

Oral Health Care 2009-2010

Definition of Service: Oral health services are diagnostic, preventive and therapeutic services provided by dental practitioners, specialists, hygienists and other appropriate staff.

Objectives for Service:

- To provide service and manage the dental conditions of persons living with HIV/AIDS.
- To encourage clients to achieve and maintain their oral health by practicing proper preventive procedures and receiving appropriate treatment from their dentist.

STANDARD	MEASURE
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Universal Standards:	
The client's eligibility for Ryan White Part B services is determined or is in process of determination before services are initiated.	Documentation of the client's eligibility is or that eligibility process has begun is present in the client's record.
There is a current policy and procedure for release of information.	A policy for Consent for Release of Information that states that there will be a completed form present on the client's record with signature and current date must be present (updated annually).
The agency has policies addressing confidentiality procedures.	There must be a policy that documentation is present in the client's record indicating that the client has received information of the Confidentiality Policy.
The program encourages clients to seek routine dental care as recommended by the American Dental Association.	Documentation is present in the client's record of a message given.
The program provides appropriate dental education material for clients.	Appropriate dental educational material is apparent in the waiting room or noted in the client's record that materials were offered to the client.
Prior to Dental services being performed consent from the Ryan White overseeing agency is obtained where applicable.	There is documentation present of consent from the Ryan White overseeing agency for the dental services.

Service Standards:	
<p>Treatment priority is given to the management of:</p> <ol style="list-style-type: none"> 1. pain 2. infection 3. traumatic injuries 4. other emergency conditions 	<p>Signed and dated documentation must be present on the record for any or all of the priority situations at the time of the each appropriate visit.</p>
<p>A baseline evaluation is performed at the first appointment. An evaluation must consist of:</p> <ul style="list-style-type: none"> • Medical history • Existing oral condition • Chief complaint • Medical alert, if appropriate • Radiographs appropriate for an accurate diagnosis and treatment • Drug history 	<p>Documentation of examination and baseline evaluation, signed and dated, is present in the client's record</p>
<p>A treatment plan with the concurrence of the client is developed at the time of the first appointment when applicable. The plan should address:</p> <ul style="list-style-type: none"> • Cavities • Missing teeth • Periodontal condition • Extractions needed • Needed replacement teeth <p>The plan should be completed within 30 days of the initial visit.</p>	<p>Documentation of the treatment plan with concurrence of the client and the dentist, signed and dated, is present in the client's record.</p>
<p>The treatment plan is reviewed and updated as deemed necessary by the dentist.</p>	<p>Signed and dated documentation must be present in the record that the treatment plan is updated at least every 6 months.</p>
<p>The client is provided educational instructions at each visit.</p>	<p>Signed and dated documentation must be present on the record of educational instructions.</p>
<p>Patient referrals are made when appropriate.</p>	<p>Signed and dated documentation of referrals must be noted in the client's record.</p>
<p>All services provided are noted in client's record.</p>	<p>Documentation must be present in client's record with appropriate dates and signatures.</p>
<p>All prescriptions and drugs dispensed are recorded.</p>	<p>Documentation must be present in client's record with appropriate dates and signatures.</p>

Post operative instructions are given to each client for surgical procedures.	Documentation must be present in client's record with appropriate dates and signatures.
All pre-medication and local anesthetics are recorded.	Documentation must be present in client's record with appropriate dates and signatures.
Qualifications:	
All oral health professionals maintain current licenses and/or certifications as required by the Commonwealth of Virginia.	Copies of current licenses are maintained in the personnel files and are available for review. It is also available electronically at the Virginia Department of Health Professions website: www.dhp.virginia.gov .
Annual Training Requirement	
All oral health professionals must complete 2 hours of continuing education in HIV/AIDS annually.	Documentation of completion of the continuing education must be kept in the oral health professional's personnel file.
Third Party Payer:	
When the agency is a third-party provider, the subcontractor maintains a client record to provide adequate documentation on the record for accountability of primary medical care provided by payee.	At a minimum, payer's record must contain a statement(s) of: <ol style="list-style-type: none"> 1. Medical history, physical examination, laboratory reports, medications, and treatments, plan of care. 2. Interim progress notes, laboratory reports. 3. Referrals and follow-ups 4. All reports must be signed and dated.
Qualifications of Third-Party Payer:	
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