



# EMS TRAINING PROGRAM ADMINISTRATION MANUAL

Policy Number: <b>T-075</b>	Page: <b>1</b>	of: <b>2</b>
Title: <b>Approved Online Course Presentations</b>		
Regulatory Authority: <b>12VAC5-31-1400</b>		
Date of Issue: <b>December 1, 2002</b>	Effective Date: <b>July 1, 2012</b>	

- A. Auxiliary Programs - The following programs have been approved for use of an Alternative Presentation Format for the instruction of the specified training program:
1. American Heart Association – “Heart Code” Self-Learning Advanced Cardiac Life Support simulator is approved for award of 8 hours of ALS Category 1 continuing education credit in the following continuing education areas:
    - a. Area 71 – 2 hours
    - b. Area 72 – 2 hours
    - c. Area 73 - 2 hours
    - d. Area 74 – 2 hours
    - e. This program is not eligible for EMT Training Funds Program funding.
  2. eACLS Programs - The Virginia Office of EMS requires the following to receive Virginia course approval and continuing education credit for EMS providers who successfully complete an “eACLS” program:
    - a. The National Parent Organization (ACEP, AHA, ASHI, etc.) must generate a letter on their official letterhead indicating that the specified education center has been approved to offer eACLS programs. This letter must identify the education center and the center’s coordinator by name. The letter must identify a date of expiration for the education center.
    - b. A Virginia Course Approval Request form (TR-01) must be signed by the education center coordinator that has been identified for the education center. OMD/PCD signature is not required on the course approval request (attach a copy of the approval letter).
    - c. Course approval requests for an eACLS program can be requested for not more than twelve months.
    - d. Upon the completion of the eACLS didactic portion the student is required to present to the education center a certificate of completion and then must successfully complete the required practical portion of the program. Once the student has

successfully completed the didactic and practical portions then the education center coordinator may submit to the Virginia Office of EMS a completed Virginia EMS scan card to award continuing education credit.

- e. The education center is to maintain the student's successful completion records for a period of five years.
  - f. In the event the student does not successfully complete the eACLS program then the awarding of Virginia Office of EMS continuing education credit is not allowed.
  - g. Loss or renewal of the education center status must be copied to the Virginia Office of EMS.
  - h. These requirements do not apply to the standard classroom style ACLS programs and there is no change in the requirements for obtaining Virginia course approval.
  - i. This program is not eligible for EMT Training Funds Program funding.
3. For listed programs that are approved for award of Category 1 continuing education credit, providers holding any certification level may also receive Category 2 (Approved) CE credit for participation in the program.

#### B. Online Continuing Education

1. Any online continuing education programs seeking to award continuing education (CE) credit in Virginia shall request approval by the Office of EMS before such credit can be awarded.
  - a. Programs seeking approval from the Office of EMS to offer online continuing education shall:
    - i. Be accredited by the Continuing Education Coordinating Board for Emergency Medical Services (CECBEMS).
    - ii. Complete an application for approval.
  - b. A list of approved programs can be found on:  
<http://www.vdh.virginia.gov/OEMS/Training/WebBasedCE.htm>