# **VACCINES FOR CHILDREN PROGRAM PROVIDER AGREEMENT**

FACILITY INFORMAT	ION						
Facility Name:							
VFC PIN#:		Organization NPI:					
			0		octors & Medical Groups		
Facility Address:							
City:	County:		State:		Zip:		
City.	County.		State.		Zip.		
Telephone:			Fax:				
Shipping Address (if differe	ent than facility ac	ldress):					
City:	County:		State:		Zip:		
MEDICAL DIRECTOR		TATO					
and its VFC providers with the listed here must sign the proving a Note: For the purposes of the process of the process of the process of the process of the purposes.	oider agreement. e VFC program, th	ne term 'vaccin	e' is defined as ar	ny FDA-auth	orized or licensed, ACIP-		
recommended product for wh Last Name, First, MI:	icn ACIP approve	s a VFC resoli	ition for inclusion	1 in the VFC	Title:		
Last Name, First, Wii.					Title.		
Specialty:		License No:			Provider NPI:		
Employer Identification No	umber:				Email:		
VFC VACCINE COORI	DINATOR						
Primary Vaccine Coordina							
Telephone:		Email:			_		
Completed annual training:  O Yes O No  Type of tra			raining received:				
Back-Up Vaccine Coordin	ator Name:						
Telephone:		Email:					
Completed annual training: O Yes O No Type of tr			raining received:				

Updated: 8/4/2025

# **PROVIDERS PRACTICING AT THIS FACILITY** (additional spaces for providers at end of form)

**Instructions:** *List below all licensed health care providers* (MD, DO, NP, PA, pharmacist) at your facility who have prescribing authority.

Provider Name	Title	License No.	Provider NPI	EIN (Optional)
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To receive publicly funded vaccines at no cost, I agree to the following conditions on behalf of myself and all the practitioners, nurses, and others associated with the health care facility of which I am the medical director or practice administrator or equivalent:

I will annually submit a provider profile representing the VFC-eligible populations served by my practice/facility and the privately insured (i.e., non-VFC eligible) population I plan to vaccinate. I will submit more frequently if 1) the number of children served changes or 2) the status of the facility changes during the calendar year.

I will screen patients and document eligibility status at each immunization encounter for VFC eligibility (i.e., federally or state vaccine-eligible) and administer VFC-purchased vaccine by such category only to children who are 18 years of age or younger who meet one or more of the following categories:

- A. Federally Vaccine-eligible Children (VFC eligible)
  - 1. Are an American Indian or Alaska Native;
  - 2. Are enrolled in Medicaid;
  - 3. Have no health insurance:
  - 4. Are underinsured: A child who has health insurance, but the coverage does not include vaccines; a child whose insurance covers only selected vaccines (VFC-eligible for non-covered vaccines only); a child whose insurance does not include first-dollar coverage for a vaccine. Underinsured children are eligible to receive VFC vaccine only through a Federally Qualified Health Center (FQHC), or Rural Health Clinic (RHC) or under an approved deputization agreement.
- B. State Vaccine-eligible Children
  - a) In addition, to the extent that my state designates additional categories of children as "state vaccine-eligible," I will screen for such eligibility as listed in the addendum to this agreement and will administer state-funded doses to such children.

Children aged 0 through 18 years that do not meet one or more of the federal vaccine eligibility categories (VFC-eligible), are <u>not</u> eligible to receive VFC-purchased vaccine.

For the vaccines identified and agreed upon in the provider profile, I will comply with immunization schedules, dosages, and contraindications that are established by the Advisory Committee on Immunization Practices (ACIP) and included in the VFC program unless:

- a) In the provider's medical judgment, and in accordance with accepted medical practice, the provider deems such compliance to be medically inappropriate for the child; and
- b) The particular requirements contradict state law, including laws pertaining to religious and other exemptions.
- I will maintain all records related to the VFC program for a minimum of three years, and upon request, make these records available for review. VFC records include, but are not limited to, VFC screening and eligibility documentation, billing records, medical records that verify receipt of vaccine, vaccine ordering records, and vaccine purchase and accountability records.
- 5. I will immunize eligible children with publicly supplied vaccine at no charge to the patient for the vaccine.

3

2.

3.

4.

