

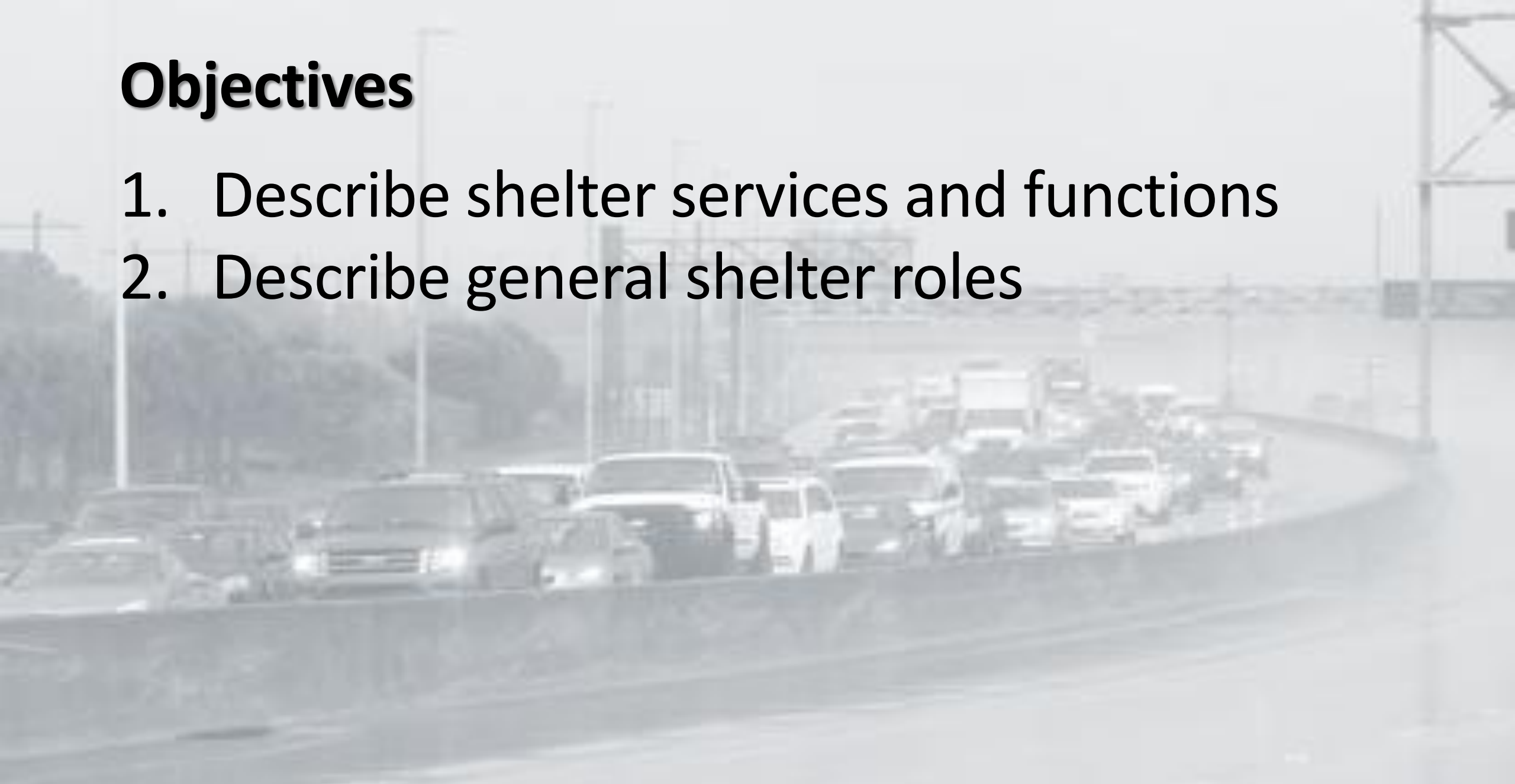


# Emergency Sheltering

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# Objectives

1. Describe shelter services and functions
2. Describe general shelter roles



# Shelters Provide . . .

- Shelter . . . A roof overhead!
- Meals
- Assistance with medical equipment needs
- Place to charge their phone
- Assistance with prescriptions
- Referrals

No one is turned away:

- Everyone is welcome.
- Shelters are public spaces.
- Everyone is entitled to safety and protection.



