)																
Agency Name <b>A01</b>																
Agency ID <b>A01a</b>																
CBO Agency ID <b>A28</b>																
Client ID <b>G103</b>																
<b>SECTION A. DEMOGRAPHICS</b> Instructions: Please complete Section A for each client only once, when the client first enrolls in an intervention or receives referrals to HIV prevention and support services.																
Date Demographics Collected <b>G101</b>		M	M	D	D	Y	Y	Y	Y							
Year of Birth <b>G112</b> (enter 1800 if unknown)						Y	Y	Y	Y							
Ethnicity <b>G114</b> <input type="radio"/> Hispanic or Latino <input type="radio"/> Don't Know <input type="radio"/> Not Asked <input type="radio"/> Not Hispanic or Latino <input type="radio"/> Declined to Answer																
Race <b>G116</b> (select all that apply) <input type="checkbox"/> Am. Indian/AK Native <input type="checkbox"/> Native HI/Pac. Islander <input type="checkbox"/> Don't Know <input type="checkbox"/> Asian <input type="checkbox"/> White <input type="checkbox"/> Not Asked <input type="checkbox"/> Black or African American <input type="checkbox"/> Declined to Answer																
<b>RESIDENCE</b> State/Territory <b>G120</b> (enter FIPS code)																
County <b>G132</b> (enter FIPS code)																
Assigned Sex at Birth <b>G123</b> <input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Not Asked <input type="radio"/> Declined to Answer																
Current Gender Identity <b>G124</b> <input type="radio"/> Male <input type="radio"/> Transgender—Male to Female <input type="radio"/> Declined to Answer <input type="radio"/> Female <input type="radio"/> Transgender—Female to Male <input type="radio"/> Not Asked <input type="radio"/> Transgender—Unspecified																
<b>SECTION B. CLIENT RISK</b> Instructions: Please complete Section B once for each client.																
Date Risk Profile Collected <b>G200</b>		M	M	D	D	Y	Y	Y	Y							
Choose status of collection of behavioral risk profile <b>G200_1</b> <input type="radio"/> Client Completed a Behavioral Risk Profile (If the client completed a behavioral risk profile, complete Section C.) <input type="radio"/> Client Was Not Asked about Behavioral Risk Factors <input type="radio"/> Client Was Asked, but No Behavioral Risks Were Identified <input type="radio"/> Client Declined to Discuss Behavioral Risk Factors																
Previous HIV Test? <b>G204</b> <input type="radio"/> No <input type="radio"/> Yes →																
Self-Reported HIV Test Result <b>G205</b> <input type="radio"/> Positive <input type="radio"/> Don't Know <input type="radio"/> Negative <input type="radio"/> Declined to Answer <input type="radio"/> Preliminary Positive <input type="radio"/> Indeterminate <input type="radio"/> Not Asked																
<b>SECTION C. BEHAVIORAL RISK PROFILE</b> Instructions: Please complete Section C if the client completed a behavioral risk profile (see question in Section B). Indented questions are required if the response to the initial question is Yes.																
For clients completing a risk profile, did the client report the following behaviors in the past 12 months?																
												No	Yes	Don't Know		
Vaginal or anal sex with a male <b>G216a</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
With a male without using a condom <b>G217a</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
With a male who is IDU <b>G218a</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
With a male who is HIV+ <b>G219a</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Vaginal or anal sex with a female <b>G216b</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
With a female without using a condom <b>G217b</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
With a female who is IDU <b>G218b</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
With a female who is HIV+ <b>G219b</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Vaginal or anal sex with a transgender person <b>G216c</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
With a transgender person without using a condom <b>G217c</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
With a transgender person who is IDU <b>G218c</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
With a transgender person who is HIV+ <b>G219c</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has the client used injection drugs? <b>G211_01</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Share drug injection equipment? <b>G211_08</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Female clients only (based on current gender identity)																
Vaginal or Anal Sex with MSM <b>G220</b>														<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Additional Risk Factors <b>G212</b> (select all that apply)																
<input type="checkbox"/> 01 Exchange vaginal/anal sex for drugs/money/or something they needed <input type="checkbox"/> 02 Vaginal/anal sex while intoxicated and/or high on drugs <input type="checkbox"/> 05 Vaginal/anal sex with person of unknown HIV status <input type="checkbox"/> 06 Vaginal/anal sex with person who exchanges sex for drugs/money <input type="checkbox"/> 08 Vaginal/anal sex with anonymous partner <input type="checkbox"/> 12 Diagnosed with a sexually transmitted disease (STD) <input type="checkbox"/> 13 Sex with multiple partners <input type="checkbox"/> 14 Oral sex <input type="checkbox"/> 15 Unprotected vaginal/anal sex with a person who is an IDU <input type="checkbox"/> 16 Unprotected vaginal/anal sex with a person who is HIV positive <input type="checkbox"/> 17 Unprotected vaginal/anal sex in exchange for drugs/money/ or something they needed <input type="checkbox"/> 18 Unprotected vaginal/anal sex with person who exchanges sex for drugs/ money <input type="checkbox"/> 19 Unprotected sex with multiple partners																

