



Date: \_\_\_\_\_

Mr. Preston K. Smith  
Marina Program Manager  
Office of Environmental Health Services  
Marina Program  
109 Governor Street, 5<sup>th</sup> Floor  
Richmond, Virginia 23219

Dear Mr. Smith:

This letter is to request an exemption from the requirements of the ***Commonwealth of Virginia Sanitary Regulations for Marinas and Boat Moorings*** to one or more of the following, please check appropriate items:

- ☐ Sanitary facilities – 12, VAC 5-570-120
- ☐ Sanitary waste pump-out facilities – 12, VAC 5-570-180
- ☐ Sewage dump-station facilities – 12 VAC 5-570-190

#### **Restroom Exemption**

- ☐ \_\_\_\_\_ Boating Facility will only serve residents of \_\_\_\_\_ Adequate sanitary facilities are located within **500/1000** feet from the shore end of the pier.

**OR**

- ☐ Portable toilets will be provided due to the lack of available water and sewage connections. These portable toilets will be placed within **500/1000** feet of the shore end of the pier. These portable toilets will be available during the boating season (typically April through October) and during normal operating hours. The facilities will be maintained according to the service contract. (***The portable toilet service contract needs to be submitted along with this exemption request.***)

#### **Sewage Pump-Out Exemption**

- ☐ The \_\_\_\_\_ facility will not allow boats with installed toilets to moor at this facility. Overnight occupancy of boats will be prohibited and a sign will be placed at the pier instructing users of the facility that the discharge of sewage or other waste material overboard will not be allowed.

**OR**

- ☐ **Alternate Pump-Out Agreement** – Vessels having a Type III Marine Sanitation Device will be directed to the marina for which we have an Alternate Pump-out Agreement. A sign will be posted at the dock stating the location of the Alternate Pump-Out Agreement. This alternate pump-out location is within three nautical miles of our facility. Enclosed you will find the signed Alternate Pump-Out Agreement. ***(Person requesting exemption needs to provide the Alternate Pump-Out Agreement with the Exemption Request.)***

**Sewage Dump Station Exemption**

- ☐ Residents of the \_\_\_\_\_ will be required to use their own sanitary facilities as a sanitary waste dump station.

**OR**

- ☐ Contents from portable toilets will be disposed of into the portable toilets/restrooms provided and a sign shall be posted instructing users of the facility that the portable toilet/restroom serves as a sewage dump station.

Sincerely,

\_\_\_\_\_  
Owners Name (PRINTED)

\_\_\_\_\_  
Owner's Signature

Name of the Marina or Boat Mooring: \_\_\_\_\_

Notarized by: \_\_\_\_\_ on this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_.

Signature of Notary: \_\_\_\_\_

My commission expires: \_\_\_\_\_