# Partner Services

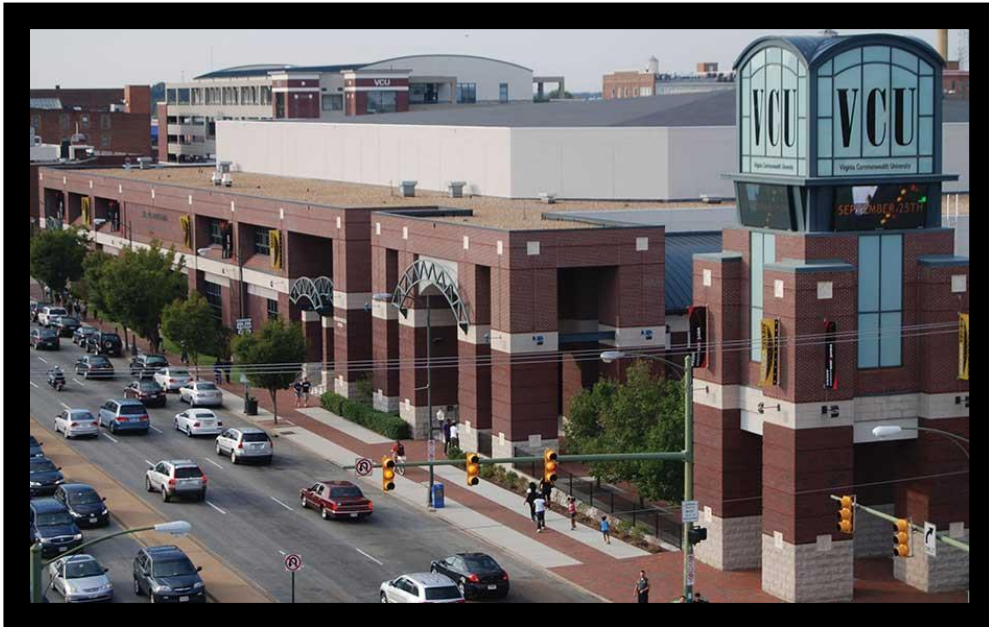
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- **Health Dept:** medical services, public health guidance
- **Law Enforcement:** security
- **Emergency Management:** coordination, resources
- **Behavioral Health & Developmental Services:** mental health
- **Animal Care Organizations:** pet shelters



