Procedure for filling requests for a Certificate of Birth Resulting in a Stillbirth

History: During the 2003 General Assembly legislation was introduced and passed (HB1450 and SB 1267) to establish a new type of vital record for parents who experience a fetal demise of twenty weeks or more. Prior to the legislation the only available documentation was the report of spontaneous fetal death. Effective July 1, 2003 a Certificate of Birth Resulting in a Stillbirth will be issued upon request from the parent.

Note: The Division of Vital Records has spontaneous fetal death reports from 1999 to the present

How to obtain the certificate

- A written request from the parent is to be sent to the State Registrar along with a fee of $12.00 for the certificate.
- The request should include the following information:
  - Name of stillborn (optional)
  - Mother’s maiden name and married name
  - Father’s name
  - Date of event
  - Hospital of occurrence

- If the spontaneous fetal death occurred prior to 1999 it will be necessary for you to submit documentation from one of the following sources.
  - Physician/midwife who provided care to the mother.
  - Documentation from the medical record.
  - Copy of the report of spontaneous fetal death.
  - Funeral Service Director (if they provided a service)

- Copy of identification (see listing under identification)

Upon receipt of the above items the certificate will be mailed to the address provided.

Effective: July 1, 2003