

Personal Protective Equipment (PPE) Competency Validation/Audit Tool

Employee Name:

Orientation

Job Title:

Annual

Other

| Putting On (Donning) PPE | Type of Validation D=Demonstrate V=Verbalize | Meets Criteria (Y or N) | Comments/ Recommendations | Recommendations Implemented (Date & Initials) |
|---|---|-----------------------------------|--------------------------------------|---|
| 1. Performs appropriate hand hygiene | D | | | |
| 2. Puts gown on: Fully cover torso from neck to knees, arms to end of wrists, and wrap around the back | D | | | |
| 3. Ties/fastens in back of neck and waist | D | | | |
| 4. Puts mask/respirator on: Secures ties/elastic bands at middle of head and neck | D | | | |
| 5. Fits flexible band to nose bridge | D | | | |
| 6. Fits snug to face and below chin. If respirator, performs fit check. | D | | | |
| 7. Puts goggles or face shield on: Places over face and eyes; adjusts to fit | D | | | |
| 8. Puts gloves on: Extends to cover wrist of gown | D | | | |

| Taking Off (Doffing) PPE | Type of Validation D=Demonstrate V=Verbalize | Meets Criteria (Y or N) | Comments/ Recommendations | Recommendations Implemented (Date & Initials) |
|--|---|-----------------------------------|--------------------------------------|---|
| 1. Removes gown and gloves: Grasps the gown in the front and pulls away from the body so that the ties break, touching outside of gown only with gloved hands | D | | | |

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|--|---|--|--|--|
| 2. While removing the gown, folds or rolls the gown inside-out into a bundle | D | | | |
| 3. While removing the gown, peels off gloves at the same time, only touching the inside of the gloves and gown with bare hands | D | | | |
| 4. Discards gown and gloves in waste container | D | | | |
| 5. Removes goggles or face shield: Lifts strap from back of head, over top of head | D | | | |
| 6. Follows facility protocol for disposal or cleaning and disinfection of goggles/face shield | D | | | |
| 7. Removes mask/respirator (respirator removed after exiting room and closing door): Removes band at neck first; unties or lifts over top of head | D | | | |
| 8. Unties or removes band on head second OR grasps ear loops and removes | D | | | |
| 9. Discards in waste container | D | | | |
| 10. Performs appropriate hand hygiene | D | | | |

| General Discussion | Type of Validation D=Demonstrate V=Verbalize | Meets Criteria (Y or N) | Comments/ Recommendations | Recommendations Implemented (Date & Initials) |
|---|---|-----------------------------------|----------------------------------|---|
| 1. Employee verbalizes how proper PPE use helps prevent healthcare-associated infections (<i>e.g., helps prevent healthcare worker clothes from becoming contaminated, helps prevent HCP from breathing in germs, helps prevent getting exposed to germs through a splash or spray to the face</i>) | V | | | |
| 2. Correctly identifies the appropriate PPE for Standard Precautions (PPE to be worn based on anticipated level of exposure) (<i>Examples include but are not limited to: mask for coughing/vomiting patient/resident, goggles/face shield for</i> | V | | | |

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|---|---|--|--|--|
| <i>irrigating draining wound, gown for dressing change if scrubs may touch patient/resident)</i> | | | | |
| 3. Correctly identifies the appropriate PPE for Contact/Contact Enteric Precautions (gown and gloves) | V | | | |
| 4. Correctly identifies the appropriate PPE for Droplet Precautions (surgical mask) | V | | | |
| 5. Correctly identifies the appropriate PPE for Airborne Precautions (fit-tested N95 respirator) | V | | | |
| 6. Correctly identifies the appropriate PPE for Enhanced Barrier Precautions (gown and gloves for high-contact resident care activities) | V | | | |

Employee Initials

Validator Initials

Date

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