



EMS TRAINING PROGRAM ADMINISTRATION MANUAL

Policy Number: T-725	Page: 1	of: 2
Title: Advanced Life Support Coordinator Endorsement Process		
Regulatory Authority: 12VAC5-31-1700		
Date of Issue: December 1, 2002	Effective Date: July 1, 2012	

A. Prerequisites for Endorsement

1. **Minimum Age** - Be a minimum of twenty-one (21) years of age.
2. **Prior Experience** - The applicant must hold current certification and/or licensure for one or more of the following issued by the Commonwealth of Virginia:
 - a. EMT-Enhanced
 - b. Intermediate
 - c. Paramedic
 - d. Physician Assistant
 - e. Registered Nurse
 - f. Doctor of Osteopathy
 - g. Doctor of Medicine

B. Endorsement Application Process -

1. The applicant must complete and submit to the Office an ALS Coordinator Application form TR-31.
 - a. The application must include an endorsement from:
 - i. an EMS Physician knowledgeable of the applicant's qualifications.
 - ii. a Regional EMS Council in which they wish to teach.
 - b. A separate ALS Coordinator Application is required for each region in which the applicant wishes to coordinate ALS training programs. Applications submitted for approval to serve in additional regions will not alter the expiration date of the current ALS Coordinator endorsement and all regional endorsements will be due for renewal on the current expiration date.
 - c. Medical Professionals seeking endorsement must submit supporting documentation of qualifications.
 - i. Medical professionals include:
 - (a) MD
 - (b) DO

(c) RN

(d) PA

(e) NP

- ii. The application must include a recommendation for acceptance of the applicant's qualifications from the Regional EMS Council or Local EMS Resource.

- C. **ALS Coordinator Candidate** - Upon receipt of a complete ALS Coordinator Application meeting the prerequisites and qualifications for endorsement, the applicant must attend an ALS Coordinator Seminar.
- D. **Endorsement Format / Expiration Dates** - Candidates successfully completing all requirements for ALS Coordinator endorsement will be issued an endorsement with attached pocket card at the conclusion of the training program. Endorsement as an ALS Coordinator is valid for two (2) years.
- E. **No Concurrent EMS Certification** - Endorsement as an ALS Coordinator does not provide concurrent provider credentials at any EMS certification level. ALS Coordinator endorsement is dependent upon the individual's maintenance of current and unrestricted Advanced Life Support certification and/or other applicable healthcare provider licensure.
- F. **Field Practice** - Performance of any medical procedure is not permitted based upon ALS Coordinator endorsement alone. Any field practice by an ALS Coordinator will be based upon separate Advanced Life Support certification and/or other healthcare provider license held by the individual involved, and the authorization to practice by a licensed EMS agency's Operational Medical Director in compliance with **12VAC5-31 Part II**.