

EMS Emergency Management Committee Meeting
OEMS, 1041 Technology Park Drive, Glen Allen, VA
January 26, 2012
10:00 a.m.

Members Present:	OEMS Staff:	Guests:
Steve Ennis , Chair	Winnie Pennington	
Michael Player , VFCA/YCFLS	Karen Owens	
Bubby Bish , VAVRS	Frank Cheatham	
E. Sue Maddox Toth , VDOT	Wanda Street	
Mitchell Smith , Virginia State Police	Jim Nogle	
Melinda Duncan , Northern VA EMS Council	Gary Brown	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to order:	The meeting was called to order by Mr. Ennis at 10:00 a.m.	
Review & Approval of the July 28, 2011 Minutes:	A motion was made to review and approve the minutes. There was a misspelling in the Committee Chair Report. It read "Mr. Bishop's term..." It should have said "Mr. Bish's term..." Also, the next to the last paragraph under new business, the next to the last line reads, "Mike Player stated that this is against the law..." It is being corrected to read "Mike Player believes that this is against the law..."	The minutes were approved with the noted changes.
Committee Chair Report – Steve Ennis:	The previous Chair, Bubby Bish, stated that it has been a wonderful experience and has been very educational. He enjoyed serving on the committee and thanked all of the committee members. The committee members thanked and applauded him. The new Chair, Steve Ennis, has no report, but would like to discuss the goals and committee composition later in the meeting.	
Emergency Operations Division Report:	A handout was given of the Emergency Operations Quarterly Report which will be included in the EMS Governor's Advisory Board Quarterly Report. Jim mentioned that a conference call was held with EMS Operations Managers across the country about the National Ambulance Contract. They are trying to delineate some of the costs associated with the contract. It costs \$7,000 per day, per ambulance. If there is an emergency declaration from the President, the requesting state is responsible for 25% and if there is no declaration, the state is responsible for 100%.	
Committee Member Reports:	Mitchell Smith, VSP – No report. Mike Player, VA-1 DMAT – The team was deployed for the State of the Union Jan. 21 st -25 th . They assisted with the NMRT Mission along with the National Capital Police and DC Fire. It went very well and received good training. DMAT is on call in February. HHS has limited DMAT to a total of 150 people. All hiring processes now go through the Federal Government. The next scheduled event is the ESF-8 Integrated Training Summit in Tennessee in May. Melinda Duncan, Fairfax/NOVA EMS Council – NOVA is upgrading the medical ambulance buses by replacing stretchers, updating the seats and adding wheelchairs. There are seven of them which were UASI	

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	<p>funded. Some may be bariatric stretchers. They are also developing a training video. Melinda also reported that the patient tracking system is on hold due to a software glitch and they are due to be released in March.</p> <p>Mike asked if there is a model for bariatric ambulances. The committee stated that there are some private agencies and Chesterfield County has them. This may be something for the Transportation and the Health and Safety Committees to look into.</p> <p>Steve Ennis – As a follow-up, Mr. Ennis, stated that he is working on the VHHA Facility Resiliency Project which consists of back up water and power systems. Most hospitals have emergency power but no air conditioning on emergency power. He has resigned as the Technical Advisor and Morris Reece has filled the Technical Advisor position.</p>	<p>Winnie will work with Steve to get the bariatric ambulance information to the Transportation and Health & Safety Committees.</p>
<p>Old Business:</p>	<p>The finalization of MCIM I & II has been completed. The new payment system for MCI M I & II instructors has been in effect since last August and is running smoothly.</p> <p>Mr. Player asked about the status of the request to the Attorney General about the review of the National Ambulance Contract to have OMD's oversee new providers. Per Karen, OEMS has not received anything from the AG's office on this. The Chair decided to keep this on the agenda for follow up. Mr. Ennis would like a copy of the letter that was sent to the AG's office. He will try to contact someone at the AG's office.</p> <p>The triage tags may need to be changed. Karen will send out suggested changes to the committee prior to the next meeting so that everyone has an opportunity to review them. She stated that the packaging is more of an issue than the development of a new tag. Once the new EMS Regulations get signed, there will need to be 25 tags per truck. Currently a package of 75 costs \$125. The financing of these tags will need to be considered.</p> <p>Committee Membership The committee discussed the membership of the committee and Gary Brown distributed the attached copy of the membership structure that was approved as of June 28, 2011.</p> <p> Emergency Management Commit</p> <p>Committee Action Items Sue Maddox-Toth stated that she is a VEMA member. Jeff Stewart is the National Guard member, but has not attended in a while. A letter should be sent. Need to contact the executive director, Jimmy Carter at Virginia Fire Chiefs to confirm that Mr. Player is still their representative. The Office of Emergency Preparedness, VEMA, VDEM, and Virginia Firefighters and MMRS need to be contacted. A form letter will be sent.</p>	<p>Keep this on the agenda for follow up.</p> <p>Karen/Winnie will send a copy of the ambulance contract letter to Mr. Ennis.</p> <p>Karen will send out suggested changes to the triage tags prior to the next meeting for review by the committee members.</p> <p>Staff to send letters to all stated organizations.</p>

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	<p>Karen stated that some of the past organizations that are no longer on the Stakeholder list can be ad hoc members or can be invited when there is a topic or need for their expertise. We also have an opportunity to ask the Executive Committee to review or change our committee makeup. At a previous meeting the committee decided that the focus should be on EMS emergency management not overall emergency management.</p> <p>Mission Statement The mission statement in the guidance document was agreed to be the correct and final version:</p> <p style="padding-left: 40px;">Mission: The Emergency Management Committee shall focus on providing recommendations and guidance to enhance and assist EMS agencies in the development and incorporation of strategies for the four phases of emergency management, as well as utilizing those phases to best prepare and respond as an EMS agency. The Committee will also assist the Virginia Office of Emergency Medical Services in the development and revision of emergency management training programs that focus on the pre-hospital area of EMS and emergency management.</p> <p>A motion was made by Mr. Player to reaffirm that the above mission statement in the EMS Governor’s Advisory Board Guidance Document is the official mission statement. The motion was seconded by Melinda Duncan. All committee members were in agreement.</p> <p>Committee Goals</p> <div style="text-align: center;">  Emergency Management Commit </div> <p>Next Steps The above goals and membership will be reviewed at the next meeting, after the stakeholders have been contacted and responses have been received.</p> <p>Mr. Player asked about the State Plan and Gary read the objectives of the committee. Mr. Ennis would like a copy of those objectives sent to the committee before the next meeting. The items that staff is responsible for should be noted as such.</p>	<p style="text-align: right;">Winnie will send a copy of the State Plan objectives for Emergency Management to the committee.</p>
<p>New Business:</p>	<p>Karen has published a book called <u>Incident Command for EMS</u>. It can be purchased at Amazon.com for \$41.31 and ships within 2 to 3 weeks. The regular price is \$49. Copies will be available in the OEMS/Virginia Department of Fire library. It includes the history of incident command, basic application of incident command, mass casualty, EMS pre-planning, and disaster response. It includes pictures of Virginia EMS agencies and Virginia incidents.</p>	

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	Mr. Ennis made everyone aware that his term will expire in November. Gary Brown advised that legislation has been introduced that could change the terms effective July 1 of this year. It proposes staggered terms of 2, 3 and 4 years and then after that a 3 year rotation. He has also advised the Virginia Firefighters Association that he will not be available for reappointment.	
Other Comments/Questions:	None.	
Next Scheduled Meeting:	The next meeting will be April 19, 2012 at 10 a.m.	
Adjournment:	The meeting adjourned at approximately 11:12 a.m.	