

State EMS Advisory Board
Richmond Marriott West, Glen Allen, Virginia
Friday, May 18, 2007
1:00 PM

Members Present:	Members Absent:	Staff:	Others:
Randy P. Abernathy	Sherrin C. Alsop	Michael D. Berg	Ed. Rhodes
Reverend Coan Agee	Bruce Edwards (excused)	Jim Nogle	Art Lispcomb
Byron F. Andrews, III	May H. Fox	Beth Singer	Pat Pope
J. David Barrick	Rao R. Ivatury, M.D.	Amanda Davis	Melinda Duncan
Edward B. Bish, Jr.	Dr. Lori Moore (excused)	Jodi Kuhn	Jon Donnelly
Jason D. Campbell	Carl F. Wentzel, M.D. (excused)	Paul Sharpe	Kristopher W. Shrader
Jennie L. Collins		Dennis Molnar	Max Bornstein
Gary P. Critzer		Karen Owens	Cookie Conrad
Robert V. Crowder, III		Frank Cheatham	Brian LaTuga
Gary Dalton		Jimmy Burch	Zeb Lilly
Kevin L. Dillard		Carol Morrow	Andrew D. Snead
James R. Dudley, M.D.		Warren Short	Kimberly Pumphrey
L.V. Pokey Harris		Chad Blosser	Mike Harmon
Linda G. Johnson		Timothy J. Perkins	John Boatwright
Kimberly J. Mitchell, M.D.		Henry Bosman	Gregory Woods
Clarence Monday		Greg Neiman	Wayne Peer
Morris Reece		Wayne Berry	George Brown
Linda Sayles		Ken Crumpler	David E. Cullen, Jr.
Karen D. Wagner		Rohn Brown	Tina Skinner
Anthony Wilson		Gary Brown	Randall Geldreich, M.D.
Douglas R. Young		Scott Winston	Sabina Braithwaite
Theresa Guins, M.D.		Irene Hamilton	Harinder Dhindsa
			Rob Logan
			Kester Dingus
			Elizabeth Enos
			Robin Kurz
			Kim Allan
			Allen Yee, M.D.
			Jim Chandler

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order – Karen Wagner	Chairman, Karen Wagner, called the meeting to order at 1:00 PM	
	Approval of February 9, 2007 Meeting Minutes	The minutes from the February 9,

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	Approval of May 18, 2007 Meeting Agenda	<p>2007 meeting minutes were approved as presented</p> <p>The meeting agenda was approved with the understanding that the Chair would probably have to change the reporting order for some of the reports.</p>
Chairman's Report – Karen Wagner	New board members, Jason Campbell and Clarence Monday were recognized and welcomed. Jason is succeeding Catherine Hudgins and represents the Virginia Municipal League. Clarence is representing the Virginia Fire Chiefs Association; and is succeeding Don Taylor.	
1st Vice Chair Report – Randy Abernathy	<p>Mr. Abernathy gave the Board an update on a meeting he attended recently with the Metropolitan Richmond Fire Chiefs Association. There is a federal law going into effect in November 2008 that requires certain protective clothing be worn by respondents to traffic accidents on federal highways. Consideration is also being given to adding regulation for apparatus and ambulances to meet certain <u>marketing</u> requirements in order to meet federal standards. The state has been asked to draft a version of their own operational policies in order to conform. The Virginia Department of Transportation has a writer who is getting ready to draft the rules and regulations that will impact Fire and EMS workers on the highway. Mr. Abernathy voiced concern that there is no one representing Fire and EMS at the table.</p> <p>Mr. Abernathy asked or the Chair's permission to forward this concern over to the Transportation Committee and ask them to contact the Department of Transportation and inquire about getting adequate representation on the committee.</p>	<p>Ms. Wagner asked Mr. Abernathy to forward information regarding the committee to Dave Barrick the Chairman of the Transportation Committee.</p>
2nd Vice Chair – Jennie Collins	<p>Ms. Collins thanked all the agencies, members of the EMS Advisory Board, and the EMS community throughout the state who responded with condolences for the county's first "Line of Duty" death that occurred April 16.</p> <p>Ms. Collins also asked permission to give the Regulation and Policy Committee report early, due to some anticipated early departures of Board members.</p>	
Regulation and Policy Committee – Jennie Collins	<p>The scheduled meeting of the committee was canceled. The regulations for Regional Councils Designation, the Financial Assistance Review Committee, and to initiate the NOIRA Process with the remaining regulations were scheduled to go to the Board of Health on April 20; but they were pulled from the Board of Health agenda. Ms. Collins asked either Kim Allan or Robin Kurz to comment on the delay that caused the regulations to be pulled from that action.</p> <p>Ms. Collins emphasized how vital it is for the EMS system to get these regulations moving forward. Ms. Kurz pointed out that it is the responsibility of the Office of EMS to track the regulations and be aware of where they are in the approval process. Ms. Kurz further explained that the OAG did issue a final approval letter because they did not know that the regulations had been changed; and they have to issue an approval letter on the final draft. Ms. Collins asked Mike Berg from the Office of EMS if he</p>	<p>Ms. Kurz explained that the Attorney General's Office approves regulations before they become final; and also take a look at them before they go through the NOIRA stage.</p> <p>The OAG's Office had not had an opportunity to look at the Regulations. They had approved what they thought were the final</p>

