Financial Worksheet 1A

Initial Submittal With Historical Data

Waterworks: _____ **Date:** _____

City/County: _____

PWSID Number: _____

Type of Waterworks: ☐ Community ☐ Nontransient-Noncommunity ☐ Transient-Noncommunity

Instructions: Use this worksheet for existing waterworks, using two years of historical data to compute the six-year window. This form can be completed online, or a blank form can be printed to complete manually. If completing online, print, sign, and date the form before mailing or faxing to the Office of Drinking Water Field Office in your region. Retain a copy of the completed form for your records. NOTE: Boxes highlighted in light green are self totaling calculation. Boxes highlighted in light blue are field headings.

	Six Year Operating Budget (Worksheet 1A)	ACTUAL PREVIOUS		PROJECTED for Fiscal Year Ending June 30,			
		20	20	20	20	20	20
Line		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
1	**REVENUES**						
2	Water Sales						
3	Fees and Service						
4	Other Revenue - Interest Income-Restricted Funds						
5	**TOTAL REVENUES (Add 2-4)**	0	0	0	0	0	0
6	**EXPENSES**						
7	**Operation & Maintenance Expenses**						
8	Salaries & Other Benefits (Operator)						
9	Power & Other Utilities						
10	Chemical & Treatment						
11	Monitoring						
12	Materials, Supplies and Parts						
13	Transportation Expenses						
14	Miscellaneous Expenses						
15	**Total Operation & Maintenance Expenses(Add 8-14)**	0	0	0	0	0	0
16	**General and Administrative Expenses**						
17	Salaries & Benefits						
18	Office Supplies & Postage						
19	Insurance-Vehicle, Liability, and Workers Compensation						
20	Legal & Accounting						
21	Engineering & Professional Services						
22	Fees - VDH Waterworks, etc						
23	Miscellaneous Expenses (e.g. Training)						
24	**Total General Administrative Expenses (Add l7-23)**	0	0	0	0	0	0
25	**Depreciation Expense (If Applicable)**						
26	**TOTAL EXPENSES (Add 15+24+25)**	0	0	0	0	0	0
27	Taxes						
28	Annual Debt Payments - Loans/Bonds(Principal & Interest)						
29	Total Outstanding Debt - Loans/Bonds(Principal & Interest)						

Financial Worksheet 1A (cont)

Initial Submittal With Historical Data

Waterworks: _____ **Date:** _____

City/County: _____

PWSID Number: _____

Type of Waterworks: ☐ Community ☐ Nontransient-Noncommunity ☐ Transient-Noncommunity

30	Capital Improvement Program Expenditures						
31	New CIP Facilities/Equipment						
32	Renewal & Replacement Facilities/equipment						
33	Safe Drinking Water Act Facilities						
34	Non-Facility Costs (e.g. conservation program costs)						
35	Capital Sources						
36	Loan/Bonds Fund						
37	Grants						
38	Special Charges						
39	Withdrawal From Existing Reserves						
40	**Net CIP (31+32+33+34)-(36+37+38+39)**	0	0	0	0	0	0
41	**Operating Cash Reserve ***						
42	Minimum Balance (1/8 Line (15 +24)	0	0	0	0	0	0
42A	OCR Beginning year Balance						
43	Annual Installment						
44	Operating Cash Reserve Running Balance						
45	**Emergency Reserve (ER)** - See WS4 *						
46	Minimum Balance (Cost of most vulnerable facility)						
46A	Emergency Reserve Beginning Year Balance						
47	Annual Installment						
48	ER Running Balance (Alternative Financing)						
49	**Replacement Reserve ***						
50	Target Balance (Waterworks Replacement Cost)						
50A	Replacement reserve Beginning year Balance						
51	Annual Installment						
52	Replacement Reserve Running Balance						
53	**TOTAL REVENUE REQ.(Add 26+27+28+40+43+47+51)**	0	0	0	0	0	0
54	**BUDGET SURPLUS (DEFICIT) (Subtract 5-53)**	0	0	0	0	0	0
55	**0.02 Annual Median Household Income**						
56	**Projected Annual Residential Bill (from Worksheet 4)**						

*If a Line of Credit is used, indicate $0.00 in this column. Provide the amount of the Line of Credit on Worksheets 3, 4, and 5.