

**CHILD AND ADULT CARE FOOD PROGRAM**  
**MEAL BENEFIT INCOME ELIGIBILITY FORM (Adult Care) / FISCAL YEAR 2016**  
**PARTICIPANT/GUARDIAN LETTER**

Dear Participant or Guardian:

This adult day care facility participates in the USDA Child and Adult Care Food Program (CACFP) and receives Federal funds to provide healthy meals and snacks to all of the enrolled participants. The amount of reimbursement the center receives is based on the information provided on the attached CACFP Meal Benefit Income Eligibility Form (IEF). Part of the USDA requirement is to complete the IEF. If household income is equal to or less than the income listed in the chart below for household size, the center will receive a higher level of reimbursement. Read the attached instructions carefully and fill out all required information. We cannot approve an application that is not complete. Please return the completed IEF back to our center as soon as possible.

Adults in households getting Supplemental Nutrition Assistance Program (SNAP) (formerly Food Stamp), Food Distribution Program on Indian Reservations (FDPIR), Supplemental Security Income (SSI) or Medicaid benefits can get free meals. Adults in households participating in WIC may be eligible for free meals.

If the household's income is equal to or less than the amounts indicated on the chart below, the adult day care will receive a higher level of reimbursement. Once properly approved for free or reduced price benefits, whether through income or proof of benefits as supported by a current SNAP, FDPIR case number or a SSI or Medicaid assistance number, the individual will remain eligible for those benefits for a period not to exceed 12 months. Please notify us if someone in the household becomes unemployed and the loss of income during the period of unemployment causes the household income to be within the eligibility standards. If the household income is over the income guidelines listed below, this application is not required; instead, please write the participant's name on the IEF and return it to our center.

The information provided on the IEF will be used to determine the participant's eligibility for meal benefits. The information will be kept confidential and only available to staff directly connected with administering the CACFP.

A household with income less than or equal to the income chart for reduced-priced meals below is eligible for free or reduced-priced meals:

Household Size	Yearly
1	\$21,775
2	\$29,471
3	\$37,167
4	\$44,863
5	\$52,559
6	\$60,255
7	\$67,951
8	\$75,647
Each additional person:	\$7,696

If you have any questions or need help, please contact our center.

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