# Sheltering Options



Congregate Sheltering

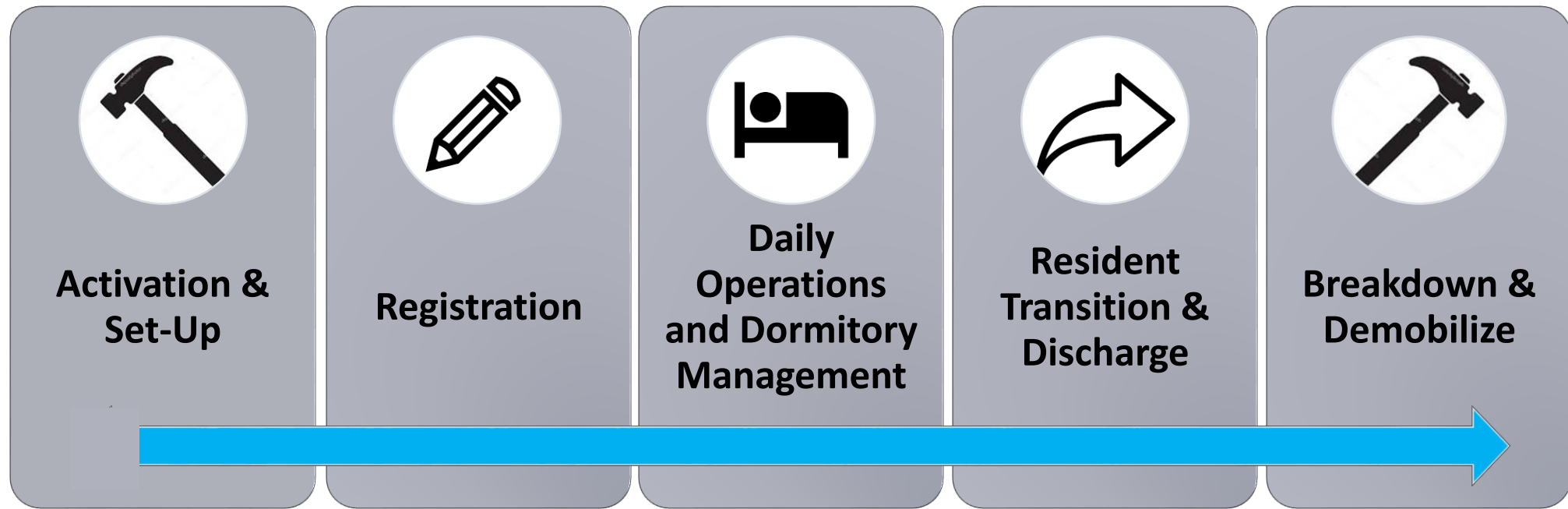
Plus



Non-Congregate Sheltering

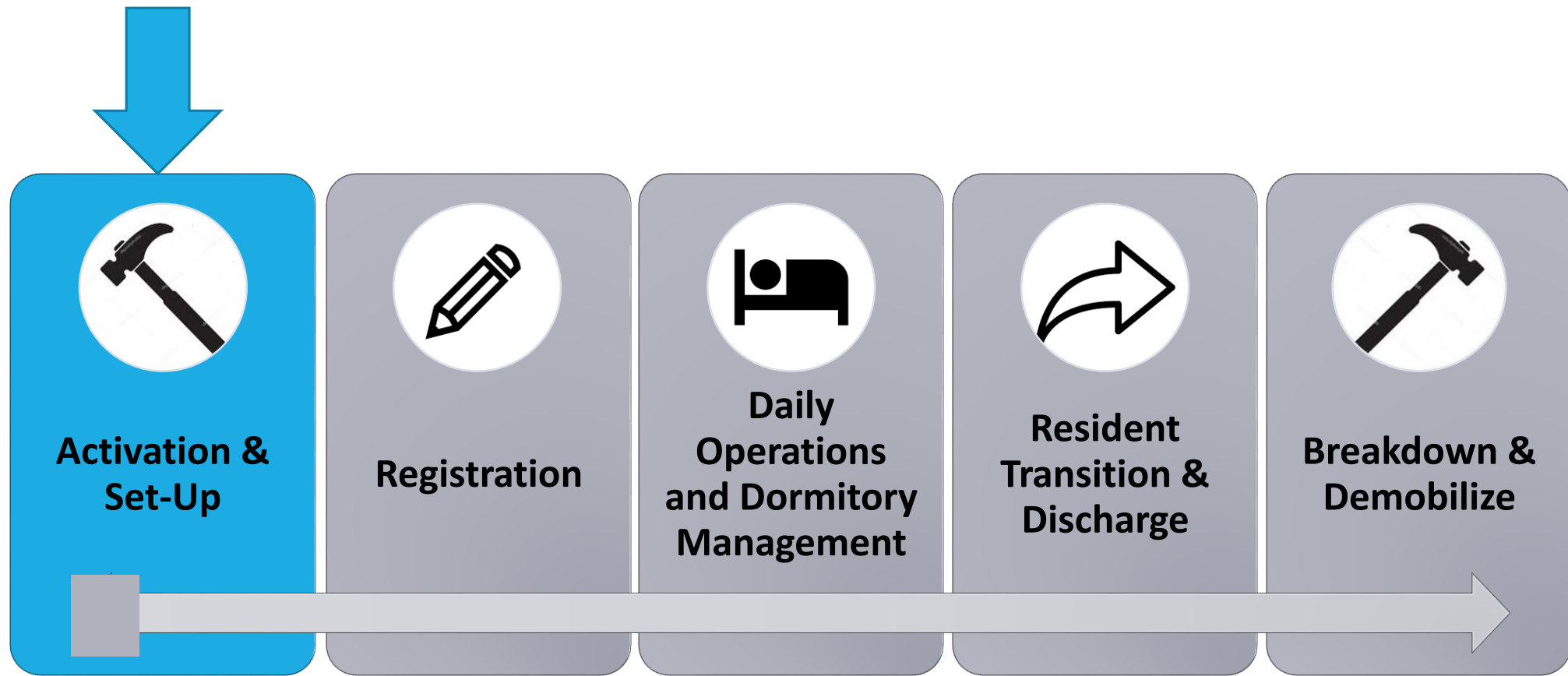
# Shelter Operations

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# Shelter Operations

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# Setting-Up the Shelter

