This **ServSafe Manager Certification Course & Exam** was developed by the Educational Foundation of the National Restaurant Association. The text, ServSafe Manager 7th Edition, is part of the Foundation's food safety program. After completing the classroom work, participants take a national certification exam and upon passing receive their Food Protection Manager Certification that is valid for 5 years.

The ServSafe Course is for:
~ Anyone in charge of food service operations such as hotels, restaurants, schools, clubs, churches, or any other food service establishment.
~ Food and Beverage Managers
~ Catering Managers
~ Chefs
~ Dietary Managers

Cleanliness and Safe Food Matter:
~ The Centers for Disease Control and Prevention (CDC) estimate that foodborne diseases cause 76 million illnesses and 5,000 deaths annually. Approximately half of all foodborne illness outbreaks happen in food service operations.

~ It's the law! The latest VA Food Regulation update now requires that each food establishment must employ at least one Certified Food Protection Manager who has supervisory and management responsibilities.

As of July 1, 2018, every permitted foodservice facility in Virginia will be required to have at least one certified manager on staff that has supervisory responsibility.

FOR MORE INFORMATION CONTACT

Kimberly Booker
FCS Extension Agent, for
Albemarle County VCE Office
460 Stagecoach Road
Charlottesville, VA 22902
434-872-4579
KimberlyB@vt.edu

GROUP CLASSES ARE AVAILABLE UPON REQUEST FOR GROUPS OF 10 OR MORE. A REDUCED REGISTRATION OF $130/PERSON IS AVAILABLE FOR GROUP CLASSES. PLEASE CALL 434-872-4579 FOR MORE INFORMATION.

Provided by:

Virginia Cooperative Extension
Virginia Tech • Virginia State University

In cooperation with:

THOMAS JEFFERSON HEALTH DISTRICT
WORKING TOGETHER FOR A HEALTHY COMMUNITY
www.TJHD.ORG

VDH VIRGINIA DEPARTMENT OF HEALTH
To protect the health and promote the well-being of all people in Virginia.

ServSafe

The National Food Safety Education Program

*If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in this activity, please contact Kimberly, at (434)872-4579 during business hours of 8:00 a.m. and 5:00 p.m. to discuss accommodations 5 days prior to the event. *TDD number is (800) 828-1120.*

ServSafe
National Restaurant Association

Registered ServSafe Proctor & Certified ServSafe Instructor

National Restaurant Association
ServSafe Manager Certification Course

OFFERED BY
ALBEMARLE/ CHARLOTTESVILLE
VIRGINIA COOPERATIVE EXTENSION
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October 28, 2019
AND
November 4, 2019

(THIS IS A TWO-DAY CLASS)

Registered ServSafe Proctor & Certified ServSafe Instructor

THIS TWO-DAY CLASS WILL BE HELD*:

October 28, 2019
AND
November 4 2019
9:00a – 4:30pm

Albemarle County Office Building
1600 5th Street, Room A
Charlottesville, VA 22902

Registration Deadline: October 18, 2019

*This class is TWO DAYS
with the exam during
the last half of the 2nd day*

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**Course taught by
Cassandra Styles, EHS Sr., VDH
Jason Fulton, EHS, Sr., VDH
E. Archer Campbell, REHS, VDH
Kimberly Booker, Extension Agent, VCE**

COURSE FEE
The cost of the course is $160, if registered by the deadline. *The fee includes class, textbook, and exam proctoring.* The fee for registering after the deadline is $180.

COURSE MATERIALS INFORMATION
The textbook is available in English, Chinese or Spanish. Exams are available in English, Chinese, Spanish, French Canadian, Japanese or large print. Please mark your choice on the registration form.

REFUND POLICY
Requests for refunds and rescheduling are honored if received prior to the first day of class by calling the Extension Office at (434) 872-4580. It may take as much as 30 – 60 days to receive a refund. Persons who do not inform us of their cancellation prior to the first day of class will forfeit their fees. Substitutes will be accepted, but cannot be made after the first day of class.

TO REGISTER: Advance registration and payment is necessary to confirm your enrollment and to order books/exams.

- BY MAIL: Complete and return the attached registration form along with your check. There will be a $50 service fee for all returned checks.

- IN PERSON: Complete and return the attached registration form along with check or cash. **(exact change only and no credit cards)**

Make Checks Payable to:
Treasurer – Virginia Tech

Mailing and Office Location
VCE – Albemarle/Charlottesville
ServSafe Class Registration
460 Stagecoach Rd
Charlottesville, VA 22902

- ONLINE: If paying by credit card, access the online registration by using the following link:

**Virginia Cooperative Extension
ServSafe Class Online Registration**

https://register.ext.vt.edu/
CLICK ON PROGRAMS, THEN FOOD & HEALTH

ServSafe Course Registration Form

Class Dates:	Fee	Deadline plus fee
10/28/19 & 11/4/19	$160	10/18/19 ($180)

Please print

Name_____

Business name_____

Address_____

_____

_____

Phone _____

Email _____

Methods of Payment

1. **By Mail** - Include completed form and check only (no cash or credit card)

2. **In Person** – Bring completed form, check or exact cash only (no credit cards)

3. **Online** – Both registration and credit card payment accepted online

Please mark your preferred TEXTBOOK LANGUAGE.

The class will be taught in English.

☐ English ☐ Chinese ☐ Spanish ☐ Korean

Please mark your preferred EXAM LANGUAGE

☐ English ☐ Chinese ☐ Spanish ☐ Korean
☐ French Canadian ☐ Japanese ☐ Large Print

Students are encouraged to review the book prior to class. Once payment is received, books can be picked up at the Albemarle VCE office. Please bring your book to the first day of class. Books not picked up will be brought on the first day of class.