

**EMS Advisory Board – Executive Committee**  
**Glen Allen, Virginia**  
**Thursday, May 9, 2013, 2013**  
**11:00 AM**

Members Present:	Members Absent:	Staff:	Others:
Gary P. Critzer, Chair Dale Wagoner, Vice Chair Bruce Edwards Larry Oliver Gary Samuels Matthew Tatum Allen Yee, M.D.		Gary R. Brown Scott Winston Paul Sharpe George Lindbeck, M.D.	Ed Rhodes  Chad Blosser

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Welcome and Introductions</b>	The Chair, Gary Critzer, called the meeting to order at 11:07 AM	
<b>Approval of the Agenda</b>	Mr. Critzer asked if the agenda was approved.	<b>The agenda was approved</b>
<b>Approval of Minutes of February 2013 Meeting</b>	The minutes from the February 2013 meeting were approved as submitted.	<b>The minutes were approved.</b>
<b>HB1856 Update</b>	<p>Mr. Critzer asked the committee for updates on HB1856.</p> <p>Larry Oliver reported that Training and Certification met in April; and they have a subcommittee assigned for that component of the bill. The Training and Certification Committee has assigned someone from their committee to offer assistance to the Medical Direction Committee in meeting their HB1856 component, if needed. The Training and Certification Committee also has someone available to help with other components of the bill if their assistance is needed.</p> <p>Mr. Oliver also reported that the Training and Certification Committee has done a webinar and scheduled a second webinar; and solicited input from Councils outside of the staff. The goal of the Training and Certification Committee is to have something drafted for their July meeting.</p> <p>Mr. Critzer asked Dr. Lindbeck to give an update in regards to the Protocol component of HB1856.</p> <p>Dr. Lindbeck reported that they are okay in regards to the Protocol component. He said that it will be going back to the Medical Direction Committee for review at the July MDC meeting.</p> <p>Mr. Critzer asked Dr. Lindbeck if there were any issues in regards to the template in the discussions at the MDC meeting. Dr. Lindbeck said the problem was with some people trying to define a difference between the words template and guideline. Dr. Lindbeck said they asked Delegate Orrock about that and Delegate Orrock said both were the same thing. Dr. Lindbeck said this is a guideline, a “living”</p>	

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	<p>resource document that will continually be readdressed. Mr. Brown cautioned the committee, however, to use the word template when sending the material up through the chain of command since that is what the bill calls for.</p> <p>Mr. Critzer also asked for update on the discussion regarding the Appeals process, since he also understood that this item was discussed at the recent MDC meeting.</p> <p>Dr. Lindbeck asked for clarification on what it means that the bill is a Section One bill. Mr. Brown explained that this means that the bill will not be codified. It will, however, still be on the books of Legislative Information Services (LIS). It could stay there for an indefinite amount of time until the two committees, Senate Education and Health and Health, Welfare and Institutions are satisfied with the deliverables, the three-parts of the bill. Mr. Brown said once the two committees are satisfied then it will historically be in the archives unless at that time they decide to codify the bill then it will be an established law in the Code of Virginia.</p> <p>Mr. Brown advised the committee that he got an email from Joe Hilbert, Director of Governmental and Regulatory Affairs for the Health Department. Mr. Hilbert has requested OEMS to provide a one to two paragraph update on each of the assignments from the General Assembly. OEMS has assigned staff to develop updates to satisfy Mr. Hilbert's request.</p> <p>Assignments are as follows:  Warren Short- <ol style="list-style-type: none"> <li>1. The Training Disparities, Delivery and Availability of Training Aspect of HB1856</li> <li>2. The BLS template</li> <li>3. Recertification of EMS Providers</li> </ol> Michael Berg- <ol style="list-style-type: none"> <li>1. The OMD Appeals Process</li> <li>2. Criminal History Checks of EMS Personnel</li> </ol> Paul Sharpe- <ol style="list-style-type: none"> <li>1. The Funding provided to Trauma Systems</li> </ol> Dennis Molnar- <ol style="list-style-type: none"> <li>1. Changes to the VAVRS Financial Report</li> </ol> </p> <p>Mr. Brown said that this update will go to the Commissioner of Health.</p> <p>Dr. Lindbeck said that the committee was confused with the Appeals Process. He said to read the language it sounds like they need to inform the providers of an existing appeals process; however, currently there is no established appeals process. Dr. Lindbeck has been emailing Carrie Mitchell, the Assistant Attorney General, asking her to look through existing VAC sections about responsibilities and authority of the Medical Director, the language of HB1856, as well as information to explain how the</p>	