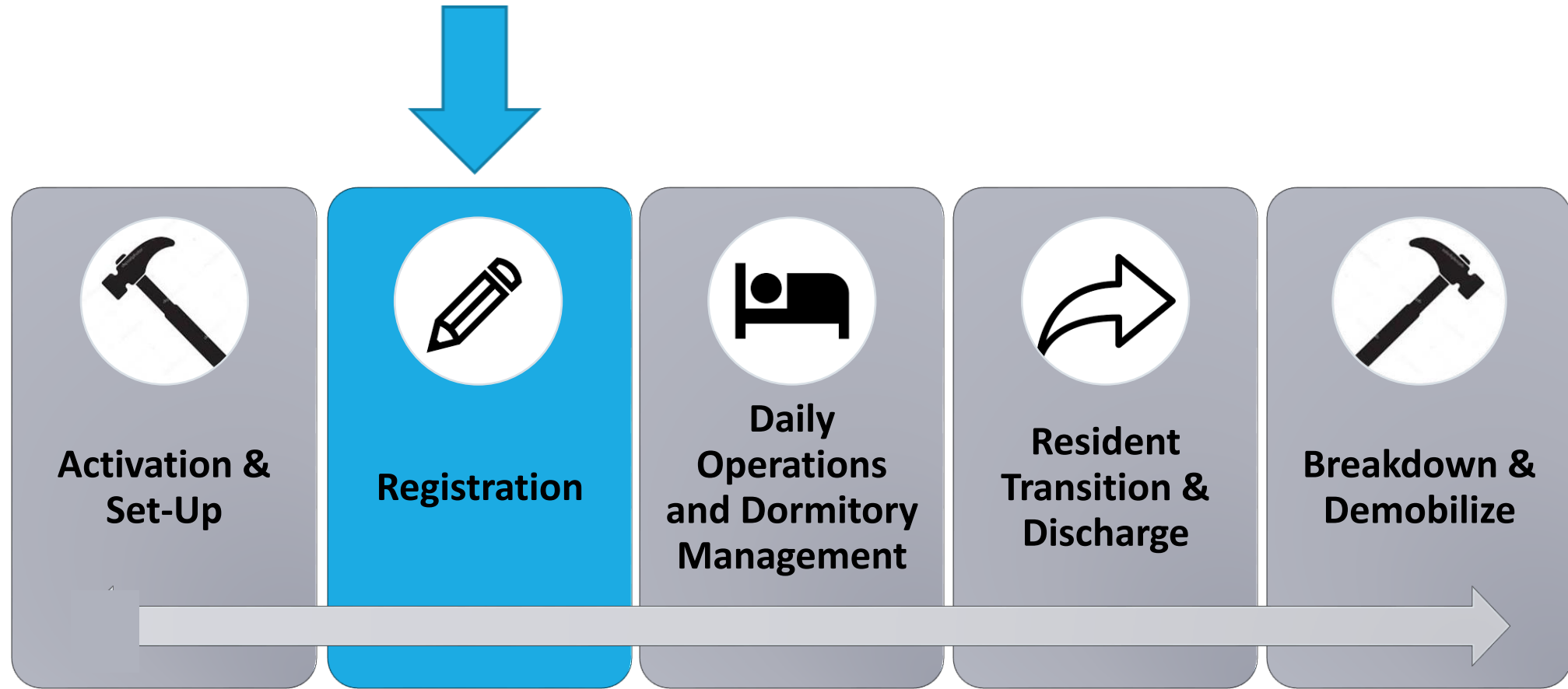
- Staff are activated and deployed to the shelter site(s)
- First shift(s) may help set up shelter
  - Command
  - Registration
  - Dormitory
  - Screening
  - Medical Area
  - Cafeteria
  - Pet
  - Other
- Shelter supplies may vary





# Shelter Operations

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# Who's Coming?

