**COMMUNICATION THAT TESTING WILL BE CONDUCTED**

[Name of facility]

[Address]

[Date]

Re: Testing Our Facility for Lead Hazards

Dear [name of facility/program] community,

On [date] we will be testing our facility for the presence of lead hazards, including lead in [paint, water, soil, or dust] to comply with Virginia state lead safe policy. This testing will allow us to maintain a healthy and safe environment for your children to learn and grow.

The Centers for Disease Control state that there is no safe level of lead in the blood. Even a small amount of lead can be harmful to young children. Exposure to lead can cause damage to the brain and nervous system, slowed growth and development, hearing and speech problems, and attention issues. Children under the age of six are the most at risk for the harmful effects of lead.

*[If your facility was built pre-1978]:* This facility was built in [year], which means there is a high chance that there is lead paint present. Lead paint is dangerous when it is deteriorating (chipping or peeling). The safety of your children is our top priority, so we will undergo testing for lead to protect both the children and staff. Once the testing is complete, we will communicate the results with the [facility name] community as well as any additional actions that will be taken.

* Testing will be done by [contractor name] on [date].

**Parents,** the only way to know for sure if your child has been exposed to lead is with a blood lead test. Children who are at risk for lead exposure should receive a blood lead test at ages 1 & 2. Children up to age 6 should receive a blood lead test if they are at risk and have never been tested before.

You can visit the VDH Lead Safe website to find out if your child is at risk for lead exposure: [VDH Childhood Lead Poisoning Prevention Program](https://www.vdh.virginia.gov/leadsafe/information-for-parents/#blood-lead-testing-and-next-steps)

Sincerely,

[Name, Title, Contact]

**COMMUNICATION OF TEST RESULTS**

[Name of facility]

[Address]

[Date]

Re: Testing Our Facility for Lead Hazards - RESULTS

Dear [name of facility] community,

We sent an email on [date] sharing our plan to test our facility for lead hazards to ensure the safety of the children and staff at this facility. This is a follow up email to share the results of those tests.

The Centers for Disease Control state that there is no safe level of lead in the blood. Even a small amount of lead can be harmful to young children. Exposure to lead can cause damage to the brain and nervous system, slowed growth and development, hearing and speech problems, and attention issues. Children under the age of six are the most at risk for the harmful effects of lead.

Our facility was tested by [contractor] on [date]. They tested the [paint/water/soil/dust]. Please see the test results below:

**Paint.** The paint was tested [name locations here, e.g., hallway walls, kitchen floor, bathroom windowsill].

* Unsafe levels of lead in the paint [were/were not] detected.
  + The paint is in good condition, therefore the risk of lead exposure is low. No further action is needed.

OR

* + The paint is chipping or peeling and will be safely repaired:
    - [State repair plan here]

**Water.** The water was tested by [contractor] on [date]. They tested the water from [name sources here, e.g., kitchen faucet, bathroom faucet, etc].

OR

We requested the Consumer Confidence Report from our water utility company, a document that gives detailed information about water quality.

* Unsafe levels of lead in the water [were/were not] detected.
  + No further action is needed

OR

* + We will be [state repair plan here: options include using bottled water, purchasing a Point of Use water filtration device, removing the leaded pipes, etc]

**Soil.** The soil around the facility was tested by [contractor] on [date]. They tested soil in [#] locations: [list locations].

* Unsafe levels of lead in the soil [were/were not] detected
* No further action is needed

OR

* We will [list a safety plan here: options include, prevent children from playing in this area, having contaminated soil removed, covering the soil with mulch or grass, adding clean soil or compost, using raised beds filled with clean soil, building sandboxes for children filled with clean sand, etc]

**Dust.** The dust in the facility was tested by [contractor] on [date]. They tested dust samples from [list locations].

* Unsafe levels of lead [were/were not] detected in the dust samples
* No further action is needed

OR

* We will follow lead-safe cleaning procedures to remove the risk of lead exposure from the dust: [wet-wiping and wet-mopping all floors and surfaces children may touch daily, washing toys often].

For questions about the safety plan for this facility, please contact us at:

[contact information]

For general questions about lead poisoning prevention and lead safety, please contact the [Virginia Childhood Lead Poisoning Prevention Program](https://www.vdh.virginia.gov/leadsafe/) at:

***Program email:*** [leadsafe\_co@vdh.virginia.gov](mailto:leadsafe_co@vdh.virginia.gov)

***Program Health Educator:***

Janine Kerr

(804) 929 - 5099

[janine.kerr@vdh.virginia.gov](mailto:janine.kerr@vdh.virginia.gov)

**Alternate option for communicating testing results:**

**Results of Lead Hazard Testing**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sample Type** (soil, dust, paint, water) | **Sample Location**  (E.G., kitchen windowsill, hallway bathroom faucet, soil in outdoor play area, etc) | **Date of Sample** | **Sample Result** | **Action Taken** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |