**Community Health Assessment Partner Meeting #2**

**Monday, May 15, 2017 10 AM**

**Conference Call**

**Meeting Minutes**

**Meeting Attendees**

Dr. Brooke Rossheim, Health Director, Rappahannock Area Health District

Saba Lemma, Community Health Planner, Virginia Department of Health

Pam Bosch, Executive Secretary, Rappahannock Area Health District

Sidnee’ Dallas, Nurse Manager, Rappahannock Area Health District

Stephanie Goodman, Epidemiologist, Rappahannock Area Health District

Jordan Zarone, Emergency Coordinator, Rappahannock Area Health District

Jennifer Gill, Business Manager, Rappahannock Area Health District

Brent McCord, Environmental Health Manager, Rappahannock Area Health District

Kim Smart, Grants Manager, Mary Washington Hospital Foundation

Tim Ware, Executive Director, George Washington Regional Commission

Susanna Finn, Community Development Planner, City of Fredericksburg

Terry Brosche, RN, Rappahannock MRC Volunteer and member, Virginia Board of Health

Renee Edwards, RAHD Health Counselor

Mark Whitley, Assistant City Manager, City of Fredericksburg

Jamia Crockett, Mary Washington Healthcare

Windy Kimball, Director of Public Transit, Fredericksburg Regional Transit

Rich Gaudio, Physical Therapist, Fusion Physical Therapy

Whitney Watts, VP Fredericksburg Chamber of Commerce

**Review of Last Meeting**

* Second meeting 2/27/2017 to provide MAPP (Mobilizing for Action through Planning and Partnerships) training to Community Health Assessment (CHA) Team. Developed the following vision statement, which is also available on [www.vdh.virginia.gov/rappahannock](http://www.vdh.virginia.gov/rappahannock)
	+ An inclusive community which will work collaboratively to provide physical and mental health resources, safe and secure housing, educational opportunities, healthy food choices and space for recreational activity to all of its residents.
* Formed two work groups – Community Health Status Assessment, Community Themes and Strengths Assessment.

**Current Developments**

* Teams are currently collecting quantitative and qualitative data. Currently only 275 responses on web survey and some paper copies currently in circulation.
* Currently seeking suggestions from organizations to increase circulation and completion of survey.
* Renee Edwards working with WIC program to encourage individuals to complete survey during visit and turn in before leaving. Also distributing surveys at barber shops within 22401. Targeting locations/businesses where people have to wait and are able to complete survey prior to leaving.
* Another method will be door-to-door surveying to collect survey responses.
* Photo voice potential partners – Micah, Fredericksburg Parks and Rec, UMW, Fredericksburg City Schools.
* CHSA Group working on collecting data from secondary sources. Met on 4/7 and identified 11 indicators upon which to collect data.

**Next Steps**

* Workgroups to convene individually and discuss data collected by each.
* Workgroups to meet together and discuss data as a whole.
* Forces of Change Assessment – stakeholders come together to brainstorm factors that have not yet been assessed. Planned for mid-July.
* Local Public Health Assessment – end of August

**Question & Answer/Comments**

* Suggestions for other locations to take paper surveys:
	+ Gyms
	+ Parks and Recreation Events
	+ Library
	+ Farmers Market
* Development of GoogleDoc to track location of survey drop off and pick up by team members
* Door-to-Door survey date to be emailed to team. Dr. Rossheim and Saba will reach out to Free Lance Star to notify residents of upcoming door-to-door survey efforts. Reaching out to Medical Reserve Corps to help with door-to-door surveys. May be able to download app to guide door-to-door survey process.
* Suggestion to utilize Fredericksburg Today
* Saba described Photo Voice process and will send information to team.
* Suggestion to increase advertising and flyer visibility to members of the public, particularly in organizations agreeable to provide paper copies to public. Partners who have agreed to distribute copies were encouraged to ask colleagues to actively advertise survey to clients/constituents.
* Suggestion to distribute surveys at Rock the River FXBG, MWH Farmers Market on Thursdays, through Fredericksburg Utilities (quite expensive), Central Park shopping center.
* Neighborhood door-to-door survey dates selected. Flyers will be posted in each neighborhood ahead of time to alert residents of upcoming survey campaigns.
* June 5- Idlewild and Morningside
* June 12- Mayfield and Altoona
* June 19- Bragg Hill and Normandy