

Meeting #4 Draft Agenda

September 26th, 2013 | 10 a.m. – 3:30 p.m.

English Inn, 2000 Morton Drive, Charlottesville, VA 22903

10 a.m. Welcome Back & Introductions

- Introductions
- Review process and meeting #3 recap
- IEN update on comments and input
- VDH discussions on backlog data and SHIFT mandate
- Today's agenda

10:30 a.m. Roles & Responsibilities Discussion

- Whole group discussion on draft roles & responsibilities recommendations

Process Questions

1. Clarification: Are there questions about what specific recommendations mean?
2. Strengthening: How can we strengthen specific recommendations to enable broader support? What concepts are important to include?
3. Drafting: Who is willing/should draft language to improve or strengthen a specific recommendation? Options:
 - a. One or two committee members?
 - b. Recommend that an idea be further pursued by the group?
 - c. Ask VDH or IEN to draft more specific language?
4. Relevance/importance: Are there recommendations that are not significant enough to include here?
5. Narrowing: Are there ideas that simply cannot work, or present too many challenges to be supported here?

11:30 a.m. Quick Break

11:35 a.m. Continue Discussion

- Continue discussion on draft Roles & Responsibilities recommendations
- Begin discussion of draft Transition Process recommendations

12:30 p.m. Lunch (provided for committee and resource members)

1 p.m. Continue Discussion

- Begin or continue discussion of draft Transition Process recommendations
- Begin discussion of draft Financial & Economic recommendations

2:40 p.m. Break

2:45 p.m. Discussion Wrap-up

- Review areas of agreement
- Discuss plan for meeting #5

3:15 p.m. Public Comment (if sign-ups)

3:20 p.m. Meeting Wrap-up

- +/- meeting evaluation
- Next steps in the consensus process for developing recommendations

3:30 p.m. Adjourn