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	<p>would like to make any comments regarding this issue.</p> <p>Mr. Berg gave an overview of the regulatory process as it is listed on the Town Hall; and explained that he had followed those procedures. The procedures do not indicate that regulations must be reviewed by the Office of the Attorney General prior due to the NOIRA Process being initiated. Mr. Berg explained that it has been his understanding that there is only one form to fill out to put regulations on the Board of Health agenda so that the Health Department can approve it to initiate the NOIRA Process.</p> <p>Ms. Collins asked that the regulatory matrix be updated to assure that all necessary steps for regulations approved are documented. Ms Allan indicated that she would work with Doug Harris from the Office of the Commissioner to update the Town Hall matrix to accurately reference all the requirements.</p> <p>Kim Allan from the Office of the Health Commissioner was asked to address the fact that the regulations were detained because the OAG is short staffed and was, therefore, delayed in reviewing the regulations. Ms. Allan explained that the situation did not occur because of staffing issues in the OAG; but rather because the OAG did not receive the regulations until two days prior to the Board of Health meeting. Ms. Allan said that she will work with Doug Harris from the Office of the Commission to update the Town Hall matrix to accurately reference all the requirements.</p> <p>Mr. Abernathy asked that if for any reason it becomes obvious that the Rules and Regulations will not be on the July agenda for the Board of Health, that the EMS Advisory Board Executive Committee receives advance notification. Ms. Allan agreed that she would keep the Executive Committee of the EMS Advisory Board apprised of any schedule changes for the July Board of Health agenda.</p>	<p>Regional Council regulations in 2004; but the draft in the Board's packet was substantially different from that draft.</p> <p>Ms. Kurz said she did not anticipate any problems; and expected that they would be on the agenda for the July Board of Health meeting. Ms. Kurz said that she will look at the other EMS regulations; and is hopeful that they can also go before the Board of Health in July so that the NOIRA Process can be initiated.</p>
<p>State EMS Medical Director – Dr. Allen Yee</p>	<p>Dr. Yee discussed areas where training could be enhanced; including having more regional and inter-regional training; and assuring that there is inter-operability. Dr. Yee encouraged agencies to engage their medical directors to be part of the training program and engage them in choosing medical equipment. Dr. Yee encouraged the EMS community to put more emphasis on the health and safety of EMS providers. Dr. Yee pointed out that most providers die from cardio vascular disease and vehicular safety.</p>	
<p>Office of EMS Reports – Gary Brown and Staff</p>	<p>Mr. Brown acknowledged that the Quarterly Reports did not arrive timely to most Board members; and committed to trying to assure that a better method is used for mailing reports in the future.</p> <p>Mr. Brown, on behalf of the Office of EMS, expressed condolences to the family of Kyle Wilson and Prince William County Department of Fire Rescue; and, also, to the students, faculty and families of the victims in the Virginia Tech shooting.</p> <p>The Office of EMS along with the Western Virginia EMS Council provided Virginia Tech Rescue Squad an emergency funding grant because of the supplies and equipment that they exhausted during the incident. Western Virginia EMS Council provided money for supplies and equipment. The Office of EMS is obtaining the invoices for those supplies and equipment; and will then reimburse Western</p>	

