

**State EMS Advisory Board Meeting**  
**Norfolk Waterside Marriott, Norfolk, VA**  
**Wednesday, November 6, 2013**  
**1:00 PM**

**Members Present:**

**Byron F. Andrews, III**  
Virginia State Firefighters Association  
**Anita Ashby**  
Virginia Hospital & Healthcare Association  
**Dreama D. Chandler**  
VA Association of Volunteer Rescue Squads (VAVRS)  
**Gary P. Critzer**  
Central Shenandoah EMS Council  
  
**James R. Dudley, MD, MBA**  
Virginia College of Emergency Physicians  
**Bruce W. Edwards**  
Tidewater EMS Council  
**Stephen J. Elliott**  
Thomas Jefferson EMS Council  
**R. Christian Eudailey**  
Rappahannock EMS Council  
**Robin L. Foster, MD**  
American Academy of Pediatrics  
**Cathy C. Fox, RN, CEN, CPEN**  
VA Emergency Nurses Assoc/VA Nurses Assoc  
**David Hoback**  
Virginia Fire Chief's Association  
**Brian R. Hricik**  
Northern VA EMS Council  
**Richard D. McClure**  
Old Dominion EMS Alliance  
**Marilyn McLeod, MD**  
Blue Ridge EMS Council  
**Andrea W. Oakes**  
Virginia Municipal League  
**Larry A. Oliver**  
Lord Fairfax EMS Council  
**Ronald Passmore**  
Southwest VA EMS Council  
**Gary W. Samuels**  
VA Chapter of the International Assoc of Firefighters  
**Matthew J. Tatum**  
VA Assoc of Governmental EMS Administrators (VAGEMSA)  
**John Dale Wagoner**  
Western VA EMS Council  
**Anthony D. Wilson**

**Members Absent:**

J. David Barrick (Excused)  
Peninsulas EMS Council  
B.R. "Beau" Blevins, III  
Virginia Association of Counties  
Ajai Malhotra, MD  
American College of Surgeons  
Wayne Myers, Jr. (Excused)  
VA Association of Volunteer Rescue Squads  
Corina D. Nuckols (Excused)  
Associated Public Safety Comm. Officials

**Staff:**

Gary R. Brown  
P. Scott Winston  
George Lindbeck, MD  
Carol S. Morrow  
Warren Short  
Tim Perkins  
Paul Sharpe  
Ken Crumpler  
Michael Berg  
Jimmy Burch  
Marian Hunter  
Tristen Graves  
Winnie Pennington  
Amanda Davis  
Terry Coy  
Adam Harrell  
Wanda Street  
Irene Hamilton

**Others:**

**Marissa Levine, MD, MPH**  
Virginia Department of Health  
**Jim Chandler**  
Tidewater EMS Council  
**Greg Woods**  
Southwest Virginia EMS Council  
**Connie R. Purvis**  
Blue Ridge EMS Council  
  
**Rob Logan**  
Western Virginia EMS Council  
**Kevin Dillard**  
Rappahannock EMS Council  
**Ed Rhodes**  
VAVRS/VAGEMSA/VFCA/Regional Councils  
**Chad Blosser**  
Central Shenandoah EMS Council  
**Wayne Perry**  
Rappahannock EMS Council  
**Jenny Smock**  
VA Department of Health  
**Eddie Ferguson**  
Goochland County Fire-Rescue  
**Steven Higgins**  
Virginia Ambulance Association  
**Joshua W. Loyd**  
Goochland County Fire-Rescue  
**Melinda Duncan**  
Northern Virginia EMS Council  
**Michael Gerber**  
Alexandria Fire Department  
**Barbara Brown**  
Prince William Co Fire & Rescue/FARC  
**Michelle Stone-Agee**  
Stone Ambulance Service/VAA  
**Gary Dalton**  
VA Assoc of Volunteer Rescue Squads/VAA  
**Karen D. Wagner**  
VA Assoc of Volunteer Rescue Squads  
**Billy Altman**  
FARC/Roanoke Fire and EMS  
**Jeff Meyer**