# EVALUATIONWEB® 2014 CLIENT SESSION-LEVEL DATA COLLECTION TEMPLATE FOR HEALTH DEPARTMENT-FUNDED AGENCIES

Client ID G103													
<b>SECTION D. ENROLLMENT IN HIV PREVENTION INTERVENTIONS</b> <i>Instructions:</i> Please update Section D each time the client enrolls in or completes an intervention. Key: N = No, Y = Yes, DK = Don't Know, DA = Declined to Answer, NA = Not Asked													
Intervention Name H01a (write in)													
Program Evidence Base H01b (write in; specify H01c if other)													
Date of Enrollment H07						M	M	D	D	Y	Y	Y	Y
Program Announcement X137 (write in; specify X137-1 if Other)													
Site Location (write in)													
Site ID S01													
Site Type S04						F							
Number of Planned Sessions H02				Number of Completed Sessions H05									
<b>OPTIONAL INFORMATION</b>													
Client Intervention Status						<input type="radio"/> Enrolled			<input type="radio"/> Not Enrolled				
<b>SECTION E. SESSION INFORMATION (OPTIONAL)</b> <i>Instructions:</i> Sessions are recorded in 15-minute increments (15 minutes = 0.25 hours). Use 0.1 for any session shorter than 15 minutes. For session activities, enter the code from page 6. For referrals, use the codes from Section F.													
<b>SESSION #1</b>													
Session Date H06						M	M	D	D	Y	Y	Y	Y
2 Length of Session				3 Session Number									
4 Worker Name													
5 Incentive Provided?						<input type="radio"/> N			<input type="radio"/> Y				
6 Session Activities				1				3					
				2				4					
7 Referral Codes for This Session				1		2		3		4			

<b>SECTION E. SESSION INFORMATION (OPTIONAL) - CONTINUED</b> <i>Instructions:</i> Sessions are recorded in 15-minute increments (15 minutes = 0.25 hours). Use 0.1 for any session shorter than 15 minutes. For session activities, enter the code from page 6. For referrals, use the codes from Section F.													
<b>SESSION #2</b>													
Session Date H06						M	M	D	D	Y	Y	Y	Y
2 Length of Session				3 Session Number									
4 Worker Name													
5 Incentive Provided?						<input type="radio"/> N			<input type="radio"/> Y				
6 Session Activities				1				3					
				2				4					
7 Referral Codes for This Session				1		2		3		4			
<b>SESSION #3</b>													
Session Date H06						M	M	D	D	Y	Y	Y	Y
2 Length of Session				3 Session Number									
4 Worker Name													
5 Incentive Provided?						<input type="radio"/> N			<input type="radio"/> Y				
6 Session Activities				1				3					
				2				4					
7 Referral Codes for This Session				1		2		3		4			
<b>SESSION #4</b>													
Session Date H06						M	M	D	D	Y	Y	Y	Y
2 Length of Session				3 Session Number									
4 Worker Name													
5 Incentive Provided?						<input type="radio"/> N			<input type="radio"/> Y				
6 Session Activities				1				3					
				2				4					
7 Referral Codes for This Session				1		2		3		4			

# EVALUATIONWEB® 2014 CLIENT SESSION-LEVEL DATA COLLECTION TEMPLATE FOR HEALTH DEPARTMENT-FUNDED AGENCIES

Client ID G103

## SECTION F. REFERRALS OUTSIDE OF SESSIONS (OPTIONAL)

**Instructions:** Please complete Section F for all clients who were referred to any services listed below outside of the sessions listed in Section E. Services may apply to either HIV positive or HIV negative clients.

Services	Date of 1st Referral	Date of 2nd Referral	Date of 3rd Referral
01 - HIV Testing	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
02 - HIV Confirmatory Test	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
03 - HIV Prevention Counseling	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
04 - STD Screening and Treatment	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
05 - Viral Hepatitis Screening and Treatment	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
06 - Tuberculosis Testing	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
07 - Syringe Exchange Services	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
08 - Reproductive Health Services	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
09 - Prenatal Care	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
10 - HIV Medical Care/Evaluation/Treatment	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
11 - IDU Risk Reduction Services	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
12 - Substance Abuse Services	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
13 - General Medical Care	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
14 - Partner Services	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
15 - Mental Health Services	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
16 - Comprehensive Risk Counseling Services	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
17 - Other Prevention Services	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
18 - Other Support Services	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
19 - Case Management	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y
88 - Other	M M D D Y Y Y Y	M M D D Y Y Y Y	M M D D Y Y Y Y

