Effective July 1, 2017, the Virginia Department of Health shall issue a license (permit) in the form of a sticker to mobile food units. The following procedures provide guidance to local health districts (LHD) regarding issuance processes and sticker placement.

### General Instructions (See Example Above)

1. Upon approval of an application for a mobile food unit license (permit), staff shall either “blackout” with black indelible ink or “hole-punch” (B or H), the year and month of expiration. For existing licenses (permits), B or H the date that corresponds with the expiration date on the current license.

2. The following information is required in this section: (1) “Licensee/Owner”, (2) Facility Name/Common Name” (3) address of record of the mobile food unit, (4) name of the locality issuing the license, (5) “Risk Rating”, and (6) notation of variance, if applicable. If typed, the information in this section shall be in 12 pt. font or larger using either Times New Roman or Arial font.

The sticker shall be affixed to the mobile food unit on the side where food service occurs. Such placement shall be within one foot to the right or left of the food service delivery area. If food service is available on both sides of the unit, place the sticker on the vehicle’s right side (your left when facing the unit from the front). Stickers shall be placed on the front of push cart mobile food units. Please see the diagram provided for guidance on placement.
Effective July 1, 2017, the Virginia Department of Health shall issue a license (permit) in the form of a sticker to mobile food units. The following procedures provide guidance to local health districts (LHD) regarding issuance processes and sticker placement.

Examples (Sticker and Placement Guide)

Commonwealth of Virginia
Virginia Department of Health

Mobile Food Unit License

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2525 LTD
 t/a 3 Monkeys Bar & Grill
2525 West Main Street
Richmond, VA 23220
Richmond City Health District

R3-Variance on File
Not Transferable

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