**Office of the Chief Medical Examiner**

**Richmond, Virginia**

Meeting of the State Child Fatality Review Team

**March 11, 2016**

**Minutes**

**Members Present:**

**Beitz, Lisa**, Hanover County Community Services Board

**Blumberg, Michael**, Medical Society of Virginia

**Cardounel, Humberto,** Henrico County Police

**Coyle, Betty Wade**, Prevent Child Abuse Virginia

**Foster, Robin,** Virginia College of Emergency Physicians

**Gormley, William, Chair,** Chief Medical Examiner

**Hunter, Katharine,** Virginia Department of Behavioral Health and Developmental Services

**Katzman, Rita,** Virginia Department of Social Services

**Milteer, Regina,** Virginia Chapter, American Academy of Pediatrics

**Parr, Nancy**, Commonwealth’s Attorney, City of Chesapeake

**Sobey, Kimberly**, Bland County Department of Social Services

**Sonenklar, Neil**, Virginia Treatment Center for Children

**Wilson, Mary,** Virginia Department of Criminal Justice Services

**Members Absent:**

**Board, Heather**, Virginia Department of Health

**Phipps, Deron¸** Virginia Department of Juvenile Justice

**Pickett, Jessica,** Fairfax County Fire & Rescue

**Rainey, Janet**, Division of Vital Records

**Romero, Frank,** Southeastern Emergency Equipment

**Rose, Rutherfoord**, Virginia Poison Center

**Saimre, Maribel**, Virginia Department of Education

**Invited Guests:**

**Kurtz, Judy**, Office of the Chief Medical Examiner

**Staff:**

**Womble, Emily,** Office of the Chief Medical Examiner

Emily Womble called the meeting to order at 10:03 a.m. and went over the agenda for the day. The entirety of the meeting was devoted to finalizing a set of recommendations that addresses the prevention and improved investigation of child deaths due to poisoning that Team members and Ms. Womble can begin vetting with stakeholders.

**Announcements and Business**

Minutes from the January 8, 2016 meeting were approved as written.

Katharine Hunter announced that the planning grant awarded to the Department of Behavioral Health and Developmental Services to examine the substance abuse treatment needs of young adults aged 16-25 years old is well underway. Ms. Hunter hopes the Department receives a continuation grant when the planning grant expires in two years. Betty Wade Coyle recommended that the Department examine the particular needs of young adult substance abusers who are or are about to become new mothers. Ms. Hunter also announced that the Department is currently working on their application for a grant to examine Virginia’s systems of care.

Ms. Hunter also announced that the proposed state budget included increases for the Department of Behavioral Health and Developmental Services for child crisis response and child psychiatry.

**CPS Update**

Rita Katzman shared proposed legislative updates and proposed budget increases for designated programs of interest to the State Child Fatality Review Team, including Health Families, Prevent Child Abuse Virginia, child advocacy centers, and child abuse treatment programs.

Ms. Katzman announced that April is Child Abuse Prevention Month and the Virginia Department of Social Services will again be sponsoring Prevent Child Abuse Virginia’s annual Statewide Child Abuse Prevention Conference, which will be held on April 4, 2016 at the Hilton Richmond Hotel & Spa/Short Pump. Ms. Katzman will send registration information to Ms. Womble for distribution to the Team.

Ms. Katzman reminded the Team that all members are invited and encouraged to attend the “From Findings to Action: Engaging Communities in Prevention” conference for members of Virginia’s five regional child fatality review teams, to be held April 20-21 in Staunton. Ms. Katzman gave a brief description of the planned presentations and breakout sessions. Invitations have been sent to all members of the State Child Fatality Review Team.

**Poisoning Review: Discussion and Recommendations**

The Team went into confidential session to discuss and finalize their recommendations.

The next Team meeting is scheduled for **Friday, May 13, 2016.**

The meeting adjourned at 2:56 p.m.

*Minutes recorded by Emily Womble*