**Members Present:**

Virginia Ambulance Association  
**Allen Yee, MD, FAAEM**  
 Medical Society of Virginia

**Members Absent:****Staff:****Others:**

Portsmouth Fire and Rescue  
**Dan Norville**  
 Norfolk Fire-Rescue  
**Mark C. Stroud, Sr.**  
 Virginia Municipal League  
**Michael B. Player**  
 Peninsulas EMS Council  
**Amanda Lavin**  
 Office of the Attorney General

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Call to Order – Gary Critzer</b> <ul style="list-style-type: none"> <li>• <b>Pledge of Allegiance</b></li> <li>• <b>Approval of Minutes</b></li> <li>• <b>Approval of Agenda</b></li> </ul>	<p>Mr. Critzer called the meeting to order at 1PM.    Mr. Critzer asked the group to stand for the Pledge of Allegiance.    Mr. Critzer asked for a motion to approve the minutes from the August 9 meeting.      Mr. Critzer called for a motion to approve the draft agenda for the meeting.</p>	<p><b>The minutes were approved as presented.</b>  <b>The agenda was approved as presented.</b></p>
<b>Chairman's Report – Gary Critzer</b>	<p>Mr. Critzer deferred his report to the Executive Committee report.</p>	
<b>Vice Chair Report – Dale Wagoner</b>	<p>Mr. Wagoner emphasized that most of the work of the EMS Advisory Board is done at the committee level. He thanked the committee members for their hard work during the year, and he said any Board members not involved in a committee should get with him to discuss a committee appointment.</p>	
<b>Chief Deputy Commissioner for Public Health – Marissa Levine, MD</b>	<p>Dr. Levine recognized Veterans in observance of the upcoming Veterans Day holiday. She encouraged everyone to get their flu shots. Dr. Levine encouraged the EMS community to collaborate with others outside of EMS in regards to upcoming issues that will affect public health in general.</p>	
<b>Office of EMS Report – Gary Brown, Scott Winston, George Lindbeck and Staff</b>	<p>Mr. Brown welcomed everyone to the 34<sup>th</sup> Annual Virginia EMS Symposium. He recapped some of the events that will be taking place during the week and gave a brief history of the Virginia EMS Symposium.</p> <p><i>HB1856 Update- Gary Brown</i>    Mr. Brown reported that the Office of EMS has submitted the HB1856 progress report, which was approved by the Executive Committee of the State EMS Advisory Board, to the Commissioner's Office. The Commissioner's Office has asked for some edits and then the report will be submitted to Health, Welfare and Institutions and the Senate Committee on Education and Health.</p> <p><i>HB1622/SB790 Update – Michael Berg</i>    Mr. Berg reported that the Fast Track Regulatory packet regarding the waiver regulations, which removes the requirement for EMS providers to take a written exam or obtain a waiver from testing from their OMD in order to recertify their EMS certification, is currently in the Governor's Office. The Policy analyst needs to review it before the Governor will sign the legislation. Mr. Berg emphasized the importance of the legislation being signed before the first of year; and said if it is not signed before the first of year it will affect certain providers in regards to their recertification. If not signed, they will have a cost in order to take national exams to recertify if the legislation is not signed by January 1.</p>	