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	<p>Virginia EMS Council as a grant.</p> <p>Mr. Brown recognized Jason Campbell and Clarence Monday, the two newly appointed EMS Advisory Board members.</p> <p>The Regional Council Study should be completed by the end of June. Originally, it was thought that the report would have been presented earlier; but there have been a number of delays. Mr. McGinnis has reported that he has concluded over 200 personal interviews and has visited all 11 regional councils to conduct interviews. He has received over 680 surveys. Mr. Brown said that Mr. McGinnis is still open to do interviews either in person or over the phone. Interested individuals should either inform Scott Winston or Mr. Brown.</p> <p>Governor Kaine has created a Health Reform Commission whose purpose is to examine ways for Virginia to improve its health care system. The next public hearing is Thursday, May 24, 2007 at the General Assembly Building in Richmond.</p> <p>Mr. Brown gave the Board an update on the 2007 Virginia EMS Symposium that is being held in November in Norfolk, VA. At the Symposium, on Super Sunday, a special presentation by the Virginia Tech Rescue Squad has been added regarding their response to the Virginia Tech shooting. Colin Whitmore, the Incident Commander of the Virginia Tech Rescue Squad on scene will be presenting the workshop.</p> <p>Several Advisory Board members have not submitted their Financial Disclosure Statements; and they need to complete them ASAP.</p> <p>Robin Kurz of the OAG is working with the Office of EMS on the Poison Control Center contracts. The Office of EMS is obligated to look annually at the service areas in Virginia. The Office of EMS is making some recommendations for realignment of the service areas based on the American Association of Poison Control Centers standards.</p> <p>The new Four-for-Life percentages go into effect on July 1, 2007. All of the monies are coming back to the Office of EMS with the exception of \$1,045,000 that is going to the Virginia State Police for med flight operations.</p> <p>The Emergency Medical Services for Children program is now officially housed at the Office of EMS. The grant has migrated to OEMS.</p> <p>The Office of EMS has worked on the scope of work, the eligibility and qualifications for the State EMS Medical Director position. The paperwork will be forwarded to the Human Resources Department. The position will probably be a part time position instead of a contract position; in hopes</p>	

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	<p>that eventually it can be converted to a full time position.</p> <p>OEMS IT Support – With the transition to the Virginia Information Technology Agency (VITA) there has been numerous problems with getting IT support, software and equipment. The Office of EMS has an IT Committee that meets monthly to discuss IT problems. Mr. Winston thanked board member, Pokey Harris, who also works for VITA for her help in getting some members of VITA, along with the Department of Health Deputy Commissioner, Dr. Jim Burns, to attend the meeting and address OEMS concerns. VITA has also made a commitment to continue attending the OEMS IT meetings, either in person or by teleconference.</p> <p>Mr. Winston gave an update on a contract that NHTSA has with John Hopkins Bloomberg School of Public Health to characterize how EMS is organized and delivered in the United States; and to develop some common definitions so that there can be some comparison of EMS systems from one state to another. The study includes a pilot assessment of the EMS systems in Virginia along with other states that are members of the Atlantic EMS Council. The full report will be shared with the Board once it is submitted to the OEMS.</p>	
Office of the Attorney General – Robin Kurz	<p>Ms. Kurz reported that currently the OAG has 12 pending legal research projects for the Office of EMS. They are working through them; and there is nothing else specific to report.</p>	
Deputy Commissioner for Emergency Preparedness and Response – Kim Allan	<p>Ms. Allan, Executive Advisor to Dr. Kaplowitz attended the meeting to represent Dr. Kaplowitz who had a scheduling conflict.</p> <p>Ms. Allan gave the Board an update on the statewide Health and Medical Sub-panel meeting, which is a sub-panel of the State Office of Commonwealth Preparedness Secure Commonwealth Panel. They had two speakers at the meeting who participated in the aftermath of Hurricane Katrina, and one was also involved in the Hurricane Rita evacuation. Summary notes from these presentations, as well as copies of presentations, will be put on the Health Department’s website under Health and Medical Sub Panel. Both Gary Brown and Jim Nogle from OEMS were in attendance at this meeting.</p> <p>The next meeting is scheduled on August 7 for the Pandemic Influenza Advisory Committee. This committee has been instrumental in assisting in developing plans and protocols to follow in the event that there is a Pandemic flu outbreak. There are a couple of representatives from the EMS Advisory Board that have participated on this panel. With Don Taylor’s departure, <u>Joe Robertson from Prince William Fire & Rescue</u> has replaced him. They will be sending out a notice. The location has not been set as yet.</p> <p>Ms. Allan reported that they are currently undertaking an initiative to relocate the EMS Office Division of Training to an outside location, outside of downtown. The Department of General Services is working with Dennis Molnar and EMS staff to identify how much space is needed to accommodate that staff and all of the components that training is involved with and have them relocate to a more accessible location to support the EMS community. They are considering some locations suggested by</p>	<p>Deleted: John Robertson</p>

