

**Notification of Unusual Occurrence/Disaster
Situation for Health Care Providers**

Applicability

This document presents guidelines for facilities licensed by the Virginia Department of Health, Office of Licensure and Certification such as hospitals, nursing facilities, and hospices in a variety of situations and emergency conditions. These situations and conditions include but are not limited to the following:

- Extended power loss
- Fire or explosion
- Hazardous material incidents
- Mass casualty incidents
- Security threats
- Severe weather
- Any event which would require mass patient movement

Guidelines for all provider types:

1. Hospitals are required by regulation to develop and maintain a written disaster plan ([12VAC5-410-270](#)). Nursing Facilities and Hospices are required by regulation to develop and maintain an emergency preparedness plan ([12VAC5-371-190](#) & [12VAC5-391-510](#)). In the event of an unusual occurrence or a disaster situation, all providers are required to follow their disaster plan or emergency preparedness plan.
2. Long-term care providers are required and hospital providers are strongly encouraged to notify the Virginia Department of Health (VDH) VDH's Office of Licensure and Certification of unusual occurrences and/or disaster situations. Facilities are strongly recommended to notify their regional coalition through the region healthcare coordinating center (RHCC), and RHCC's have the responsibility to notify VDH Office of Emergency Preparedness and the Virginia Hospital and Healthcare Association.

VDH Office of Licensure and Certification can be contacted at:

Elizabeth King
Elizabeth.King@vdh.virginia.gov
800-955-1819
804-367-2106

VDH Office of Emergency Preparedness can be contacted at:

Kelly Parker
Kelly.Parker@vdh.virginia.gov
804-864-7033

Bob Mauskapf
bob.mauskapf@vdh.virginia.gov
804-864-7035

Further Guidelines for Hospitals:

1. All hospital providers must notify the appropriate Healthcare Coalition. The coordinators of the Healthcare Coalitions can be contacted at:

Northern

Janet Engle

janet.enge@novaha.org

Northwest

Ron Clinedinst

clinedinstconsulting@gmail.com

Near Southwest

JT Clark

jtclark@vaems.org

Far Southwest

Dan Gray

dangray@bvunet.net

Central

Gray Corbett

graycorb@gmail.com

Eastern

Glenn McBride

mcbride@vaems.org

2. All hospital providers must notify Virginia Health Information. Virginia Health Information can be contacted at:

Executive Director:

Michael T. Lundberg

Michael@vhi.org

Further Guidelines for Long Term Care Providers:

1. All Long Term Care providers must notify their local Ombudsman. To find your local Ombudsman please visit: <http://www.elderrightsva.org/>. Click on "Find Your Ombudsman" and click on your county or city. The website provides names, addresses, phone numbers and email addresses.
2. All Long Term Care providers must notify the Department of Medical Assistance Services (DMAS). DMAS can be contacted at:

800-552-8627

804-786-6273