

HIV Care Services

Ryan White Part B

GY20 Service Category and Budget Guidance

Personnel and Fringe: Part-time and Full-time program staff, contractual staff providing direct services (e.g., Non-medical Case Managers, Community Health Workers), administrative and fiscal staff.

Contractual: Core and Support Services only. VDH is providing guidance on a few of these service categories to standardize allocation of funding across the program.

- **Food Bank/Home-delivered Meals** includes food bank/home-delivered meals and food vouchers/grocery store cards. If a client receives a one-time emergency food voucher, that could go under EFA or Food Bank/Home-delivered Meals. Otherwise, agencies must put food vouchers under Food Bank/Home-delivered meals (Continuous provision of assistance with food vouchers cannot be funded or reported under Food Bank/Home-delivered Meals.). (PCN #16-02)
- **Emergency Financial Assistance (EFA):** This category is for limited, one-time assistance to a client for an URGENT need for an essential item or service to improve health outcomes (utilities, housing, food/food vouchers, transportation, non-ADAP medications). On-going provision of assistance for any of these items must match the appropriate HRSA service category (Housing, Food Bank/Home-delivered meals, Medical Transportation). (PCN #16-02)
- **Psychosocial Support:** Agencies should include transportation to Consumer Advisory Board meetings, psychosocial support groups, consumer travel to a conference or training under this category. Regional agencies coordinating travel for meetings and trainings for consumers in the region would allocate funding for this item under Psychosocial Support. Other psychosocial support activities remain in this category.
- **Medical Transportation:** This category includes non-emergency transportation for a Ryan White Part B client to access or be retained in ***any core medical or support services***. For example, Medical Transportation can fund a client visit to a Mental Health or Oral Health appointment or another Ryan White Part B allowable service. Transportation includes gas vouchers and gas cards, bus tokens, taxis or other providers of transportation services (insured, licensed, etc.), and transportation using agency vehicles.
- **Other Professional Services:** The only allowable item under this category is provision of professional services by members of particular professions licensed and/or qualified to offer such services by local governing authorities. These services include legal services, permanency planning, and income tax preparation services. Agencies cannot include other professional services under this category.

Travel: Staff travel only

Other: Agencies receiving funding for special projects including Positive Links, contracted services such as I.T. and accounting, research projects, conference coordination, Quality Management, and training should allocate funds for these projects in this category.

Equipment: Allowable purchases over \$5,000.

Supplies: See PCN #15-01 for guidance on allocation of costs to individual service categories (e.g., Medical Case Management, Outpatient/Ambulatory Health Services) under this line item.