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	<p><i>HG1499 and SB773 – Michael Berg</i>  This legislation was passed that requires the Board of Pharmacy to update their regulations allowing EMS providers to administer drugs and invasive procedures on standing orders. A Fast Track package was put together and reviewed by the Office of the Attorney General. The package is now in VDH Administration for their review before it goes through the remainder of the process.</p> <p><i>HB1383 and SB1288 – Michael Berg</i>  Mr. Berg reported that this legislation allows the Commissioner to require certain information from providers and allowing them to be fingerprinted in order to obtain a criminal background check. He said that policies and procedures have been developed, and he has asked the Regional EMS Councils to partner with OEMS in distribution of fingerprint cards. OEMS is waiting for VITA to identify the equipment necessary but said that most of the equipment has been appropriated. They are waiting for VITA to approve the Juniper box which allows the VPN process for them to send the fingerprints to the FBI.</p> <p><i>12-Lead ECG Questionnaire – Scott Winston</i>  Mr. Winston reported that a 12-Lead ECG Questionnaire went out to 530 Designated Emergency Response Agencies the last week of October and said that the survey will conclude on November 15. He said the questionnaire focuses on equipment, training and protocols. Mr. Winston reported at the meeting that they had a 40 percent response rate and they hope for a higher rate of response. Mr. Winston thanked the Regional EMS Councils and the EMS Program Representatives for their help in getting individuals to respond to the questionnaire.</p> <p><i>NASEMSO Drafting Team of the Model Interstate Compact – Scott Winston</i>  Mr. Winston reported that the NASEMSO Drafting Team that he is a member of has come up with a near final draft of the language that will be sent to each state for consideration and adoption in their legislature to participate in this compact. Mr. Winston said he feels the result of the work will be extremely beneficial to EMS agencies and personnel who daily cross state boundaries.</p> <p><i>E.V.E.N.T. – Scott Winston</i>  Mr. Winston encouraged the audience to use the EMS Voluntary Event Notification Tool. The system allows EMS practitioners and administrators to report EMS safety events, near miss or actual incidents regarding patients or EMS providers. These events can be reported unanimously. He said that the collected data will be used to improve safety, quality and consistent delivery of emergency medical services nationwide.</p>	
<b>Office of the Attorney General – Amanda Lavin</b>	Ms. Lavin did not have a report.	

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<b>Trip to Israel – Gary Brown</b>	Mr. Brown gave the group a brief summary of a trip he took to Israel as a representative of NASEMSO on a 12-member delegation team for the American Israeli Education Foundation. He explained that the purpose of the group is to educate congress and America as to why the relationship between United States and Israel is important. The trip was geared towards EMS, Emergency Management and Homeland Security. It was called the 2013 Emergency Services Educational Summit.	
<b>Board of Health EMS Representative Report – Bruce Edwards</b>	<p>Mr. Edwards reported that the Statewide Trauma Registry Minimum Data Set was presented and approved at the last Board of Health meeting.</p> <p>Mr. Edwards informed the Board of the other items that were discussed at the meeting. These items included (1) guidelines for the cleanup of property used to manufacture methamphetamines; (2) regulatory actions included emergency regulations dealing with sewage handling and disposal regulations; (3) regulations for disease reporting; and they (4) repealed 12VAC5-170 of the regulations that prohibit taking of fish for human consumption from the North Fork of the Holston River. He said they had a NOIRA for licensure of hospitals and one for licensure of nursing homes. He said the Board also addressed final amendments for identification of medically underserved areas in Virginia.</p> <p>In 2014 the Board of Health meetings will be held at the Perimeter Center on March 20; June 5; September 11 and December 4, 2014.</p>	
<b>Standing Committee Reports:</b>		
<b>Executive Committee – Gary Critzer</b>	<p>Mr. Critzer reported that the group met on October 10 to review and approve the work of the various committees in regards to the work items of HB1856. The approved work was incorporated into the mandated progress report that has to be submitted to Health, Welfare and Institutions and the Senate Committee on Education and Health after it has been reviewed and approved by the State Health Commissioner.</p> <p>The Executive Committee had a special call meeting earlier in the day. They met with Chief Jones from Bedford County to discuss some EMS training and recruitment and retention issues. They will be addressing these issues further through the Executive Committee and the standing committees of the EMS Advisory Board at a later date.</p>	
<b>Financial Assistance Review Committee – Billy Altman</b>	<p>FARC will be meeting on Thursday, November 7 at 10 AM. FARC will also have their Awards meeting on December 5-6, 2014. They have 108 grants in the current cycle. He also reported that there is a VPHIB Special Initiative grant available for computer equipment and mounting hardware. He said the deadline for applying for those grants is January 10, 2014.</p> <p>Mr. Altman was asked if the RSAF grant requests for computers will be moved to the VPHIB Initiative. He said that has not been addressed as yet. He said that Gary Brown and Amanda Davis will be addressing this issue and then the agencies will be contacted.</p>	

