

ECC EMS PHYSICIAN PROCESS

This outline reviews the EMS EC Physician endorsement process for the EC Candidate wishing to become an EMS Education Coordinator (EC). The three major components required for EC are the application process, the qualification component, and the institute.

VIRGINIA OFFICE OF EMS
1041 TECHNOLOGY PARK DRIVE
GLEN ALLEN, VA 23059

**Education Coordinator Candidate (ECC)
EMS Physician Outline Guide**

- I. New Terminology
 - A. EC Candidate Level = H
 - B. ECC – Education Coordinator Candidate

- II. EC Candidate Period
 - A. The ECC application is valid for 90 days. Upon receipt of notification of pending applications, please address as soon as is reasonable. The applicant does not become an ECC until all components of the application have been approved.
 - B. The EC Candidate period is 2 years from the date the applicant becomes and ECC.
 - C. All components of the ECC process must be completed during this time period.
 - D. If the candidate has not completed the process, the candidate status expires.

- III. All ECCs must be endorsed by an EMS Physician as part of their application process.
 - A. The application process must be completed before the applicant receives ECC status.
 - B. Endorsement by an EMS Physician is entirely electronic.
 - C. EMS Physicians selected to endorse an ECC applicant will received an email directing them their portal.
 - D. From the EMS Physician portal, select the “My EC Endorsements” tab.
 - E. Under the heading “Pending EC Candidate Applications” you will find applicants awaiting for your action.
 - 1. When received, it is marked as pending
 - 2. You can either
 - a) *Approve or*
 - b) *Reject*
 - 3. Once you have selected your choice, click on the “Submit Changes Now” button in the upper right screen.