

RH-I-2
1/99

**VIRGINIA DEPARTMENT OF HEALTH
RADIOLOGICAL HEALTH**

P.O. Box 2448
Richmond, VA 23218
(804) 786-5932

INSTRUCTIONS FOR PREPARATION OF FORM RH-F-2

Form RH-F-2 is used to apply for registration of X-ray machine facilities and X-ray machines used in the healing arts.

Machines located at different addresses should be registered on separate forms.

Mail both copies of this registration; One copy will be returned for your file.

Registration expires on notice and may be renewed upon payment of the registration fee.

All owners or operators of X-ray machines are required to register their machines within 30 days after installation and request an initial inspection by a private inspector or a Department of Health Inspector. In the event of changes in or installations of new equipment during the last ninety days of a period for which an inspection has been made no interim inspection shall be required.

A list of Private Inspectors will be provided with the enclosed registration forms and upon request.

All registrants who sell, donate, substantially modify or receive additional radiation sources are required to notify this agency of same.

Notes:

Item - Specify type of Practice:

If the facility is owned or operated as a state or local governmental agency, then specify type of practice and also below "other" enter "State Institution" or name of the local government. Hospitals with out-patient or satellite clinics not located at the main hospital site should specify type of practice as medical for the clinics.

Item - Type of machine:

- | | |
|---------------------------------|----------------------------------|
| 1 - General Purpose Radiography | 11 - CT Whole Body Scanner |
| 2 - General Purpose Fluoroscopy | 12 - Head-Neck (Medical) |
| 3 - Tomography (Other than CT) | 13 - Dental- Intraoral |
| 4 - Angiography | 14 - Dental- Cephalometric |
| 5 - Podiatry | 15 - Dental- Panoramic |
| 6 - Urology | 16 - Radiation Therapy Simulator |
| 7 - Mammography | 17 - C-arm Fluoroscopic |
| 8 - Chest | 18 - Digital |
| 9 - Chiropractic | 19 - Therapy < 1 Mev |
| 10 - CT Head Scanner | 20 - Therapy > 1 Mev |
| | 21 - Other _____ |

Register Combination Fluoro-Radiographic units as separate machines. Do not check type of machines such as Mammography, Chest, or Head-Neck unless the machine is a dedicated used only for that purpose.