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<b>Administrative Coordinator / Rules and Regulations Committee – Gary Samuels</b>	Mr. Samuels reported that the Rules and Regulations Committee has not met since the last EMS Advisory Board meeting. He said, however, that most of the items coming from the committee were discussed earlier by Michael Berg.	
<b>Legislative and Planning Committee – Chris Eudailey</b>	<p>Mr. Eudailey reported that the committee met earlier in the day. He said they reviewed the State EMS Plan. Mr. Eudailey said that any feedback received from the committees has been incorporated into the State EMS Plan update. He said they are waiting on one additional element from the Poison Control Center that will be added to the Plan. The committee will review that element at their next meeting and then will bring the Plan back for the full Board's consideration at their February meeting.</p> <p><u>Mr. Critzer congratulated Chief Eudailey on his retirement and new position.</u></p>	
<b>Infrastructure Coordinator / Transportation Committee – Matt Tatum</b>	<p>Mr. Tatum said he has no report as Infrastructure Coordinator since there are no collaborative efforts at the moment that require action.</p> <p>Transportation Committee - Mr. Tatum reported that the Transportation Committee met in October and reviewed the grant requests for ambulances and sent recommendations to the FARC Committee.</p>	
<b>Communications Committee – Gary Critzer</b>	<p>Mr. Critzer reported that they will be meeting on Thursday at the Sheraton Hotel. He said they have one action item, requesting the Board to approve two 911 Center Accreditation applications. He said they have been vetted by staff and the committee. The applications are for Loudoun County Fire Rescue and Emergency Management and the City of Fredericksburg 911 Center.</p> <p>The motion was brought forth and properly seconded and hearing no discussion, the Chair called for a vote.</p>	<p><b>MOTION:</b>  <b>The EMS Advisory Board moves to accept the 911 Center Accreditation applications for Loudoun County Fire Rescue and Emergency Management and the City of Fredericksburg 911 Center.</b></p>
<b>Emergency Management Committee – David Hoback</b>	<p>Chief Hoback reported that the Committee met earlier in the day. He reported on the following items:</p> <ul style="list-style-type: none"> <li>• They are still working on the resource allocation typing and deployment and trying to determine if they can use some of the current OEMS software packages to help with the typing allocation and deployment resource.</li> <li>• The committee has found some options for the Patient Tracking Initiative and will be discussing this issue at their November 25 meeting.</li> <li>• The COOP Plan has been sent out to stakeholders for comments and once they get it back, the committee will send the Board a draft of the Plan for their review.</li> <li>• The School Safety Initiative Best Practice draft is currently under review and the committee hopes to have that document ready to send out for comments by their next meeting.</li> </ul>	<p><b>VOTE:</b>  <b>YEAS – 22; NAYS – 0;</b>  <b>ABSTENTIONS – 0</b></p> <p><b>The motion was carried unanimously.</b></p>