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Yes, Evacuees! Also . . .

- Staff and Volunteers
- Evacuees with service animals
- Evacuees with pets
- Media



# Shelter Rules

- No Smoking
- No Weapons
- No Alcohol or Drugs
- Use of electronics
- Registered sex offenders

## Reminders:

- Shelters are public, community spaces.
- Staff do not supervise residents' children.

## SHELTER RULES

- NO SMOKING IN SHELTER  
SMOKING OUTSIDE IN  
DESIGNATED AREAS ONLY
- NO ALCOHOL OR DRUGS IN OR  
OUTSIDE SHELTER
- NO WEAPONS IN OR OUTSIDE  
SHELTER
- NO EATING IN SLEEPING AREA  
UNLESS YOU HAVE SPECIAL  
NEEDS
- MEALS WILL BE SERVED AT THE  
TIMES POSTED IN THE DINING  
AREA.
- INFORMATION UPDATES WILL  
BE GIVEN AS OFTEN AS  
POSSIBLE. PLEASE CHECK THE  
INFORMATION BOARD.
- CHILDREN'S ACTIVITIES WILL BE  
IN THE DESIGNATED AREAS IN  
AND OUTSIDE THE SHELTER.  
PLEASE DO NOT LEAVE  
CHILDREN UNATTENDED.
- PETS ARE NOT ALLOWED. ALL  
PETS WILL BE HOUSED IN  
THE LOCAL PET EVACUATION  
SHELTER AND WILL BE  
REUNITED WITH YOU LATER.  
DAILY TRANSPORTATION IS  
AVAILABLE FOR YOU TO VISIT  
YOUR PETS.
- PLEASE TREAT FELLOW RESIDENTS  
AND STAFF WITH RESPECT.
- PLEASE HELP KEEP OUR  
TEMPORARY HOME CLEAN BY  
PICKING UP AFTER YOURSELF AND  
CHILDREN.
- LIGHTS OUT IN SLEEPING AREA AT  
11:00 PM

