

**Communications Committee Meeting  
Virginia Office of EMS  
Courtyard Marriott  
10077 Brook Road, Glen Allen, VA  
February 13, 2015  
9:00 a.m.**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>OEMS Staff:</b>	<b>Guests:</b>
Gary Critzer, Chair	Corina Nuckols	Ken Crumpler	Bruce Edwards
Richard Rubino, Member-at-Large (Legal)		Wanda Street	Richard Troshak
Connie Purvis, BREMS		Karen Owens	
Hershel Kreis, NENA, VA Chapter		Amanda Davis	
Pokey Harris, Member-at-Large (PSAP)			
Melissa Wood, Member-at-Large (Training)			
Lewis Cassada, VITA			
Vic Buisset, VDEM			

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>Call to Order &amp; Introductions:</b>	The meeting was called to order by the Chair at 9:01 a.m. Everyone around the room introduced themselves to the new committee members: Lewis Cassada of VITA and Melissa Wood of Fredericksburg 911.	
<b>Approval of the minutes dated August 8, 2014:</b>	A motion was made to approve the August minutes. The motion was moved by Connie Purvis and seconded by Hershel Kreis. Both were approved as submitted.	<b>The August minutes were approved as submitted.</b>
<b>Committee Chair Report (Mr. Gary Critzer):</b>	No report at this time. Gary has been really busy with the Advisory Board dealing with General Assembly issues.	
<b>OEMS Communications Coordinators Report (Ken Crumpler):</b>	<p><b>911 Feasibility Study</b></p> <p>Ken invited Mr. Richard Troshak, Director of Chesterfield County 911, to join the meeting today. He will provide input pertaining to the 911 Feasibility Study submitted by Mission Critical Partners which was presented at a recent VITA meeting. This will affect all 911 public safety agencies and OEMS.</p> <p>Lewis Cassada stated that there were 141 specific recommendations and they are addressing three (3) of them this year.</p> <p>First of all, Richard stated that he appreciates the Office of EMS' strong support of EMD. From the APCO/NENA standpoint, a joint letter of support was signed and sent to the Wireless Board in appreciation of their efforts in this planning process. They expressed that they want to be a part of the process to help move this along to implement changes in the Commonwealth. He encouraged everyone to review the document and provide feedback to VITA. They want to change how 911 is managed and implemented across the State.</p>	

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	<p>Ken distributed handouts from the Feasibility document that pertain to OEMS. The handouts are for informational purposes only.</p> <p>Lewis explained that a lot of the recommendations will have to be done through the General Assembly. He stated that the plan should be fully implemented by the year 2020 as depicted in the Study.</p> <p>Below is the 800+ page Feasibility Study document:  <a href="http://www.vita.virginia.gov/uploadedFiles/VITA_Main_Public/ISP/E-911/2015/FS_012615.pdf">http://www.vita.virginia.gov/uploadedFiles/VITA_Main_Public/ISP/E-911/2015/FS_012615.pdf</a></p> <p>Below is the link to the on line presentation given by VITA today regarding the NG911 Feasibility Study.  <a href="http://vita.virginia.gov/uploadedFiles/VITA_Main_Public/ISP/E-911/2015/0220WebSlides.pdf">http://vita.virginia.gov/uploadedFiles/VITA_Main_Public/ISP/E-911/2015/0220WebSlides.pdf</a></p> <p><b>Vacant Committee Member Seat – Member-at-Large (PSAP)</b>  Ken said that the Member-at-Large (PSAP) seat which was formerly held by Pokey Harris needs to be filled. He stated that in order to fill the seat, solicitations should be sought for someone with a strong training background from the Southwest Virginia area. They are advised to send a letter of support from their agency. Ken has spoken with Greg Woods regarding this. The submitted letters would be presented to the committee and a decision would be made based on the submissions. Everyone agreed with this process.</p>	
<b>Unfinished Business:</b>	<p><b>Review information and formatting, EMS Communications Directory update</b>  Ken will email the new formatting information to everyone. There will be three sections: PSAP information/agencies, hospital and Medevac Services. He displayed the information on the overhead. He also would like to include commercial EMS agencies who are not tied to a PSAP. It was suggested to go through the Virginia Ambulance Association to get information on the commercial EMS agencies.</p>	
<b>New Business:</b>	<p><b>CPR Standard for OEMS PSAP Accreditation</b>  Ken shared an email between he and Dr. Lindbeck on CPR certification as a prerequisite for EMD certification as cited in the 1996 NHTSA guidelines. Dr. Lindbeck agreed that dispatchers should have CPR training in order to facilitate their ability to provide pre-arrival instructions in cases of cardiac arrest. PowerPhone has incorporated a CPR component in their curriculum. Gary Critzer suggested using the certification providers allowed by OEMS: ASHE, American Red Cross, American Heart Association, and National Safety Council. The other debate is - do we require them to maintain certification or do the individual EMD providers require them to maintain CPR certification? Maintaining the CPR certification is up to the locality.</p> <p><b>PSAP Accreditation Application Review – Dickenson County 9-1-1</b>  <del>A motion was made by Richard Rubino to accept the application. The motion was seconded by Hershel Kreis.</del></p> <p><b>PSAP Accreditation Application Review – Madison County 9-1-1</b></p>	

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	<p><del>A motion was made by Gary Critzer to award accreditation upon successful completion of CPR certification by an approved CPR entity. The motion was seconded by Connie Purvis.</del></p> <p>Melissa mentioned that they had to have at least one EMD instructor or something in writing stating when they would. Ken read the guidelines for the section on the EMD instructor and it states that a PSAP has the ability to demonstrate whether they have a Memorandum of Understanding (MOU) with an adjacent jurisdiction for cooperative training. Wording needs to be changed in the guidelines.</p> <p>At this time, the above two motions cannot be approved. <b>A motion was made to kill the above two motions.</b></p> <p>Dickenson's application also states that the EMS system implementation date is 03/15/2020. This may be a typo.</p> <p><b>Other</b> Vic stated that Brandon Smith is no longer with the Interoperability Office as of January 20<sup>th</sup>. Adam Thiel is the Acting Interoperability Officer.</p>	
<b>Public Comment:</b>	None.	
<b>Adjournment:</b>	<p>The meeting adjourned at approximately 10:14 a.m.</p> <p><b>2015 Meeting Schedule:</b>  <b>May 7 (Courtyard Marriott, Glen Allen)</b>  <b>August 6 (Courtyard Marriott, Glen Allen)</b>  <b>November 12 (Norfolk Waterside Marriott)</b></p>	