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	<p>system has been working and how they are currently handled. Dr. Lindbeck said that Ms. Mitchell will spend some quality time to review the information before she gives them an informed opinion. Dr. Lindbeck said, however, her first impression is that OEMS will need to design an appeals process.</p> <p>The committee discussed in great detail the concerns about establishing an appeals process. Of special concern was an appeals process that would override the OMD's decision and how OMD's would react to a process that overturned their decisions. They discussed the fact that even if they did establish a grievance panel if that panel would even have the authority to overturn the decision made by the OMD.</p> <p>The committee concurred that some type of Appeals process must be established since this was a mandate from Delegate Orrock in the language of HB1856.</p> <p>Several ideas were discussed as to how to develop the appeals process.</p> <p>Some of the things discussed were:</p> <ol style="list-style-type: none"> <li>1. The possibility of mimicking the process that is currently already in place for government employees and using it for non-government employees.</li> <li>2. Adding language to the Regional EMS Council contracts tasking them to develop a grievance process for providers within their jurisdictions.</li> <li>3. Possibly setting up a hearing utilizing OEMS' hearing officer Bob Swander.</li> </ol> <p>Gary Critzer said that this is a top priority of the EMS Advisory Board and the board committees.</p>	<p><b>The first report from the EMS Advisory Board giving a status update on their progress has to be in the Commissioner's Office by October 16.</b></p>
<p><b>Statewide EMS Plan and Needs Assessment Update</b></p>	<p>Statewide EMS Plan-</p> <p>Mr. Winston gave a status update on the Statewide EMS Plan. He reported that EMS Advisory Board committees were provided templates in February to review the existing Statewide EMS Plan. Several committees have finished their work. The Legislative and Planning committee, working with Tim Perkins, will put together a synopsis of all their recommendations.</p> <p>There will be a public comment period of a draft of the Statewide EMS Plan over the summer. The goal is to bring the proposed draft of the revised Statewide EMS Plan to the EMS Advisory Board in August for review. In November, at their meeting, the EMS Advisory Board will be asked to vote on the Plan.</p> <p>Mr. Winston said that the Board of Health meets on December 6, and if they can get their work done in time they will have it on the December 6 Board of Health agenda. However, if they cannot get their work finished in time, it will be on the March 2014 Board of Health meeting agenda.</p> <p>Needs Assessment Update-</p> <p>Mr. Winston reported that they have a workgroup that consists of Rob Logan, Mike Player, Ed Rhodes and Art Lipscomb. The group will be meeting over the summer to look at expanding some of the</p>	

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	<p>questions on the survey. Mr. Winston reported that they had a 48 percent response rate, and they are still reviewing the results. Mr. Winston said that they are taking the survey results and breaking it down by regions to see if there are any trends by regions. They plan to get another survey out in the fall and have it open for a couple of months. They want to be able to look at the results prior to the 2014 session of the Virginia General Assembly.</p> <p>Chad Blosser said that Connie Purvis sent the regional EMS councils an email suggesting that councils conduct a survey of all of their agencies in regards to 12 Lead capabilities. Mr. Blosser said he was concerned about conducting so many surveys because he feels that people might be hesitant to continue to complete surveys. He wanted to know if they should do that survey since the plan is to do another Needs Assessment survey in the fall. Mr. Winston said he did not think it would hurt since it would be a specific target in the survey. However, Mr. Winston did say the same question will be asked in the fall.</p> <p>Gary Critzer asked how much difficulty it would be to add this 12 Lead capabilities question to the inspection checklist. Mr. Critzer said since they already have responses from 50 percent of the agencies, they would only need to contact the 50 percent of the agencies that have not responded to the Needs Assessment survey.</p>	
<b>VPHIB User Group</b>	<p>Mr. Critzer has gotten eight responses from individuals willing to serve on a VPHIB Users Group. The group consists of Billy Duff from Roanoke County, Richard Long from York County, Paul Dorsey from Chesapeake Fire, Mike Cahill from Alexandria Fire, Kevin Austin from Abingdon Ambulance EMS, Chase Stagburg from Goochland, and Matt Tatum from Henry County and Tom Green from Virginia Beach. The plan is to create a group of power users that can provide resources to other users that are having difficulties becoming compliant. The purpose is to take some of the pressure off of the Office of EMS.</p> <p>Mr. Critzer plans to determine a convenient time to get the group together with staff from OEMS. Mr. Sharpe said he has a concern with OEMS staff working with the group because they are currently already over tasked. Mr. Brown asked Paul to give an update on current projects his unit is undertaking. Mr. Brown said he thinks that OEMS is currently undertaking several efforts that he thinks can achieve the results that the group would be trying to achieve.</p> <p>Mr. Sharpe said his biggest concern is that there is no staff resource available to staff or work with the group at the present. Mr. Sharpe said that beginning in September 2013 OEMS will be conducting webinars that will be attended by the vendors and it will be open statewide to attendees.</p> <p>Mr. Critzer explained that the purpose was definitely not to create additional burden for the office but instead to take some of the burdens off the Office of EMS. After discussion, it was decided that the power users group would participate in the webinars and then others in the webinars who had problems could be matched up with the power users.</p>	

