

HAMPTON HEALTH DEPARTMENT

1320 LaSalle Ave., Hampton VA 23669 Phone (757) 727-2570 (Fax (757) 727-1227)

TEMPORARY FOOD SALE OR DISTRIBUTION APPLICATION

The person named below is making application for a temporary food sale or distribution permit in accordance with Chapter 15 of the City Code, and the Food Regulations. It shall be valid only within the City of Hampton at the location designated and only for the day(s) specified. The permit is for the sale or distribution of prepared foods from an approved source. **An annual fee of \$40.00 must be paid prior to the issuance of a permit.** Receipt of payment must be kept by the vendor to avoid payment in other localities and other events. All applications must be submitted **at least five (5) business days prior to the event** for review and approval.

Name of Applicant _____ Phone (H) _____

Home Address _____ Phone (W) _____

City _____ State _____ Zip Code _____ Phone (C) _____

E-mail address _____

Name of Organization/Business _____

Event Associated with Sale _____ Date (s) of Sale _____

Location of Event _____ Time (Hours) of Sale _____

FOODS TO BE SOLD OR DISTRIBUTED

**The sale of any home prepared or canned foods is prohibited.
Home baked goods such as cakes, cookies, brownies, etc. may be allowed**

FOOD	SOURCE (Where purchased)	PREPARATION (where & how)
1 _____	_____	_____
2 _____	_____	_____
3 _____	_____	_____
4 _____	_____	_____
5 _____	_____	_____
6 _____	_____	_____
7 _____	_____	_____

By signing this application, I do hereby agree to comply with the rules and regulations as outlined on this application and with the instructions that accompany it. I understand that only the foods listed may be sold or distributed. **Failure to comply with this and all other requirements may result in a permit not being issued, having the permit suspended and having to leave the event and / or being banned from participating in future events.**

Signed _____ Date _____

Reviewed / Approved by _____ Date _____

(OVER- Back page must be completed)

***THERE SHALL BE NO SMOKING, EATING OR DRINKING IN FOOD PREP AREAS!**

The following items are required for any permit that involves the sale, distribution and/or preparation of prepared foods. **After each item listed, describe the method or source you will use to fulfill the requirement.**
(For example, overhead protection -- I will use a tent which is fire retardant.)

1.) **WATER and SEWAGE DISPOSAL** (all water must be from an approved source (e.g. city water) and all wastewater must be disposed of in an approved manner (e.g. city sewer or portalet)):

2.) **GROUND COVER** (The entire ground area under the tent/canopy must be covered (e.g. vinyl tarp))

3.) **OVERHEAD PROTECTION** (food prep., food service and display areas must be covered (e.g. tent)):

4.) **HANDWASHING** (handwashing must be provided in the food prep area (e.g. cooler with spigot, water soap, towels and catch bucket)):

5.) **UTENSIL WASHING** (facilities must be provided for washing, rinsing & sanitizing utensils, and equipment (e.g. 3 tub set up with dish soap, water, and bleach)):

6.) **REFRIGERATION** (all potentially hazardous cold foods must be kept below 41° F (e.g. coolers w/ice) :

7.) **HOT HOLDING** (all potentially hazardous hot foods must be held at greater than 135° F (e.g. gas grill)):

8.) **CONDIMENTS** (condiments must be dispensed (squeeze bottles) or individually wrapped no open bowls):

9.) **PROTECTION FROM PUBLIC** (all food & cooking facilities must be protected from the public (e.g. sneeze shields in front of open grilles, over foods to be sampled or tables that are at least 3 feet wide)):

IMPORTANT!! ALL FOOD, UTENSILS, AND EQUIPMENT MUST BE STORED UP OFF OF THE GROUND

The following items are also required and must be provided and/or used during the event:

- 1.) Plastic gloves 2.) Sneeze Shields 3.) Food thermometer 4.) Hair restraints
5.) Chlorine test paper 6.) Wiping cloths & sanitizing solution 7.) Approved ice scoop