



# Commonwealth of Virginia

## Rappahannock Rapidan Health District

Culpeper County	(540) 829-7466	Fax: 540-829-7492	640 Laurel St, Culpeper, VA 22701
Fauquier County	(540) 347-6363	Fax: 540-347-6405	330 Hospital Drive, Warrenton, VA 20186
Madison County	(540) 948-5481	Fax: 540-948-3841	1480A N Main St, Madison VA 22727
Orange County	(540) 672-1291	Fax: 540-672-1093	450 N. Madison Rd, Orange, VA 22960
Rappahannock County	(540) 675-3516	Fax: 540-675-1021	338 A Gay St, Washington VA 22747

### Application for Hotel Plan Review

\$40.00 Fee Annually

Please place a  next to the address where you would like VDH to mail correspondence

\$40.00 FEE

<input type="checkbox"/> Hotel Name:	
Hotel Address:	City/State/Zip:
Hotel Phone:	Email:
<input type="checkbox"/> Owner Name:	
Owner Address:	City/State/Zip:
Owner Phone:	Email:
<input type="checkbox"/> Lessee Name:	
Lessee Address:	City/State/Zip:
Lessee Phone:	Email:

This Application is for a plan review of (choose one):

- Construction / conversion of a new hotel
- Remodeling or addition to an existing property

If you plan to have a swimming pool, spa/hot tub, or sauna at this facility, **you must separately apply** for a pool construction permit.

For renovations and additions, is your hotel:

- Currently permitted by VDH
- Not Currently permitted by VDH

If you plan to have food service at this facility, **you must separately apply** for a food establishment plan review and permit.

Future application for operation permit will be made in the name of  Owner  Lessee the

Purposed facility type:  Hotel  Motel  Bed & Breakfast

Included:

- Proposed method and location of the sewage disposal system. (e.g. public sewer, onsite sewage system, discharge system)
- Proposed water supply and details of distribution system (e.g. public water hookup, hotel operates its own waterworks, private well)
- Plans for all buildings and structures, including interior finishes (please include specifications on building finishes, including floors, walls, and Ceilings)

Approved  
(VDH USE ONLY)

- Included (cont):
- Floorplan/ layout of hotel
  - Specifications for laundry facilities
  - Dish and ware-washing facilities
  - Ice Machines

Approved  
(VDH USE ONLY)

\*During plan review, VDH may require submission of additional information to determine regulatory compliance.

\*This plan review will **not** determine whether the proposed hotel/ motel/ bed & breakfast will comply with all operational requirements of 12VAC5-431, the Sanitary Regulations for Hotels.

Any person desiring to operate a hotel should apply for an operational permit **at least 30 days prior to the opening of the hotel.**

I understand this form contains information subject to disclosure under §2.2-3700 of the Code of Virginia.

Owner/Lessee Signature \_\_\_\_\_ Date: \_\_\_\_\_

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**VDH USE ONLY**

Fee Amount Received: \_\_\_\_\_ Receipt # \_\_\_\_\_ Date: \_\_\_\_\_

Received by: \_\_\_\_\_  Cash  Check  Wire Transfer  Credit Card

Tax Map/GPIN/Census Tract: \_\_\_\_\_