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	<p>EMS, including co-locating with Fire Programs out in the Virginia Center Commons area. Ms. Allan said that she does not have any timelines yet.</p> <p>Jennie Collins asked for some clarification in regards to the pending OEMS Training move. She wanted to know how much of the office will be moved. Kim said that Dennis helped to compile the list, it was 18 people. It includes Terry Coy and production of all the Training videos and training systems and equipment that is coordinated as part of that, facility space to possibly accommodate meetings such as this size, or sub-sets of this, they are looking for a large enough space to hold sub-committee meetings, larger meetings, this meeting, and other meetings.</p>	
Awards Selection Committee – Karen Wagner	<p>The committee held a workshop for the Regional Councils on May 17. Ms. Wagner thanked Frank Cheatham and Bob Ryalls for participation in the workshop. Ms. Singer added that the workshop was on submitting their Governor’s Awards nominations. In the past, a lot of the award winners have been from certain areas; and they would like to make everyone who submit more competitive and make sure all the nomination forms are complete; and that the regional councils have the information that they need and the support that they need so that we can have a competitive program; and truly honor those in the state that do the best in each category. Ms. Wagner encouraged councils to contact Beth Singer for any assistance they might need to complete their award nominations.</p>	
Communications Committee – Gary Critzer	<p>The Communications Directory has been distributed and is available. CDs have been provided to the Board members, and the Communications Directory can also be downloaded from the OEMS web page. This directory will be put into print format and distributed to agencies throughout Virginia once the committee has determined that there are no major changes.</p> <p>The VHF Hi Band initiative is moving forward. This initiative will provide one portable for each DERA licensed EMS vehicle in the Commonwealth and one for the local government which could be used preferably in their 911 or public safety answering point. The committee also discussed providing education and getting the information out about the DHS FCC allocated interoperable channels; and making sure that EMS agencies take advantage of utilizing those frequencies and getting them in their radios.</p> <p>The committee would like to do some minor restructuring to assure that they have equal representation on the Board for the various organizations that need to be represented.</p> <p>Ken Crumpler and Pokey Harris toured Southwest during last couple of months; and Ken and Gary Critzer also visited the Orange County 911 Center to talk with them about their new EMD program.</p> <p>Their next meeting will be the 9AM on August 17 at the Richmond Marriott West.</p>	
CISM Committee – Linda Johnson	<p>Ms. Johnson gave an overview of CISM team response during the Virginia Tech Tragedy.</p> <p>The 21st Annual CISM Conference is scheduled May 29 through June 2 in Virginia Beach. Registration is almost at 200. This is good because this year the conference is being held at the same time of the</p>	

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	<p>International World Congress Stress Foundations event.</p> <p>Several people took the new Post Critical Incident Seminar training; and the course will be offered at the conference.</p>	
EMS Emergency Management Committee – Bubby Bish	<p>The committee met on May 10 at the Richmond Marriott West. They are working on reviewing the needs of their providers and the providers families when the providers go on extended calls. The families have no way of contacting them. The members present were encouraged to email either Bubby Bish or Winnie Pennington with their ideas or comments regarding a contact system.</p> <p>Their next meeting is August 9 at the Richmond Marriott West at 10 AM.</p>	
Emergency Medical Services for Children – Dr. Theresa Guins	<p>The committee met last on April 12. As of March 1, the EMS for Children program is now officially part of the Office of EMS. They are actively recruiting for the EMS Coordinator position. The application process closed on April 24. Eight candidates were selected and offered interviews. Five have accepted. Interviews are scheduled on May 22.</p> <p>The committee has several items that they will be addressing in the coming year in line with the federal performance measures. A major issue is to access the resources of Virginia hospitals in regards to their ability to care for pediatric patients. Members of the committee have agreed to develop educational materials that will be made available to assist with pediatric prehospital education.</p> <p>The next meeting is July 12 at the Richmond Marriott West at 3 PM.</p>	
EMS Workforce Development Committee – Kevin Dillard	<p>Mr. Dillard acknowledged publicly the great staff support they have from Rohn Brown and Tim Perkins and other OEMS staff. The committee has selected Tina Skinner as a Vice-Chair. They have divided the committee into four sub-committees. The entire committee met on April 26. At the meeting, each subcommittee gave presentations on their work.</p> <p>The four subcommittees are (1) Workforce Development; (2) Recruitment; (3) “Keeping the Best Retention” Workshop and Workbooks and the EMS Recruitment Directory; and (4) Standard of Excellence Accreditation Program and Technical Assistance Team. Mr. Dillard gave a brief synopsis of what each subcommittee is doing.</p> <p>The Office of EMS has contracted with the Western Virginia EMS Regional EMS Council to teach classes and develop curriculum for Keeping the Best Retention Workbooks. One of the highlights of the project is a study of an ALS Agency by using the ALS Retention Workbook. Western Virginia EMS Council has awarded the two-year project to Renaissance Resources, a Richmond based consulting firm. Scheduled classes will be posted on the OEMS website by June. The goal of the training is to develop a cadre of instructors who can teach the classes across Virginia.</p>	

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<p>Finance Assistance Review Committee – Amanda Davis</p>	<p>Ms. Wagner said that the FARC Committee has a member going off rotation; and Rappahannock EMS Council has submitted the name of Daniel Butler to sit on the committee. Mr. Butler is from Fredericksburg, Virginia. Ms. Wagner brought forth a motion on behalf of the Nominating Committee to approve Daniel Butler as the next member of the F.A.R.C.</p> <p>F.A.R.C. met on May 17. There were several items of discussion. F.A.R.C. just completed their spring tour of the ODEMSA Region. Ms. Davis publicly thanked Jon Donnelly for arranging the tour. It was a very informative tour.</p> <p>They decided to tour the PEMS Region in the fall. More information will be forthcoming.</p> <p>The committee discussed issues that they are having with the Ford Chassis, as well as issues with Medtronics products. OEMS will be working with agencies that have been funded for any of these items to assist them with any necessary adjustments to their grants.</p> <p>The committee voted to make changes in the grant process. Operational Medical Director signature will be required for all grant submissions effective September 17, 2007. If for some reason your OMD is unavailable, the Regional OMD signature will also be accepted. All grants will be on line submissions only starting September 17, 2007. All of this information will be <u>placed on</u> the OEMS website; and all agencies will receive correspondence regarding these changes.</p> <p>OEMS has encountered an issue with all new hardware purchased as of January 2007. Both the PPCR and RSAF programs are having compatibility issues with Microsoft VISTA. The Office of EMS is purchasing two VISTA boxes to test the software in an attempt to make them compatible. Depending on how the testing goes, it may not be; so because grants are on line, we are encouraging those who have purchased new hardware to go their EMS councils. They spoke with the EMS councils yesterday. None of them have purchased new hardware; so the councils software should be compatible with the RSAF database.</p> <p>OEMS is working on grant statistics. They are going to start providing the Board with statistics, including charts and graphs, in the EMS Advisory Board reports in the future.</p>	<p>MOTION: The EMS Advisory Board approve the appointment of Daniel Butler for a three-year term on the Financial Assistance Review Committee.</p> <p>VOTE: Yeas = 20; NAYS = 0; Abstentions = 0</p> <p>The motion was carried unanimously</p>