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<b>Patient Care Coordinator – Allen Yee, MD</b>	Dr. Yee reported that there has been no significant coordination between the three committees.	
<b>Medical Direction Committee – Marilyn McLeod, MD</b>	<p>The committee met on October 10 and developed an EMS Provider Appeals Process for HB1856 which they gave to the Executive Committee.</p> <p>The committee has one action item. Dr. McCloud said the MDC made three changes to the Scope of Practice Procedures and Guidelines – (1) to clarify the Epi for allergic reaction is available for the Basic on up but the Nebulized Epinephrine is only for the Intermediate and paramedic. They also added Benzos for the Intermediate and paramedic for CNS sedation or chemical restraint. This is for</p>	<p><b>MOTION:</b>  <b>The EMS Advisory Board moves to adopt the revised Procedures and Formulary grids using evidence-based practice medicine to enhance prehospital care in Virginia.</b></p>
<b>Medevac Committee – Allen Yee, MD</b>	<p>Appendix B Motion Form Scope of Practic clarification.</p> <p>It was pointed out that the Scope of Practice Procedures and Guidelines that was emailed to the Board had some dots missing; but it was determined that it was more of a word processing error and will be corrected.</p>	<p><b>VOTE:</b>  <b>Yeas = 22; Nays = 0; Abstentions = 0</b></p>
<b>Trauma System Oversight &amp; Management Committee – Paul Sharpe</b>	<p>There was no other discussion, and the Chair called for a vote on the motion.</p>	<p><b>The motion was carried unanimously.</b></p>
<b>EMS for Children – Robin Foster, MD</b>	<p>Dr. Yee reported that the Medevac Committee met earlier in the day. The committee is continuing their work on the proposed updates to the Regulations and modifying some of the Model State guidelines.</p>	
	<p>The group met in September. They will have two meetings in December. They will have an evening meeting on December 4 followed by an all-day meeting on December 5 to do a line-by-line review of the Trauma Designation Manual. Mr. Sharpe also reported that the Minimum Data Set was approved by the Board of Health, and it will be implemented on January 1. He said they will be training the hospitals on how to use the Data Set in December and January by offering some online webinars.</p>	
	<p>Mr. Sharpe reported that they have started contributing to the Virginia Department of Health data warehouse. He said they will be linked into the hospital discharge data. Mr. Sharpe said if anyone has any suggestions on what type of data reports they would like out of the system please send an email to either Carol Pugh or him.</p>	
	<p>Dr. Foster reported that the committee met last on October 10. She reported on the following items:</p>	
	<ul style="list-style-type: none"> <li>• The EMS regional councils have distributed nearly 2,000 of the latest Broslow™ Pediatric Emergency Tapes. Dave Edwards will be ordering another 1,000 copies of the tape to distribute to instructors. Please let him know if you would like a copy of the tape.</li> </ul>	
	<ul style="list-style-type: none"> <li>• The EMSC Program is planning to purchase 40 Pediatric Immobilization Devices for volunteer agencies throughout the state that might need the device. Please let David Edwards know if you have an interest in receiving the devices.</li> </ul>	

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	<ul style="list-style-type: none"> <li>The federal EMSC program is assessing EMS agencies across the country in regards to online and offline pediatric medical direction, as well as the availability of inventory of pediatric equipment in agencies. She said the portal window opened on October 1 and will close on January 8. There is a link to the portal on the OEMS website or you may go their directly <a href="http://www.emscsurveys.org">www.emscsurveys.org</a>. Please contact Dave Edwards, if you have any problems with the survey.</li> </ul>	
<b>Professional Development Coordinator / Training &amp; Certification Committee – Larry Oliver</b>	<p>Mr. Oliver reported that as the Professional Development Coordinator, the committees all work together to make sure that their educational components and information is consistent between all three committees.</p>	
	<p>Training and Certification Committee – Mr. Oliver reported that the committee's major agenda item on October 9 was the HB1856 information. The committee also reviewed several items in regards to statistics as it relates to education and training and pass rates and test rates. Mr. Oliver said this will be a regular agenda item in the future.</p> <p>Mr. Oliver said they have four workgroups at the moment; (1) a Workgroup to review the number of candidates to hold a consolidated test site; (2) a workgroup working on the EMS Evaluator Training Program; (3) a workgroup working on continuing education requirements for advanced EMTs; (4) a workgroup on Best Practices.</p> <p>Mr. Oliver also reiterated that if the Recertification Waiver is not signed off on by the Governor by January 1, then providers who are unaffiliated with an EMS agency or whose medical director makes them take the test will now have to go to National Registry and pay for that service.</p>	
<b>Workforce Development Committee – Dreama Chandler</b>	<p>Ms. Chandler reported that she had nothing to add to the information that is already in the quarterly report. However, she did report that they will meet again on Thursday morning.</p>	
<b>Provider Health and Safety Committee – Brian Hricik</b>	<p>Mr. Hricik reported that they have not met since their last meeting. He did want to remind everyone about the Agency and Provider Health and Safety Pledge that is available. He also thanked the OEMS staff for putting a reminder in everyone's Symposium packet.</p>	
<b>Nominating Committee Report – Election of Officers – Brian Hricik</b>	<p>Mr. Hricik reported that the Nominating Committee met via conference call on October 4 at which time they developed the following slate of officers for the 2014 term.</p> <p>EMS Advisory Board Chair – Gary Critzer            EMS Advisory Board Vice Chair – Dale Wagoner</p> <p>Administrative Coordinator – Gary Samuels            Rules and Regulations Committee Chair – Gary Samuels            Legislative and Planning Committee Chair – Chris Eudailey</p> <p>Infrastructure Coordinator – Matt Tatum            Transportation Committee Chair – Matt Tatum</p>	<p><b>MOTION:</b>  <b>The State EMS Advisory Board moves to close the nominations with the slate of officers as presented from the Nominating Committee.</b></p> <p><b>VOTE:</b>  <b>YEA = 22; NAY = 0;</b>  <b>ABSTENTIONS = 0</b></p>

