



EMS TRAINING PROGRAM ADMINISTRATION MANUAL

Policy Number: T-208	Page: 1	of: 2
Title: Recertification Examination Process		
Regulatory Authority: 12VAC5-31-1465		
Date of Issue: December 1, 2002	Effective Date: October 10, 2012	

- A. **On or before December 31, 2013**, Virginia EMS providers requesting to recertify who hold current (not expired) certifications are required to successfully complete the state written examination.
1. The default method for recertification in Virginia is to take the state written examination.
 2. Individuals affiliated with a licensed EMS agency may be granted an Exam Waiver from the state written recertification examination by the Operational Medical Director (OMD) of the EMS agency, provided:
 - a. The individual has met all recertification requirements established by the Office of EMS.
 - b. A completed Virginia EMS Certification Application signed by the OMD and the individual is submitted to the Office documenting the Exam Waiver.
 - c. A Virginia EMS Certification Application form submitted as an Exam Waiver must be received by the Office no later than thirty (30) days following the expiration of the individual's certification at the level being waived.
 - i. Virginia EMS Certification Application forms received by the Office during the thirty (30) days after the individual's certification expiration date will be considered valid for recertification purposes. However, during this period following expiration, the individual may not practice at the expired certification level.
 - ii. Virginia EMS Certification Application forms received by the Office more than thirty (30) days after the individual's certification expiration date will be considered as invalid and the individual will be deemed in **Reentry Status** and required to test to regain current certification under Section **T-202 and/or T-203**.
 3. All individuals who are not affiliated with a licensed EMS agency must take the state written examination to recertify.

B. **After December 31, 2013**, Virginia EMS providers requesting to recertify who hold current (not expired) certifications are required to successfully complete the National Registry of EMT's cognitive assessment examination.

1. The default method for recertification in Virginia is to take the National Registry (NREMT) cognitive assessment examination.
2. Individuals affiliated with a licensed EMS agency may be granted an Exam Waiver from the National Registry (NREMT) cognitive examination by the Operational Medical Director (OMD) of the EMS agency, provided:
 - a. The individual has met all recertification requirements established by the Office of EMS.
 - b. A completed Virginia EMS Certification Application signed by the OMD and the individual is submitted to the Office documenting the Exam Waiver.
 - c. A Virginia EMS Certification Application form submitted as an Exam Waiver must be received by the Office no later than thirty (30) days following the expiration of the individual's certification at the level being "Waived".
 - i. Virginia EMS Certification Application forms received by the Office during the thirty (30) days after the individual's certification expiration date will be considered valid for recertification purposes. However, during this period following expiration, the individual may not practice at the expired certification level.
 - ii. Virginia EMS Certification Application forms received by the Office more than thirty (30) days after the individual's certification expiration date will be considered as invalid and the individual will be deemed in **Reentry Status** and required to test to regain current certification under Sections **T-202 and/or T-203**.

C. All individuals who are not affiliated with a licensed EMS agency must take the National Registry of EMT's cognitive assessment examination.

D. In all cases, an individual holding current (not expired) certification may choose to complete recertification by taking a written certification examination.

1. Virginia EMS providers whose testing occurs on or before the December 31, 2013 shall be required to pass the Virginia written examination for the level recertifying.
2. Virginia EMS providers whose testing occurs after December 31, 2013 shall be required to pass the National Registry of EMT's (NREMT) cognitive examination for the level recertifying.