I will not charge a vaccine administration fee to non-Medicaid federally-vaccine eligible children that exceeds the administration fee cap of \$21.24 per vaccine dose. For Medicaid children, I will accept the 6. reimbursement for immunization administration set by the state Medicaid agency or the contracted Medicaid health plans. I will not deny administration of a publicly purchased vaccine to an established patient because the 7. child's parent/guardian/individual of record is unable to pay the administration fee. I will distribute the current Vaccine Information Statement (VIS) or Immunization Information Statement (IIS) each time a vaccine is administered and maintain records in accordance with the National Vaccine Injury Compensation Program (VICP), which includes reporting clinically significant adverse events to the Vaccine Adverse Event Reporting System (VAERS). Note: For any ACIP recommended vaccine or immunization product that does not yet have a Vaccine (or Immunization) Information Statement available, a provider may use the manufacturer's package insert, written FAQs, or any other document – or produce their own information materials – to inform patients about the benefits and risks of that vaccine. Once 8. a VIS is available it should be used; but providers should not delay use of a vaccine because of the absence of a VIS. If the vaccine is under an Emergency Use Authorization (EUA), the EUA Fact Sheet for Recipients should be made available. For VFC monoclonal antibody immunizing products (e.g., nirsevimab), when not co-administered with other vaccines, report all suspected adverse reactions to MedWatch. Report suspected adverse reactions following co-administration of a VFC monoclonal antibody immunizing products (e.g., nirsevimab) with any vaccine to the Vaccine Adverse Event Reporting System (VAERS). I will comply with the requirements for vaccine management including: a) Order vaccine and maintain appropriate vaccine inventories; b) Not store vaccine in dormitory-style units OR in the freezer compartment of household combination units at any time; c) Store vaccine under proper storage conditions at all times. Refrigerator and freezer vaccine 9. storage units and temperature monitoring equipment and practices must meet the Virginia Department of Health Immunization Program storage and handling recommendations and requirements; and d) Return all spoiled/expired public vaccines to CDC's centralized vaccine distributor within six months of spoilage/expiration I agree to operate within the VFC program in a manner intended to avoid fraud and abuse. Consistent with "fraud" and "abuse" as defined in the Medicaid regulations at 42 CFR § 455.2, and for the purposes of the VFC Program: **Fraud:** an intentional deception or misrepresentation made by a person with the knowledge that the deception could result in some unauthorized benefit to himself or some other person. It includes any act that constitutes fraud under applicable federal or state law. 10. Abuse: provider practices that are inconsistent with sound fiscal, business, or medical practices and result in an unnecessary cost to the Medicaid program, (and/or including actions that result in an unnecessary cost to the immunization program, a health insurance company, or a patient); or in reimbursement for services that are not medically necessary or that fail to meet professionally

recognized standards for health care. It also includes recipient practices that result in unnecessary cost

to the Medicaid program.

11.	I will participate in VFC program compliance site visits, including unannounced visits and other educational opportunities associated with VFC program requirements.
12.	For specialty providers, such as pharmacies, urgent care, school-located vaccine clinics, or birthing hospitals, I agree to:  a) Vaccinate all "walk-in" VFC-eligible children; and  b) Will not refuse to vaccinate VFC-eligible children based on a parent's inability to pay the administration fee.
12.	Note: "Walk-in" refers to any VFC-eligible child who presents requesting a vaccine, not just established patients. "Walk-in" does not mean that a provider must serve VFC patients without an appointment. If a provider's office policy is for all patients to make an appointment to receive vaccinations, then the policy would apply to VFC patients as well. "Walk-in" may also include VFC-eligible newborn infants at a birthing facility.
13.	I agree to replace vaccine purchased with state and/or federal funds that are deemed non-viable due to provider negligence on a <u>dose-for-dose</u> basis.
14.	I agree to document all administered vaccines into the Virginia Immunization Information System (VIIS).
15.	For providers that plan to vaccinate any non-VFC eligible population according to their provider profile, I agree to purchase and maintain a separate vaccine inventory to vaccinate my non-VFC-eligible population. Non-VFC-eligible populations include:  a) Fully insured children  b) Other underinsured children (served by a provider/facility that is not a FQHC/RHC or a deputized provider)  c) Enrolled in CHIP
16.	<ul> <li>For providers with approval to implement the vaccine order replacement model, I agree to: <ul> <li>a) Provide proof of the means to purchase the initial vaccine supply for all pediatric populations served to the Virginia Department of Health Immunization Program;</li> <li>b) Have an electronic medical record (EMR) or another electronic means of documenting and submitting dose-level eligibility via HL7 messaging and is actively transmitting data bidirectionally with IIS;</li> <li>c) Submit monthly of dose-level accountability (i.e., administration and eligibility) data and replacement vaccine orders to the Virginia Department of Health Immunization Program;</li> <li>d) Report a calculated virtual vaccine inventory of public doses on hand with each vaccine replacement request. Calculated inventory shall be based on the percentage of location's VFC-eligible population applied to current private inventory;</li> <li>e) Not violate the CDC depot policy—distribution of doses outside of an approved location (campus) is not allowed; and</li> <li>f) Adhere to all program requirements related to proper vaccine management and storage—my facility will maintain one vaccine inventory supply for private and public patients and inventories may be comingled.</li> </ul> </li> </ul>
17.	I understand this facility, or the Virginia Department of Health Immunization Program, may terminate this agreement at any time. If I choose to terminate this agreement, I will properly return any unused federal vaccine as directed by the Virginia Department of Health Immunization Program.