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<p>Finance, Legislation and Planning – Gary Dalton</p>	<p>The Financial, Legislation and Planning Committee met twice since the last Board meeting, once on March 27, and again earlier today.</p> <p>As of July 1, the new funding percentages will begin. The new funding percentages is all the money that is in Four-for-Life, with the exception of \$1,045,000 which is still being diverted from the RSAF to Med flight for the State Police Helicopters.</p> <p>The committee brought forth two motions for the Board’s consideration.</p> <p>Ms. Wagner explained that since the motions come forth from the committee they do not require a second; and she opened the floor for discussion for the first motion.</p> <p>MOTION: That the EMS Advisory Board requests with the utmost urgency, that the Attorney General’s Office assist the Office of EMS with establishing an adjudication process, and to draft legislation for the 2008 General Assembly to exempt the Office of EMS from the Administrative Process Act.</p> <p>Mr. Mike Berg from the Office of EMS explained the urgency of the motion. Mr. Berg gave some background on a situation that occurred which spiraled this motion coming forward. Mr. Berg explained that they had been handling situations one way, and have now just learned that it must be handled differently.</p> <p>Ms. Kurz explained that there are exceptions in extreme emergency cases. Ms. Kurz said that the Office of EMS can make these decisions; but they will provide guidance. The Office of the Attorney General is working with the Office of EMS to develop a process and some guidelines.</p> <p>Dr. Dudley asked Ms. Kurz if this motion would create an appropriate fix for the problem. Ms. Kurz explained that the current language in the motion would probably not be acceptable to the Office of the Attorney General because <u>the language is overly broad.</u></p> <p>Ms. Kurz needs time to review the motion’s wording before she could suggest acceptable language.</p> <p>After much discussion regarding what would be acceptable language, Mr. Dalton amended his original motion.</p> <p>Mr. Dalton gave some history on the second motion that the committee was bringing forward. The second motion was the outcome of an EMS Advisory Board Retreat held in January 2007 at which time the <u>FL&P Committee was tasked by the EMS Advisory Board Chair with developing a recommendation on where the Office of EMS should be placed within state government.</u> All Board members were contacted and asked to poll their constituents to get their input. As a result, the committee realized that constituents needed to be educated on the present structure of state government as it relates to the Office</p>	<p>MOTION:</p> <p>That the EMS Advisory Board requests with the utmost urgency, that the Attorney General’s Office assist the Office of EMS with establishing an adjudication process, and to draft legislation for the 2008 General Assembly to exempt the Office of EMS from the Administrative Process Act.</p> <p>AMENDED MOTION:</p> <p>That the EMS Advisory Board requests with the utmost urgency, that the Attorney General’s Office assist the Office of EMS with establishing an adjudication process, and to draft legislation for the 2008 General Assembly to exempt the Office of EMS from the applicable section of the Administrative Process Act.</p> <p>A vote was taken on the Amendment.</p> <p>YEAS = 20; NAYS = 0; ABSTENTIONS = 0</p> <p>The amendment carried unanimously</p> <p>A vote was then taken on the Amended Motion.</p> <p>YEAS = 20; NAYS = 0; ABSTENTIONS = 0</p>