# Access and Functional Needs

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Children



People Who Live in  
Institutional Settings



Older Adults



Pregnant Women



People with  
Disabilities



People with  
Chronic Conditions



People with  
Pharmacological  
Dependency



People with Limited  
Access to  
Transportation



Limited English  
Proficiency/Non-  
English Speakers



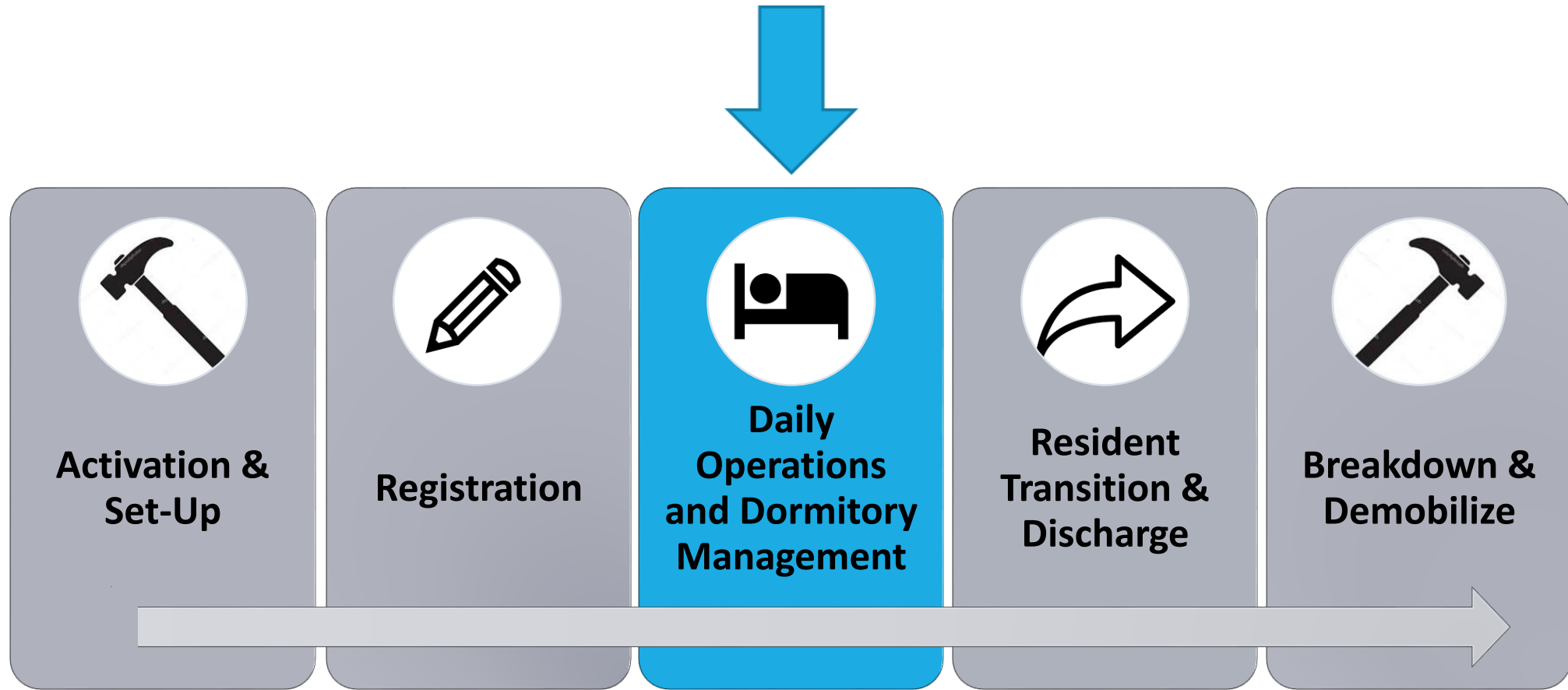
People of Low  
Socioeconomic  
Status



Individuals  
Experiencing  
Homelessness

# Shelter Operations

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# Dorm Space

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- Evacuees become “shelter residents” once registered.
- Staff may help residents find appropriate dormitory space based on their needs (electrical, restroom access, mobility, vision, etc.).