By signing this form, I certify on behalf of myself and all immunization providers in this facility, I have read and agree to the Vaccines for Children enrollment requirements listed above and understand I am accountable (and each listed provider is individually accountable) for compliance with these requirements.								
Medical Director or Equivalent Name (print):								
Signature: Date:								

# **ADDITIONAL PROVIDERS**

Provider Name	Title	License No.	Provider NPI	EIN

# Vaccines for Children (VFC) Program Provider Profile Form

All healthcare providers participating in the Vaccines for Children (VFC) program must complete this form annually or more frequently if the number of children served changes or the status of the provider/facility changes during the calendar year.

Date: ///	Provider Identification Num	nber
FACILITY INFORMATION		
Provider Name:		
Facility Name:		
Delivery Days and Hours:	14 0 )	
Additional Delivery Instructions (Closed for lun	cn 1pm – 2pm):	
Vaccine Delivery Address:		l
	State:	Zip:
	Email:	
PROVIDER TYPE (select only one provider type		
Please review the <u>provider type definitions</u> to assis	t with provider type selection.	
□ Addiction Treatment Center □ Birthing Hospital or Birthing Center □ Community Health Center □ Community Vaccinator (non-health department) □ Correctional Facility □ Family Planning Clinic (non-health department) □ Federally Qualified Health Center □ Hospital □ Indian Health Service, Tribal, or Urban Clinic □ Juvenile Detention Center □ Migrant Health Center □ Mobile Provider	practice, pediatric, primary care) as	□ Rural Health Clinic □ School-Based Clinic (permanent clinic location) □ STD/HIV Clinic (non-health department) □ Teen Health Center (non- health department) □ Urgent Care Center □ Women, Infants, and Children (WIC) Clinic □ Other (specify)
If applicable, please indicate the specialty of the  ☐ Family Medicine ☐ Internal Medicine ☐ OB/GYN ☐ Pediatrics ☐ Preventive Medicine ☐ Other (specify) ☐ N/A  Is this provider site part of a hospital/healthcare O Yes		ly):
O No		
O N/A or don't know		

Facility Type (select one):  O Private Facility (privately funded entity; non-governmental)  O Public Facility (publicly funded or government entity)  O Combination (funded with public and private funds)							
Is this facility a mobile facility, or does this faci O Yes O No *A mobile unit is a dedicated vehicle with a primary		., immunization services).					
VACCINES OFFERED  Is this provider a specialty provider?* Please no provider who identifies as a specialty provider.  ○ Yes ○ No	ote: the Immunization Program must revi	ew and approve any					
Vaccines Offered (Select One):  ☐ All ACIP-recommended vaccines for children Complete Select vaccines only (This option is available only  *A "Specialty Provider" is defined as a provider that OB/GYN, STD, family planning, etc.) or (2) a specific health departments and pediatricians are not considered that designate VFC providers as specialty providers. At such as pharmacies or community vaccinators may	for facilities designated as Specialty Providers be t only serves (1) a defined population due to fic age group within the general population of dered specialty providers. The Immunization the discretion of the Immunization Program	the practice specialty (e.g., of children ages 0–18. Local n Program has the authority to					
Select Vaccines Offered by Specialty Provider:  O DTaP O Hepatitis A O Hepatitis B O HIB O HPV O Influenza	O Meningococcal Conjugate O MMR O Pneumococcal Conjugate O Pneumococcal Polysaccharide O Polio O Rotavirus	O Td O Tdap O Varicella O Other, specify:					
PROVIDER POPULATION  Provider population based on patients seen during the received vaccinations at your facility. Count a child of visit, regardless of the number of visits made. The form	nly <u>once</u> based on the age/eligibility categor	ries at the last immunization					

non-VFC vaccine, by eligibility category.

