

## Eligibility for Certification Examination

1. You must satisfy all items contained in state form TR-16—Course Expectations for Successful Completion.
2. Successful completion of #1 above as evidenced by your Course Coordinator marking you as “Pass” on the Course Student Disposition Report (CSDR) and possession of a valid Test Eligibility letter from the Office of EMS available through the EMS Portal which can be accessed via the OEMS website at: [www.vdh.virginia.gov/oems](http://www.vdh.virginia.gov/oems)
3. Testing for initial certification must be started within 180 days of the course's end date.

## Psychomotor Examination Site Admission Requirements

1. You must have registered for your test site through the Virginia Regional EMS Councils Consolidated Test Site Registration System at: <https://testing.vaems.org/>
2. Bring with you to the test site:
  - a. State issued Eligibility Letter from the EMS Portal
  - b. Variance (and/or Accommodation) Letter, if applicable
  - c. Government issued photo identification or a public/private high school photo identification
  - d. A watch
3. Cell phones and other electronic devices are not permitted at the test site. All such devices must be secured in your vehicle. Any use whatsoever of these devices will be cause for immediate dismissal from the test site.

## Psychomotor Examination

1. All students must successfully complete the state psychomotor exam PRIOR to being issued a National Registry of EMT’s (NREMT) Authorization to Test Letter (ATT).
2. The psychomotor examination policy will follow the Virginia Office of EMS Rules and Regulations 12VAC5-31. This policy can be found at: <http://www.vdh.virginia.gov/OEMS/Agency/RegCompliance/index.htm>

## Cognitive Examination

1. The cognitive examination policy will follow the National Registry of EMT’s test policy. This policy can be found at [www.nremt.org](http://www.nremt.org).
2. The National Registry of EMT’s has implemented computer based testing (CBT) for its written tests. CBT strengthens the NREMT's commitment to serving the EMS community and providing a valid and reliable exam process. It also provides numerous benefits to candidates, educators, and others in the EMS community as well as the public.
3. Oral testing will not be permitted on written examinations. The use of any electronic or mechanical device which translates the written exam material into an audible or tactile format of any type is not permitted, but the use of normal corrective lenses is allowed.
4. Testing Accommodations - Any testing accommodation requested based upon the American’s with Disabilities Act (ADA) must be submitted to the National Registry of EMT's at least 3 weeks prior to the test site.
5. Reciprocity for State Certification - For students enrolled in a Virginia EMS program, reciprocity will be automatically processed in Virginia and a Virginia certification card will be issued and mailed to the student.