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	<p>of EMS. Bruce Edwards and Rob Logan have put together an education piece presenting this information.</p> <p>Following the motion being read, the Chair opened the floor for discussion.</p> <p>Mr. Dalton reminded the Board that a resolution was adopted in the past. That resolution was to ask the Governor, if the Governor and his transition staff are anticipating a move of the Office of EMS that the EMS Advisory Board be solicited for input on the move. The EMS Advisory Board was never contacted by the Governor for input.</p> <p>Hearing no more comments, the vote was taken.</p>	<p>MOTION:</p> <p>Whereas the mission of the EMS System is to reduce death and disability resulting from sudden injury and illness in the Commonwealth through planning and development of a comprehensive, coordinated statewide emergency medical services (EMS) system; and provision of other technical assistance and support to enable the EMS community to provide the highest quality emergency medical care possible to those in need.</p> <p>And whereas, EMS providers function daily with Fire and law enforcement in the field, and other areas such as preparedness and training. It is paramount that these agencies achieve their mission in a safe, coordinated and interoperable manner.</p> <p>And whereas, in a time when emergency preparedness and an “all hazards” approach to emergency response, and protective service is in the forefront of every citizen’s politician’s, and governmental officials mind. And whereas, EMS is an integral part of the first Responder community, be it resolved that the EMS Advisory Board educate its stakeholders,</p>

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		<p>including the public, other medical community, and all affected first responders of the possible locations for EMS in state government and the consequences of each option.</p> <p>VOTE: YEAS = 20; NAYS = 0; ABSTENTIONS = 0</p> <p>The vote was taken unanimously.</p>
Medevac Committee – Paul Sharpe	<p>The Medevac Committee last met on April 26. The main topic of discussion was establishing a new Best Practices Meeting to develop a series of best practices that would serve as a resource of information for localities, regions, and the agencies. A new committee has been established that will be chaired by Christopher Cannon. That process will be started in the coming week.</p>	
Medical Direction Committee – Dr. Kimberly Mitchell	<p>Dr. Mitchell is resigning from the Board effective at the next meeting due to an employment change and relocation.</p> <p>The Medical Direction Committee met in April. The committee discussed several topics including the placement of the Office of EMS state government. Committee members were encouraged to take a part in the Regional Council study. A sub-committee has been established to help them focus on building a better EMS Provider of the future. This sub-committee will be meeting via email.</p> <p>The committee spent much of its time developing criteria for the State Medical Director contract. Dr. Mitchell told the Board that the committee was frustrated to find out that funding would only be for a part time position. The committee feels that <u>the State EMS Medical Director's position should be a full time position.</u></p> <p>The next meeting will be July 12. Dr. Dudley has agreed to chair the next Medical Direction Committee until officers can be selected in August. The Virginia Hospital and Healthcare organization will be appointing a new member to the Board.</p>	
Nominating Committee – Dr. Wentzel	<p>Dr. Wentzel was unable to attend the meeting; and no report was given.</p>	
Professional Development Committee – Dr. Dudley	<p>The committee had a phone conference; and they have no report.</p>	
Transportation Committee – David Barrick	<p>The committee met on April 23, 2007 at the VAVRS Headquarters in Oilville. The majority of that meeting was spent reviewing 45 grant applications for ambulances and vehicles. The committee also discussed a problem with the frames on freightliner mid size vehicles, and this information has been forwarded to the Office of EMS for posting.</p>	