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	<p>Communications Committee Chair – Gary Critzer  Emergency Management Committee Chair – David Hoback</p> <p>Patient Care Coordinator – Allen Yee  Medical Direction Committee Chair – Marilyn McLeod  Medevac Committee Chair – Anita Ashby  Trauma Systems Oversight and Management Committee Chair – Ajai Malhotra  EMS for Children Committee Chair – Robin Foster</p> <p>Professional Development Coordinator – Larry Oliver  Training and Certification Committee Chair – Larry Oliver  Workforce Development Committee Chair – Dreama Chandler  Provider Health and Safety Committee Chair – Brian Hricik</p> <p>The Chair opened the floor for nominations. There were no nominations from the floor and the Chair asked for a motion to close the nominations. The Chair then asked for a motion to approve the Slate of Officers as submitted.</p>	<p><b>The motion was carried unanimously.</b></p> <p><b>MOTION:</b>  <b>The State EMS Advisory Board moves to approve the slate of officers as submitted by the Nominating Committee.</b></p> <p><b>VOTE:</b>  <b>YEA = 22; NAY = 0;</b>  <b>ABSTENTIONS = 0</b></p> <p><b>The motion was carried unanimously.</b></p>
<b>Regional EMS Council Executive Directors – Greg Woods</b>	<p>Mr. Woods reported that the Regional EMS Council Executive Directors group has not met since the last meeting, but they are scheduled to meet on November 21 in Lynchburg. He reported that they continue to work in partnership with OEMS on some projects. They are working on (1) Criminal Background Checks; the 12 lead Survey, and encouraging EMS agencies to participate. He said they have completed their first quarter deliverables and all 11 designated regional EMS Councils should have been delivered to OEMS.</p> <p>Mr. Woods also reported that the Regional EMS Councils have helped to sponsor the Virginia EMS Symposium.</p>	
<b>PUBLIC COMMENT</b>	<p><i>National Association of EMTs – Paramedic of the Year Award – Rob Lawrence</i></p> <p>Rob Lawrence from Richmond Ambulance Authority reported that the National Association of EMTs identified Shawn Mease from Richmond Ambulance Authority as the National Paramedic of the Year. Mr. Lawrence said this is the first time that a Virginian has won as well as the first time someone from Richmond Ambulance Authority has won the award.</p> <p>Bruce Edwards announced that he has asked Richmond Ambulance Authority to make a presentation at the Board of Health meeting during lunch at the Board of Health's next meeting.</p>	
<b>OLD BUSINESS</b>	None.	
<b>NEW BUSINESS</b>	<p>Bruce Edwards made note that it is the 40<sup>th</sup> Anniversary of Tidewater EMS. He said that Jim Chandler distributed their Response magazine to the Board, which is highlighting their anniversary. Mr. Edwards gave the Board a brief history of some of the “firsts” EMS facts in regards to Tidewater EMS.</p> <p>Mr. Critzer announced that Central Shenandoah EMS Council recently signed a consortium agreement with Blue Ridge Community College. They hope to implement in the near future a joint paramedic degree program with Blue Ridge Community College.</p>	
<b>Adjournment</b>	The meeting was adjourned at 2:13 PM.	

DRAFT