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	<p>Mr. Critzer said that he would only ask that the Office of EMS would advertise on the OEMS website the formation of this users group and contact information if users need additional help. OEMS said they would be willing to give the group meeting space at the office if needed. Paul Sharpe said if they wanted to do webinars instead of in person meetings, they could contact Wanda Street in the Office of EMS, and she could set up webinars for them. Paul Sharpe said he will put a folder on the website for Peer Support Group.</p> <p>Matt Tatum suggested the VPHIB Users Group could also be a good resource for piloting the Version 3 transition.</p>	<p><b>Contact information for VPHIB Users group will be posted on the OEMS Web site.</b></p>
<p><b>EMS Advisory Board Appointments and committee assignments</b></p>	<p>Mr. Critzer reported that some of the appointments to the EMS Advisory Board have been made. Mr. Brown reported that he has received a call from Jennifer Aulgur the Deputy Secretary of the Commonwealth. He has not spoken with her yet, but he is hopeful that she is calling in regards to the appointments.</p>	
<p><b>Announcements</b></p>	<p>Mr. Critzer announced that invitations will be sent in the next few days for a reception at the Governor's mansion on May 31, 2013 for the Fire and EMS Memorial Service. It is the reception for the survivors of Fire and EMS personnel killed. The major service is at the Richmond Raceway Complex on June 1. Mr. Critzer encouraged anyone who can attend to attend this program. Mr. Critzer commended the great job that Secretary Marla Decker did in pulling together Fire and EMS for this Memorial Service.</p> <p>It was pointed out that some areas will be doing regional Fire and EMS Memorial Services following the annual statewide service on June 1.</p> <p>Mr. Brown said that an attempt is underway to add five regional memorial services. To date, they have set up four regional memorial services. The sites are Roanoke County at Salem Memorial Baseball Stadium; Accomack County at Mandua High School; Richmond and Tri-Cities at Union Train Station in Petersburg; and in James City County at Williamsburg Community Building in Williamsburg. Mr. Brown said there should be a fifth site that is not yet confirmed.</p> <p>Dr. Yee reminded the committee to be prepared for the 2014 Legislative Session. He said that there may be legislation introduced for the model state guidelines for the EMS compact. Dr. Yee is on a national advisory panel, and he said that the panel is proposing to have the draft in December 2013. Mr. Winston said the second phase of the Model Interstate Compact project involves four meetings of a</p>	

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<p><b>Board of Health seat update</b></p>	<p>Mr. Critzer said that Bruce Edwards seat on the Board of Health is up for reappointment. The EMS Advisory Board needs to submit three names to the Governor for consideration. Mr. Critzer put out a request for interested individuals to submit their interest and resume. Mr. Critzer obtained two responses, one from Bruce Edwards and one from Jennie Collins.</p> <p>Mr. Edwards made a few remarks on serving as the Board of Health representative and why he would like to be reappointed. The committee decided to ask Jennie Collins to speak to them as to why she would like to be the Board of Health representative when she arrives in Richmond later in the day. Dale Wagoner expressed his interest in the position and asked them to submit his name, as well.</p> <p>Dale Wagoner spoke on why he feels he would be a good representative as the EMS Advisory Board representative on the Board of Health.</p>	<p><b>Jennie did speak to the group later in the day and after hearing from Jennie, the committee took a vote.</b></p> <p><b>After hearing from Jennie, the committee took a vote on their choice for EMS Advisory Board Representative on the Board of Health.</b></p> <p><b>Jennie Collins Bruce Edwards Dale Wagoner</b></p> <p><b>These three names will be forwarded to the Secretary of the Commonwealth.</b></p>
<p><b>PUBLIC COMMENT</b></p>	<p>None</p>	
<p><b>UNFINISHED BUSINESS</b></p>	<p>None</p>	
<p><b>NEW BUSINESS</b></p>	<p>None</p>	
<p><b>Adjournment</b></p>	<p>Meeting was adjourned at 2PM</p>	