Partners in TB Care – The Local Health Department and the TB Control and Prevention Program
Expected communication between LHD and TBC/Refugee Program:

Do **Not** Fax to (804) 864-7935

	What	When	How	To Whom
All TB Cases	Reporting of TB Suspects/Cases	As soon as identified, call surveillance staff. Forward completed Epi-1 form to state office for persons started on TB Medications	Phone Call to Tim or Bill; Fax Epi-1 form (804) 371-0248	Surveillance Field Staff – Tim Epps (804) 840-5057 or Bill White (804) 840-5079
	1st lab reports received for AFB+, M. tb, or NTMs	When received, send only 1st of any mycobacterial ID or AFB+ results with ID pending	Fax (804) 371-0248	TB Program
	Contact Investigation Lists (TB 502 forms - found on TB website)	• 4 weeks, • 16 weeks after case identified/CI started, and • 3rd time after all on Tx for LTBI are complete, treatment stopped or lost to f/u	Fax (804) 371-0248 **Include **name of index case** on fax cover sheet and index case pt. WebVision # or other ID# on 502 form**	Admin Asst.(804) 864-7916
	Completion of Treatment Form (found on TB website)	Upon completion to TB treatment; include calculation of weeks of effective regimen taken	Fax (804) 371-0248	Surveillance Field Staff – Tim and Bill
	Review and correct RVCT form (Report of Verified Case of TB) at case completion	Within 10 days of receipt (arrives to you by mail from state office after treatment completion)	Fax (804) 371-0248 **DO NOT MAIL BACK**	Donna Asby-Green (804) 864-7906
When TB Situation Occurs	**Reporting of any case resistant to rifampin**	**As soon as identified. Call to discuss & for referral to TB Consultant. <u>Review REQUIRED PRIOR to treatment cessation.</u>**	**Call main TB Program line at (804) 864-7906, or call any TB nurse consultant directly**	**Program Director: Vacant TB Nurse Consultants: Denise Dodge (804) 864-7968 Debbie Staley (804) 864-7972**
	To report clients on alternate drug regimens (only if NOT already discussed in a request for 2nd line drug program)	As soon as alternate regimen started or under discussion. **<u>Review REQUIRED PRIOR to treatment cessation if regimen does not contain a rifamycin.</u>**		
	Report of TB Suspect/Case in Special Setting (jail, correction, LTC, homeless shelter, etc.)	When identified.	Call, fax or email	Denise Dodge (804) 864-7968
	To report adverse reaction during isoniazid-rifapentine treatment for LTBI	Complete Isoniazid/Rifapentine Adverse Reaction Form as soon as adverse reaction is identified (form found on TB website)	Call and fax report form (804) 371-0248	Program Director: Vacant TB Nurse Consultants: Denise Dodge (804) 864-7968 Debbie Staley (804) 864-7972 Or TB main number (804) 864-7906
	To initiate legal proceedings for court ordered isolation	If client is violating isolation agreement, has repeatedly been counseled re: isolation and continues to expose others	Call TB Nurse Consultant directly or call TB main number	
	For concerns about travel while infectious	If client expresses plan to travel by common carrier (air, bus, train) while still infectious		
	If treatment is stopped prior to expected completion date OR client is missing/lost.	If client refuses or takes treatment irregularly, or clinician decides to stop therapy before established course is complete	Call and Fax (804) 371-0248	
	Interjurisdictional and International Notifications; TB Suspects, Cases, Contacts, LTBI in need of f/u in another jurisdiction	Reports to another state must come through the state TB Program. OK to contact directly, but form must come through this office. When notification is within VA, OK to handle locally.	Use forms on TB website and Fax (804) 371-0248	Donna Asby-Green (804) 864-7906
	Emergency Evacuation Planning Form –for imminent emergency, e.g. natural disaster; (form on TB website)	In case of evacuation of district TB cases to shelters in other localities; complete one form per client and fax ASAP before evacuation	Fax (804) 371-0248	TB Program
Newcomer	Completed Immigrant Evaluations ("goldenrod" forms)	Within 45 days of receipt; Do not hold for final sputum culture results	Fax (804) 864-7913	Tonisha Haynes (804) 864-7910
	Completed Initial Refugee Assessment	Within 30 days of arrival; no later than 90 days after arrival	Fax (804) 864-7913	Tonisha Haynes (804) 864-7910