



Request for Environmental Sanitation Health Inspection

Requests for inspections should be submitted at least 30 days prior to the inspection due date.

There is NO FEE for this request.

If available, please attach site and floor plans of the facility showing all service areas, structures, & amenities.

Section 1: Facility Information

Facility Name:

Facility Physical Address:

Facility Phone Number:

Facility Email Address:

Section 2: Facility Owner/Business Contact Information

A. Facility Ownership/Business Information

Owner(s) Name(s):

Owner/Business Address(s):

Owner/Business Phone: Cell:

Home:

Business:

Owner/Business Email(s):

Contact Preference: Phone or Email

B. Facility Operator Information (if different from owner)

Operator Name:

Operator Address:

Operator Phone:

Operator Email:

Contact Preference: Phone or Email

Section 3: Operational Information

A. Facility Details

Facility Licensed By: Department of Social Services Department of Education

Other Describe:

Facility Type: Family day home Certified preschool or nursery program

Children's residential facility Religiously exempt child day center Assisted living facility

Licensed child caring institution Licensed child day center Adult day center

Other Describe:

Days and hours of operation:

of participants (occupancy):

Facility physical description:

Food Service: Provided by parent/guardian VDH Food Permit Other Describe:

Description of food service (may require separate permit):

Water Supply: Public Water Private Well Unknown Other Describe:

Sewage Disposal: Public Sewer Onsite Sewage System Unknown Other Describe:

Swimming facilities provided: Yes No

Description of swimming facilities:

Notes or comments:

Section 4: Requestor Certification

I/we attest to the accuracy of the information provided.

Print Name:

Signature:

Title:

Date: