

# Commonwealth of Virginia

Application for: Sewage System Water Supply

<b>VDH Use only</b>
Health Department ID# _____
Due Date _____

Owner \_\_\_\_\_

Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_

Agent \_\_\_\_\_

Fax \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_

Site Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

Directions to Property: \_\_\_\_\_

Subdivision \_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Tax Map \_\_\_\_\_ Other Property Identification \_\_\_\_\_ Dimension/Acreage of Property \_\_\_\_\_

### Sewage System

**Type of Approval:** Applicants for new construction are advised to apply for a certification letter to determine if land is suitable for a sewage system and to apply for a construction permit (valid for 18 months) **only when ready to build.**

Certification Letter    Construction Permit    Voluntary Upgrade    Repair Permit    Minor Modification

**Proposed Use:**

Single Family Home (Number of Bedrooms \_\_\_\_ )    Multi-Family Dwelling (Total Number of Bedrooms \_\_\_\_ )

Other (describe) \_\_\_\_\_

Basement?    Yes    No                      Walk-out Basement?    Yes    No                      Fixtures in Basement    Yes    No

Conditional permit desired?    Yes    No                      If yes, which conditions do you want?

Reduced water flow    Limited Occupancy    Intermittent or seasonal use    Temporary use not to exceed 1 year

Do you wish to apply for a betterment loan eligibility letter?    Yes    No \*There is a \$50 fee for determination of eligibility.

### Water Supply

Will the water supply be    Public or    Private?                      Is the water supply    Existing or    Proposed?

If proposed, is this a replacement well?    Yes    No                      If yes, will the old well be abandoned?    Yes    No

Will any buildings within 50' of the proposed well be termite treated?    Yes    No

Well Type (e.g. domestic use, agricultural, irrigation, etc.) \_\_\_\_\_

### All Applicants

Is this property intended to serve as your (owners) principal place of residence?    Yes    No

All applications must be accompanied by private sector evaluations and designs, unless a petition for VDH services is approved. Is a Petition for Service form attached?    Yes    No

In order for VDH to process your application for a sewage system you must attached a plat of the property and a site sketch. For water supplies, a plat of the property is recommended and a site sketch is required. The site sketch should show your property lines, actual and/or proposed buildings and the desired location of your well and/or sewage system. When the site evaluation is conducted the property lines, building location and the proposed well and sewage sites must be clearly marked and the property sufficiently visible to see the topography. I give permission to the Virginia Department of Health to enter onto the property described during normal business hours for the purpose of processing this application and to perform quality assurance checks of evaluations and designs certified by a private sector Onsite Soil Evaluator or Professional Engineer as necessary until the sewage disposal system and/or private water supply has been constructed and approved.

\_\_\_\_\_  
Signature of Owner/ Agent

\_\_\_\_\_  
Date



**Well Specifications**

<b>VDH Use Only</b>
HDIN: _____

<b>Applicant Information</b>	
Name: _____	Address: _____
Phone: _____	_____
<b>Location Information</b>	
Tax Map/GPIN #: _____	Property Address: _____
Subdivision: _____	Section: _____ Block: _____ Lot: _____
Directions: _____	
<b>General Information</b>	
Well Purpose (select all that apply): <input type="checkbox"/> Domestic Drinking Water <input type="checkbox"/> Agricultural	
<input type="checkbox"/> Irrigation	<input type="checkbox"/> Industrial/Commercial <input type="checkbox"/> Geothermal
Well Class: _____	Minimum Casing Depth: _____ ft.
Estimated Water Usage: _____	Minimum Grout Depth: _____ ft.
<b>Horizontal Setbacks</b>	
Distance from Building Sewer: _____ ft.	Distance from Pretreatment Unit(s): _____ ft.
Distance from Conveyance System: _____ ft.	Distance from Absorption Area: _____ ft.
Distance from Property Line: _____ ft.	Distance from foundations: _____ ft.
Distance from other source(s) of contamination: _____ ft.	
List other source(s): _____	
Note: _____	
_____	
_____	

**Well Abandonment Specifications**

<b>VDH Use Only</b>
HDIN: _____

<b>Applicant Information</b>	
Name: _____	Address: _____
Phone: _____	_____
<b>Location Information</b>	
Tax Map/GPIN #: _____	Property Address: _____
Subdivision: _____	Section: _____ Block: _____ Lot: _____
Directions: _____	
<b>Abandonment Information</b>	
Current Well Purpose (select all that apply): <input type="checkbox"/> Domestic Drinking Water <input type="checkbox"/> Agricultural	
<input type="checkbox"/> Irrigation	<input type="checkbox"/> Industrial/Commercial <input type="checkbox"/> Geothermal
Well Class: _____	Total Depth of Well: _____ ft.
Static Water Level: _____	Method of abandonment: _____
Type of Fill Material: _____	
Depth of Fill Material: From _____ to _____ ft. From _____ to _____ ft.	
Type of Grout: _____	
Depth of Grout: From _____ to _____ ft. From _____ to _____ ft.	
Method of permanently marking location: _____	
Additional abandonment criteria: _____	
<b>Horizontal Setbacks Following Abandonment</b>	
Distance from Building Sewer: _____ ft.	Distance from Pretreatment Unit(s): _____ ft.
Distance from Conveyance System: _____ ft.	Distance from Absorption Area: _____ ft.
Distance from Property Line: _____ ft.	Distance from foundations: _____ ft.
Distance from other source(s) of contamination: _____ ft.	
List other source(s): _____	
Note: _____	
_____	
_____	

# Construction Drawings - Well Only

Property ID: \_\_\_\_\_



**Schematic drawing of private well and topographic features.** Show the lot lines of the building lot and building site, sketch of property showing any topographic features which may impact on the design of the well, all existing and/or proposed structures including sewage disposal systems and wells (actual and permitted) within 200 feet of the well area. The scale drawing of all sewage disposal systems shall show sewer lines, pretreatment unit, pump station, conveyance system, and subsurface soil absorption system, reserve area, etc.

**Addendum to AOSE/PE Certification Statement  
For Private Well Construction Permit**

Instructions: Please check one box in 1-3 below. Statement templates for item #2 and #3 are on the following pages.

The proposed well site shown herein,

- 1. Is located a minimum of 50 feet from all property lines.
  
- 2. Is located within 50 feet of the adjacent property line(s) but I have determined that the adjacent property is not used for an agricultural operation.
  - i. Written affirmation from the adjacent property owner(s) that their property is not used for an agricultural operation.
  - ii. Other confirmation that land use is not an agricultural operation, please describe:
  
- 3. Is located within 50 feet of an adjacent property line where the property is used for an agricultural operation. For confirmation, I have attached the appropriate documentation pursuant to § 32.1-176.5:2 of the *Code of Virginia*. (check one below)
  - i. Written permission from the adjacent property owner(s) for the well construction.
  - ii. I certify that no other site on the property complies with the Board's Regulations for the construction of a private well.