Merging Records
Did you know that duplicate records can be merged in VIIS? You can contact your VIIS Consultant or the Help Desk to merge the duplicate records for your clients. Send us an email or call with the VIIS ID’S and we will merge them for you!

Missing Hep B birth dose for newborns can also be merged. Search VIIS by mother’s first name and baby’s birth date. Once records are found, send VIIS ID’s for both records to us and they will be merged into one record for you!

VDH Requirement
Effective January 1, 2017, all VVFC providers will be required to record administered vaccine information into the Virginia Immunization Information System (VIIS) for both public and private stock, within 30 days of administration by way of manual entry or data exchange. The entry of historical data is not a requirement, but is strongly recommended as a strategy to obtain accurate coverage rates. Contact Ms. Mbaitsi at Monalisa.mbaitsi@vdh.virginia.gov if you have questions regarding this requirement. Providers who do not use VIIS should contact their VIIS Consultant or Monalisa, to begin the on-boarding process.

VERIP
VERIP is an electronic registration system for providers to have access to VIIS. All providers must complete VERIP registration in order to obtain and maintain access to VIIS. If you need assistance, contact your VIIS Consultant or VIIS Help Desk at (866) 375-9795.

Password Resets
Always consult first with your VIIS Administrator for a password reset. If you need to call the help desk for further assistance, please have the following information available:
1. Your Practice Org Code
2. Your User Name
3. The name of your VIIS Administrator

VIIS Administrators are responsible for:
1. Completing the annual registration
2. Providing/denying access for users
3. Resetting passwords
   *Keep your VIIS account active

Searching for Patient
Remember when searching for patients in VIIS, there are several ways you can look for them.
1. Use letters of first and last name
2. Use any combination of first name, last name and/or DOB
3. If the client has a hyphenated name/special characters, try using first name and DOB.