

DDP Data System Transition: e2Virginia to REDCap

Information Sessions

June 2019

Agenda

- Transition from e2Virginia to Temporary REDCap System
- User Access and Set Up in REDCap
- Interim Data Collection/Paper Forms
- Historical Data Import
- Reports and Data
- Website and Available Resources
- CAREWare Users and Data
- Discussion and Questions

Transition from e2Virginia to Temporary System





- e2Virginia, DDP's HIV Care and Prevention data system, was discontinued as of June 21, 2019 at 5:00 pm.
- The system will no longer be accessed for data entry or reporting purposes.
- VDH has created a temporary data collection system in an application called REDCap.
- REDCap is a secure web-based application that is used by VDH and other organizations to collect data and conduct surveys.
- A new permanent system that will include data for the AIDS Drug Assistance Program (ADAP) will be coming in early 2020

Modules in REDCap

- Basic Intake (Demographics)
- Ryan White Services
- Ryan White Clinical Information
- CHARLI (Comprehensive HIV/AIDS Resources and Linkages for Inmates)
- Patient Navigation
- Data to Care
- HIV Testing

REDCap Preview

Ryan White Services Data Entry Screen in REDCap Example:

Date of Service	<input type="text"/>  Today M-D-Y
Cost of Service	<input type="text"/>
Units of Service	<input type="text"/>
Services:	<input type="text"/> 
Form Status	
Complete?	<input type="text" value="Incomplete"/> 
<input type="button" value="Save & Exit Form"/> <input type="button" value="Save & Exit Record"/> 	
<input type="button" value="-- Cancel --"/>	

User Access and Set Up in RedCap

- REDCap will be used for **data entry only** and will not be used to produce reports.
- Only users who do **direct data entry** will be given access to the temporary REDCap system at this time to streamline the transition process.
- **Agencies who only use CAREWare for data entry do not need access to REDCap. CAREWare data will not be imported into REDCap.**
- VDH is collecting information from each agency regarding users who need immediate access.
- VDH will email each user with instructions for requesting access to the system.
- If you do not receive an email by July 15th, 2019 and believe you need access to the system, please email ddpredcap@vdh.virginia.gov.

Data Collection After e2Virginia

- Agencies should utilize paper data collection forms or other secure internal data collection methods to collect client level data in the interim period after discontinuation of e2Virginia and prior to the availability of the REDCap system. (JUNE 22- mid-July 2019)
- Paper versions of the REDCap data collection forms will be available on the DDP website for download and printing. See link in resources page.
- Agencies can transfer this data from paper into REDCap once available. If your agency needs assistance with data entry from paper forms, please contact ddpredcap@vdh.virginia.gov or your contract monitor at VDH

Example of Paper Forms

Confidential Ryan White System
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Basic Intake

Record ID _____

Client Type

Client Type Ryan White Client Prevention Client Data to Care Bridges 757

Date of Birth _____

Sex at Birth Male
 Female

Social Security Number _____

Current Gender Male
 Female

First Name _____

Middle Name _____

Last Name _____

Suffix _____


Maiden Name _____

Alias _____

Street Address _____
(Please enter full street address here.)

City _____

State Virginia
 Maryland
 District of Columbia
 Other

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Other state _____
(List only if not in DC, MD, or VA)

Zip Code _____

Phone _____

Email _____

Ryan White ID _____

Intake Date _____

Ethnicity Non-Hispanic/Latino
 Hispanic/Latino

Hispanic Subgroup Mexican American, Chicano/a
 Puerto Rican
 Cuban
 Another Hispanic, Latino/a or Spanish origin


Client Race White
 Black or African American
 Asian
 Native Hawaiian/Pacific Islander
 American Indian/Alaskan Native
(Check all that apply)

Asian Subgroup Asian Indian
 Chinese
 Japanese
 Korean
 Vietnamese
 Filipino
 Other Asian

Native Hawaiian/Pacific Islander Subgroup Native Hawaiian
 Guamanian or Chamorro
 Samoan
 Other Pacific Islander

Ryan White Agreement to Consent Form Yes
 No

Ryan White Consent Date _____

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Historical Data Import into REDCap

- Data will be imported into REDCap from the final e2Virginia extract that will include:
 - Basic demographics for all clients served since 1/1/2018
 - For Ryan White services, the last 5 services reported for a client at each agency
 - For CHARLI, active clients (not discharged), the last 5 services reported for a client, most recent tracking record (no discharge or appointment info)
 - For Patient Navigation, pull most recent client enrollment and assessment and last 5 services, most recent discharge record
 - No Data to Care information, No HIV testing information
 - All Historical Data will be available for Reports and other data requests

Reports

- Reports **will not be available** in the REDCap system
- DDP will provide monthly reports to agencies and contract monitors containing the following in Excel format:
 - **Clients Receiving Services Summary Report:**
Number and percentages of clients *within* each demographic category (race, ethnicity, gender, age, insurance status, HIV risk factor, housing status) served by each core and support service.
 - **Demographics and Services Summary Report:**
 - Summary of number and percentages of clients served by race, ethnicity, gender, age, insurance status, HIV risk factor, housing status, core and support services.
 - **Minority AIDS Initiative Services Report (for applicable agencies)**

*Additional reports can be requested by emailing ddpredcap@vdh.virginia.gov

Website and Available Resources

- **Support email – is live now**

ddpredcap@vdh.virginia.gov

- **Website – is live now, will continue to add content**

<http://www.vdh.virginia.gov/disease-prevention/redcap/>

- **Support phone: will be live week of 7/22/2019**

804-441-4194

CAREWare Data

- Agencies who only use CAREWare for data entry **do not need access** to REDCap at this time.
- CAREWare data **will not be imported** into REDCap.
- VDH will request monthly CAREWare files be uploaded to a secure SFTP file for federal reporting purposes and for inclusion in VDH's Caremarkers database.
- Instructions for getting access and uploading those files will be sent in early July.
- If you have questions about CAREWare data, please contact Kim Hunter at khunter@vcu.edu.

Summary of Next Steps:*

- **Recording of this webinar and slides will be sent out and posted to the website – by 6/28/19**
- **VDH to Finalize & Test REDCap System-** Week of June 24 and July 15
- **Agencies Conduct Paper Data Collection:** Agencies use paper data collection forms or other internal secure methods to record client-level data- June 21st-mid-July.
- **User Set up in REDCap System – July 8-July 22**
- **REDCap Training Webinars -** Week of July 15 and July 22
- **Rolling Launch of REDCap System-** Week of July 22 and July 29

**Dates are tentative*

**Users must view a training webinar prior to entering data into the system.*

Discussion and Questions