

REGIONAL EMS COUNCIL EVALUATION CRITERIA

Items	Item In Code	Score	Comments
Section One: Regional EMS Council Designation Requirements Completed Application Completed Self Assessment Checklist Complete Roster of Board of Directors Scope of Services Statement/Plan/Etc. Budget Documentation of EMS involvement Organizational Policies/Guidelines Locality directory Geographic Outline of Hospital Catchment Area Demonstration of capability of applicant to establish programs 30 points maximum	12.1-1		
Section Two: Site Visit/Inspection Fixed Place of Operation Maintenance of records Inspection of vehicles and equipment 9 points maximum		Score	Comments
Section Three: Composition of Regional EMS Council Appropriate representation of regional EMS stakeholders 3 points maximum		Score	Comments
Section Four: Governing body of Regional EMS Council Council is governed by a board Articles of Incorporation and bylaws in force: <i>Designated representation</i> <i>Method of appointment or election</i> <i>Governing board representation</i> <i>Tenure of representatives</i> <i>Roles and responsibilities, term limits of Board Officers</i> <i>Quorum requirements</i> <i>Meeting attendance requirements and enforcement policies</i> <i>Indemnification of officers and directors</i> <i>Dissolution of assets</i> <i>Minimum of 5 members with full voting privileges</i> 6 points maximum		Score	Comments
Section Five: Regional Planning Council develops, maintains and distributes the following: <i>Regional EMS Plan</i> <i>Regional Trauma Triage Plan</i> <i>Regional Stroke Triage Plan</i> 9 points maximum	32.1-111.3/32.1-111.11 32.1-111.3/32.1-111.11 32.1-111.3	Score	Comments
Section Six: Financial assistance for EMS Services Participation in the financial assistance for EMS program Written guidelines and procedures for program		Score	Comments

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6 points maximum			
Section Seven: Base funding of Regional EMS Councils		Score	Comments
Submission of 25% match of base funding	32.1-111.11		
3 points maximum			
Section Eight: Experience in Development and/or Coordination		Score	Comments
Regional training plan			
Regional MCI plan			
Regional Medical Protocols			
Regional medication kit restocking procedures			
Regional hospital diversion plan			
Designates a Regional Medical Director			
Develop and implement ALS Coordinator endorsement process			
Establish a regional medical direction committee			
<i>Develops regional medical protocols</i>			
<i>Develops process for provision of medical direction</i>			
<i>Develops and implements a PI program</i>			
24 points maximum			
Section Nine: Accountability for public funds		Score	Comments
Council maintains operating statement, available for review			
Income and Expense Statement reported at each board meeting			
Annual independent audit with management letters			
Audit of financials upon change of Ex. Director			
Maintain financial records for minimum of 5 years			
Council utilizes general accounting principles			
Governing board approves annual fiscal budget by each 7/15			
Council compliance with federal and state tax reporting			
Council compliance with fund raising practices			
Written policies for financial and contractual instruments			
30 points maximum			
TOTAL SCORE (120 POINTS Maximum)			

Section Scoring Key:

- 3 - Exceptional - Exceeds regulatory requirements. One or more strengths, with no significant weaknesses.
- 2 - Acceptable - Meets regulatory requirements, with strengths outweighing weaknesses found.
- 1 - Marginal - May not meet regulatory requirements, weaknesses outweigh strengths, and may be difficult to overcome.
- 0 - Unacceptable - Does not meet regulatory requirements, one or more significant weaknesses exist, which may be difficult or impossible to correct.

Section Scoring Percentages (Based on 100% of the nine sections):

- Section One: 20%
- Section Two: 3%
- Section Three: 5%
- Section Four: 20%
- Section Five: 15%
- Section Six: 2%
- Section Seven: 10%
- Section Eight: 10%
- Section Nine: 15%

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