# EVALUATIONWEB® 2014 CLIENT SESSION-LEVEL DATA COLLECTION TEMPLATE FOR HEALTH DEPARTMENT-FUNDED AGENCIES

CODES FOR SESSION ACTIVITIES (OPTIONAL)			
03.00 HIV testing	08.17 Information - Providing prevention services	10.06 Practice - Providing prevention services	11.19 Discussion - Decision making
04.00 Referral	08.18 Information - HIV Testing	10.07 Practice - Partner notification	11.20 Discussion - Providing prevention services
05.00 Personalized risk assessment	08.19 Information - Partner notification	10.88 Practice - Other Participant	11.21 Discussion - Alcohol and drug use prevention
06.00 Elicit partners	08.20 Information - HIV medication therapy adherence	11.01 Discussion - Sexual risk reduction	11.22 Discussion - Sexual health
07.00 Notification of exposure	08.21 Information - Alcohol and drug use prevention	11.02 Discussion - IDU risk reduction	11.23 Discussion - TB testing
08.01 Information - HIV/AIDS transmission	08.22 Information - Sexual health	11.03 Discussion - HIV testing	11.24 Discussion - Stage-based encounter
08.02 Information - Abstinence/postpone sexual activity	08.23 Information - TB Testing	11.04 Discussion - Other sexually transmitted diseases	11.88 Discussion - Other
08.03 Information - Other sexually transmitted diseases	08.88 Information - Other	11.05 Discussion - Disclosure of HIV status	12.01 Other Testing - Pregnancy
08.04 Information - Viral hepatitis	09.01 Demonstration - Condom/barrier use	11.06 Discussion - Partner notification	12.02 Other Testing - STD
08.05 Information - Availability of HIV/STD counseling and testing	09.02 Demonstration - IDU risk reduction	11.07 Discussion - HIV medication therapy adherence	12.03 Other Testing - Viral hepatitis
08.06 Information - Availability of partner notification and referral services	09.03 Demonstration - Negotiation/communication	11.08 Discussion - Abstinence/postpone sexual activity	12.04 Other Testing - TB
08.07 Information - Living with HIV/AIDS	09.04 Demonstration - Decision making	11.09 Discussion - IDU risk-free behavior	13.01 Distribution - Male condoms
08.08 Information - Availability of social services	09.05 Demonstration - Disclosure of HIV status	11.10 Discussion - HIV/AIDS transmission	13.02 Distribution - Female condoms
08.09 Information - Availability of medical services	09.06 Demonstration - Providing prevention services	11.11 Discussion - Viral hepatitis	13.03 Distribution - Safe sex kits
08.10 Information - Sexual risk reduction	09.07 Demonstration - Partner notification	11.12 Discussion - Living with HIV/AIDS	13.04 Distribution - Safer injection/bleach kits
08.11 Information - IDU risk reduction	09.88 Demonstration - Other	11.13 Discussion - Availability of HIV/STD counseling and testing	13.05 Distribution - Lubricants
08.12 Information - IDU risk-free behavior	10.01 Practice - Condom/barrier use	11.14 Discussion - Availability of partner notification and referral services	13.06 Distribution - Education materials
08.13 Information - Condom/barrier use	10.02 Practice - IDU risk reduction	11.15 Discussion - Availability of social services	13.07 Distribution - Referral lists
08.14 Information - Negotiation/communication	10.03 Practice - Negotiation/communication	11.16 Discussion - Availability of medical services	13.08 Distribution - Role model stories
08.15 Information - Decision making	10.04 Practice - Providing prevention services	11.17 Discussion - Condom/barrier use	13.09 Distribution - Dental dams
08.16 Information - Disclosure of HIV status	10.05 Practice - Disclosure of HIV status	11.18 Discussion - Negotiation/communication	13.88 Distribution - Other
			14.01 Post-intervention follow-up
			14.02 Post-intervention booster session
			15.00 HIV testing history survey
			16.00 Risk reduction counseling
			17.00 Personalized cognitive counseling
			88 Other

CODES AND NAMES FOR PROGRAM EVIDENCE BASE <b>H01b</b> (SPECIFY STUDY/SPECIAL STUDY OR OTHER IN <b>H01c</b> )			
1.01 Community PROMISE	1.10 Street Smart	1.19 D-UP	1.28 Project AIM
1.02 Healthy Relationships	1.11 Together Learning Choices	1.20 Sister to Sister	1.29 Safe in the City
1.03 Holistic Health Recovery	1.12 VOICES/VOCES	1.21 Project START	1.30 RESPECT
1.04 Many Men, Many Voices	1.13 WILLOW	1.22 Connect	1.31 ARTAS
1.05 Mpowerment	1.14 SIHLE	1.23 SHIELD	2.01 Comprehensive Risk Counseling Services
1.06 Popular Opinion Leader	1.15 CLEAR	1.24 Nia	3.01 Study/Special Study (Specify)
1.07 RAPP	1.16 OPTIONS	1.25 Cuidate!	3.02 Other (Specify)
1.08 Safety Counts	1.17 Focus on Youth with ImPact	1.26 Partnership for Health	
1.09 SISTA	1.18 MIP	1.27 Personalized Cognitive Counseling (PCC)	

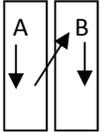
# EVALUATIONWEB® 2014 HEALTH DEPARTMENT AGGREGATE DATA COLLECTION TEMPLATE

## General instructions for completing the EvaluationWeb Health Department Aggregate Data Collection Template

This data collection template is provided to health departments that are collecting National HIV Prevention Program Monitoring and Evaluation (NHME) Risk Reduction Activities (RRA) data. This template is not mandated for use in the field and may be customized so that an agency may make any changes to the template to best fit their needs. Contact the NHME Service Center to receive a Microsoft Publisher version of this template that can be edited (1-855-374-7310 or NHMEservice@cdc.gov).