VEC Vaccina Eligibility Catagorica	# of children by age category who received VFC vac				
VFC Vaccine Eligibility Categories	<1 Year	1-6 Years	7-18 Years	Total	
Enrolled in Medicaid					
No health insurance					

			_	T					
American Indian/Alaska Native									
Underinsured in FQHC/RHC or deputized facility <sup>1</sup>									
Total VFC:									
	# of children	# of children by age category who received non-VFC vaccine							
Non-VFC Vaccine Eligibility Categories	<1 Year	1–6 Years	7–18 Years	Total					
Insured (private pay/health insurance covers vaccines)									
Children's Health Insurance Program (CHIP) <sup>2</sup>									
Total Non-VFC:									
<b>Total Patients</b> (must equal sum of Total VFC + Total Non-VFC)									
<sup>1</sup> Underinsured includes children with health insurance that does not cover vaccines or only covers specific vaccine types. Children are eligible only for vaccines that are not covered by their insurance.  In addition, to receive VFC vaccine, underinsured children must be vaccinated through a Federally Qualified Health Center (FQHC) or Rural Health Clinic (RHC) or under an approved deputized provider. The deputized provider must have a written agreement with an FQHC/RHC and the state/local/territorial immunization program in order to vaccinate underinsured children. <sup>2</sup> CHIP – Children enrolled in the state Children's Health Insurance Program (CHIP). Children enrolled in CHIP are considered insured and are not eligible for vaccines through the VFC program. Each state determines how CHIP vaccine is purchased and administered by participating providers.									
TYPE OF DATA USED TO DETERMINE PROVIDER P	OPULATION (choo	se all that apply)							
O Benchmarking O Medicaid claims data O IIS O Other (must describe):  O Doses admi O Provider end O Billing syste	nistered counter data								

# **Provider Type Definitions**

#### **Addiction Treatment Center**

Provides counseling, behavioral therapy, medication, case management, and other types of services to persons with substance use disorders. This provider type is used for addiction treatment centers where on-site vaccination services are provided.

# **Birthing Hospital or Birthing Center**

This provider type is used for birthing centers or birthing hospitals where on-site vaccination services are provided.

## **Community Health Center**

Community-based and patient-directed organizations that serve populations with limited access to health care. This provider type is used for community health centers that provide vaccination services.

# **Community Vaccinator (non-health department)**

This provider type is used for community-wide vaccinators that are external to health departments and conduct vaccination clinics in satellite, temporary, or offsite locations exclusively.

# **Correctional Facility**

This provider type is used for juvenile correctional facilities as well as adult correctional facilities where juveniles are confined and on-site vaccination services are provided. Unlike juvenile detention centers, correctional facilities are long-term in nature; youths are confined in secure correctional facilities for periods generally ranging from a few months to a year or more.

# Family Planning Clinic (non-health department)

Provides contraceptive services for clients who want to prevent pregnancy and space births, pregnancy testing and counseling, assistance to achieve pregnancy, basic infertility services, STD services (including HIV/AIDS), and other preconception health services (e.g., screening for obesity, smoking, and/or mental health). This provider type is used for family planning clinics where vaccination services are provided. *NOTE: Non-health department clinics that offer only STD/HIV screening and treatment services should be categorized as "STD/HIV Clinic (non-health department)."* 

# **Federally Qualified Health Center**

Community-based health care provider that receive funds from the HRSA Health Center Program to provide primary care services in underserved areas. This provider type is used for federally qualified health centers (FQHCs) that provide vaccination services. NOTE: For tribal or urban Indian health clinics enrolled as FQHCs, use the "Indian Health Service, Tribal, or Urban Clinic" designation.

#### Hospital

This provider type is used for all hospitals, excluding birthing hospitals, where on-site vaccination services are provided. *NOTE: For birthing hospitals, use the "Birthing Hospital or Birthing Center" designation.* 

#### Indian Health Service, Tribal, or Urban Clinic

This provider type is used to for Indian Health Service (IHS), Tribal, or Urban Indian Health Program facilities that provide vaccination services. Urban Indian Health Centers are also designated Federally Qualified Health Centers and provide comprehensive primary care and related services to American Indians and Alaska Natives. Alaska Village Clinics should be included in this provider type.

#### **Juvenile Detention Center**

Juvenile detention is defined as the temporary and safe custody of juveniles who are accused of conduct subject to the jurisdiction of the court who require a restricted environment for their own or the community's protection while pending legal action. This provider type is used for juvenile detention centers where on-site vaccination services are provided.