# Dormitory Responsibilities

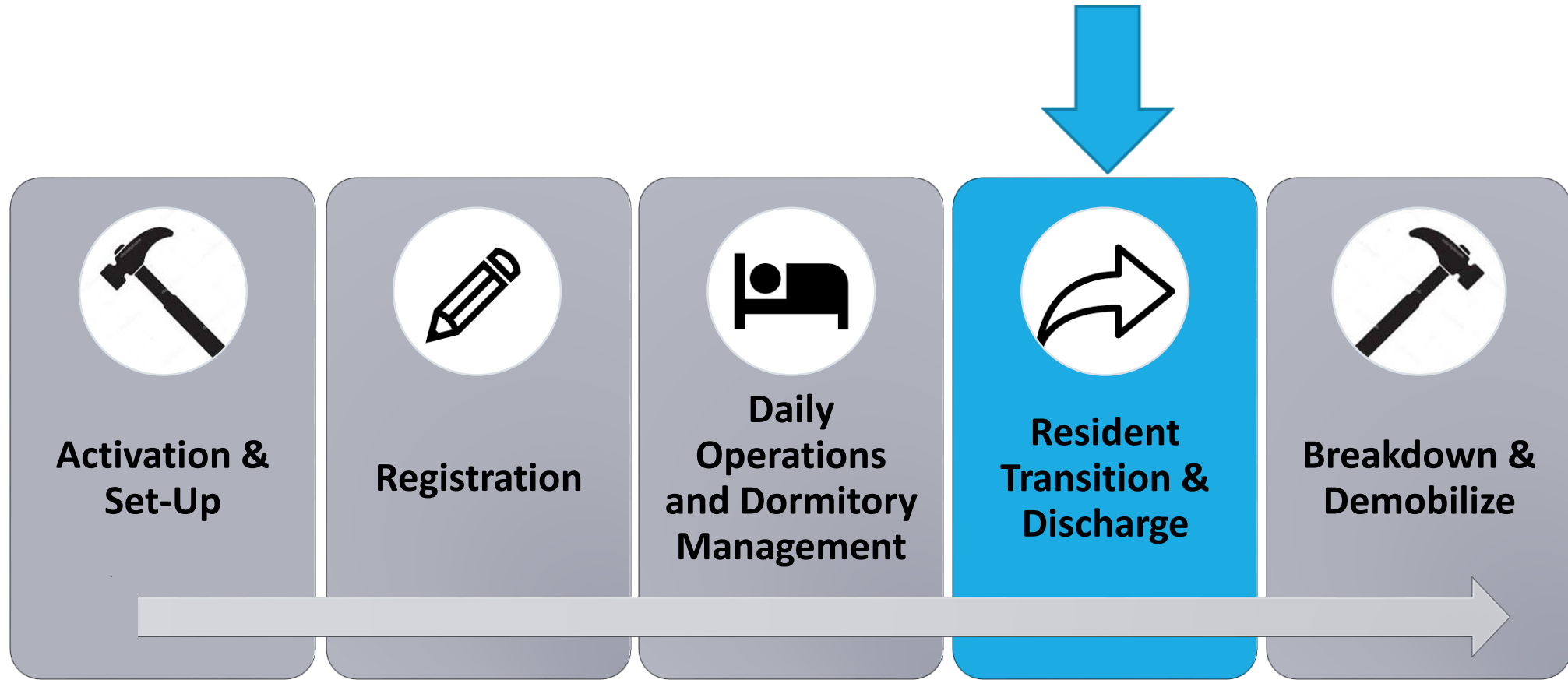
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- Help residents know the facility and where things are
- Answer questions, provide information, coordinate activities
- Maintain safety (e.g., aisles clear, access to fire exits, illness, etc.)
- Conduct resident head-counts
- Situational awareness: Circulate, “read the room,” cleanliness, parental supervision, etc.
- Assist residents with tasks (e.g., meals delivered for those with limited mobility)
- Ensure shelter rules are followed
- Take notes, report incidents
- Problem-solve and take corrective action

# Shelter Operations

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# Discharge Procedures

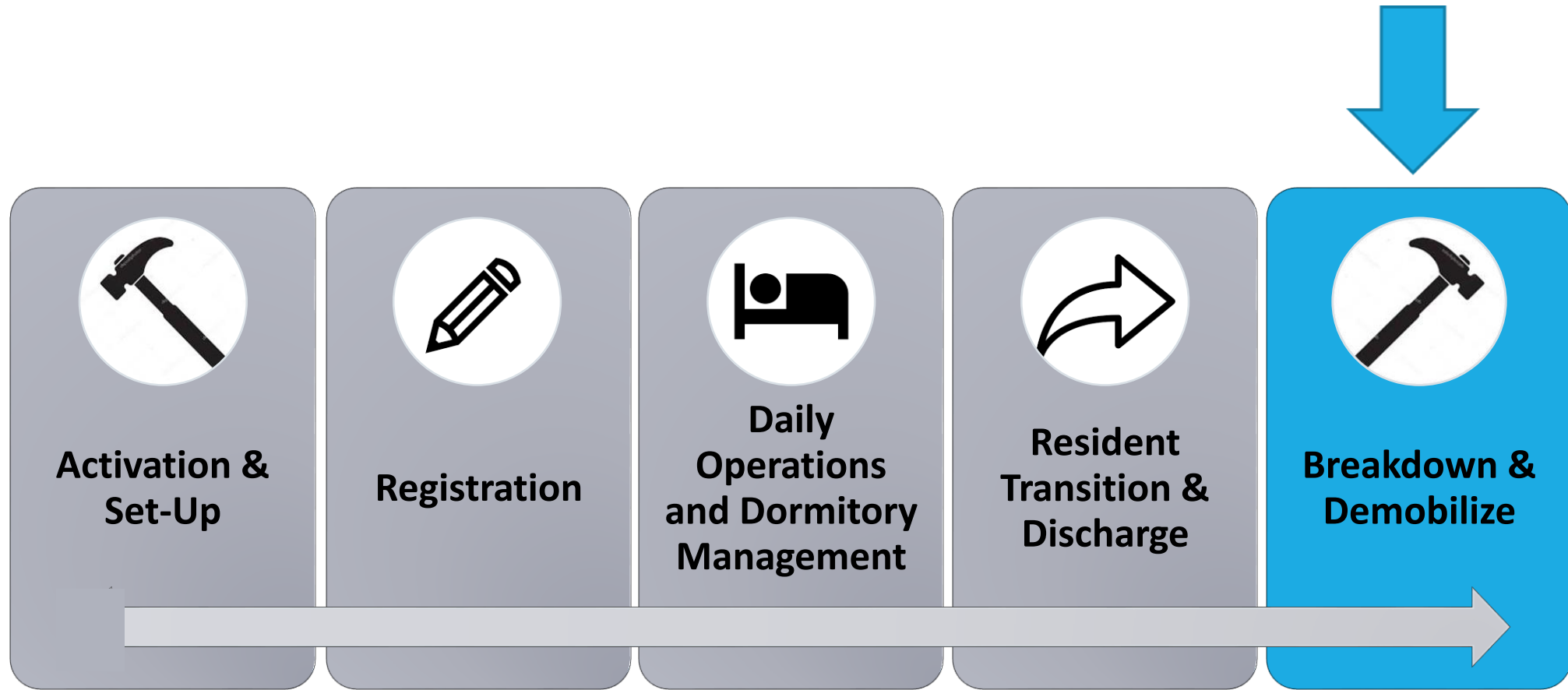
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- Where does resident intend to go
- Are there any transportation or other unmet emergency needs; if yes, refer them to transition services, DSS or other local resource.
- Paperwork may vary... some jurisdictions don't have a formal discharge process.