- Sections A through K are required. PS12-1201 is for health departments only.

This template is designed for direct data entry into EvaluationWeb. The template follows the EvaluationWeb direct data entry screens beginning from top upper left column A to bottom left, then to upper right column B to bottom right.



## Detailed instructions for completing the EvaluationWeb Health Department Aggregate Data Collection Template

- The fields on this form reflect data requirements as described in the 2012 NHME Data Variable Set and additional optional variables that a local jurisdiction may choose to require.
- Text boxes are used to write in information (words, codes and dates).

### For assistance with data reporting and submissions

- For technical assistance, contact the HELP DESK at Luther Consulting (help@lutherconsulting.com or 1-866-517-6570 option #1).
- For questions about NHME data elements, contact the NHME Service Center (NHMEservice@cdc.gov or 1-855-374-7310).

### CDC assurance of confidentiality

The CDC Assurance of Confidentiality statement assures clients and agency staff that data collected and recorded on templates will be handled securely and confidentially. All CDC grantees are encouraged to include the CDC Assurance of Confidentiality statement on all HIV prevention program data collection templates.

This data collection template is consistent with the OMB-approved information collection request #0920-0696 (expiration date: 03/31/2016).

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# EVALUATIONWEB® 2014 HEALTH DEPARTMENT AGGREGATE DATA COLLECTION TEMPLATE

SECTION A. REPORTING LEVEL AND PERIOD												SECTION C. NUMBER OF HIV-DIAGNOSED CLIENTS LINKED TO TREATMENT ADHERENCE SERVICES											
Instructions: Although aggregate data may be collected at either the jurisdiction or the intervention level, reporting must occur at the jurisdiction level.												<b>By Risk Category</b>											
Jurisdiction Name <b>A02</b> <small>(write in)</small>												HIV-diagnosed MSM/IDU <b>ME102a</b>											
Intervention Name <b>H01a</b> <small>(write in if applicable)</small>												HIV-diagnosed MSM <b>ME102b</b>											
Program Announcement <b>X137</b> <small>(write in; specify X137-1 if Other)</small>												HIV-diagnosed IDU <b>ME102c</b>											
Reporting Period <b>ME100</b> (Use a 1- or 6-month reporting period. Example: From 07/2013 to 08/2013 or from 07/2013 to 12/2013.)												HIV-diagnosed heterosexuals <b>ME102d</b>											
From			M M Y Y Y Y			To			M M Y Y Y Y														
SECTION B. NUMBER OF HIV-DIAGNOSED CLIENTS LINKED TO HIV MEDICAL CARE												SECTION D. NUMBER OF OUT OF CARE HIV-DIAGNOSED CLIENTS RE-ENGAGED WITH HIV MEDICAL CARE AND TREATMENT SERVICES											
<b>By Risk Category</b>												<b>By Risk Category</b>											
						HIV-diagnosed MSM/IDU <b>ME101a</b>						HIV-diagnosed African Americans <b>ME102f</b>											
						HIV-diagnosed MSM <b>ME101b</b>						HIV-diagnosed Hispanics/Latinos <b>ME102g</b>											
						ME101c HIV-diagnosed IDU						HIV-diagnosed clients of other or unknown race/ethnicity <b>ME102h</b>											
						HIV-diagnosed heterosexuals <b>ME101d</b>						<b>By Race/Ethnicity</b>											
						HIV-diagnosed clients with other/unknown behavioral risk factors <b>ME101e</b>						HIV-diagnosed MSM/IDU <b>ME103a</b>											
<b>By Race/Ethnicity</b>												HIV-diagnosed MSM <b>ME103b</b>											
						HIV-diagnosed African Americans <b>ME101f</b>						HIV-diagnosed IDU <b>ME103c</b>											
						HIV-diagnosed Hispanics/Latinos <b>ME101g</b>						HIV-diagnosed heterosexuals <b>ME103d</b>											
						HIV-diagnosed clients of other or unknown race/ethnicity <b>ME101h</b>						HIV-diagnosed clients with other/unknown behavioral risk factors <b>ME103e</b>											
												<b>By Race/Ethnicity</b>											
												HIV-diagnosed African Americans <b>ME103f</b>											
												HIV-diagnosed Hispanics/Latinos <b>ME103g</b>											
												HIV-diagnosed clients of other or unknown race/ethnicity <b>ME103h</b>											

