

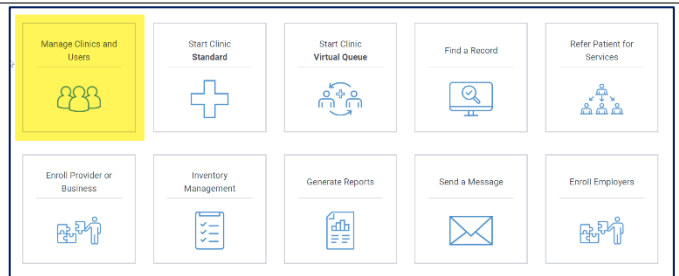
Summary

Within the **Clinics** tab is the **Clinics Listing**. The **Clinics Listing** page is a list of all clinics to which you have access. From this page you have a number of options, including the ability to filter the list of clinics, view and edit a clinic, view registered patients, access the Clinic Activity Report and generate customized reports.

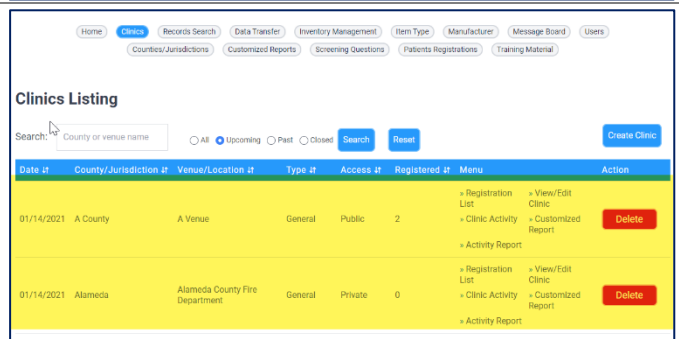
Key Steps

Step 1: Search for a Clinic

- a. From the **PrepMod Home Screen**, Click **Manage Clinics and Users**

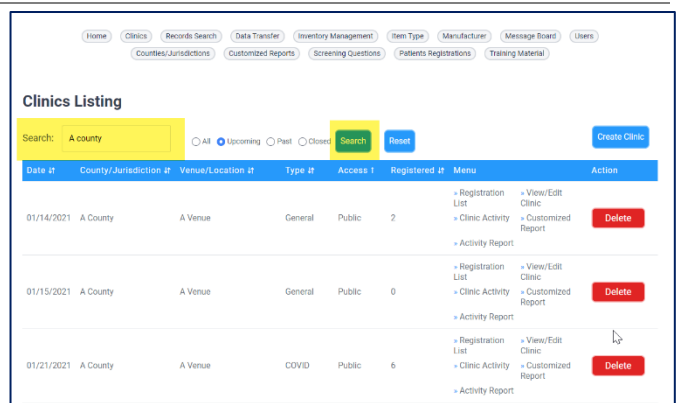


- c. On the **Clinics Listing** page will display, listing clinics in descending order by date



Step 2: Search for a Clinic.

- a. Type the name or partial name of the clinic you're seeking into the **search** bar; Click **Search**



- b. All clinics matching the searched name will display.
- You can also scroll through the **Clinics Listing**, though a bit more time consuming

Note: Each clinic administrator has viewing access to his/her own clinics within the **Clinics Listing**. Only the regional administrator has viewing rights to any additional regionally scheduled and approved clinics

Date #	County/Jurisdiction #	Venue/Location #	Type #	Access I	Registered #	Menu	Action
01/14/2021	A County	A Venue	General	Public	2	<ul style="list-style-type: none"> Registration List Clinic Activity Activity Report 	<ul style="list-style-type: none"> View/Edit Clinic Customized Report Delete
01/15/2021	A County	A Venue	General	Public	0	<ul style="list-style-type: none"> Registration List Clinic Activity Activity Report 	<ul style="list-style-type: none"> View/Edit Clinic Customized Report Delete
01/21/2021	A County	A Venue	COVID	Public	6	<ul style="list-style-type: none"> Registration List Clinic Activity Activity Report 	<ul style="list-style-type: none"> View/Edit Clinic Customized Report Delete

Step 3: Filter the Clinics Listing Page

- a. Select one of the following options at the top of the Clinics Listing page to filter the list by clinic status:
- All
 - Upcoming
 - Past
 - Closed

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01/15/2021	A County	A Venue	General	Public	0	<ul style="list-style-type: none"> Registration List Clinic Activity Activity Report 	<ul style="list-style-type: none"> View/Edit Clinic Customized Report Delete
01/21/2021	A County	A Venue	COVID	Public	6	<ul style="list-style-type: none"> Registration List Clinic Activity Activity Report 	<ul style="list-style-type: none"> View/Edit Clinic Customized Report Delete

Additional Resources

- PrepMod User Manual
- PrepMod Clinic Activity Report
- PrepMod Clinic Day Tasks
- PrepMod Clinic Planning
- PrepMod In Clinic Handbook