

Virginia WIC Program - Retailer Advisory Meeting Agenda

October 13, 2016

Time: 10:00 am – 11:30 am

Site Facilitator for Richmond: Allan Astley (Allan.Astley@vdh.virginia.gov)

Emergency Meeting Contact: Jennifer Trower: 804-389-9102

Agenda Item	Discussion Leader
Welcome <ul style="list-style-type: none">• Introductions• Agenda Review• Rules of the Road• Review Next Steps from Previous Meeting	Allan Astley, WIC Vendor Liaison
Division Director Update <ul style="list-style-type: none">• Infant Formula Rebate Contract• Participation Levels• Vendor Manager Position• National Brands	Michael Welch, Division Director
WIC Program Update <ul style="list-style-type: none">• New Project in Tidewater• Infant Formula	Paula Garrett, WIC Program Manager
Vendor Compliance Update <ul style="list-style-type: none">• Vendor Manual Online• Authorization Training• Annual Training Certification• Contract Reauthorization• Cashier Training Project• First Data Circuit Failover - 11/13/16 at 2am CT	Alex Acharya, Acting WIC Vendor Compliance Manager
Training <ul style="list-style-type: none">• WIC Certified Training	Freda Green-Bolling, WIC Vendor Liaison
Meeting Wrap-up <ul style="list-style-type: none">• Other Miscellaneous Items• Concerns• Next steps• Next meeting	Allan Astley, Vendor Liason

Meeting Objectives:

1. Update retailers on policy and procedural changes affecting WIC authorized retail stores.
2. Facilitate two-way communications between retailers and the Virginia WIC Program.

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Rules of the Road

- ◆ Start and End on time
- ◆ Participate
- ◆ Stay Focused
- ◆ Be Candid and Open
- ◆ No idea is Bad
- ◆ Headline & build
- ◆ Listen Fully
- ◆ Avoid Killer statements and gestures
- ◆ Share the spotlight with others
- ◆ Respect confidentiality....build trust
- ◆ Avoid side conversations
- ◆ Build Teamwork...while having ***FUN***