EVALUATIONWEB® 2014 HEALTH DEPARTMENT AGGREGATE DATA COLLECTION TEMPLATE

Jurisdiction Name <b>A02</b> (write in)		<b>SECTION I. NUMBER OF CLIENTS REFERRED AND INITIATED NON-OCCUPATIONAL PEP THERAPY</b>									
Intervention Name <b>H01a</b> (write in if applicable)		<b>By Risk Category</b>									
		MSM/IDU <b>ME115a</b>									
<b>SECTION E. NUMBER OF CONDOMS DISTRIBUTED</b>											
Condoms distributed to high-risk individuals who are HIV-negative or whose HIV status is unknown <b>ME105a</b>		MSM <b>ME115b</b>									
Condoms distributed to HIV-diagnosed individuals <b>ME105b</b>		IDU <b>ME115c</b>									
<b>SECTION F. COMMUNITY EBI</b>		High-risk heterosexuals <b>ME115d</b>									
Number of community EBIs conducted <b>ME109</b>		Clients with other/unknown behavioral risk factors <b>ME115e</b>									
Number of people reached by community EBIs <b>ME110</b>		<b>By Race/Ethnicity</b>									
<b>SECTION G. SOCIAL MARKETING/PUBLIC INFORMATION</b>		African Americans <b>ME115f</b>									
Number of social marketing/public information events conducted <b>ME111</b>		Hispanics/Latinos <b>ME115g</b>									
Number of people reached by social marketing/public information events <b>ME112</b>		Clients of other or unknown race/ethnicity <b>ME115h</b>									
Number of media placements for marketing campaigns <b>ME113</b>		<b>SECTION J. NUMBER OF MSM REFERRED TO PrEP THERAPY</b>									
<b>SECTION H. NUMBER OF CLIENTS REFERRED TO NON-OCCUPATIONAL PEP THERAPY</b>		African American MSM <b>ME116a</b>									
<b>By Risk Category</b>		Hispanic/Latino MSM <b>ME116b</b>									
MSM/IDU <b>ME114a</b>		MSM of other or unknown race/ethnicity <b>ME116c</b>									
MSM <b>ME114b</b>		<b>SECTION K. MSM INITIATED PrEP THERAPY</b>									
IDU <b>ME114c</b>		African American MSM <b>ME117a</b>									
High-risk heterosexuals <b>ME114d</b>		Hispanic/Latino MSM <b>ME117b</b>									
Clients with other/unknown behavioral risk factors <b>ME114e</b>		MSM of other or unknown race/ethnicity <b>ME117c</b>									
<b>By Race/Ethnicity</b>											
African Americans <b>ME114f</b>											
Hispanics/Latinos <b>ME114g</b>											
Clients of other or unknown race/ethnicity <b>ME114h</b>											

# EvaluationWeb: Aggregate Data Entry

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The following guide provides instructions for entering aggregate data into EvaluationWeb for HIV Prevention Risk Reduction Activities.

For further instruction, contact Beth Leftwich  
([elizabeth.leftwich@vdh.virginia.gov](mailto:elizabeth.leftwich@vdh.virginia.gov) or 804-864-7953).

The EvaluationWeb Aggregate Template was created by Luther Consulting, LLC.

The variable definitions were found in the CDC NHM&E Data Variable Set (DVS) Updates (3/17/14).

Both of these resources can be found at [evaluationweb.com](http://evaluationweb.com).

## Section A: Reporting Level and Period

SECTION A. REPORTING LEVEL AND PERIOD	
<p><b>Instructions:</b> Although aggregate data may be collected at either the jurisdiction or the intervention level, reporting must occur at the jurisdiction level.</p>	
<p><b>Jurisdiction Name</b> A02 (write in)</p>	
<p><b>Intervention Name</b> H01a (write in if applicable)</p>	
<p><b>Program Announcement</b> X137 (write in; specify X137-1 if Other)</p>	
<p><b>Reporting Period</b> ME100 (Use a 1- or 6-month reporting period. Example: From 07/2013 to 08/2013 or from 07/2013 to 12/2013.)</p>	
<p><b>From</b></p>	<p><b>To</b></p>
<p>M M Y Y Y Y</p>	<p>M M Y Y Y Y</p>

The information from this section of the template is already entered in EvaluationWeb. You will not be asked to enter this information when you log in to EvaluationWeb. For reference, definitions of each variable are listed below.

**Jurisdiction name:** Virginia

**Intervention name:** The name of the intervention for which you are entering data, e.g. dUp, Stigma Reduction, or Condom Distribution.

**Program Announcement:** PS12-1201 Category A, B, or C

**Reporting Period:** The month and year during which the activities occurred. You will select the Month and Year from the data entry site to enter data.