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	<p>Mr. Winston gave an update on the state ambulance contract. It was a two year contract with a clause for up to three one-year renewals. The contract came up for renewal in September; and at that time the Office of EMS chose to extend the contract for six months instead of doing a one year renewal because of some supply issues. The six month extension period ran out in March and OEMS has tried unsuccessfully to inquire as to whether the extension could be extended. Currently, there is no state ambulance contract. OEMS needs to develop a new proposal to solicit bids for the State Ambulance Contract. Mr. Winston is going to make sure that information is put on the OEMS web site.</p> <p>The next meeting of the Transportation Committee is scheduled August 6 in Oilville; however, the committee is going to try to move that date up and start a work session to start working towards the new ambulance contract.</p>	
<p>Trauma System Oversight and Management Committee – Paul Sharpe</p>	<p>The committee met on March 1. Mr. Sharpe reported that there has been no trauma center designation visit since the last EMS Advisory Board meeting. The committee removed the designation from Johnston Willis Hospital in early February. The committee has a few visits coming up this year.</p> <p>The HRSA Federal Trauma and EMS program has been reauthorized but they are awaiting funding. They never received a large amount of funds; but it is a very valuable tool for states to get together and bring forward issues and network.</p> <p>The Trauma Center Fund that distributes approximately \$8 million dollars a year to designated trauma centers. The committee is changing the way that they establish percentages to an annual review. They will be using the trauma registry for that information, which will allow them to give more detailed information.</p> <p>Since the last Advisory Board meeting, the committee has spent a significant amount of time learning the VITA process in an effort to advance the new PPCR process. They have communicated the project to VITA; and they now need to send the information back to VDH Executive Management and have it entered into our IT Strategic Plan for the Health Department. VITA has indicated that after this happens it will take five to ten business days to actually approve the project going forward. Money has been put aside in the EMSC Grant for a Project Planner. This needs VITA approval in order to plan the project. Progress should be forthcoming after all the necessary steps are completed.</p>	<p>Mr. Sharpe responded to an inquiry if Social Security Numbers will be replaced in the new PPCR program. Mr. Sharpe said that this would definitely be one of the items that would be looked into with the new program.</p>
<p>Regional EMS Council Directors – Tina Skinner</p>	<p>The Regional Directors Group met on May 17. All councils were represented. They are finalizing plans for the Regional EMS Council Board Development Seminar. The seminar will be held June 15 through June 17 at the Richmond Marriott West. The Council Directors and members of their Board of Directors are confirmed to attend. The seminar will include keynote speakers on such topics as Financial Management, Risk Management, and Community of Influence. The Regional Directors Group has renewed their annual contract for consulting services with Rhodes Consulting. Since the last Governor’s Advisory Board meeting, the Regional Director Group has entered into an agreement with <u>Coralogic Corporation</u> through an RFP Process for their updated web sites. Updated web sites should be available shortly. The councils are continuing to negotiate their contracts with the Office of EMS for</p>	<p>Deleted: Coral Logic</p>

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Public Comment	<p>FY 2008.</p> <p>Art Lipscomb asked if the moving of the OEMS Training unit would also include a transfer of power for the oversight of the Training unit.</p> <p>Several board members voiced concerns regarding the decision to move only the Training unit of OEMS from downtown; and not move the entire office. Ms. Allan was asked for an explanation of logic behind this decision.</p> <p>Kim Allan said that the entire management structure would remain intact. Ms. Allan further explained that Training unit was selected because most of the access issues seem to be concentrated on services provided by the Training unit. Ms. Allan said that there is an interest and desire on behalf of the Commissioner and Dr. Kaplowitz to keep EMS Senior Management in Central Office and close to the downtown area and administrative functions that occur in Central Office.</p> <p>Ms. Allan said that there are no plans to realign the reporting structure; but they are looking at identifying space that can accommodate large meetings and that can be shared among other training units such as EP&R, Fire Programs; and perhaps even the Office of Certification and Licensure, which is also being relocated.</p>	<p>Jason Campbell made the following motion:</p> <p>MOTION:</p> <p>For the EMS Advisory Board to oppose the Physical re-location of the Division of Training from the remainder of the Office of EMS.</p> <p>The motion was seconded by Linda Johnson.</p> <p>Following discussion, the vote was taken.</p> <p>VOTE:</p> <p>YEAS = 18; NAYS = 0; ABSTENTIONS = 0</p> <p>The motion was carried unanimously</p>
Old Business	<p>STEMI Project – Dr. Dudley gave an update on the status of the Ad Hoc Committee that he is chairing that was appointed by the Chair at the last Advisory Board meeting to research the STEMI Project.</p> <p>The committee has met on several occasions either in person or via phone conference. STEMI Programs being started throughout the Commonwealth. However, currently there is not a lot of coordination of efforts or method of analyzing the data from the programs. The goal is to get the various groups together in an effort to enable them to share data and information.</p> <p>The committee plans to ask the Regional Directors group to include them on the agenda at their next meeting so that they can share information regarding the STEMI Project and also get input from the councils.</p>	
New Business	None.	
Adjournment	The meeting was adjourned at 3:40 PM.	