# Shelter Operations

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# Shelter Break-down

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- Clear remaining items in vacated residents' assigned area
- Pack supplies and equipment
- Conduct inventories as assigned
- Return site to its original condition



# Shelter Roles

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# Shelter Role: Management

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- **Shelter Manager:** Responsible for overall shelter management of all staff and residents; typically a DSS or Red Cross role.
- **Site Liaison:** Works with the Shelter Manager to set-up, operate, and break down the shelter with particular focus on available or potential local or site-specific resources; typically a facility staff person.

# Shelter Role: General Support

- Register evacuees
- Anticipate and identify needs
- Provide assistance to shelter residents
- Assess needs and connect to services on site
- Solve problems and resolve issues

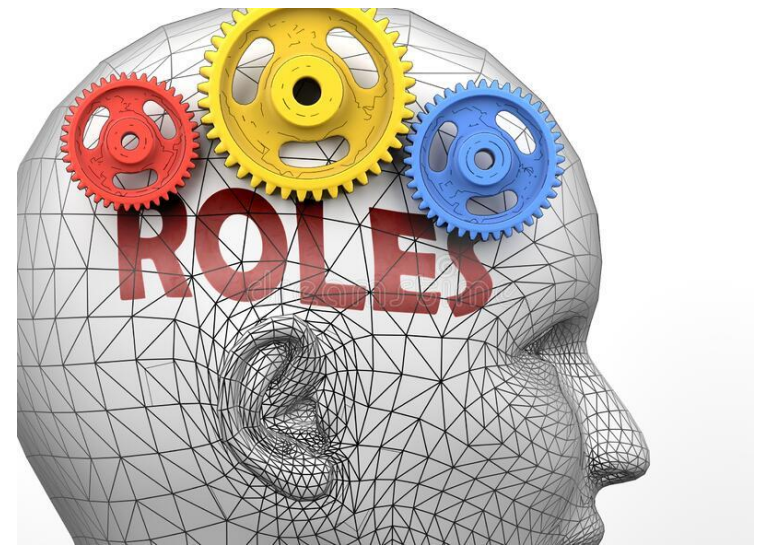




# Other Shelter Roles

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- **Public Health:** Oversees the medical area and services (including COVID-19 screening)
- **Behavioral Health:** Supports emotional health of staff and residents
- **Emergency Management:** Process resource requests (typically off site)
- **Law Enforcement:** Oversees security, parking, safety for the shelter facility
- **Animal Care:** Directs and manages pet sheltering functions







**Thank You!**