**Submit all orders by email to** **hiv-stdhotline@vdh.virginia.gov****.**

**All orders must be approved and placed by VDH, Division of Disease Prevention. Do not submit orders directly to vendors.**

**Agencies will be responsible for payment for all unauthorized orders.**

**Questions should be directed to Sarah Lannon at** **hiv-stdhotline@vdh.virginia.gov** **or 804-864-8009.**

**Both female/insertive condoms and non-latex condoms are available by the case (1,000) or in smaller quantities. Up to two cases of female condoms, and one case of non-latex condoms may be ordered per quarter. Larger quantities may be approved by request. Oral dams may be ordered by the box (100) or smaller quantities.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bill To:** |  | **Ship To: (No P.O. Boxes)** |  |
|  |  | **Attn: [Contact Name]** |  |
| **Virginia Department of Health** |  | **[Company Name]** |  |
| **PO 04216413** |  | **[Street Address]** |  |
|  |  | **[City, ST, Zip]** |  |
|  |  | **[Contact Phone]** |  |
|  |  | **[Contact Email]** |  |

|  |  |
| --- | --- |
| **Description** | **Number of Units** |
| Female (Insertive) Condoms FC2 in units of 100 |     |
| Female (Insertive) Condoms FC2 case (1,000) |     |
| Non-Latex Condoms in units of 250 |     |
| Non-Latex Condom case (1,000) |     |
| Oral Dams in units of 25 |     |
| Oral Dams box (100) |     |
| Assorted Variety (500) |     |
| Trojan Magnum (100) |     |
| Lube (100) |     |
| Lube (1,000) |     |

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| **Below for VDH-DDP Official Use Only** |

**Order Approved by:**

**Order Approved on:** Click here to enter a date.

**VDH Staff fill approved orders.**