## Section B:

### Number of HIV-Diagnosed Clients Linked to HIV Medical Care

SECTION B. NUMBER OF HIV-DIAGNOSED CLIENTS LINKED TO HIV MEDICAL CARE												
By Risk Category												
												HIV-diagnosed MSM/IDU ME101a
												HIV-diagnosed MSM ME101b
												HIV-diagnosed IDU ME101c
												HIV-diagnosed heterosexuals ME101d
												HIV-diagnosed clients with other/unknown behavioral risk factors ME101e
By Race/Ethnicity												
												HIV-diagnosed African Americans ME101f
												HIV-diagnosed Hispanics/Latinos ME101g
												HIV-diagnosed clients of other or unknown race/ethnicity ME101h

Section B asks you to enter a count of the number of HIV positive clients who were linked to medical care.

There are two sub-sections: (1) by risk category and (2) by race/ethnicity. The two sub-sections should have the same number of clients, i.e.:

$$\# \text{ by Risk Category} = \# \text{ by Race/Ethnicity}$$

**Linkage to HIV Medical Care** occurs when a client attends a routine HIV medical care visit within 3 months of HIV diagnosis.

## Section C: Number of HIV-Diagnosed Clients Linked to Treatment Adherence Services

SECTION C. NUMBER OF HIV-DIAGNOSED CLIENTS LINKED TO TREATMENT ADHERENCE SERVICES												
By Risk Category												
												HIV-diagnosed MSM/IDU ME102a
												HIV-diagnosed MSM ME102b
												HIV-diagnosed IDU ME102c
												HIV-diagnosed heterosexuals ME102d
												HIV-diagnosed clients with other/unknown behavioral risk factors ME102e
By Race/Ethnicity												
												HIV-diagnosed African Americans ME102f
												HIV-diagnosed Hispanics/Latinos ME102g
												HIV-diagnosed clients of other or unknown race/ethnicity ME102h

Section C asks you to enter a count of the number of HIV positive clients who were linked to Treatment Adherence Services.

There are two sub-sections: (1) by risk category and (2) by race/ethnicity. The two sub-sections should have the same number of clients, i.e.:

$$\# \text{ by Risk Category} = \# \text{ by Race/Ethnicity}$$

***Linkage to Treatment Adherence Services*** occurs when a client is linked to anti-retroviral treatment (ART) adherence services.

Medical (or ART) adherence is defined as the extent to which patients follow medical regimens as prescribed by their health care providers.

ART adherence services may include patient counseling and education, medication cues and reminders, and social and peer support interventions designed to improve ART use.

# Section D: Number of Out-of-Care HIV-Diagnosed Clients Re-engaged with HIV Medical and Treatment Services

SECTION D. NUMBER OF OUT OF CARE HIV-DIAGNOSED CLIENTS RE-ENGAGED WITH HIV MEDICAL CARE AND TREATMENT SERVICES											
By Risk Category											
											HIV-diagnosed MSM/IDU ME103a
											HIV-diagnosed MSM ME103b
											HIV-diagnosed IDU ME103c
											HIV-diagnosed heterosexuals ME103d
											HIV-diagnosed clients with other/unknown behavioral risk factors ME103e
By Race/Ethnicity											
											HIV-diagnosed African Americans ME103f
											HIV-diagnosed Hispanics/Latinos ME103g
											HIV-diagnosed clients of other or unknown race/ethnicity ME103h

Section D asks you to enter a count of the number of Out-of-Care HIV positive clients who were re-engaged with HIV Medical and Treatment Services.

There are two sub-sections: (1) by risk category and (2) by race/ethnicity. The two sub-sections should have the same number of clients, i.e.:

$$\# \text{ by Risk Category} = \# \text{ by Race/Ethnicity}$$

**Re-engagement with HIV Medical and Treatment and Services** is defined as the process of assisting persons with HIV to resume HIV medical care after a lapse in care.

A previously HIV-diagnosed person, who is not in HIV medical care, is said to be re-engaged in care when he/she re-enters care and begins attending scheduled follow-up HIV medical appointments.

# Section E: Number of Condoms Distributed

SECTION E. NUMBER OF CONDOMS DISTRIBUTED									
									Condoms distributed to high-risk individuals who are HIV-negative or whose HIV status is unknown ME105a
									Condoms distributed to HIV-diagnosed individuals ME105b

Section E asks for a count of the number of condoms distributed. This number may be estimated by subtracting the number of condoms remaining at the end of the reporting period from the number of condoms purchased at the beginning of the reporting period.

There are two sub-sections: (1) Condoms distributed to high-risk individuals who are HIV-negative or whose HIV status is unknown; and (2) Condoms distributed to HIV-diagnosed individuals. The two sub-sections DO NOT to be equal.

**High-risk individuals who are HIV-negative or whose HIV status** is known include persons likely to be at high risk for HIV infection, including injection-drug users and their sex partners, persons who exchange sex for money or drugs, sex partners of HIV-infected persons, men who have sex with men, and heterosexual persons who themselves or whose sex partners have had more than one sex partner since their most recent HIV test.

