

Needed Communication between Local Health Departments and the TB and Newcomer Health Programs – December 2022

	What	When	How	To Whom										
				Phone call				Email						
				Mainline	Surveillance	Nursing	TB manager	TB program	Surveillance	Nursing	TB Manager	Fax		
All TB or LTBI	Reporting of presumptive or confirmed active TB	Within 3 days of learning of case	Complete notification online via REDCap Central Hub on TB website homepage											
	Reporting LTBI	Within 3 days of diagnosis (or when tx completed if tx started)	Complete the LTBI Case Report Form or notification online via REDCap Central Hub on TB website homepage											
	Contact investigations	Initial notification – within 4 weeks of opening new case	Complete notification online via REDCap Central Hub on TB website homepage											
		Final submission – after all contacts with LTBI complete/stop tx.	Complete & email or fax: 502 PDF or 502 excel workbook ; both found on Forms for LHDs webpage under Contact Investigation heading					✓						✓
	Case Closure Form	Within 1 week of active TB tx completion/stoppage	Complete & email or fax: Case Closure Form found on Forms for LHDs webpage under Clip 1 heading					✓						✓
	Report of Verified Case of TB (RVCT)	Update in VEDSS throughout case management	Directly in VEDSS; if not a VEDSS user, surveillance team will reach out to you to obtain missing information											
When Situation Occurs	Resistance to rifampin	As soon as identified	Phone call	✓		✓								
	Presumptive or confirmed case in congregate setting	When identified	Phone call or email	✓		✓		✓		✓				
	Adverse reaction	When identified	Complete & email or fax: Adverse Reaction Form found on Forms for LHDs webpage under Other heading					✓					✓	
	Initiating legal proceedings	Client violates isolation	Call			✓	✓							
	Concerns for travel while infectious	Client expresses plan to travel by air, bus, train while infectious	Call			✓	✓							
	Client missing/lost, refusing tx, stopping tx early	After unsuccessful attempts made to track case, provide counseling	Email or call			✓	✓							
	Request for transfer of care internationally into US	If contact by out of country TB program/client	Email or call	✓	✓	✓	✓							
	Domestic interjurisdictional notifications	Case or contact moving/already living in another state	Complete & email or fax: Interjurisdictional Notification Form Central Hub on TB website homepage					✓	✓				✓	
	International transfer of care	Case moving/traveling for at least one month outside US	Complete & email or fax: CureTB forms Central Hub on TB website homepage					✓	✓				✓	
	Emergency evacuation planning	In case evacuation of district TB cases to shelters or other localities.	Complete & email or fax: Emergency Evacuation Planning Form found on Forms for LHDs webpage under Other heading.					✓					✓	
	TB follow-up worksheets	TB evaluation and any necessary tx complete	Complete TB follow-up worksheet in Electronic Disease Notification System. If no access to EDN email or fax.					✓					✓	

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				Phone call				Email				
				Mainline	Surveillance	Nursing	TB manager	TB program	Surveillance	Nursing	TB Manager	Fax
	TB case management questions	When a need/question arises	Email or call	✓		✓		✓		✓	✓	
	Medical consultation	Slow response, drug resistance, HIV co-infection, pediatric cases	Email or call	✓		✓		✓		✓	✓	
	Therapeutic drug monitoring	Within 2 weeks of care for clients with diabetes, elevated HgbA1c, HIV. When no clinical improvement.	Email or call	✓		✓		✓		✓	✓	
	GeneXpert on AFB smear negative sputum	When in congregate setting or other special circumstance	Email or call	✓		✓		✓		✓	✓	
	Molecular drug sensitivities	When drug resistance suspected	Email or call	✓		✓		✓		✓	✓	
	Second line drug program	When a second line drug is needed	Complete online Second Line Drug Program Worksheet Central Hub on TB website homepage									
	Alternative Housing Incentive Program (AHIP)	Financial assistance needed for TB cases meeting program requirements	Complete online AHIP request form Central Hub on TB website homepage									
	Video Enhanced Therapy (VET)	Client meets requirements for DOT/visits via telehealth and a telehealth platform account is needed	Email or call	✓		✓		✓		✓	✓	
	Genotyping information	Epi-links or clusters	Email or call	✓	✓			✓	✓			
	Surveillance/reporting data	Need for surveillance data, RVCT/VEDSS support	Email or call	✓	✓			✓	✓			
	Training	Need for training	Email or call	✓		✓	✓	✓		✓	✓	
Newcomer Health	Initial refugee assessment	Within 30 days of arrival; no later than 90 days of arrival	Fax or email to newcomerhealth@vdh.virginia.gov (If emailing it must be encrypted)	Jill Grumbine: 804-864-7911 Jill.grumbine@vdh.virginia.gov								
	Newcomer Health screenings	Questions on screening, billing etc.	Email or call	Kirthi Bondugula: 804-864-7910 Kirthi.bondugula@vdh.virginia.gov Fax: 804-864-7913								
TB Program Contact information		TB Manager	Nurse Consultants	Surveillance Team				Emails sent containing protected health information must be sent with encryption.				
Mainline: 804-864-7906 tuberculosis@vdh.virginia.gov Fax to: 804-371-0248 or 804-416-5178 TB website homepage: vdh.virginia.gov/tuberculosis		Marshall Vogt: 804-396-0562 marshall.vogt@vdh.virginia.gov	Adwoa Sam 804-864-7968 adwoa.sam@vdh.virginia.gov Amanda Khalil 804-864-7589 amanda.khalil@vdh.virginia.gov	Laura Young: 804-864-7922 Laura.r.young@vdh.virginia.gov Jane Tingley: 804-864-7921 (LTBI) Jane.tingley@vdh.virginia.gov Leah Breitung: 804-773-8971 (IJNs) Leah.breitung@vdh.virginia.gov Donna Asby-Green: 804-864-7907 Donna.asby-green@vdh.virginia.gov								