#### Migrant Health Center

Provides health services to migratory and seasonal agricultural workers and their families. This provider type is used for migrant health centers that provide vaccination services.

#### **Mobile Provider**

This provider type is used for providers who exclusively store and administer vaccines out of a mobile facility. This designation should NOT be used for providers who have a mobile unit associated with their facility, but the unit is not the primary site for vaccine administration.

#### **Pharmacy**

This provider type is used for stand-alone retail pharmacies (e.g., CVS, Duane Reade, Walgreens) or a <u>retail</u> pharmacy within a hospital or health system where on-site vaccination services are provided. This category also includes retail pharmacies that conduct community vaccination clinics at offsite or mobile locations.

# Private Practice (e.g., family practice, pediatric, primary care)

This provider type is used for private practice locations, including solo, group, or HMO practitioners, that provide vaccination services.

# Private Practice (e.g., family practice, pediatric, primary care) as agent for FQHC/RHC-deputized

A deputized provider has been delegated by a Federally Qualified Health Center (FQHC) or a Rural Health Clinic (RHC) as an agent to vaccinate underinsured children. This provider type is used for <u>deputized</u> private practices, including solo, group, or HMO practitioners, that provide vaccination services.

### Public Health Department Clinic (state/local)

This provider type is used for state or local public health department clinics that provide vaccination services. This category includes public health department-run STD/HIV clinics, family planning clinics, and teen health centers.

#### Public Health Department Clinic (state/local) as agent for FQHC/RHC-deputized

A deputized provider has been delegated by a Federally Qualified Health Center (FQHC) or a Rural Health Clinic (RHC) as an agent to vaccinate underinsured children. This provider type is used for <u>deputized</u> state or local public health department clinics that provide vaccination services.

## Refugee Health Clinic

Designated to improve the health care and monitor medical conditions of refugees who have relocated to the United States. This provider type is used for refugee health clinics that provide vaccination services. NOTE: If vaccination services are provided in a location that is co-located in a physical facility with a refugee health clinic but are not administered by refugee health staff, select the category of the provider with oversight of vaccination services.

#### **Rural Health Clinic**

Located in a non-urbanized Health Professional Shortage Area, Medically Underserved Area, or governor-designated and secretary-certified shortage area. This provider type is used for rural health clinics that provide vaccination services.

# **School-Based Clinic (permanent clinic location)**

This provider type is used to for permanent school-based clinics that provide vaccination services. *NOTE: Non-*permanent school-based clinics should be categorized as "Community Vaccinator (non-health department)."

# STD/HIV Clinic (non-health department)

Provides timely STD/HIV diagnosis, testing with on-site treatment, and partner services. This provider type is used for STD/HIV clinics NOT located within a health department where on-site vaccination services are provided. *NOTE: this category should be used by non-HD clinics that exclusively offer STD/HIV screening and treatment services.* 

#### Teen Health Center (non-health department)

This provider type is used for teen health centers that are NOT public health department-sponsored and provide on-site vaccination services.

#### **Urgent Care Center**

Provides immediate medical outpatient care for the treatment of acute and chronic illness and injury. This provider type should be used for urgent care centers or walk-in clinics where on-site vaccination services are provided.

#### Women, Infants, and Children (WIC) Clinic

Serves low-income pregnant, postpartum, and breastfeeding women, infants, and children up to age 5 who are at nutritional risk by providing nutritious foods to supplement diets, information on healthy eating including breastfeeding promotion and support, and referrals to health care. This provider type is used for WIC clinics that also provide vaccination services. *NOTE: If vaccination services are provided in a location that is co-located in a physical facility with* 

a WIC clinic but are not administered by WIC staff, select the category of the provider with oversight of vaccination services.

#### Other

This provider type is used for any provider type not captured in one of the other provider type options (e.g., CVS Minute Clinic or Walgreens Take-Care Clinic).

# **Provider Specialties Definitions**

### **Family Medicine**

Manages common illnesses and conditions for people of all ages, focusing on overall health and well-being throughout the lifespan.

#### **Internal Medicine**

Deals with the prevention, diagnosis, and nonsurgical treatment of diseases and disorders of the internal organs/structures in adults.

# **OB/GYN**

Obstetrician-gynecologist. Provides specialized services in women's health.

#### **Pediatrics**

Involves disease/disorder prevention, diagnosis, and treatment associated with the physical and developmental health of children from birth to young adulthood.

# **Preventive Medicine**

Focuses on the health of individuals and communities with the goal of promoting health and well-being and preventing disease, disability, and death.