

**Virginia Department of Health  
Office of Minority of Health and Public Health Policy  
Internship Project Overview**

**Name of Project: Town Hall Meeting Coordination**

---

<b>Brief Description of Project</b>	Assist in the coordination of town hall meetings.
<b>Estimated # of Hours/Timeframe of Project</b>	4-6 months
<b>Level/Qualifications Needed/Preferred</b>	<ul style="list-style-type: none"><li>• Strong organization and communication skills</li></ul>
<b>Paid</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

---