## Section F: Community EBI

SECTION F. COMMUNITY EBI										
										Number of community EBIs conducted ME109
										Number of people reached by community EBIs ME110

Section F asks for a count of the number of community Evidence-Based Interventions (EBIs) being conducted and a count of the number of people reached by those EBIs. These two numbers will not be equal. The first is counting activities and the second is counting individuals.

***A community EBI*** is defined as an EBI that seeks to improve the risk conditions and behaviors in a community through a focus on the community as a whole, rather than by intervening only with individuals or small groups. Only count each EBI once per month. If you have 3 activities for 1 EBI, the count for that month is “1.”

***Number of people reached by community EBIs*** is the estimated total number of high-risk HIV negative individuals that accessed or were reached by (i.e. exposed) community EBI. Exposure to a community EBI happens when a client sees or hears a key message disseminated by the intervention. Each individual should only be counted once per month. If the same person attends two EBI-related events, only count that person as “1.”

## Section G: Social Marketing/Public Information

SECTION G. SOCIAL MARKETING/PUBLIC INFORMATION										
										Number of social marketing/public information events conducted ME111
										Number of people reached by social marketing/public information events ME112
										Number of media placements for marketing campaigns ME113

Section G asks for a count of the number of social marketing/public information events conducted, the number of people reached by those events, and the number of media placements for marketing campaigns. These three numbers will NOT be equal. The first is counting activities, the second is counting individuals, and the third is counting the types of methods used to share information.

***A social marketing/public information event*** is defined as HIV-prevention messages delivered through one or more mass communication channels to target audiences.

***Number of people reached by social marketing/public information events*** is defined as the number of people who viewed or heard a key message of the campaign.

***Number of media placements for marketing campaigns*** is the number of media methods used to deliver a prevention messages, e.g. brochure, radio, palm cards, etc.

## Section H: Number of Clients Referred to Non-Occupational PEP Therapy

SECTION H. NUMBER OF CLIENTS REFERRED TO NON-OCCUPATIONAL PEP THERAPY										
By Risk Category										
										MSM/IDU ME114a
										MSM ME114b
										IDU ME114c
										High-risk heterosexuals ME114d
										Clients with other/unknown behavioral risk factors ME114e
By Race/Ethnicity										
										African Americans ME114f
										Hispanics/Latinos ME114g
										Clients of other or unknown race/ethnicity ME114h

Section H asks you to enter a count of the number of clients who were referred to non-occupational PEP Therapy.

There are two sub-sections: (1) by risk category and (2) by race/ethnicity. The two sub-sections should have the same number of clients, i.e.:

$$\# \text{ by Risk Category} = \# \text{ by Race/Ethnicity}$$

***Non-occupational post-exposure prophylaxis (PEP)*** involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.

## Section I: Number of Clients Referred and Initiated Non-Occupational PEP Therapy

SECTION I. NUMBER OF CLIENTS REFERRED AND INITIATED NON-OCCUPATIONAL PEP THERAPY												
By Risk Category												
												MSM/IDU ME115a
												MSM ME115b
												IDU ME115c
												High-risk heterosexuals ME115d
												Clients with other/unknown behavioral risk factors ME115e
By Race/Ethnicity												
												African Americans ME115f
												Hispanics/Latinos ME115g
												Clients of other or unknown race/ethnicity ME115h

Section I asks you to enter a count of the number of clients who were referred to and initiated non-occupational PEP Therapy.

There are two sub-sections: (1) by risk category and (2) by race/ethnicity. The two sub-sections should have the same number of clients, i.e.:

$$\# \text{ by Risk Category} = \# \text{ by Race/Ethnicity}$$

***Non-occupational post-exposure prophylaxis (PEP)*** involves the medically-supervised provision of HIV antiretroviral drugs (ART) to HIV-negative persons who may have recently been exposed to HIV.

## Sections J & K: Number of MSM Referred to PrEP Therapy and the Number of MSM Initiated PrEP Therapy.

SECTION J. NUMBER OF MSM REFERRED TO PrEP THERAPY												
												African American MSM ME116a
												Hispanic/Latino MSM ME116b
												MSM of other or unknown race/ethnicity ME116c
SECTION K. MSM INITIATED PrEP THERAPY												
												African American MSM ME117a
												Hispanic/Latino MSM ME117b
												MSM of other or unknown race/ethnicity ME117c

Section J asks you to enter a count of the number of MSM clients who were referred to PrEP Therapy.

Section K asks you to enter a count of the number of MSM clients who initiated PrEP Therapy.

*Pre-exposure prophylaxis (PrEP) may be part of comprehensive HIV prevention services in which HIV-negative individuals at high risk for HIV infection take antiretroviral medication daily to lower the risk of infection if exposed to HIV.*

# Quality Assurance

## EvaluationWeb Risk Reduction Activities Data

### What is Quality Assurance?

Quality Assurance (QA) is the methods and procedures implemented to ensure that data are collected, managed, and utilized with accuracy and precision.

Quality Assurance is an ongoing process. It is important that contractors entering data into EvaluationWeb develop specific procedures for maintaining QA.

