

**Vaccine Use Guidelines for Health Departments  
(Vaccine supplied by the Division of Immunization – “free” vaccine)  
Effective March 10, 2018**

**Virginia Vaccines for Children (VVFC) Eligible Clients**

VVFC eligible clients (see below) should receive ALL ACIP recommended vaccines using VVFC free vaccine. VVFC eligible children are those under the age of 19 who meet one or more of the following criteria:

- Enrolled in Medicaid, including Medicaid HMOs
- Have no health insurance
- American Indian or Alaskan Native

**Insured Children (under the age of 19)**

Insured children under the age of 19 may receive the following vaccines using State free stock because of and in accordance with Code school requirements and/or current agency policy: DTaP, Hepatitis B, Hib, MMR, Pneumococcal conjugate, Polio, Tdap, HPV and Varicella vaccines.

- Although Code only requires HPV for females, agency policy is to administer, using State free stock vaccine, the HPV series with no out of pocket expense to the parent for both insured males and females who are 9 through 18 years of age. The first dose should be administered prior to entry to 6<sup>th</sup> grade.
- Insured children receiving any other non-school required vaccines (e.g., Hepatitis A, Influenza, Meningococcal, Rotavirus vaccines) should receive chargeable vaccine.

All clients and third party payers should be billed in accordance with the current [billing policy](#).

**Uninsured Adults (19 years of age and older) and Underinsured Clients (ANY AGE)**

Uninsured adults and any underinsured (defined below) client should receive ALL ACIP recommended vaccines using 317 or State free vaccine according to the current Recommended Immunization Schedules (<http://www.cdc.gov/vaccines/schedules/hcp/index.html>).

**Underinsured is defined as: A person who has commercial (private) health insurance, but the coverage does not include vaccines; a person whose insurance covers only selected vaccines (eligible for non-covered vaccines only); or a person whose insurance caps vaccine coverage at a certain amount. Once that coverage amount is reached, the person is categorized as underinsured.**

**Insured Adults**

**All insured adults 19 years of age and older should receive chargeable vaccine.** Special project vaccines, e.g., EP&R purchased influenza vaccine, may be administered at no charge to any client. Specific guidance will be provided as part of such initiatives. All clients and third party payers should be billed in accordance with the current [billing policy](#).