Quality Assurance is a collaborative effort among the CDC, Luther Consulting (i.e., EvaluationWeb), DDP, and DDP HIV Prevention contractors. Depending on the type of data, each partner will have a different role. For Risk Reduction Activities (RRA), DDP contractors enter their own data into EvaluationWeb. They are responsible for entering data correctly and with high quality.

Quality Assurance includes procedures in each of the following five phases of data management:

1. Protocol Development and Forms Creation
2. Data Collection
3. Database
4. Data Entry Controls
5. Post Data Entry Audits

### Step 1: Protocol Development and Forms Creation

#### Protocol development

- Data protocols determine the logistics of data collection; i.e., what data is collected, when it is collected, how it is collected, and by whom it is collected.
- Both the CDC and VDH DDP have data collection protocols; however, contractors should also have their own procedures in place to insure that those federal and state guidelines are met.

#### Forms Creation

- Data collection forms should accurately capture the required data variables. These forms are used to collect demographics, enrollment information, risk profiles, and referrals.
- Definitions of the required variables are available in the Comprehensive NHM&E Data Variable Set. This document is available on the EvaluationWeb help page.

- Template forms for client level and aggregate level data are available on the EvaluationWeb help page. These forms capture all required data variables. Contractors do not have to use these forms, but all required variables must be captured accurately. If you are using different forms, please have them reviewed by DDP.
- All forms should be pilot tested. This ensures that the forms are understood during both data collection and data entry.

## **Step 2: Data Collection**

Once protocols and forms are developed, it is important that QA activities are designed to insure that data are collected accurately.

Some examples of Data Collection QA activities are:

1. Manual of Operations
  - Specific data collection procedures
  - Should answer the "...and how do we fill this out?" question
  - Insures a standard way to collect data
2. Training in data collection
  - Both protocol and forms training for staff
  - Protocol: staff must know what to collect when
  - Forms: staff must know precisely how to collect the data
3. Data Review
  - Collected data are reviewed by data managers for accuracy and completeness.
  - Staff regularly discuss data collection issues.

## **Step 3: Database Controls**

Quality Assurance is a collaborative effort. QA activities related to the database (i.e., EvaluationWeb) are the responsibility of Luther Consulting. It is important to be aware of these procedures, however, so that system errors are reported to Luther Consulting for review. If you notice inconsistencies with data fields, reports, variables, etc, please contact DDP so we can coordinate efforts to improve data quality.

## **Step 4: Data Entry Controls**

It is important to establish QA procedures that are specific to data entry. Once the data is collected, either through an interview or a self-administered questionnaire, it is important that it is entered into EvaluationWeb correctly. Data entry staff must be aware of the data variable definitions and business rules, as defined in the DVS.

For example, if a client does not answer a question, this must be correctly entered into EvaluationWeb. Data entry staff should know to enter “not asked” or “refused to answer” as opposed to leaving the field blank. Empty fields in EvaluationWeb indicate that data are missing, or data entry is incomplete. “Refused to answer” or “not asked,” however, are accurate, usable data.

Some Data Entry QA activities include:

1. Pre-entry review by data management staff
  - Someone who is familiar with the data fields reviews the completed forms to identify any particular challenges or points of clarification before data entry. This activity is very similar to – and may overlap with – Data Review in Step 2 above.
2. Distribution of responsibility
  - There are very clear instructions as to who enters what data. Limiting the number of people entering data minimizes mistakes.
  - This is particularly useful if a contractor enters data for more than one grant, or if multiple staff perform data entry.

## **Step 5: Post Data Entry Auditing**

Once data has been entered – and before the final CDC deadline – the data should be checked for accuracy and completeness. Reflexx reports in EvaluationWeb can be a useful tool for this. One staff person enters the data, and another staff person checks the entered data against the paper data. This can be done for all data, or a sample – depending on the type and amount of data.

## **Next Steps**

There are many ways to conduct Quality Assurance activities. It is critical that each DDP contracting agency develops protocols that best fits its individual needs.

It is important that data staff remain up-to-date on RRA data issues by regularly communicating with collaborating partners and having ongoing staff discussions of Data Quality Assurance procedures.

## EvaluationWeb Client Confidentiality Guidelines

**Client IDs entered into EvaluationWeb cannot include ANY personal information, such as initials, birthdates, social security numbers, etc.** No part of their personal information can be used.

Each agency should develop a system that works for them and that they will remember and use consistently. Agencies must keep a record of which client is tied to which client id. **This record should not be kept in EvaluationWeb!** This record should be kept following the same security guidelines as all other confidential client data.

When creating a client id, keep the following in mind:

- Client IDs must be unique to each client (there can be no duplication of client IDs within the agency)
- Client IDs can be anywhere from 1-32 characters
- Client IDs should include both numbers and letters
- Client IDs **may not** contain any personally identifying information (name, birth date, social security numbers)

Contractors are accountable for understanding this information and following the very important confidentiality guidelines. It is imperative that these confidentiality and security guidelines are followed for all data entry.